

Enterprise Resource Performance, Inc.



GSA Professional Services Schedule

PSS Catalog

Authorized Price List for

Federal Supply Schedule #**GS-10F-0448N**



SERVICE DISABLED VETERAN OWNED SMALL BUSINESS
SDVOSB



For more information on ordering from
Federal Supply Schedules click on the
FSS Schedules button at fss.gsa.gov.

16 JUNE 2013 –
15 JUNE 2018

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FEDERAL SUPPLY SERVICE CLASS

874

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system. The Internet address for GSA Advantage!™ is: GSAAdvantage.gov.



ERPi PSS Catalog & Authorized Price List

Federal Supply Schedule #GS-10F-0448N

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Implementation of enterprise systems requires the integration of people with technology and business processes. In Government implementations, it also requires the integration of public policies that potentially constrain the agency agencies in achieving their IT objectives. ERP*i* provides enterprise consulting services to support government enterprise programs and program management teams. Our expert consultants address the requirements of a specific Federal agency (the domain), the Federal agency's relevant business processes, the relevant enterprise technologies, and the policy or regulatory issues that define and control an agency's mission and performance.

In addition to our fully integrated organizational approach to enterprise systems acquisition and implementation, we are also able to provide consulting services in individual component areas to solve particular organizational, process, technology, or policy problems associated with the acquisition and/or implementation of enterprise infrastructure or COTS systems such as:

- Financial Consulting to develop ROI strategy and budgetary plans and controls
- Business Process Re-engineering to refine existing functional and operational systems and create modified or new processes that optimize operational efficiency, information exchange, knowledge management, and process reutilization
- Gap analysis to understand the difference between the "as is" and "to be" enterprise
- Policy analysis to ensure compliance with external and internal administrative and regulatory issues
- Regulatory Compliance Support to analyze relevant applicable statutes, regulations, directives and instructions potentially affecting programs and projects
- Performance Measurement to ensure successful integration of strategic, financial, HR, process, and customer goals
- Project management assessments and project management support
- Independent Verification and Validation (IV&V) to independently verify systems delivery and validate performance to goal
- Organizational Performance Analysis to assess an organization's ability to execute its organizational responsibilities
- Change management and training to ensure organizational acceptance by a trained and qualified workforce
- Data conversion to ensure a successful transition of legacy systems and data to the new enterprise solution

Offered individually or collectively, our trusted consulting services provide experienced and qualified personnel to augment the Project Management Office staff, reduce overall risk in the acquisition and implementation of enterprise systems, and ensure quality delivery and performance.



874-6 Acquisition Management Support 874-6RC Acquisition Management Support (Disaster & Recovery)

ERPi's strategic, business, and action planning services support PSS by helping our clients develop strategic and operational goals and objectives that define organizational success, and develop the plans, processes, and procedures to achieve them. Services covered by this SIN include:

- Acquisition planning assistance, including market research and recommending procurement strategy
- Acquisition document development, including cost/price estimates, quality assurance surveillance plans, statements of work, synopses, solicitations, price negotiation memoranda, etc.
- Documenting functional and technical requirements for the acquisition
- Expert assistance in supporting proposal evaluations, including price/cost analysis or technical proposal analysis: contract administration support services, including assistance with reviewing contractor performance, developing contract modifications, and investigating reports of contract discrepancies: contract close-out assistance
 - Competitive Sourcing support, including strategic sourcing studies, privation studies, public-private partnerships, and Federal Activities Inventory Reform (FAIR) Act studies

874-7 Integrated Business Program Support Services 874-7RC Integrated Business Program Support Services (Disaster & Recovery)

Assisting program/project management teams is at the heart of what we do at ERPi. We provide trusted agent services to these teams and leverage our experience to add value to the organization. ERPi exercises great diligence in understanding and focusing on the customer's business process domain to provide relevant and appropriate program and project management services. Services covered by this SIN include:

- Project leadership and communications with stakeholders
- Project planning and scheduling; earned value management support
- Project management, including performance monitoring and measurement
- Reporting and documentation associated with project/program objectives
- Independent cost estimates
- Stakeholder briefings, participation in required meetings, and related project support service



- Program integration services
- Project close-out services.
- Project management assessments

ERPi Benefits

In the Federal IT sector there is a shortage of experienced, senior personnel due to the retirement of senior executives, competition from the private sector, and overall workforce reductions. At a time of senior personnel turnover, aging legacy systems must be replaced due to increasing cost of operations and maintenance, departure of personnel with systems qualifications, and legislative mandates for centralized accounting and streamlined reporting. ERPi is able to identify and recruit qualified personnel with necessary skills due to its extensive relationship with partners in the enterprise implementation markets, IT products businesses, business process consulting, and relevant Federal domains.

ERPi “trusted agents” augment Federal acquisition and implementation teams resulting in:

- **Domain experience:** a program office staffed with seasoned agency professionals that bring an organizational and cultural understanding of the agency resulting in reduced risk during change management;
- **Process experience:** a program office staffed with qualified business professionals able to provide effective BPR support resulting in improved processes and reduced risk during systems cut-over and performance testing;
- **Technology experience:** a program office staffed with skilled and experienced technology professionals that ensure cost effective and timely delivery of the new enterprise systems;
- **Policy experience:** a program office staffed with experience and academic credentials in policy and regulatory affairs ensuring internal compliance and reducing risk during time of audit and review.



PSS Price List (Schedule Rates)

LABOR CATEGORY	Year 11 (6/16/13 – 6/15/14) Hourly Rate	Year 12 (6/16/14 – 6/15/15) Hourly Rate	Year 13 (6/16/15 – 6/15/16) Hourly Rate	Year 14 (6/16/16 – 6/15/17) Hourly Rate	Year 15 (6/16/17 – 6/15/18) Hourly Rate
Managing Partner	\$263.29	\$268.56	\$273.93	\$279.41	\$285.00
Managing Consultant	\$240.99	\$245.81	\$250.72	\$255.74	\$260.85
SME I	\$161.01	\$164.23	\$167.51	\$170.86	\$174.28
SME II	\$193.35	\$197.22	\$201.16	\$205.18	\$209.29
SME III	\$210.87	\$215.09	\$219.39	\$223.78	\$228.25
Senior Consultant	\$200.84	\$204.85	\$208.95	\$213.13	\$217.39
Lead Consultant	\$190.11	\$193.91	\$197.79	\$201.74	\$205.78
Consultant	\$159.21	\$162.40	\$165.65	\$168.96	\$172.34
Functional Consultant	\$133.03	\$135.69	\$138.40	\$141.17	\$143.99
Junior Consultant	\$124.51	\$127.00	\$129.54	\$132.14	\$134.78
Senior Documentation Specialist	\$157.63	\$160.78	\$164.00	\$167.28	\$170.63
Documentation Specialist	\$114.81	\$117.11	\$119.45	\$121.84	\$124.28
Junior Documentation Specialist	\$93.87	\$95.75	\$97.67	\$99.62	\$101.61
Senior Technical Analyst	\$137.38	\$140.13	\$142.93	\$145.79	\$148.70
Technical Analyst	\$90.14	\$91.94	\$93.78	\$95.65	\$97.57
Junior Technical Analyst	\$74.42	\$75.91	\$77.42	\$78.97	\$80.55
Admin Specialist	\$54.50	\$55.59	\$56.70	\$57.83	\$58.99

Future price increases will be governed by Clause I-FSS-969 (b)(1) Economic Price Adjustment.

Applicable Government Discounts: Prompt payment and spot reduction discounts may be negotiated at time of order.

All non-professional labor categories must be incidental to and used solely to support professional services, and may not be purchased separately.



Service Contract Act Labor Categories

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix below. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

SCA Eligible Contract Labor Category	SCA Equivalent Code – Title	WD Number
Senior Documentation Specialist	13047 – Librarian	2005-2104
Documentation Specialist	01070 – Document Preparation Clerk	2005-2104
Junior Documentation Specialist	01113 – General Clerk III	2005-2104
Administrative Specialist	01312 – Secretary II	2005-2104

Commercial Labor Categories and Guarantees

ERP i offers only the personnel who meet or exceed the minimum qualification requirements stated in the Commercial Labor Category Descriptions provided herein. ERP i does allow experience to substitute for education requirements. ERP i's criteria for minimum experience substitution by educational degree are as follows:

Undergraduate A college degree of BA/BS will equal 4 years of related experience. A master's degree will equal 6 years of experience. A doctorate will equal 8 years of experience.

Graduate or Above For every year of specific field experience, the person shall be credited with one year of degree qualifications toward the values stated in the labor category descriptions.

GSA and/or the ordering activities may have access to any ERP i employee resume (by request) before, during or after assignment of any GSA order. If for some extenuating reason a person assigned to an order must be replaced or substituted, the ordering activity will be notified in advance, in writing, and the substituting personnel will have equal or greater qualifications than specified in the labor category description of the departing employee.



Commercial Job Title Descriptions

Job Title	Minimum General Experience	Functional Responsibilities/Duties	Minimum Education
Managing Partner	5 years as a managing consultant; 20 years in relevant process, ERP technology, and customer domain.	Provide executive leadership on multiple programs performing and providing ERP consulting services, and enterprise infrastructure engineering and technical services, other MOBIS related services; communicate effectively with project managers, SMEs and customer management.	Masters and equivalent technical training on SAP, PeopleSoft, Oracle or other enterprise products.
Managing Consultant	20 years in relevant process, ERP technology, and customer domain.	Provide management and leadership in performing and providing ERP consulting services, and enterprise infrastructure engineering and technical services, other MOBIS related services; communicate effectively with SMEs and customer management.	Bachelors and equivalent technical training on SAP, PeopleSoft, Oracle or other enterprise products.
Subject Matter Expert I	5 years serving as expert in area of specialization (accounting, finance, logistics, HR, etc.) during integration of SAP, PeopleSoft, Oracle or other enterprise products.	Applies knowledge of enterprise disciplines and topics to address objectives of consulting engagement; displays broad knowledge of subject matter gained through years of progressive experience and increases in challenge of assignments.	Bachelors and equivalent technical training related to specific domain relevant process (accounting, finance, logistics, HR, etc.) for the integration of SAP, PeopleSoft, Oracle or other enterprise products.
Subject Matter Expert II	10+ years serving as expert in area of specialization (accounting, finance, logistics, HR, etc.) during integration of SAP, PeopleSoft, Oracle or other enterprise products.	Applies extensive knowledge of enterprise disciplines and topics to address objectives of consulting engagement; displays broad and deep knowledge of subject matter gained through many years of progressive experience and increases in challenge of assignments.	Masters and equivalent technical training related to specific domain relevant process (accounting, finance, logistics, HR, etc.) for the integration of SAP, PeopleSoft, Oracle or other enterprise products.
Subject Matter Expert III	15 years serving as expert in area of specialization (accounting, finance, logistics, HR, etc.) during integration of SAP, PeopleSoft,	Applies extensive knowledge of enterprise disciplines and topics to address objectives of consulting engagement; displays broad and deep knowledge of subject matter gained through many years of progressive	Masters and equivalent technical training related to specific domain relevant process, acquisition, and implementation (accounting, finance,



Job Title	Minimum General Experience	Functional Responsibilities/Duties	Minimum Education
	Oracle or other enterprise products.	experience and increases in challenge of assignments.	logistics, HR, etc.) for the integration of SAP, PeopleSoft, Oracle or other enterprise products.
Senior Consultant	15 years in relevant process, ERP technology, and customer domain.	Designs and implements challenging ERP and MOBIS related consulting services; interacts comfortably with management and technology experts; displays mastery of designated area of expertise acquired through "hands on" experience.	Bachelors and equivalent technical training on SAP, PeopleSoft, Oracle or other enterprise products.
Lead Consultant	12 years in relevant process, ERP technology, and customer domain.	Works with senior consultant to design and implement ERP and MOBIS related consulting services; interacts comfortably with client management, operations personnel, and technologists; fully functional at journeyman level of designated area of expertise.	Bachelors or equivalent technical training on SAP, PeopleSoft, Oracle or other enterprise products.
Consultant	10 years in relevant process, ERP technology, and customer domain.	Works with senior consultant to design and implement ERP and MOBIS related consulting services; interacts comfortably with client management, operations personnel, and technologists; fully functional at journeyman level of designated area of expertise.	Bachelors or equivalent technical training on SAP, PeopleSoft, Oracle or other enterprise products.
Functional Consultant	7 years in relevant process, ERP technology, and customer domain.	Works with consultant to design and implement ERP and MOBIS related consulting services; interacts comfortably with client management, operations personnel, and technologists; functional designated area of expertise.	Bachelors and equivalent technical training on SAP, PeopleSoft, Oracle or other enterprise products.
Junior Consultant	5 years in relevant process, ERP technology, and customer domain.	Works with senior consultant to design and implement ERP and MOBIS related consulting services; interacts comfortably with client management, operations personnel, and technologists; functional designated area of expertise.	Bachelors and equivalent technical training on SAP, PeopleSoft, Oracle or other enterprise products.



Job Title	Minimum General Experience	Functional Responsibilities/Duties	Minimum Education
Senior Documentation Specialist	7 years experience	Ability to lead tasks. Provides analysis of technical writing and documentation deliverables to customers. Duties include, but are not limited to, reviewing documentation, proposals, specifications, reports, and presentations. Outlines and develops technical documentation detailing the design, development, testing, installation, and maintenance of systems and processes.	Bachelors with equivalent technical training related to specific domain and relevant business process
Documentation Specialist	5 years experience	Works with Senior Documentation Specialist to provide technical writing and documentation support to technical and management level personnel. Duties include, but are not limited to, creating documentation, proposals, specifications, reports, and presentations. Develops technical documentation detailing the design, development, testing, installation, and maintenance of systems and processes.	Bachelors with equivalent technical training related to specific domain and relevant business process.
Junior Documentation Specialist	1 year experience	Supports Documentation Specialist providing technical writing and documentation support to technical and management level personnel. Duties include, but are not limited to, creating documentation, proposals, specifications, reports, and presentations. Displays an understanding of specific job requirements with requisite skills to perform assigned tasks with minimal supervision.	HS Diploma with equivalent technical training related to specific domain and relevant business process.
Senior Technical Analyst	7 years experience	Ability to lead tasks. Outlines, reviews and prepares technical and financial responses to programmatic inquiries. Experience in preparing technology related briefings. Provides technical projects progress analysis and documentation; technical project data compilation, analysis and	Bachelors with equivalent technical training related to specific domain and relevant business process.



Job Title	Minimum General Experience	Functional Responsibilities/Duties	Minimum Education
		documentation; and preparation of multi-organizational project plans.	
Technical Analyst	5 years experience	Works with Senior Technical Support Specialist in preparing technical and financial responses to programmatic inquiries. Experience in preparing technology related briefings. Provides technical projects progress analysis and documentation; technical project data compilation, analysis and documentation; and preparation of multi-organizational project plans.	Bachelors with equivalent technical training related to specific domain and relevant business process.
Junior Technical Analyst	1 year experience	Works with Technical Support Specialist in preparing technical and financial responses to programmatic inquiries. Displays an understanding of specific job requirements with requisite skills to perform assigned tasks with minimal supervision.	HS Diploma with equivalent technical training related to specific domain and relevant business process.
Administrative Specialist	5 years experience	Applies general knowledge of standards, concepts, practices, and techniques related to the administrative function(s) in order to accomplish assignments; displays an understanding of specific job requirements with requisite skills to perform assigned tasks with minimal supervision.	HS Diploma with equivalent technical training related to specific domain and relevant business process.



Ordering Procedures

Ordering Procedures for Services Requiring a Statement of Work (SOW)

Visit the Center for Acquisition Excellence to access the GSA Schedule Order Checklist, a valuable tool to assist agencies in the proper use of GSA Schedules to obtain their supplies and services at the best value.

Ordering activities shall use the procedures in [Federal Acquisition Regulation \(FAR\) 8.405-2](#) when ordering Schedule contract services priced at hourly rates. The applicable services will be identified in Schedule publications and contractors' Schedule pricelists.

Note: Ordering activities shall use the procedures in [FAR 8.405-1, Ordering Procedures for Supplies, and Services Not Requiring a Statement of Work \(SOW\)](#), when ordering Schedule contract supplies (products) and fixed-price services for a specific task, where a Statement of Work is not required – e.g., installation, maintenance, and repair.

When ordering supplies or services exceeding \$100,000 *using Department of Defense (DoD) funds*, ordering activities shall follow the [Defense Federal Acquisition Regulation Supplement \(DFARS\)](#). The DFARS has been amended to implement Section 803 of the National Defense Authorization Act for Fiscal Year 2002 (Public Law 107-107) for the acquisition of services, and to establish similar policy for the acquisition of supplies. DoD offices and non-DoD activities placing orders on behalf of DoD, including orders under [Blanket Purchase Agreements \(BPAs\)](#), should refer to DFARS 208.405-70 for additional information regarding ordering procedures and documentation requirements.

STEP 1 – Prepare a Request for Quotation (RFQ) that includes:

- **A Statement of Work.**

To the maximum extent practicable, agency requirements shall be performance-based statements.

All SOWs shall include the work to be performed, the location of the work, the period of performance, the deliverable schedule, the applicable performance standards, and any special requirements (e.g., security clearances, travel, and special knowledge).

- **The evaluation criteria (e.g., project plan for performing the task, price, experience, and past performance).**

A firm-fixed price order shall be requested, unless the ordering activity makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor-hour or time-and-materials quotation may be requested. The firm-fixed price of the order should also include any travel costs or other direct charges related to performance of the services ordered, unless the order provides for reimbursement of travel costs



at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.

Ordering activities may consider socioeconomic status when identifying contractors for consideration or competition for award of an order or a [Blanket Purchase Agreement \(BPA\)](#). At a minimum, ordering activities should consider, if available, at least one small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, women-owned small business, or small disadvantaged business Schedule contractor. [GSA Advantage!®](#) and [GSA eLibrary](#) (formerly Schedules e-Library) contain information on small business representations of Schedule contractors.

- **A requirement for pricing information that ties the offered prices to the Schedule contract prices and seeks additional price reductions where appropriate.**

STEP 2 – Transmit the RFQ to GSA Schedule Contractors

The RFQ may be posted to [e-Buy](#), GSA's electronic RFQ system.

- **Orders at, or below, the micro-purchase threshold.**

The ordering activity may place orders with any GSA Schedule contractor that can meet the agency's needs. The ordering activity should attempt to distribute orders among Schedule contractors.

- **Orders exceeding the micro-purchase threshold, but not exceeding the maximum order threshold.**

The ordering activity shall provide the RFQ (including the SOW and evaluation criteria) to at least three Schedule contractors that offer services that meet the agency's needs.

The ordering activity should request that contractors submit firm-fixed prices to perform the services identified in the SOW.

Note: Each Schedule contract has a maximum order threshold, which will vary by special item number. The maximum order threshold represents the point where, given the dollar value of the potential order, the ordering activity shall seek a [price reduction](#).

- **Orders exceeding the maximum order threshold or when establishing a BPA.**

In addition to meeting the requirements, above, for orders exceeding the micro-purchase threshold, but not exceeding the maximum order threshold, the ordering activity shall –

Provide the RFQ (including the SOW and evaluation criteria) to an appropriate number of additional Schedule contractors that offer services that will meet the needs of the ordering activity. When determining the appropriate number of additional Schedule contractors, the ordering activity may consider the complexity, scope, and estimated value of the requirement, and the market search results.

Seek price reductions.



- **Distribution of the RFQ.**

The ordering activity shall provide the RFQ (including the SOW and the evaluation criteria) to any Schedule contractor that requests a copy.

STEP 3 – Evaluate Responses and Place the Order or Establish the BPA

The ordering activity shall evaluate all responses received using the evaluation criteria in the RFQ.

GSA has already determined that the hourly rates for services contained in the Schedule contractor's pricelist are fair and reasonable. However, the ordering activity is responsible for considering the level of effort and the mix of labor proposed to perform a specific task being ordered, and for determining that the total firm-fixed price or ceiling price is fair and reasonable.

The ordering activity should then place the order, or establish the BPA, with the Schedule contractor that represents the best value (see FAR 8.404(d)).

After award, the ordering activity should provide timely notification to unsuccessful offerors. If an unsuccessful offeror requests information on an award that was based on factors other than price alone, a brief explanation of the basis for the award shall be provided.

STEP 4 – Documentation

At a minimum, the ordering activity shall document:

- The Schedule contracts considered, noting the contractor from which the service was purchased;
- A description of the service purchased;
- The amount paid;
- If applicable, the circumstances and rationale for restricting consideration of Schedule contractors to fewer than required in these ordering procedures (see [FAR 8.405-6](#));
- The evaluation methodology used in selecting the contractor to receive the order;
- The rationale for any tradeoffs in making the selection;
- The fair and reasonable price determination; and
- If applicable, the rationale for using other than a firm-fixed price order or a performance-based order.



Information for Ordering Activities

Special Item Numbers	874-1 Integrated Consulting Services 874-6 Acquisition Management Support 874-7 Integrated Business Program Support Services
Contract Number	GS-10F-0448N
Contract Period	June 16, 2013 – June 15, 2018
Contractor's Name	Enterprise Resource Performance, Inc.
Contractor's Address	2751 Prosperity Ave., Suite 260 Fairfax, VA 22031 Attn: William Hummel
Phone Number	703.830.4102
Fax Number	703.779.7887
Website Address	www.erpi.net
Contract Administrator	Katherine J. Hennessy, Manager, Contracts & Administration
Business Size	Service Disabled Veteran Owned Small Business (SDVOSB)

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

1a-c.	See Price List, Table of Contents, and Hourly Labor Rate Pricing herein.
2. Maximum Order Limitation	\$1,000,000.00 (Orders may exceed this amount; however, this is the threshold where ordering activities may seek a price reduction.)
3. Minimum Order	\$100.00
4. Geographic Coverage (delivery area)	CONUS
5. Point(s) of Production	Enterprise Resource Performance, Inc. 2751 Prosperity Ave., Suite 260 Fairfax, VA 22031
6. Discount from List Prices or Statement of Net Price	Government net prices (discounts already deducted)
7. Quantity Discounts	None offered
8. Prompt Payment Terms	Net 30, 1% for payments received within 10 days of receipt of invoice. Prompt payment discount does not apply to purchases using the Government Commercial Credit Card
9a. Government Commercial Credit Card	Government Commercial Credit Card is accepted up to the micro-purchase threshold. Prompt payment



	discount does not apply to purchases using the Government Commercial Credit Card
9b. Discount for Government Commercial Credit Card	Government Commercial Credit Card is accepted above the micropurchase level. Prompt payment discount does not apply to purchases using the Government Commercial Credit Card
10. Foreign Items (list items by country of origin)	None
11a. Time of Delivery	As negotiated in order
11b. Expedited Delivery	As negotiated in order
11c. Overnight and 2-day Delivery	As negotiated in order
11d. Urgent Requirements	As negotiated in order
12. F.O.B. Point(s)	Destination
13a. Ordering Address(es)	Enterprise Resource Performance, Inc. 2751 Prosperity Ave., Suite 260 Fairfax, VA 22031 Attn: Christopher K. Jones
13b. Ordering procedures	For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment Address(es)	PAYMENT ADDRESS: Enterprise Resource Performance, Inc. PO Box 6389 Leesburg, VA 20178 Attn: Accounts Receivable GSA
	ELECTRONIC PAYMENT: SunTrust Bank 8339 Boone Blvd., Suite 700 Vienna, VA 22182 Acct #: 79879932 ABA #:021052053
15. Warranty Provision	Customer Acceptance of Complete Performance. Customer written acceptance of complete performance required 30 days after completion of performance or is deemed to have occurred upon payment of final invoice
16. Export Packing Charges	N/A
17. Terms and Conditions of Government Purchase Card Acceptance	Applicable and determined on a case-by-case basis in accordance with government commercial credit card program guidelines.
18. Terms and conditions of rental, maintenance, and repair	N/A
19. Terms and conditions of installation	N/A



20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices	N/A
20a. Terms and conditions for any other services	N/A
21. List of service and distribution points	N/A
22. List of participating dealers	N/A
23. Preventive maintenance	N/A
24a. Special attributes such as environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants	N/A
24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/	N/A
25. Data Universal Number System (DUNS) Number	040249091
26.	ERP i is registered in the System for Award Management at sam.gov.
27. Uncompensated Overtime	Enterprise Resource Performance, Inc. follows total time accounting procedures. Professional staff are exempt from overtime pay provisions under the FLSA and applicable state laws. Non-exempt employees who work in excess of eight (8) hours per day or forty (40) hours per week receive overtime pay.