

**General Services Administration  
Industrial Group  
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

**Professional Services Schedule  
Industrial Group: 00CORP**

**Contract Number: GS-10F-0528N**

**Contract Base Period: August 8, 2008 to August 7, 2018**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

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Business Size: Large**

**Supplement 10 - Includes Modifications through  
CM A475, dated  
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## Customer Information

**1a. Table of Awarded Special Item Numbers**

<b>874-501 / 874-501RC</b>	Supply and Value Chain Management Services
<b>874-503 / 874-503RC</b>	Distribution and Transportation Logistics Services
<b>874-504 / 874-504RC</b>	Deployment Logistics
<b>874-505 / 874-505RC</b>	Logistics Training Services
<b>874-507 / 874-507RC</b>	Operations & Maintenance Logistics Management and Support Services

**1b. Lowest Priced Model**

Not applicable

**1c. Description of Commercial Job Titles**

See the Professional Services Schedule Labor Category Descriptions section for a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services

**2. Maximum Order**

The maximum dollar value per order will be \$1,000,000 for all Support Services.

**3. Minimum Order**

The minimum dollar value per order will be \$100.

**4. Geographic Scope of Contract**

CACI-ISS will provide domestic and overseas delivery.

**5. Points of Production**

CACI-ISS worldwide locations.

**6. Discount from Price List**

Prices listed herein are Net.

**7. Quantity Discount**

No standard discount policy for quantities. Listed prices have been discounted from the Contractor's Commercial Price list.

**8. Prompt Payment Terms**

Net 30 days

**9a. Government purchase cards are accepted at or below the micro-purchase threshold.****9b. Government purchase cards are accepted above the micro-purchase threshold.****10. Foreign Items**

None.

**11. Time of Delivery**

- a. Time of Delivery. Contractors shall commence performance for Services ordered to performance location within the number of calendar days after receipt of order (ARO). For Products orders, Contractors shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below.

Items Or Groups of Items (SIN or Nomenclature)	Delivery Time (Days ARO)
874-501, 874-503, 874-504, 874-505, 874-507	30 days unless otherwise mutually agreed to

- b. Expedite Delivery. Not Applicable.
- c. Overnight and 2-Day Delivery. Not available as a standard option, however, if provisions for overnight shipment of product is cited in the order.
- d. Urgent Requirements. When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. CACI-ISS shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**12. FOB Destination**

Not applicable for services

**13a. Ordering Address**

Ordering Information
<p style="text-align: center;"><b>CACI-ISS, Inc.</b>  <b>GSA Program Management Office</b>  <b>14370 Newbrook Drive</b>  <b>Chantilly, VA 20151</b>  <b>(703) 679-4177</b>  <b>Fax: (703) 679-3402</b></p>

**13b. Ordering procedures:**

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

**14. Payment Address**

Mail in Payment Address
<p style="text-align: center;"><b>CACI-ISS, Inc.</b>  P.O. Box 418801  Boston, MA 02241-8801</p>

**15. Warranty Provision**

Warranty provisions shall be identified in individual orders. Ordering agencies will negotiate with the contractor before an order is issued.

**16. Export Packing Charges**

Not Applicable.

**17. Terms and Conditions of Government Purchase Card Acceptance**

None

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- 18. Terms and conditions of rental, maintenance, and repair**  
Not Applicable
- 19. Terms and conditions of installation**  
Not applicable
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices**  
Not applicable
- 20a. Terms and conditions for any other services**  
Not applicable
- 21. List of service and distribution points**  
Not applicable
- 22. List of participating dealers**  
Not applicable
- 23. Preventive maintenance**  
Not applicable
- 24a. Special attributes such as environmental attributes**  
None
- 24b. Section 508**  
Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services at <http://www.caci.com/Contracts/508.shtml>. The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).
- 25. Data Universal Number System (DUNS) number.**  
61-6205675
- 26. Notification regarding registration in Central Contractor Registration (CCR) database.**  
CACI-ISS, Inc. is registered in SAM formerly CCR
- 27. Uncompensated Overtime**  
CACI has an established cost accounting system, approved by DCAA, which records all hours worked, including uncompensated hours for all employees regardless of the contract type. All uncompensated overtime hours are included in CACI's base for allocation of overhead costs. No uncompensated effort will be performed without supervision. Uncompensated effort is supported by clerical and secretarial personnel only when necessary; i.e., if the uncompensated effort would otherwise be unproductive. Employees are required or encouraged to perform uncompensated effort only when necessary to refine work products, meet deliverable deadlines, or otherwise respond to customer requirements.

**NOTE: All dollar amounts are exclusive of any discount for prompt payment.**

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## Description of Support Services

### **874-501 - Supply and Value Chain Management Services:**

Services that include all phases of planning, acquisition and management of logistics systems. These services include, but are not limited to planning, acquisition, design, development, testing, production, fielding, management, operation, maintenance, sustainment, improvement, modification and disposal. Examples of the type of services that may be performed under this SIN include: Logistics consulting for planning for the acquisition and life cycle phases of supply and value chain systems including the following: defining and establishing program objectives, strategies, plans and schedules; develop milestone documentation; market research and acquisition planning; material requirements identification, planning, acquisition and management; develop specifications or performance based work statements and task estimates; develop, document and support maintenance procedures and technical manuals; configuration data management and related documentation; expansion and consolidation studies, field problem analysis and recommendation of corrective actions and system modernization; Needs assessment/system assessment; Inventory/asset/vendor management; Inventory management and operation (inclusive of salvage, recycle and/or disposal management); operation of warehouses, stockrooms, storage facilities or depots; Fulfillment systems and operations; platform management; Information logistics processing systems analysis design, and implementation; staging, shipping, receiving, packing, crating, moving and storage (excluding household goods); packaging, labeling, bar coding system consultation, design, implementation, operation and maintenance; design and installation of material handling systems; hazardous material storage and handling **(Non-radioactive only)**; warehouse and location management systems; recycling program management of warehousing materials; preservation and protection of specialized inventory or documents; maintenance, repair and overhaul (MRO) support and/or support process management; aircraft repair and maintenance; ship repair and maintenance; property disposal management; logistics strategic planning services; logistics systems engineering services; logistics program management services and support; Unique Identification (UID)/Radio Frequency Identification (RFID) services; Program and project management; acquisition and life cycle management; spares modeling; supply chain integration planning; global integrated supply chain solutions – planning and implementation. (note – acquisition functions can not be procured as stand-alone services).

### **874-503 - Distribution and Transportation Logistics Services:**

Services that include distribution and transportation logistics services such as planning and designing, implementing or operating systems or facilities for the movement of supplies, equipment or people by road, air, water or rail. Examples of the type of services that may be performed under this SIN include but are not limited to: movement and short-term storage (excluding household goods); transportation system development and management; distribution and transportation logistics consulting; carrier management and routing; freight forwarding, consolidation and management; third-party logistics (3PL); facilitating customs processing; Electronic Freight Manifest (EFM) systems; tracking system analysis, design, operations and management; shuttle services; program and project management.

**Note: Commercial passenger airline services covered by the Airline City Pair Program and courier services covered by Schedule 48, Transportation, Delivery and Relocation Solutions are excluded.**

### **874-504 - Deployment Logistics Services:**

Services that include, but are not limited to providing expert advice, assistance, guidance, management, or operational support services that permit the deployment of supplies, equipment, materials and associated personnel. Examples of the type of services that may be performed under this SIN include deployment logistics consulting; war gaming (field exercises); contingency planning; inventory and property requirements planning, movement, storage and accountability systems; asset management (including pre-positioning assets); space planning and project integration/implementation; public and private sector support and/or resources; facilitating customs processing/accountability; scenario based field exercises; communication and logistics systems design, plan, deployment and operation; medical and emergency unit storage and restocking management; program and project management.

**874-505 - Logistics Training Services:**

Services including, but not limited to, training in system operations and automated tools for supply and value chain management, property and inventory management, distribution and transportation management and maintenance of equipment and facilities supporting these activities.

Customization of off-the-shelf training may include but is not limited to:

Workbooks	Computer based training	Overhead transparencies
Training manuals	Videotapes	Advanced presentation media

**874-507 - Operations & Maintenance Logistics Management And Support Services:**

The purpose of this SIN is to provide a turnkey/total solution in support of a logistics function. Under the turnkey solution, a combination of support services may include, but are not limited to: janitorial services, maintenance, trash disposal, laundry, mail routing, guard, reception and related services **however these services must be incidental to and in support of the logistics function. Individual support services may not be offered, ordered, or sold separately under this SIN.** Examples of the type of logistics related services under this SIN include: logistical support services; integrated facility management and operations management support; supply support services; equipment asset management and maintenance support services; fleet management and maintenance support services; preventative maintenance planning support services; property management and maintenance support services; strategic and tactical planning support services; strategic account management support services; mobile utility support equipment operation, maintenance and repair support services; Base operations support (BOS); depot maintenance; project management. **Note: For separate SIN requirements NOT a part of logistics management and support, refer to Schedule 03FAC, Facilities Maintenance and Hardware, SIN(s) 811 002, Complete Facilities Maintenance 811 003, Complete Facilities Management**

Contractors are strongly encouraged to team with other GSA Schedule holders for the services noted above. Excluded from this SIN are services involving construction and the operation of Information Technology Centers

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## Professional Services Schedule Labor Category Descriptions

### **Administrative Assistant IV**

Performs a variety of secretarial duties for a top executive, program director or manager, such as typing reports and memos, maintaining computer based and paper files, answers office inquiries, and performs administrative tasks. Performs special projects of a moderate to highly skilled nature. Must be proficient in the use of a personal computer and have excellent typing skills. Requires very little supervision.

Education and Experience Requirements:

High School Diploma/GED and minimum 6 years related experience

### **Administrative Assistant III**

Performs a variety of secretarial duties for a program director or other director level management, such as typing reports and memos, maintaining computer based and paper files, answers office inquiries, and performs administrative tasks. Performs special projects of a moderate to highly skilled nature. Must be proficient in the use of a personal computer and have excellent typing skills. Requires very little supervision.

Education and Experience Requirements:

High School Diploma/GED and minimum 4 years related experience

### **Administrative Assistant II**

Performs a variety of secretarial duties for a program manager or other management, such as typing reports and memos, maintaining computer based and paper files, answers office inquiries, and performs administrative tasks. Performs special projects of a moderate to skilled nature. Must be proficient in the use of a personal computer and have good typing skills. Requires supervision.

Education and Experience Requirements:

High School Diploma/GED and minimum 2 years related experience

### **Administrative Assistant I**

Performs a variety of secretarial duties for a program manager or other management, such as typing reports and memos, maintaining computer based and paper files, answers office inquiries, and performs administrative tasks. Performs special projects of a moderate to skilled nature. Must be familiar with the use of a personal computer and have good typing skills. Requires supervision.

Education and Experience Requirements:

High School Diploma/GED and no experience

### **Logistical Applications Engineer IV**

Performs research, designs and develops complex computer software systems in conjunction with hardware product development. Supports "cutting edge" application implementation. Applies principles of computer science, engineering, and mathematical analysis. Consults with hardware engineers to evaluate interface between hardware and software. Prepares documentation and manuals for users. Trains lower level applications engineers. Requires very little supervision and can supervise lower level application engineers.

Education and Experience Requirements:

Bachelor's Degree in engineering or related discipline, Application Certification and minimum 3 years experience

### **Logistical Applications Engineer III**

Supports and performs research, designs and develops simple to complex computer software systems in conjunction with hardware product development. Supports "cutting edge" application implementation. Applies principles of computer science, engineering, and mathematical analysis. Consults with hardware engineers to evaluate interface between hardware and software. Prepares documentation and manuals for users. Requires supervision.

Education and Experience Requirements:

Bachelor's Degree in engineering or related discipline and minimum 1 year experience

**Logistical Applications Engineer II**

Supports (with supervision) research designs and develops simple computer software systems in conjunction with hardware product development. Applies principles of computer science, engineering, and mathematical analysis. Supports the preparation of documentation and manuals for users. Requires regular supervision.

Education and Experience Requirements:

Bachelor's Degree in engineering or related discipline and minimum 1 year experience

**Logistical Applications Engineer I**

Under direct supervision, Supports efforts for research, designs and develops simple computer software systems in conjunction with hardware product development. Applies principles of computer science, engineering, and mathematical analysis. Supports the preparation of documentation and manuals for users. Requires regular supervision

Education and Experience Requirements:

Bachelor's Degree in engineering or related discipline.

**Logistical Applications Expert**

Leads and performs research, designs and develops extremely complex computer software systems in conjunction with hardware product development. Develops and designs "cutting edge" application implementation. Applies principles of computer science, engineering, and mathematical analysis. Consults with hardware engineers to evaluate interface between hardware and software. Prepares documentation and manuals for users. Prepares documentation and manuals for users. Trains higher-to lower level applications engineers.

Individual contributor requires no supervision, however, can supervise lower level application engineers.

May Design and develop complex applications operating on microcomputers, typically client-server applications operating across computing networks and under the control of graphical user interfaces (GUIs). Requires extensive knowledge of C++ or similar languages and object-oriented programming techniques. Requires extensive knowledge of applications development tools such as dBase, Paradox, and Foxbase. Provides assistance to lower-level developers.

Education and Experience Requirements:

Bachelor's Degree in engineering or related discipline, and minimum of 10 years experience, Application Certification

**Computer Logistics Specialist - Sr. Principal**

Performs in a highly specialized area of computer applications, hardware, design and analysis. Provides or supports extremely complex technical and/or functional guidance reflecting detailed, expert knowledge of automated technology. Performs highly complex, elaborate and macro-level analysis, functional, logical and technical analysis, feasibility studies, cost/benefit studies briefings and presentations. Provides advanced technical knowledge and supports analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and/or implementation advice on complex problems which require a high level knowledge of the subject matter for effective implementation. Supports all phases of software development and hardware integration within emphasis on the planning, analysis, testing, integration, documentation, training and presentation phases.

Education and Experience Requirements:

Ph.D. or certification for the subject matter from an accredited training institution. minimum 8 years experience with seven (7) years specialized study or experience in the order subject matter.

**Computer Logistics Specialist – Principal**

Performs in a highly specialized area of computer applications, hardware, design and analysis. Provides extremely complex technical and/or functional guidance reflecting detailed, expert knowledge of automated technology. Performs highly complex, elaborate and macro-level analysis, functional, logical and technical analysis, feasibility studies, cost/benefit studies briefings and presentations. Provides advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and/or

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implementation advice on complex problems which require a high level knowledge of the subject matter for effective implementation. Participates as needed in all phases of software development and hardware integration.

Education and Experience Requirements:

Masters Degree or certification for the subject matter from an accredited training institution. Minimum 8 years experience with seven (7) years specialized study or experience in the order subject matter.

#### **Computer Logistics Specialist, Lead**

Performs as the task leader or senior technical resource for information management projects. Responsibilities include the review of task performance and work products for correctness, for adherence to design concepts and user requirements, and for progress in accordance with contracted schedules. Coordinates with the CACI Project/Program Manager, the COR, and user agency project managers as appropriate, to ensure solution and user satisfaction for technical matters. Prepares and delivers presentations to peers, subordinates, and user representatives. Provides technical knowledge and analysis of applications and operational environment, functional systems analysis, design, integration, documentation, training, and/or implementation. Must have working knowledge of appropriate tools, techniques, and methodologies to perform tasks. Provides assistance to lower-level personnel.

Additional functions include web development support activities.

Education and Experience Requirements:

Bachelor's Degree or certification for the subject matter from an accredited training institution. Minimum 8 years experience with seven (7) years specialized study or experience in the order subject matter.

#### **Computer Logistics Specialist, Senior**

Performs as the senior technical resource for information management projects. Supports the review of task performance and work products for correctness, for adherence to design concepts and user requirements, and for progress in accordance with contracted schedules. Coordinates with the project task leader, the COR, and user agency project managers as appropriate, to ensure solution and user satisfaction for technical matters. Prepares and delivers presentations to peers, subordinates, and user representatives. Performs analysis of applications and operational environment, functional systems analysis, design, integration, documentation, training, and/or implementation. Must have working knowledge of appropriate tools, techniques, and methodologies to perform tasks. Provides assistance to lower-level personnel. Additional functions include web development, database analysis, logistics management, and database management.

Education and Experience Requirements:

Bachelor's Degree (or equivalent) or certification for the subject matter from an accredited training institution. Minimum 6 years experience with four (4) years of specialized study or experience in the order subject matter.

#### **Computer Logistics Specialist, Journeyman**

Performs as a technical resource for information management projects. Performs fairly complex analysis of applications and operational environment, functional systems analysis, design, integration, documentation, training, and/or implementation. Acts as an information resource for users as well as management. Performs cost/benefit studies, life-cycle analysis, briefings and presentations. May coordinate with the Program/Project Manager, the COR, or end users as appropriate. Must have working knowledge of appropriate tools, techniques, and methodologies to perform tasks. Requires no or very little supervision. Additional functions include database analysis, logistics management, systems analyst, logistics clinical engineering, graphics imaging, and database administration.

Education and Experience Requirements:

Bachelor's Degree (or equivalent) or certification for the subject matter from an accredited training institution. Minimum 4 years experience with three (3) years of specialized study or experience in the order subject matter.

#### **Computer Logistics Specialist**

Performs as a technical resource for information management projects. Performs fairly complex analysis of applications and operational environment, functional systems analysis, design, integration, documentation, training, and/or implementation. Acts as an information resource for users as well as

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management. Performs cost/benefit studies, life-cycle analysis, briefings and presentations. May coordinate with the Program/Project Manager, the COR, or end users as appropriate. Must have working knowledge of appropriate tools, techniques, and methodologies to perform tasks. Requires very little supervision. Additional functions include database analysis, systems analysis, logistics clinical engineering, logistics management, and graphics imaging.

Education and Experience Requirements:

Bachelor's Degree (or equivalent) or certification for the subject matter from an accredited training institution. Minimum 2 years experience with three (3) years of specialized study or experience in the order subject matter.

#### **Computer Logistics Specialist, Jr.**

Supports analysis, functional, logical, and technical analysis, feasibility studies, cost/benefits studies, life-cycle analysis, briefings and presentations, report writing, and post-implementation evaluations for information management projects. Acts as functional information resource for users as well as management. May coordinate with the Program/Project Manager, the COR, or end users as appropriate. Must have working knowledge of appropriate tools, techniques, and methodologies to perform tasks. Requires supervision. Additional functions include database administration, systems analysis, and graphics imaging.

Education and Experience Requirements:

Bachelor's Degree (or equivalent) or certification for the subject matter from an accredited training institution. Minimum 1 year experience.

#### **Computer Logistics Specialist - Associate**

Supports analysis, functional, logical, and technical analysis, feasibility studies, cost/benefits studies, life-cycle analysis, briefings and presentations, report writing, and post-implementation evaluations for information management projects. Acts as functional information resource for users as well as management. May coordinate with the Program/Project Manager, the COR, or end users as appropriate. Must have working knowledge of appropriate tools, techniques, and methodologies to perform tasks. Requires regular supervision. Additional functions include database administration, systems Analysis, and graphics imaging.

Education and Experience Requirements:

Associates Degree (or equivalent) or certification for the subject matter from an accredited training institution. Minimum 1 year experience.

#### **Documentation Specialist IV**

Responsible for preparing and/or maintaining systems, programming and operations documentation, procedures and methods, including user reference manuals. Maintains a current internal documentation library. Provides or coordinates documentation services as required. May supervise daily documentation/library activities including processing and maintaining records in files. Ensures the accuracy of technical documentation. Knowledge and basic understanding of all aspects of proofreading, including grammar and spelling. Ability to work independently at the highest level of all phases of documentation. Composes and finalizes IT documentation, including specifications and user manuals, in the style and format required by the task. Trains and establishes work schedules for subordinates. Additional functions include technical writing.

Education and Experience Requirements:

Associates' Degree or equivalent and minimum 6 years experience with three (3) years specialized experience.

#### **Documentation Specialist III**

Prepares and/or maintains systems, programming and operations documentation, procedures and methods, including user reference manuals. Maintains a current internal documentation library. Provides or coordinates documentation services as required. May supervise daily documentation/library activities including processing and maintaining records in files. Ensures the accuracy of technical documentation. Knowledge and basic understanding of all aspects of proofreading, including grammar and spelling. Ability to work independently at a high level of all phases of documentation. Composes and finalizes IT

documentation, including specifications and user manuals, in the style and format required by the task. Trains and establishes work schedules for subordinates. Additional functions include technical activities. Education and Experience Requirements:

Associates' Degree or equivalent and minimum 4 years experience with two (2) years specialized experience.

### **Documentation Specialist II**

Supports the preparation and/or maintenance of systems, programming and operations documentation, procedures and methods, including user reference manuals. Supports the maintenance of the internal documentation library. Provides or coordinates documentation services as required. Knowledge and basic understanding of all aspects of proofreading, including grammar and spelling. Works under minimal supervision for all levels of documentation. Supports the composition and finalization of IT documentation, including specifications and user manuals, in the style and format required by the task. Trains and establishes work schedules for subordinates. This position requires minimal supervision. Additional functions include technical writing.

Education and Experience Requirements:

Associates' Degree or equivalent and minimum 2 years experience with one (1) year of specialized experience.

### **Documentation Specialist I**

Supports the preparation and/or maintenance of systems, programming and operations documentation, procedures and methods, including user reference manuals. Supports the maintenance of the internal documentation library. Provides or coordinates documentation services as required. Knowledge and basic understanding of all aspects of proofreading, including grammar and spelling. Works under supervision for lower levels of documentation. Supports the composition and finalization of IT documentation, including specifications and user manuals, in the style and format required by the task. This position requires supervision. Additional functions include technical writing.

Education and Experience Requirements:

Associates' Degree or equivalent.

### **Logistician Level V**

Provides high-level consultation support to project manager and program manager. Applies proven and emerging technologies to improve private sector, government or military systems. Experienced in reengineering logistics business practices to include experience in work flow analysis and planning, service delivery, asset control and visibility and strategic planning and acquisition planning. Performs analyses to determine reliability and maintainability of logistics systems. Performs cost analyses associated with systems logistic support and develops and reviews systems acquisition plans. Performs technical training for and provides guidance to junior logistics staff.

Education and Experience Requirements:

M.S., M.A., or MBA degree and minimum 12 years progressive experience in managing large complex logistics programs for multi-layered organizations.

### **Logistician Level IV**

Provides high-level consultation support to project manager and program manager. Applies proven and emerging technologies to improve private sector, government or military systems. Experienced in reengineering logistics business practices to include experience in work flow analysis and planning, service delivery, asset control and visibility and strategic planning and acquisition planning. Performs analyses to determine reliability and maintainability of logistics systems. Performs cost analyses associated with systems logistic support and develops and reviews systems acquisition plans. Performs technical training for and provides guidance to junior logistics staff.

Education and Experience Requirements:

M.S., M.A., or MBA degree and minimum 10 years progressive experience in managing large complex logistics programs for multi-layered organizations.

**Logistician Level III**

Supports the project manager and program manager in the performance of logistical tasks. Has extensive knowledge in all aspects of supply chain management to include inventory control, acquisition planning, warehousing, product tracking and control, assembly management, quality control and transportation. Knowledgeable in automated materiel management systems. Has experience with Vendor Managed Inventory and Just-in-Time inventory supply acquisition processes. Capable of developing and writing detailed logistics policies and procedures. Experience performing cost benefit analysis and initiating business process improvements.

Education and Experience Requirements:

B.S., or B.A. degree and minimum 8 years of experience providing logistics support.

**Logistician Level II**

Supports the project manager and program manager in the performance of logistical tasks. Knowledgeable in all aspects of supply chain management to include inventory control, acquisition planning, warehousing, product tracking and control, assembly management, quality control and transportation. Knowledgeable in automated materiel management systems. Provides support to logistics strategic and tactical planning sessions. Assists with cost benefit analysis and business process improvement initiatives.

Education and Experience Requirements:

B.S., or B.A. degree and has minimum 3 years of experience providing logistics support.

**Logistician Level I**

Supports the project manager and senior logisticians in the performance of logistical tasks. Knowledgeable in all aspects of supply chain management to include inventory control, acquisition planning, warehousing, product tracking and control, assembly management, quality control and transportation. Knowledgeable in automated materiel management systems. Provides support to logistics strategic and tactical planning sessions. Assists with cost benefit analysis and business process improvement initiatives.

Education and Experience Requirements:

B.S., or B.A. degree

**Logistics Technician Level VI**

Provides subject matter expertise for logistics processes that may include materiel automation systems, inventory management, warehousing, acquisition, quality control, dated item management, assembly, packaging and transportation. Inspects work of junior logisticians and provides training and guidance. Prepares inspection reports in final draft and briefs logisticians and project managers on results. Performs data collection and preparation necessary to support logistics' program and systems changes. Provides technical assistance in the area of materiel handling to include the analyses to support design and operations of hazardous materiel handling systems, recycling and shipping and receiving. Provides oversight and guidance to junior logistics personnel and warehousemen. Additional functions include vehicle management.

Education and Experience Requirements:

B.S. or B.A. degree and minimum 14 years experience in the field of logistics and technical training in logistics. Over 16 years experience substitutes for degree requirements.

**Logistics Technician Level V**

Provides subject matter expertise for logistics processes that may include materiel automation systems, inventory management, warehousing, acquisition, quality control, dated item management, assembly, packaging and transportation. Inspects work of junior logisticians and provides training and guidance. Prepares inspection reports in final draft and briefs logisticians and project managers on results. Performs data collection and preparation necessary to support logistics' program and systems changes. Provides technical assistance in the area of materiel handling to include the analyses to support design and operations of hazardous materiel handling systems, recycling and shipping and receiving. Provides oversight and guidance to junior logistics personnel and warehousemen

Education and Experience Requirements:

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B.S. or B.A. degree and minimum 12 years experience in the field of logistics and technical training in logistics. Over 14 years substitutes for degree requirements.

**Logistics Technician Level IV**

Provides subject matter expertise for logistics processes that may include materiel automation systems, inventory management, warehousing, acquisition, quality control, dated item management, assembly, packaging and transportation. Inspects work of junior logisticians and provides training and guidance. Prepares inspection reports in final draft and briefs logisticians and project managers on results. Performs data collection and preparation necessary to support logistics' program and systems changes. Provides technical assistance in the area of materiel handling to include the analyses to support design and operations of hazardous materiel handling systems, recycling and shipping and receiving. Provides oversight and guidance to junior logistics personnel and warehousemen. Additional functions include facility management.

Education and Experience Requirements:

B.S. or B.A. degree and minimum 10 years experience in the field of logistics and technical training in logistics. Over 12 years substitutes for degree requirements.

**Logistics Technician Level III**

Provides subject matter expertise for logistics processes that may include materiel automation systems, inventory management, warehousing, acquisition, quality control, dated item management, assembly, packaging and transportation. Inspects work of junior logisticians and provides training and guidance. Prepares inspection reports in final draft and briefs logisticians and project managers on results. Performs data collection and preparation necessary to support logistics' program and systems changes. Provides technical assistance in the area of materiel handling to include the analyses to support design and operations of hazardous materiel handling systems, recycling and shipping and receiving. Provides oversight and guidance to junior logistics personnel and warehousemen. Additional functions include distribution and storage management, warehouse work, and freight/traffic management.

Education and Experience Requirements:

High School Diploma or equivalent and technical training in logistics and minimum 8 years experience in the field of logistics and technical training in logistics.

**Logistics Technician Level II**

Provides subject matter expertise for logistics processes that may include inventory control, warehousing, acquisition, quality control, dated item management, assembly, packaging and transportation. Capable of operating and updating materiel information systems. Provides consultation for controlled item storage, hazardous materiel processing, and materiel preservation and product assembly. Additional functions include warehouse work.

Education and Experience Requirements:

High School Diploma or equivalent and minimum 3 years of experience in the field of logistics.

**Logistics Technician Level I**

Provides subject matter expertise for logistics processes that may include inventory control, warehousing, acquisition, quality control, dated item management, assembly, packaging and transportation. Capable of operating and updating materiel information systems. Provides consultation for controlled item storage, hazardous materiel processing, and materiel preservation and product assembly.

Education and Experience Requirements:

High School Diploma or equivalent.

**Logistics Program Director III**

Responsible for management of very large programs, extremely complex programs, or researches efforts. This individual represents senior level management whose competency concerning effectiveness and efficiency in managing dedicated overall program activity is paramount to contract success. Organizes, directs and coordinates planning and production of all program/effort activities. Must possess excellent oral and written communication skills, with demonstrated capability of dealing with all levels of management personnel, task/project managers and client representatives. Responsible for the performance of all program/effort requirements. Meets with appropriate client management personnel,

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other program managers and client agency representatives. Formulates and reviews strategic plans, subcontracts, and deliverable items. Responsible for the coordination of all functions of program/effort staff. Actively applies quality assurance measures to the management and performance of the program/effort.

Education and Experience Requirements:

Masters Degree in Business Administration or related field, minimum 18 years intensive and progressive experience in managing large programs. Seven (7) years experience supervising, five (5) years managing projects of at least 20 personnel.

### **Logistics Program Director II**

Responsible for overall management of very large programs, extremely complex programs, or researches efforts. This individual represents senior level management whose competency concerning effectiveness and efficiency in managing dedicated overall program activity is paramount to contract success.

Organizes, directs and coordinates planning and production of all program/effort activities. Must possess excellent oral and written communication skills, with demonstrated capability of dealing with all levels of management personnel, task/project managers and client representatives. Responsible for the performance of all program/effort requirements. Meets with appropriate client management personnel, other program managers and client agency representatives. Formulates and reviews strategic plans, subcontracting, and deliverable items. Responsible for the coordination of all functions of program/effort staff. Actively applies quality assurance measures to the management and performance of the program/effort.

Education and Experience Requirements:

Masters Degree in Business Administration or related field, minimum 15 years intensive and progressive experience in management of large programs. Five (5) years experience supervising, three (3) years managing projects of at least 15 personnel.

### **Logistics Program Director I**

Responsible for overall management of large programs, extremely complex programs, or researches efforts. This individual represents senior level management whose competency concerning effectiveness and efficiency in managing dedicated overall program activity is paramount to contract success.

Organizes, directs and coordinates planning and production of all program/effort activities. Must possess excellent oral and written communication skills, with demonstrated capability of dealing with all levels of management personnel, task/project managers and client representatives. Responsible for the performance of all program/effort requirements. Meets with appropriate client management personnel, other program managers and client agency representatives. Formulates and reviews strategic plans, subcontracting, and deliverable items. Responsible for the coordination of all functions of program/effort staff. Actively applies quality assurance measures to the management and performance of the program/effort.

Education and Experience Requirements:

Masters Degree in Business Administration or related field, minimum 12 years intensive and progressive experience in management of large programs. Three (3) years experience supervising, three (3) years managing projects of at least 15 personnel.

### **Logistics Program Manager III**

This person serves as the counterpart to the client program/technical manager for a complex program. Manages program/technical support operations involving multiple tasks/projects and personnel at diverse locations. Organizes, directs and coordinates planning and execution of all program/technical support activities. Shall have demonstrated information technology expertise and communication skills to be able to interface with all levels of management. Assigns duties and reviews work of subordinates. Establishes and alters (as necessary) management structure within the program to effectively direct program/technical support activities. Meets and confers with client management officials regarding the status of specific ISS program/technical activities and progress. Resolves problems, issues or conflicts as required. Ensures that program schedule, performance, and deliverables are met.

Education and Experience Requirements:

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Bachelor's Degree in Business Administration or related field, minimum 8 years intensive and progressive experience in management of large programs. Three (3) years experience supervising, three (3) years managing projects of at least 15 personnel.

**Logistics Program Manager II**

This person serves as the counterpart to the client program/technical manager for intermediate to complex programs. Manages program/technical support operations involving multiple tasks/projects and personnel at diverse locations. Organizes, directs and coordinates planning and execution of all program/technical support activities. Shall have demonstrated information technology expertise and communication skills to be able to interface with all levels of management. Assigns duties and reviews work of subordinates. Establishes and alters (as necessary) management structure within the program to effectively direct program/technical support activities. Meets and confers with client management officials regarding the status of specific ISS program/technical activities and progress. Resolves problems, issues or conflicts as required. . Ensures that program schedule, performance, and deliverables are met.

Education and Experience Requirements:

Bachelor's Degree in Business Administration or related field, minimum 6 years intensive and progressive experience in management of large programs. Three (3) years experience supervising, three (3) years managing projects of at least 10 personnel.

**Logistics Program Manager I**

This person serves as the counterpart to the client program/technical manager for a program. Manages program/technical support operations involving multiple tasks/projects and personnel at diverse locations. Organizes, directs and coordinates planning and execution of all program/technical support activities. Shall have demonstrated information technology expertise and communication skills to be able to interface with all levels of management. Assigns duties and reviews work of subordinates. Establishes and alters (as necessary) management structure within the program to effectively direct program/technical support activities. Meets and confers with client management officials regarding the status of specific ISS program/technical activities and progress. Resolves problems, issues or conflicts as required. Ensures that program schedule, performance, and deliverables are met.

Education and Experience Requirements:

Bachelor's Degree in Business Administration or related field or equivalent, minimum 4 years intensive and progressive experience in management of large programs. Three (3) years experience supervising, three (3) years managing projects of at least 10 personnel.

**Logistics Project Manager III**

This person performs project management for large, multiple, and/or complex tasks. Provides competent leadership and responsible project direction through successful performance of a variety of detailed, diverse elements of project management tasks. Directs completion of tasks within estimated timeframes and budget constraints. Schedules and assigns duties to subordinates and subsists to ensure assignments are completed as directed. Interfaces with client counterpart when appropriate. Reports in writing and orally to Program Manager (Director) on project progress/status and various issues or problems. Trains and/or oversees training of subordinates when required.

Education and Experience Requirements:

Bachelor's Degree in related field or equivalent and minimum 4 years related experience.

**Logistics Project Manager II**

This person performs project management for mid-sized, multiple tasks. Provides competent leadership and responsible project direction through successful performance of a variety of detailed, diverse elements of project management tasks. Directs completion of tasks within estimated timeframes and budget constraints. Schedules and assigns duties to subordinates and subsists to ensure assignments are completed as directed. Interfaces with client counterpart when appropriate. Reports in writing and orally to Program Manager (Director) on project progress/status and various issues or problems. Trains and/or oversees training of subordinates when required.

Education and Experience Requirements:

Bachelor's Degree in related field or equivalent and minimum 2 years related experience.

**Logistics Project Manager I**

This person performs project management for small and/or common tasks. Provides competent leadership and responsible project direction through successful performance of a variety of detailed, diverse elements of project management tasks. Directs completion of tasks within estimated timeframes and budget constraints. Schedules and assigns duties to subordinates and subsists to ensure assignments are completed as directed. Interfaces with client counterpart when appropriate. Reports in writing and orally to Program Manager (Director) on project progress/status and various issues or problems. Trains and/or oversees training of subordinates when required.

Education and Experience Requirements:

Bachelor's Degree in related field or equivalent and minimum 2 years experience.

**Logistics Project Technical Manager, Assistant**

Supports Project Manager in the day-to-day management of assigned projects that may involve teams of subject matter specialists and technicians. Demonstrates proven skills in those technical aspects addressed in the task order and is responsible for organizing, planning, directing and controlling all functions addressed in the task order. The Assistant Project Technical Manager is responsible for interfacing with the Project Manager or Government Program Manager in the execution of assigned tasks.

Education and Experience Requirements:

B.S. degree in Logistics, Business or Computer Science and minimum 10 years of progressive experience in managing large, multi-faceted technical logistics projects.

**Logistics Quality Assurance Specialist V**

Responsible for quality assurance on large, complex logistics programs. Represents senior level management concerning the effectiveness and efficiency of quality assurance standards, guidelines and procedures. Guides the development, definition or adaptation of all elements of quality, including quality metrics, scoring parameters and application of quality assurance resources to a program. Provides overall guidance in the establishment of processes for evaluating hardware, software and associated documentation and may assist in the evaluation. Responsible for both formal and informal quality reviews during the development cycle. Establishes training programs for lower level quality assurance/control specialists.

Education and Experience Requirements:

Bachelors Degree and minimum 12 years experience in logistics management or logistics quality assurance.

**Logistics Quality Assurance Specialist IV**

Develops and implements quality control methodologies to ensure compliance with quality assurance standards, guidelines and procedures in a mid-sized to large logistical computer-based organization. Develops and defines major and minor characteristics of quality including quality metrics and scoring parameters and determines requisite quality control resources for an actual effort. Establishes and maintains a process for evaluating hardware, software, and associated documentation and/or assists in the evaluation. Conducts and/or participates in formal and informal reviews at pre-determined points throughout the development cycle. Supports training efforts for lower-level quality assurance/control specialist. May be a task leader.

Education and Experience Requirements:

Bachelor's Degree and minimum 4 years experience with 2 years related/specialized experience.

**Logistics Quality Assurance Specialist III**

Supports the development and implementation of quality control methodologies to ensure compliance with quality assurance standards, guidelines and procedures in a mid-sized logistical computer-based organization. Supports the development and definition efforts of major and minor characteristics of quality including quality metrics and scoring parameters and determines requisite quality control resources for an actual effort. Maintains a process for evaluating hardware, software, and associated documentation and/or assists in the evaluation. Conducts and/or participates in formal and informal reviews at pre-determined points throughout the development cycle.

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**Education and Experience Requirements:**

Associate's Degree and minimum 4 years experience with 2 years related/specialized experience.

**Logistics Quality Assurance Specialist II**

Supports the development and implementation of quality control methodologies to ensure compliance with quality assurance standards, guidelines and procedures in a small to mid-sized logistical computer-based organization. Supports the development and definition efforts of major and minor characteristics of quality including quality metrics and scoring parameters and determines requisite quality control resources for an actual effort. Maintains a process for evaluating hardware, software, and associated documentation and/or assists in the evaluation. Conducts and/or participates in formal and informal reviews at pre-determined points throughout the development cycle.

**Education and Experience Requirements:**

Associate's Degree and minimum 2 years experience with 1 year related/specialized experience.

**Logistics Quality Assurance Specialist I**

Supports the development and implementation of quality control methodologies to ensure compliance with quality assurance standards, guidelines and procedures in a small logistical computer-based organization. Supports the development and definition efforts of major and minor characteristics of quality including quality metrics and scoring parameters and determines requisite quality control resources for an actual effort. Maintains a process for evaluating hardware, software, and associated documentation and/or assists in the evaluation. Conducts and/or participates in formal and informal reviews at pre-determined points throughout the development cycle.

**Education and Experience Requirements:**

Associate's Degree.

**Resource Manager/Logistics Business Analyst V**

Supports the Program Manager and Project Manager and government manager in the execution of resource management functions associated with large, complex government contracts. Maintains project financial performance records; develops project operations budgets; recommends personnel requirements for project tasks. Duties include all labor efforts identified as business and finance including but not limited to project control, project planning and scheduling and cost estimating.

**Education and Experience Requirements:**

B.S. and minimum 12 years of experience in managing resources, manpower and financial, associated with complex government contracts.

**Resource Manager/Logistics Business Analyst IV**

Supports the Program Manager and Project Manager and government manager in the execution of resource management functions associated with large, complex government contracts. Maintains project financial performance records; develops project operations budgets; recommends personnel requirements for project tasks. Duties include all labor efforts identified as business and finance including but not limited to project control, project planning and scheduling and cost estimating.

**Education and Experience Requirements:**

B.S. and minimum 10 years experience in managing resources, manpower and financial, associated with complex government contracts.

**Resource Manager/Logistics Business Analyst III**

Supports the Program Manager and Project Manager and government manager in the execution of resource management functions associated with large, complex government contracts. Maintains project financial performance records; develops project operations budgets; recommends personnel requirements for project tasks. Duties include all labor efforts identified as business and finance including but not limited to project control, project planning and scheduling and cost estimating.

**Education and Experience Requirements:**

B.S. and minimum 8 years of experience in managing resources, manpower and financial, associated with complex government contracts.

**Resource Manager/Logistics Business Analyst II**

Supports the project manager in the execution of resource management functions associated with large logistical operations. Maintains project financial performance records; develops project operations budgets; recommends personnel requirements for project tasks. Duties include all labor efforts identified as business and finance including but not limited to project control, project planning and scheduling and cost estimating.

Education and Experience Requirements:

B.S. or B.A. Degree and minimum 6 years of experience in managing resources, manpower and financial, associated with complex government contracts. Over 12 years specialized experience may substitute for degree requirements.

**Resource Manager/Logistics Business Analyst I**

Supports the project manager in the execution of resource management functions associated with large logistical operations. Maintains project financial performance records; develops project operations budgets; recommends personnel requirements for project tasks. Duties include all labor efforts identified as business and finance including but not limited to project control, project planning and scheduling and cost estimating.

Education and Experience Requirements:

High School Diploma or equivalent and minimum 4 years of experience in managing resources, manpower and financial, associated with complex government contracts.

**Subject Matter Expert IV - Logistics**

Provides extremely high-level subject matter expertise for work described in the program/task. Provides advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and/or implementation advice on complex problems which require doctorate level knowledge of the subject matter for effective implementation. From computer systems standpoint, participates as needed in all phases of software and hardware development with emphasis on the planning, analysis, testing, integration, documentation, training, and presentation phases. From a business process standpoint, provides technical advice, guidance and direction for the improvement, modification, and re-engineering of business processes, policies and procedures for any functional area under consideration or review. Applies principles, methods, and knowledge of specific functional areas of expertise to specific task order/program. Is able to work independently at the highest level. Directs the composition or composes and finalizes documentation.

Education and Experience Requirements:

Ph.D. in a related field of effort and minimum 12 years related experience.

**Subject Matter Expert III - Logistics**

Provides high-level subject matter expertise for work described in the program/task. Provides advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and/or implementation advice on complex problems which require a high level knowledge of the subject matter for effective implementation. From computer systems standpoint, participates as needed in all phases of software and hardware development with emphasis on the planning, analysis, testing, integration, documentation, training, and presentation phases. From a business process standpoint, provides technical advice, guidance and direction for the improvement, modification, and re-engineering of business processes, policies and procedures for any functional area under consideration or review. Applies principles, methods, and knowledge of specific functional areas of expertise to specific task order/program. Is able to work independently at the highest level. Directs the composition or composes and finalizes documentation.

Education and Experience Requirements:

Ph.D. in a related field of effort and minimum 12 years related experience.

**Subject Matter Expert II - Logistics**

Provides high-level subject matter expertise for work described in the program/task. Provides advanced technical knowledge and analysis of highly specialized applications and operational environment, high-

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level functional systems analysis, design, integration, documentation, training, and/or implementation advice on complex problems which require a high level knowledge of the subject matter for effective implementation. From computer systems standpoint, participates as needed in all phases of software and hardware development with emphasis on the planning, analysis, testing, integration, documentation, training, and presentation phases. From a business process standpoint, provides technical advice, guidance and direction for the improvement, modification, and re-engineering of business processes, policies and procedures for any functional area under consideration or review. Applies principles, methods, and knowledge of specific functional areas of expertise to specific task order/program. Is able to work independently at the highest level. Directs the composition or composes and finalizes documentation.

Education and Experience Requirements:

Masters Degree in a related field of effort and minimum 8 years related experience.

### **Subject Matter Expert I - Logistics**

Provides high-level subject matter expertise for work described in the program/task. Provides advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, design, integration, documentation, training, and/or implementation advice on complex problems which require a high level knowledge of the subject matter for effective implementation. From computer systems standpoint, participates as needed in all phases of software and hardware development with emphasis on the planning, analysis, testing, integration, documentation, training, and presentation phases. From a business process standpoint, provides technical advice, guidance and direction for the improvement, modification, and re-engineering of business processes, policies and procedures for any functional area under consideration or review. Applies principles, methods, and knowledge of specific functional areas of expertise to specific task order/program. Is able to work independently at the highest level. Directs the composition or composes and finalizes documentation.

Education and Experience Requirements:

Masters Degree in a related field of effort and minimum 6 years related experience.

### **Warehouse Manager**

Responsible for overall warehouse operations to include receiving, inspection, materiel handling, cataloging, bar-coding, distribution, packaging and shipment. Establishes policies and provides consultation in the area of materiel handling, to include analyses to support the design of materiel handling procedures, recycling, controlled item management, excess management and packing and crating. Provides oversight and training to junior logistics warehouse workers. Additional functions include facility management.

Education and Experience Requirements:

High School Diploma or equivalent and minimum 10 years experience managing large, complex warehouse operations.

### **Warehouse Worker IV**

Capable of managing one or more of the following warehouse functions: receiving, stocking, cataloging, distribution, assembly, packing and crating and shipping. Knowledgeable in hazardous materials management, controlled item management, quality assurance inspections, and excess and recycling functions. Provides oversight and training to junior warehouse workers. Additional functions include facility project management.

Education and Experience Requirements:

Associate's degree in materials management and minimum 10 years experience working technical functions associated with warehouse functions.

### **Warehouse Worker III**

Capable of managing one or more of the following warehouse functions: receiving, stocking, cataloging, distribution, assembly, packing and crating and shipping. Knowledgeable in hazardous materials management, controlled item management, quality assurance inspections, and excess and recycling functions. Provides oversight and training to junior warehouse workers.

Education and Experience Requirements:

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Associate's degree in materials management and minimum 8 years experience working technical functions associated with warehouse functions.

**Warehouse Worker II**

Capable of managing one or more of the following warehouse functions: receiving, stocking, cataloging, distribution, assembly, packing and crating and shipping. Provides oversight and training to junior warehouse workers.

Education and Experience Requirements:

High School Diploma or equivalent and minimum 4 years of experience working in a warehouse environment.

**Warehouse Worker I**

Performs one or more of the following warehouse functions: receiving, inspection, stocking, cataloging, distribution, assembly, packing and crating and shipping.

Education and Experience Requirements:

High School Diploma or equivalent and minimum 2 years of experience working in a warehouse environment.

**Principle Industry/Functional Area Expert**

Recognized for strong expertise in industry issues and trends. Utilize functional area expertise gained through direct industry experience to assess the operational and functional baseline of an organization and its organizational components. Examples of the functional areas would include Human Resources, Finance, Supply, Service, etc. Work with senior managers and executives to provide industry vision and strategic direction with regard to their enterprise. Guide the determination of information technology inadequacies and/or deficiencies that affect the functional area's ability to support/meet organizational goals. Generate functional area strategies for enhanced IT operations in a cross-functional area mode throughout the organization. Participate in account strategy sessions, strategic assessments and design reviews to validate enterprise approach and associated work products, such as ERP implementations. Provides guidance and direction to other professionals, acts in a consulting and/or advisory capacity; coordinates resolution of highly complex problems and tasks, possesses ability to meet and operate under deadlines. Activities related to the enterprise resource planning and management processes, including but not limited to: knowledge management, investment analysis, data warehousing, e-commerce, return on investment analysis, human resource analysis, material management and logistics, supply chain management, procurement, ordering, manufacturing, decision support, information dissemination, planning to encompass the strategy, architecture and methodology for an enterprise modernization effort; selection, implementation and measure of packaged solutions for enterprise modernization; complete integration of applications with target data and defined processes.

Education and Experience Requirements:

Bachelor's degree from an accredited college or university in computer science, information systems, engineering, scientific or a mathematics-intensive discipline and minimum of 10 years or Master's degree and minimum 6 years or PhD and a minimum of 4 years of general IT experience, including formal training and 3 years experience in BPR methods, plus training and 1 year experience in enterprise applications.

**Senior Industry/Functional Area Specialist**

Recognized for understanding and communicating common best practices for the industry. Utilize a knowledge base to create conceptual business models and to point out relevant issues and considerations in selecting application software packages, such as those provided by ERP vendors. Assess the operational and functional baseline of an organization and its organizational components, and help to define the direction and strategy for an engagement while ensuring the organizational needs are being addressed. Examples of the functional areas would include Human Resources, Finance, Supply, Service, etc. Work with senior managers to provide industry vision and guidance with regard to their industry. Lead the determination and classification of information technology inadequacies and/or deficiencies that affect the functional area's ability to support/meet organizational goals. Support the development of functional area strategies for enhanced IT operations in a cross-functional area mode throughout the organization.

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Provides work direction and guidance to other personnel; ensures accuracy of the work of other personnel, operates under deadlines, able to work on multiple tasks. Activities related to the enterprise resource planning and management processes, including but not limited to: knowledge management, investment analysis, data warehousing, e-commerce, return on investment analysis, human resource analysis, material management and logistics, supply chain management, procurement, ordering, manufacturing, decision support, information dissemination, planning to encompass the strategy, architecture and methodology for an enterprise modernization effort; selection, implementation and measure of packaged solutions for enterprise modernization; complete integration of applications with target data and defined processes.

Education and Experience Requirements:

Bachelor's degree from an accredited college or university in computer science, information systems, engineering, scientific or a mathematics-intensive discipline and 6 years or Master's degree and minimum 4 years or PhD and minimum of 2 years of general IT experience, including formal training and 2 years experience in BPR methods, plus training and 1 year experience in enterprise applications.

#### **Logistics/Financial Acquisition Specialist IV**

Creates and helps execute plans for the integrated logistics support of complex systems. Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex systems. Performs enterprise-level and analyses of ILS elements. Performs ILS functions in conjunction with design, development, test and evaluation, production, fielding, and sustaining of systems or individual items of equipment and services. Functions include: definition and establishment of logistic program objectives strategies, plans and schedules, development of logistic milestones documentation development of logistic specifications or performance-based work statement; and other pre and post award acquisitions support. Provides assistance to lower-level personnel.

Education and Experience Requirements:

Bachelor's degree and minimum 7 years experience in a logistics environment.

#### **Logistics/Financial Acquisition Specialist III**

Creates and helps execute plans for the integrated logistics support of complex systems. Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex systems. Performs high-level analyses of ILS elements. Performs ILS functions in conjunction with design, development, test and evaluation, production, fielding, and sustaining of systems or individual items of equipment and services. Functions include: definition and establishment of logistic program objectives strategies, plans and schedules, development of logistic milestones documentation development of logistic specifications or performance-based work statement; and other pre and post award acquisitions support. Provides assistance to lower-level personnel.

Education and Experience Requirements:

Bachelor's degree and minimum 5 years experience in a logistics environment.

#### **Logistics/Financial Acquisition Specialist II**

Creates and helps execute plans for the integrated logistics support of complex systems. Analyzes the adequacy and effectiveness of current and proposed logistics support provisions for complex systems. Performs mid-level analyses of ILS elements. Performs ILS functions in conjunction with design, development, test and evaluation, production, fielding, and sustaining of systems or individual items of equipment and services. Functions include: definition and establishment of logistic program objectives strategies, plans and schedules, development of logistic milestones documentation development of logistic specifications or performance-based work statement; and other pre and post award acquisitions support. Requires very little supervision.

Education and Experience Requirements:

Bachelor's degree and minimum 3 years experience in a logistics environment.

#### **Logistics/Financial Acquisition Specialist I**

Performs entry-level analyses of ILS elements. Performs ILS functions in conjunction with design, development, test and evaluation, production, fielding, and sustaining of systems or individual items of equipment and services. Functions include: definition and establishment of logistic program objectives strategies, plans and schedules, development of logistic milestones documentation development of

logistic specifications or performance-based work statement; and other pre and post award acquisitions support. Requires supervision.

Education and Experience Requirements:

Bachelor's degree and minimum 1 year experience in a logistics environment.

#### **Transaction Specialist IV**

Assist agencies in all asset resolution related areas including valuation/pricing, portfolio stratification, and restructuring and disposition strategies that best meet agency goals. Make specific recommendations as to the best execution. Conduct a sale or other disposition vehicle. Provide marketing expertise, and budget and credit reform analyses. Provides assistance to lower-level personnel.

Education and Experience Requirements:

Bachelor's degree and minimum 4 years experience in a logistics environment.

#### **Transaction Specialist III**

Assist agencies in all asset resolution related areas including valuation/pricing, portfolio stratification, and restructuring and disposition strategies that best meet agency goals. Make specific recommendations as to the best execution. Conduct a sale or other disposition vehicle. Provide marketing expertise, and budget and credit reform analyses. Requires no supervision.

Education and Experience Requirements:

Bachelor's degree and minimum 3 years experience in a logistics environment.

#### **Transaction Specialist II**

Assist agencies in all asset resolution related areas including valuation/pricing, portfolio stratification, and restructuring and disposition strategies that best meet agency goals. Make specific recommendations as to the best execution. Conduct a sale or other disposition vehicle. Provide marketing expertise, and budget and credit reform analyses. Requires little or no supervision.

Education and Experience Requirements:

Bachelor's degree and minimum 2 years experience in a logistics environment.

#### **Transaction Specialist I**

Assist agencies in all asset resolution related areas including valuation/pricing, portfolio stratification, and restructuring and disposition strategies that best meet agency goals. Make specific recommendations as to the best execution. Conduct a sale or other disposition vehicle. Provide marketing expertise, and budget and credit reform analyses. Requires supervision.

Education and Experience Requirements:

Bachelor's degree and minimum 1 year experience in a logistics environment.

Professional Services  
Pricing

<b>SINs 874-501, 874-503, 874-504, 874-505, 874-507</b>	<b>Effective 08/08/2013</b>	
<b>Labor Categories</b>	<b>Government Site</b>	<b>Contractor Site</b>
Administrative Assistant I (SCA Secretary II)	\$ 31.59	\$ 37.74
Administrative Assistant II (SCA Secretary III)	\$ 35.67	\$ 43.75
Administrative Assistant III (SCA Administrative Assistant)	\$ 49.56	\$ 56.82
Administrative Assistant IV (SCA Administrative Assistant)	\$ 56.67	\$ 63.93
Logistical Applications Engineer I	\$ 54.59	\$ 64.57
Logistical Applications Engineer II	\$ 68.67	\$ 80.53
Logistical Applications Engineer III	\$ 86.30	\$ 101.57
Logistical Applications Engineer IV	\$ 101.72	\$ 114.34
Logistical Applications Expert	\$ 132.77	\$ 147.87
Computer Logistics Specialist, Senior Principal	\$ 182.78	\$ 194.55
Computer Logistics Specialist, Principal	\$ 148.51	\$ 162.73
Computer Logistics Specialist, Lead	\$ 130.88	\$ 138.96
Computer Logistics Specialist, Senior	\$ 107.12	\$ 114.00
Computer Logistics, Journeyman	\$ 86.71	\$ 95.06
Computer Logistics Specialist	\$ 82.51	\$ 90.60
Computer Logistics Specialist, Jr	\$ 65.04	\$ 69.22
Computer Logistics Specialist, Associate	\$ 47.60	\$ 50.62
Documentation Specialist I	\$ 40.76	\$ 45.96
Documentation Specialist II	\$ 53.77	\$ 60.65
Documentation Specialist III	\$ 64.17	\$ 72.68
Documentation Specialist IV	\$ 69.83	\$ 78.78
Logistician Level I	\$ 53.70	\$ 59.07
Logistician Level II	\$ 66.60	\$ 73.27
Logistician Level III	\$ 81.97	\$ 90.17
Logistician Level IV	\$ 97.35	\$ 107.09
Logistician Level V	\$ 105.08	\$ 119.77
Logistics Technician Level I	\$ 37.46	\$ 41.20
Logistics Technician Level II	\$ 46.21	\$ 50.83
Logistics Technician Level III	\$ 62.70	\$ 68.97
Logistics Technician Level IV	\$ 67.87	\$ 74.63
Logistics Technician Level V	\$ 76.20	\$ 83.80
Logistics Technician Level VI	\$ 87.43	\$ 96.17
Logistics Program Director I	\$ 172.79	\$ 198.73
Logistics Program Director II	\$ 190.16	\$ 218.69
Logistics Program Director III	\$ 218.69	\$ 226.83
Logistics Program Manager I	\$ 102.48	\$ 115.59
Logistics Program Manager II	\$ 125.57	\$ 134.09
Logistics Program Manager III	\$ 159.85	\$ 180.30
Logistics Project Manager I	\$ 93.09	\$ 106.86

**PSS**

<b>SINs 874-501, 874-503, 874-504, 874-505, 874-507</b>	<b>Effective 08/08/2013</b>	
<b>Labor Categories</b>	<b>Government Site</b>	<b>Contractor Site</b>
Logistics Project Manager II	\$ 111.28	\$ 125.50
Logistics Project Manager III	\$ 120.28	\$ 131.96
Logistics Project technical Manager, Assistant	\$ 87.11	\$ 93.42
Logistics Quality Assurance Specialist I	\$ 39.92	\$ 44.95
Logistics Quality Assurance Specialist II	\$ 45.62	\$ 58.15
Logistics Quality Assurance Specialist III	\$ 61.29	\$ 68.12
Logistics Quality Assurance Specialist IV	\$ 69.40	\$ 76.01
Logistics Quality Assurance Specialist V	\$ 76.01	\$ 87.98
Resource Manager / Logistics Business Analyst I	\$ 54.95	\$ 60.45
Resource Manager / Logistics Business Analyst II	\$ 69.95	\$ 76.92
Resource Manager / Logistics Business Analyst III	\$ 84.92	\$ 93.42
Resource Manager / Logistics Business Analyst IV	\$ 93.68	\$ 103.04
Resource Manager / Logistics Business Analyst V	\$ 107.41	\$ 118.15
Subject Matter Expert I – Logistics	\$ 101.53	\$ 114.48
Subject Matter Expert II – Logistics	\$ 138.03	\$ 146.90
Subject Matter Expert III – Logistics	\$ 178.82	\$ 205.65
Subject Matter Expert IV – Logistics	\$ 195.20	\$ 207.67
Warehouse Manager	\$ 70.45	\$ 77.50
Warehouse Worker I (SCA - Warehouse Specialist)	\$ 33.31	\$ 36.65
Warehouse Worker II (SCA - Warehouse Specialist)	\$ 40.98	\$ 45.09
Warehouse Worker III	\$ 44.83	\$ 49.32
Warehouse Worker IV	\$ 55.72	\$ 61.29
Principle Industry / Logistics Functional Area Expert	\$ 269.86	\$ 296.85
Sr Industry / Logistics Functional Area Specialist	\$ 242.03	\$ 266.22
Logistics / Financial Acquisition Specialist I	\$ 44.97	\$ 49.46
Logistics / Financial Acquisition Specialist II	\$ 51.83	\$ 57.01
Logistics / Financial Acquisition Specialist III	\$ 63.69	\$ 70.06
Logistics / Financial Acquisition Specialist IV	\$ 74.93	\$ 82.44
Transaction Specialist I	\$ 55.61	\$ 61.14
Transaction Specialist II	\$ 69.69	\$ 76.65
Transaction Specialist III	\$ 81.18	\$ 89.28
Transaction Specialist IV	\$ 93.04	\$ 102.35

**Education Equivalency:**

Where Schedule labor categories identify “or equivalent” for education requirements and equivalent is not defined, the following table defines equivalency.

Academic Education Required	Academic Education and Relevant Work Experience Equivalency
High School Diploma (HS)	<b>GED</b>
Associate’s Degree (A)	HS + 3 Years (+ minimum experience requirements for the position)**
Bachelor’s Degree (B)	HS + 8 Years or A + 6 Years (+ minimum experience requirements for the position)**
Master’s Degree (M)	HS + 12 Years or A + 10 Years or B + 6 Years (+ minimum experience requirements for the position)**

\*\* Example: Computer Logistics, Senior

Minimum Education is “Bachelor’s Degree (or equivalent)” Minimum Experience is “6 years.” Using the above table, a person with an Associates degree + 12 years of experience (6 years for education equivalency + 6 years minimum experience requirement) could be used in lieu of a person with a Bachelor’s Degree.

The table above only applies to the following labor categories: Computer Logistics Specialist, Senior; Computer Logistics Specialist, Journeyman; Computer Logistics Specialist, Jr.; Computer Logistics Specialist-Associate; Documentation Specialist IV; Documentation Specialist III; Documentation Specialist II; Documentation Specialist I; Logistics Technician III; Logistics Technician II; Logistics Technician I; Logistics Program Manager III; Logistics Program Manager II; Logistics Program Manager I; Resource Manager/Logistics Business Analyst I; Warehouse Manger; Warehouse Worker II and Warehouse Worker I

**Service Contract Act (SCA) MATRIX:**

SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Administrative Assistant I	01312-Secretary II	05-2059
Administrative Assistant II	01313-Secretary III	05-2059
Administrative Assistant III	01020-Administrative Assistant	05-2059
Administrative Assistant IV	01020-Administrative Assistant	05-2059
Warehouse Worker I	21410-Warehouse Specialist	05-2059
Warehouse Worker II	21410-Warehouse Specialist	05-2059

The SCA is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where

## **PSS**

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work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

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## USA Commitment to Promote Small Business – Participation Procurement Programs

### Preamble

CACI-ISS, Inc., supports small business participation.

CACI-ISS provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

### Commitment

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact Raymond Rollins, 703-679-3202, email: rrollins@caci.com, Fax: 703-679-3402

## Best Value Blanket Purchase Agreement – Federal Supply Schedule

CACI-ISS, Inc.

In the spirit of the Federal Acquisition Streamlining Act (Agency) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

**Signatures**

Agency

Date

Contractor

Date

**Sample BPA**

BPA Number \_\_\_\_\_ Customer Name \_\_\_\_\_

**Blanket Purchase Agreement**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

1. The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

Model Number/Part Number	*Special BPA Discount/Price

2. Delivery:

Destination	Delivery Schedules / Dates

3. The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

4. This BPA does not obligate any funds.

5. This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

6. The following office(s) is hereby authorized to place orders under this BPA:

Office	Point of Contact

7. Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

8. Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- Name of Contractor;
- Contract Number;
- BPA Number;
- Model Number or National Stock Number (NSN);
- Purchase Order Number;
- Date of Purchase;
- Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- Date of Shipment.

9. The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

10. The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.

### Basic Guidelines for Using “Contractor Team Arrangements”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

The customer identifies their requirements.

Federal Supply Schedule Contractors may individually meet the customers’ needs, or -

Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.

Customers make a best value selection.