

## Professional Service Schedule (PSS)

Authorized Federal Supply Schedule Price List



6265 GREENWICH DRIVE #103  
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### WOMAN OWNED SMALL BUSINESS

FSC	SIN	DESCRIPTION
R706	874-503 874-503RC	<b>Distribution and Transportation Logistics Services</b> - Planning and designing, implementing, or operating systems or facilities for the movement of supplies, equipment or people by road, air, water, rail, or pipeline. Typical tasks include moving and storage (excluding household goods), location modeling, transportation system development and management, carrier management and routing, freight forwarding, courier services, shuttle services and facilitating customs processing. Commercial passenger airline services covered by the Airline City Pair Program are excluded.

NAICS  
541614

**Process, Physical Distribution and Logistics Consulting Services**

CONTRACT NUMBER: GS-10F-091BA

PERIOD COVERED BY CONTRACT: FEBRUARY 18, 2014 THRU FEBRUARY 17, 2019

PRICELIST CURRENT THROUGH MODIFICATION PA-0011 DATED JUNE 23, 2015

KEY CONTACT: DEBORAH MUNOZ, PRESIDENT, [DMUNOZ@GETPOGO.COM](mailto:DMUNOZ@GETPOGO.COM)

*For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov). On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: [GSAAAdvantage.gov](http://GSAAAdvantage.gov).*

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## ABOUT POGO

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POGO Inc, a HUBZone, Woman-Owned Small Business founded in 2011, is pleased to build upon our staff's strong, two-decades-long foundation of delivering successful services to our Government clients, especially the United States military, with the highest-quality logistics services. We meet and exceed client standards and expectations.

POGO works with its Government clients as an integrated team working together in support of a common, well-defined mission. As such, POGO management relies on sustained communication with our Government client representatives. We keep an open line of communication to ensure that we are doing all we can to place the best people in key positions to support your mission. We guarantee that all POGO associates are fully committed to your mission and related tasks.

The entire POGO team has a thorough understanding of the Government's expectations, and together we engage in effective solutions for our clients. Some of our clients include:

- Department of Veterans Affairs
- Department of Labor
- Small Business Administration
- Bureau of Reclamation
- Department of Justice
- US Marines
- US Navy
- US Air Force
- US Army



POGO is successful because our staff's decades of experience in logistics services have led us to continuously improve and adapt our processes to better serve our customers. POGO actively seeks feedback about our performance and customer satisfaction and build the information into processes that continuously move the bar in delivering logistics services. Establishing performance standards in consultation with our Government clients is a key factor in our overall success.

Learn more at: [WWW.GETPOGO.COM](http://WWW.GETPOGO.COM)



## Customer Information

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**1. Table of Awarded SIN**

874 503 & 874-503RC Distribution and Transportation Logistics Services

**1b. Identification of the lowest priced model and lowest unit price for that model for each special item number awarded in the contract**

Not Applicable

**1c. Description of Proposed Hourly Rates**

See description of proposed hourly rates below at Attachment II

**2. Maximum Order**

\$1,000,000

**3. Minimum Order**

\$100

**4. Geographic Coverage**

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories.

**5. Points of Production**

6265 Greenwich Drive #103  
San Diego, CA 92122-5916

**6. Discount from list prices or statement of net price**

Prices shown are net prices; basic discounts have been deducted

**7. Quantity discounts**

None Offered

**8. Prompt payment terms**

Net 30

**9. Notification that Government purchase cards are accepted at or below the micro-purchase threshold**

POGO will accept Government purchase cards below the micro-purchase threshold.

**9b. Purchase Card Acceptance above micro-purchase threshold**

POGO will accept Government purchase cards above the micro-purchase threshold.

**10. Foreign items**

None



## **11. Time of Delivery**

Specified on the Task Order

### **11b. Expedited Delivery**

Contact Contractor

### **11c. Overnight and 2-day delivery**

Contact Contractor

### **11d. Urgent Requirements**

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

Ordering agencies may also contact the Contractor to effect a faster delivery

## **12. F.O.B. points**

Destination

## **13. Ordering Address**

6265 Greenwich Drive #103  
San Diego, CA 92122-5916

### **13b. Ordering Procedures**

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3

## **14. Payment Address**

815 Mission Ave Ste 206  
Oceanside, CA 92054-2841

## **15. Warranty Provision**

Not Applicable

## **16. Export Packing Charges**

Not Applicable

## **17. Terms and Conditions of Government purchase card acceptance**

Contact POGO

## **18. Terms and Conditions of rental, maintenance, and repair**

Not Applicable



**19. Terms and Conditions of installation**

Not Applicable

**20. Terms and Conditions of repair parts indicating date of parts price lists and any discounts from list prices**

Not Applicable

**20b. Terms and conditions for any other services**

Not Applicable

**21. List of Service and Distribution Points**

Not Applicable

**22. List of Participating Dealers**

Not Applicable

**23. Preventative Maintenance**

Not Applicable

**24. Special Attributes Such As Environmental Attributes**

Not Applicable

**24b. Section 508 Compliance**

Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found ([www.getpogo.com](http://www.getpogo.com)) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).

**25. Data Universal Number System (DUNS) Number**

608672114

**26. Notification Regarding Registration in Central Contractor Registration (CCR) Database**

POGO is registered in the SAM database, formerly known as CCR.



## Attachment I: Labor Rates

\*\*Indicates a Service Contract Act (SCA) Position. See Matrix Below.

SIN	Awarded Labor Category	Min Edu	Min Exp	Site	GSA Awarded Rates
874-503	Project Lead	Bachelors	5	Both	\$62.09
874-503	Supply Chain General Clerk I**	High School	1	Both	\$26.25
874-503	Supply Chain General Clerk II**	High School	2	Both	\$28.17
874-503	Supply Chain General Clerk III**	High School	3	Both	\$31.23
874-503	Truck Driver, Light Truck**	High School	1	Both	\$31.74
874-503	Truck Driver, Medium Truck**	High School	1	Both	\$33.72
874-503	Truck Driver, Heavy Truck**	High School	1	Both	\$36.15
874-503	Truck Driver, Tractor-Trailer**	High School	1	Both	\$36.15
874-503	Distribution Laborer**	High School	1	Both	\$27.27
874-503	Shipping and Receiving Line Handler**	High School	1	Both	\$45.47
874-503	Supply Chain Machinery Maintenance Mechanic**	High School	1	Both	\$44.34
874-503	Supply Chain Maintenance Trades Helper**	High School	1	Both	\$28.64
874-503	Supply Chain Material Coordinator**	High School	1	Both	\$44.01
874-503	Supply Chain Material Expediter**	High School	1	Both	\$44.01
874-503	Supply Chain Material Handling Labor**	High School	1	Both	\$28.23
874-503	Supply Chain Service Order Dispatcher**	High School	1	Both	\$43.35
874-503	Forklift Operator**	High School	1	Both	\$27.36
874-503	Bus Driver**	High School	1	Both	\$34.76



### Service Contract Act (SCA) Matrix

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Supply Chain General Clerk I	01111: General Clerk I	05-2059
Supply Chain General Clerk II	01112: General Clerk II	05-2059
Supply Chain General Clerk III	01113: General Clerk III	05-2059
Truck Driver, Light Truck	31361: Truck Driver, Light Truck	05-2059
Truck Driver, Medium Truck	31362: Truck Driver, Medium Truck	05-2059
Truck Driver, Heavy Truck	31363: Truck Driver, Heavy Truck	05-2059
Truck Driver, Tractor-Trailer	31364: Truck Driver, Tractor-Trailer	05-2059
Distribution Laborer	23470: Laborer	05-2059
Shipping and Receiving Line Handler	29030: Line Handler	05-2059
Supply Chain Machinery Maintenance Mechanic	23530: Machinery Maintenance Mechanic	05-2059
Supply Chain Maintenance Trades Helper	23580: Maintenance Trades Helper	05-2059
Supply Chain Material Coordinator	21030: Material Coordinator	05-2059
Supply Chain Material Expediter	21040: Material Expediter	05-2059
Supply Chain Material Handling Labor	21050: Material Handling Laborer	05-2059
Supply Chain Service Order Dispatcher	01320: Service Order Dispatcher	05-2059
Forklift Operator	21020: Forklift Operator	05-2059
Bus Driver	31030: Bus Driver	05-2059

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix and above. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.



## **Attachment II: Labor Category Descriptions and Qualifications**

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### **Project Lead**

*Functional Responsibility:* Manages all aspects of program performance (i.e., technical, contractual, and financial). Assists in managing and supervising personnel involved in all aspects of program activity. Assists in organizing and assigning responsibilities to subordinates and oversees the successful completion of all assigned tasks. Strong analytical abilities and project management skills. Ability to work independently and make appropriate decisions as necessary. Ability to communicate effectively both verbally and in writing. Ability to use a personal computer and basic word processing, spreadsheet and database software.

*Minimum Education:* Bachelor's degree

*Minimum Years' Experience:* 5 years

### **Supply Chain General Clerk I**

*Functional Responsibility:* Follows detailed procedures by performing simple jobs in the same sequence, depending on the task. Selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals.

*Minimum Education:* High school diploma or equivalent

*Minimum Years' Experience:* 1 year

### **Supply Chain General Clerk II**

*Functional Responsibility:* Follows specific procedures in completing several clerical steps performed in a prescribed or slightly varied sequence, depending on the tasks. Little or no subject-matter knowledge is required. Has familiarity with the terminology of the office unit. Selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. Recognized problems are referred to others.

*Minimum Education:* High school diploma or equivalent

*Minimum Years' Experience:* 2 year

### **Supply Chain General Clerk III**

*Functional Responsibility:* Uses subject-matter knowledge and judgment to complete assignments consisting of numerous steps that vary in nature and sequence. Selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. May also direct lower level clerks.

*Minimum Education:* High school diploma or equivalent

*Minimum Years' Experience:* 3 year

### **Truck Driver, Light Truck**

*Functional Responsibility:* Straight truck, under 1 1/2 tons, usually 4 wheels.

*Minimum Education:* High school diploma or equivalent and operator's license

*Minimum Years' Experience:* 1 year



### **Truck Driver, Medium Truck**

*Functional Responsibility:* Straight truck, 1 1/2 to 4 tons inclusive, usually 6 wheels.

*Minimum Education:* High school diploma or equivalent and operator's license

*Minimum Years' Experience:* 1 year

### **Truck Driver, Heavy Truck**

*Functional Responsibility:* Straight truck, over 4 tons, usually 10 wheels.

*Minimum Education:* High school diploma or equivalent and operator's license

*Minimum Years' Experience:* 1 year

### **Truck Driver, Tractor-Trailer**

*Functional Responsibility:* Rated capacity is the gross vehicle weight minus the empty weight of the vehicle.

*Minimum Education:* High school diploma or equivalent and operator's license

*Minimum Years' Experience:* 1 year

### **Distribution Laborer**

*Functional Responsibility:* Performs tasks which require mainly physical abilities and effort involving little or no specialized skill or prior work experience. The following tasks are typical of this occupation: Loads and unloads trucks, and other conveyances; moves supplies and materials to proper location by wheelbarrows or hand trucks; stacks materials for storage or binning; collects refuse and salvageable materials. Moves and arranges heavy pieces of office and household furniture, equipment, and appliances; moves heavy pieces of automotive, medical engineering, and other types of machinery and equipment.

*Minimum Education:* High school diploma or equivalent

*Minimum Years' Experience:* 1 year

### **Shipping and Receiving Line Handler**

*Functional Responsibility:* Secures and removes ship's docking lines to and from dock, catches lines heaved from ship attempting to dock, drags lines to bitts on dock and slips eye of mooring lines over bitts, removes lines from bitts when ships depart, and may drive vehicle to pull in docking lines.

*Minimum Education:* High school diploma or equivalent

*Minimum Years' Experience:* 1 year



### **Supply Chain Machinery Maintenance Mechanic**

*Functional Responsibility:* Repairs machinery or mechanical equipment including: examining machines and mechanical equipment to diagnose source of trouble; dismantling or partly dismantling machines and performing repairs that mainly involve the use of hand tools in scraping and fitting parts; replacing broken or defective parts with items obtained from stock; ordering the production of a replacement part by a machine shop or sending the machine to a machine shop for major repairs; preparing written specifications for major repairs or for the production of parts ordered from machine shops; reassembling machines and making all necessary adjustments for operation

*Minimum Education:* High school diploma or equivalent

*Minimum Years' Experience:* 1 year

### **Supply Chain Maintenance Trades Helper**

*Functional Responsibility:* Assists one or more workers in the skilled maintenance trades by performing specific or general duties, such as keeping a worker supplied with materials and tools; cleaning working area, machine, and equipment; holding materials or tools; and performing other unskilled tasks as directed.

*Minimum Education:* High school diploma or equivalent

*Minimum Years' Experience:* 1 year

### **Supply Chain Material Coordinator**

*Functional Responsibility:* Coordinates and expedites flow of material, parts, and assemblies within or between departments in accordance with production and shipping schedules or department supervisors' priorities. Reviews production schedules and confers with department supervisors to determine material required or overdue and to locate material. Requisitions material and establishes delivery sequences to departments according to job order priorities and anticipated availability of material. Arranges for in-plant transfer of materials to meet production schedules. Arranges with department supervisors for repair and assembly of material and its transportation to various departments. Examines material delivered to production departments to verify if type specified. May monitor and control movement of material and parts along conveyor system, using remote-control panelboard.

*Minimum Education:* High school diploma or equivalent

*Minimum Years' Experience:* 1 year

### **Supply Chain Material Expediter**

*Functional Responsibility:* Locates and moves materials and parts between work areas of plant to expedite processing of goods, according to predetermined schedules and priorities, and keeps related records: Reviews production schedules inventory reports, and work orders to determine types, quantities, and availability of required material and priorities of customer orders. Confers with department supervisors to determine materials overdue and to inform them of location, availability, and condition of materials. Locates and moves materials to specified production areas, using cart or hand truck.

*Minimum Education:* High school diploma or equivalent

*Minimum Years' Experience:* 1 year



### **Supply Chain Material Handling Labor**

*Functional Responsibility:* Performs physical tasks to transport or store materials or merchandise. Duties involve one or more of the following: Manually loading or unloading freight cars, trucks, or other transporting devices; unpacking, shelving, or placing items in proper storage locations; or transporting goods by hand truck, cart, or wheelbarrow.

*Minimum Education:* High school diploma or equivalent

*Minimum Years' Experience:* 1 year

### **Supply Chain Service Order Dispatcher**

*Functional Responsibility:* Receives, records, and distributes work orders to service crews upon customers' requests for service on articles or utilities purchased from wholesale or retail establishment or utility company. Records information, such as name, address, article to be repaired, or service to be rendered. Prepares work order and distributes to service crew. Schedules service call and dispatches service crew. Calls or writes customer to insure satisfactory performance of service. Keeps record of service calls and work orders. May dispatch orders and relay messages and special instructions to mobile crews and other departments, using radio telephone equipment.

*Minimum Education:* High school diploma or equivalent

*Minimum Years' Experience:* 1 year

### **Forklift Operator**

*Functional Responsibility:* Operates a manually controlled gasoline, electric or liquid propane gas powered forklift to transport goods and materials. Responsible for providing warehouse storage and material processing services including unloading and loading of trucks and delivery and retrieval of items to and from the proper locations throughout the storage area, verifying materials against receiving documents, and the proper storage and stocking of materials.

*Minimum Education:* High School diploma or equivalent

*Minimum Years' Experience:* 1 year

### **Bus Driver**

*Functional Responsibility:* Drives bus to transport passengers over specified routes according to the specified time schedule. Assists passengers with baggage, load and unload vehicle with or without helpers. Regulates heating, lighting, and ventilating systems for passenger comfort. Complies with local traffic regulations. Reports delays or accidents. May make minor mechanical repairs, change tires and keep vehicle in good working order. Performs Vehicle Inspection Checklist prior to departing point of origin. As needed, load or unload baggage or express checked by passengers in baggage compartment. May drive diesel or electric powered transit bus to transport passengers over established city route. May also perform duties of Executive Driver to drive designated Government Executives to destinations identified by the Agency and accurately maintain a vehicle log that will reflect all use of government credit card

*Minimum Education:* High School Diploma or equivalent and operator's license

*Minimum Years' Experience:* 1 year