



**GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsaadvantage.gov>

SCHEDULE TITLE: Environmental Services
FSC GROUP: 899
CONTRACT NUMBER: GS-10F-101BA
CONTRACT PERIOD: March 5, 2014 to March 4, 2019

For more information on ordering from Federal Supply Schedules click on the **GSA Schedules link** at www.gsa.gov

CONTRACTOR:
Bole, Marcus DBA Marcus H. Bole & Associates
104 Brock Dr
Wheatland, CA 95692
Phone number: 530-633-0117
Fax number: 530-633-0119
www.mhbole.com
mbole@aol.com

CONTRACTOR'S ADMINISTRATION SOURCE:
Marcus H Bole

BUSINESS SIZE:
Service Disabled Veteran Owned Small Business

CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

SIN	DESCRIPTION
899 1	Environmental Consulting Services

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: N/A

1c. HOURLY RATES:

SIN Awarded	Service Awarded (e.g. Labor Category or Job Title/Task)	Unit of Issue	Price Awarded
899 1	Principal	Per Hour	\$131.07
899 1	Environmental Scientist II	Per Hour	\$120.34
899 1	Environmental Scientist I	Per Hour	\$115.69
899 1	Biologist II	Per Hour	\$108.03
899 1	Biologist I	Per Hour	\$88.66
899 1	Operations Manager	Per Hour	\$51.00

"Service Contract Act: The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Environmental Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract."

- 2. MAXIMUM ORDER*: \$1,000,000**
- 3. MINIMUM ORDER: \$100**
- 4. GEOGRAPHIC COVERAGE: 48 contiguous states, Alaska, Hawaii, Washington D.C., Puerto Rico, U.S. Territories, and to a port or consolidation point within the aforementioned locations for orders that are received from overseas activities.**
- 5. POINT(S) OF PRODUCTION: 104 Brock Dr, Wheatland, CA 95692**
- 6. DISCOUNT FROM LIST PRICES: 12%**
- 7. QUANTITY DISCOUNT(S): 3% off each task order valued more than \$150K and 5% off each task order valued more than \$500K**
- 8. PROMPT PAYMENT TERMS: 1% off each invoice processed within 10 days, NET 30**

- 9a. **Government Purchase Cards must be accepted at or below the micro-purchase threshold.**
- 9b. **Government Purchase Cards are accepted above the micro-purchase threshold.**
- 10. **FOREIGN ITEMS:** N/A
- 11a. **TIME OF DELIVERY:** Determined on task order level.
- 11b. **EXPEDITED DELIVERY:** Contact Contractor
- 11c. **OVERNIGHT AND 2-DAY DELIVERY:** Contact Contractor
- 11d. **URGENT REQUIRMENTS:** Agencies can contact the Contractor's representative to effect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
- 12. **FOB POINT:** N/A
- 13a. **ORDERING ADDRESS:** 104 Brock Dr, Wheatland, CA 95692
- 13b. **ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3**
- 14. **PAYMENT ADDRESS:** 104 Brock Dr, Wheatland, CA 95692
- 15. **WARRANTY PROVISION:** SCW
- 16. **EXPORT PACKING CHARGES:** N/A
- 17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** N/A
- 18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A
- 19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
- 20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
- 21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
- 22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
- 23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b. **Section 508 Compliance for EIT:** N/A
- 25. **DUNS NUMBER:** 943646430

26. Contractor has an active registration in the SAM database.

Job Descriptions

Title: Biologist I

Functional Duties/Responsibilities: Prepare complex biological resources technical reports and/or habitat restoration plans; manage/participate in field mapping of existing biological resources; assess potential effects on biological resources of proposed developments or actions; and conduct focused surveys for sensitive (e.g. federally listed Threatened or Endangered) plant or wildlife species.

Minimum Education: A Bachelor's degree in biology, environmental science, geography or related field. One year of experience in conducting field surveys, monitoring, mapping, photographing, and data recovery. One year of experience in using topographic maps, aerial photographs, and other maps and tools to determine exact location of project areas, habitat types, and associated landforms.

Minimum Experience Requirements: Must have six years of experience conducting biological resource investigations and providing written documents of results.

Required/Supplemental Certifications: None

Title: Biologist II

Functional Duties/Responsibilities: Prepare complex biological resources technical reports and/or habitat restoration plans; manage/participate in field mapping of existing biological resources for large and/or complex projects; assess potential constraints to development based on documented conditions and applicable laws/regulations protecting biological resources (such as Endangered Species Act and Clean Water Act); assess potential effects on biological resources of proposed developments or actions; and conduct focused surveys for sensitive (e.g. federally listed Threatened or Endangered) plant or wildlife species.

Minimum Education: Bachelor's degree in biology, environmental science, geography or related field. Three years of experience in conducting field surveys, monitoring, mapping, photographing, and data recovery. Three years of experience in monitoring project areas during construction or other activities that could be destructive to habitat or potentially hazardous to endangered or threatened species.

Minimum Experience Requirements: Must have eight years of experience conducting biological resource investigations and providing written documents of results.

Required/Supplemental Certifications: None

Title: Environmental Scientist I

Functional Duties/Responsibilities: Manage complex biological resource investigations that require an expert understanding of local and regional biological resources, including specific expertise in the identification of sensitive wildlife species, rare plants, and/or the delineation of wetlands, streambeds and Waters of the U.S. pursuant to applicable laws (e.g. Clean Water Act) and regulations (e.g. U.S. Army Corps of Engineers guidance). Prepare survey reports, habitat restoration plans, and other biology technical reports. Advise clients on strategies for compliance with the Endangered Species Act, Clean Water Act, and other federal, state, and local laws and regulations that protect biological resources. Help train in-house staff and others in the identification of sensitive plant or wildlife species and/or in the assessment of sensitive biological communities (habitat types). Prepare proposals, participate in interviews, develop business opportunities.

Minimum Education: Bachelor's degree in biology, environmental science, geography or related field. One year of experience in technical aspects of small environmental projects and tasks, including field data collection, surveys and monitoring of projects.

Minimum Experience Requirements: Must have ten years of experience conducting biological resource investigations and helping clients to comply with laws and regulations that protect biological resources.

Required/Supplemental Certifications: None

Title: Environmental Scientist II

Functional Duties/Responsibilities: Manage complex biological resource investigations that require an expert understanding of local and regional biological resources, including specific expertise in the identification of sensitive wildlife species, rare plants, and/or the delineation of wetlands, streambeds and Waters of the U.S. pursuant to applicable laws (e.g. Clean Water Act) and regulations (e.g. U.S. Army Corps of Engineers guidance). Prepare survey reports, habitat restoration plans, and other biology technical reports. Advise clients on strategies for compliance with the Endangered Species Act, Clean Water Act, and other federal, state, and local laws and regulations that protect biological resources. Help train in-house staff and others in the identification of sensitive plant or wildlife species and/or in the assessment of sensitive biological communities (habitat types). Prepare proposals, participate in interviews, develop business opportunities.

Minimum Education: Bachelor's degree in biology, environmental science, geography or related field. Three years of experience in technical aspects of small environmental projects and tasks, including field data collection, surveys and monitoring of projects.

Minimum Experience Requirements: Must have twelve years of experience conducting biological resource investigations and helping clients to comply with laws and regulations that protect biological resources.

Required/Supplemental Certifications: None

Title: Operations Manager

Functional Duties/Responsibilities: Schedule biology surveys, oversee compliance with protocols for surveys of Threatened and Endangered Species. Assist with the preparation of permit application packages, typically in compliance with the federal Clean Water Act, California Fish and Game Code, and applicable local laws and regulations. Prepare graphic displays of information, help prepare maps and report figures. Converts hand-written text and hand-written edits to documents into typed text using word processing programs; formats documents for production in-house or by outside reprographic vendors; produces bound copies of reports; and produces copies of reports on CD in Adobe Acrobat (.pdf) format. Review technical reports for style and clarity, grammar, word usage, and consistency with applicable style guidelines.

Minimum Education: Bachelor's degree in biology, environmental science, geography or related field. Three years of experience in preparing proposals, research designs and technical reports.

Minimum Experience Requirements: Must have five years of technical editing experience with a demonstrated increase in proficiency over time. Must be able to demonstrate working knowledge of word processing software such as Microsoft Word.

Required/Supplemental Certifications: None

Title: Principal

Functional Duties/Responsibilities: Conduct consulting services and directly manage projects including environmental regulation development, risk analysis, compliance audits and permitting. Directs environmental initiatives including Environmental Assessment (EA) and Environmental Impact Statement (EIS) preparation under the National Environmental Policy Act (NEPA). Take initiative, resolve problems and create improved procedures to assure tasks are completed in the most effective manner. Provide direction to all levels of staff; and conduct QA reviews. Responsible for client liaison and business development.

Minimum Education: Bachelor's degree in science, engineering, government, planning, or related field. Ten years of experience in fieldwork and report completion, as well as scheduling and budgeting of projects. Five years of experience at increasing levels of responsibility management, including supervising and providing leadership for other professionals. Demonstrated expertise in federal, state, and local environmental laws and regulations.

Minimum Experience Requirements: Must have twelve years of experience which exhibit increasing levels of responsibility. Principal must demonstrate expert knowledge in a relevant service area offered by Bole, Marcus DBA Marcus H. Bole & Associates and have experience directing management staff.

Required/Supplemental Certifications: None