General Services Administration  
Federal Supply Service  
Authorized Federal Supply Schedule Price List  

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.

Schedule MAS  
Multiple Award Schedule

Contract # GS-10F200BA  
Modification number PS-A812

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.fss.gsa.gov

Contract Period: July 25, 2014 – July 24, 2024

Professional Environmental Engineers, Inc.  
2665 Scott Ave, Suite B  
St. Louis, MO 63103  
Phone: 314.531.0060  
Fax: 314.531.0068

Website: www.pe-engrs.com  
Email: fcade@pe-engrs.com

Contract Administration Source: Filippe Cade  
Business Size: Small, Woman Owned Small Business
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CUSTOMER INFORMATION:

1a. **Table of Awarded Special Item Numbers (SIN):**
   - 541620, 541620RC  Environmental Consulting Services
   - 562112, 562112RC  Materials and Waste Recycling and Disposal Services
   - 541370GIS, 541370GISRC  Geographic Information System (GIS) Services
   - 562910REM, 562910REMRC  Remediation and Reclamation Services
   - OLM, OLMRC  Order-Level Materials (OLM’s)

1b. **Lowest Price Item:**

<table>
<thead>
<tr>
<th>SIN</th>
<th>ITEM</th>
<th>RATE</th>
</tr>
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<tbody>
<tr>
<td>541620, 562112,</td>
<td>Administrative Assistant I</td>
<td>$40.05/hr</td>
</tr>
<tr>
<td>541370GIS, 562910REM</td>
<td>Administrative Assistant I</td>
<td>$40.05/hr</td>
</tr>
</tbody>
</table>

1c. **Hourly Rates:** See Below

2. **Maximum Order:** $1,000,000

3. **Minimum Order:** $100.00

4. **Geographic Coverage (delivery area):**
   CONUS, Washington DC, AK, HI, PR

5. **Point(s) of Production (city, county, state):** N/A

6. **Discount From List Price or Statement of Net Price:**
   Prices shown herein are NET Prices; Basic discounts have been deducted.

7. **Quantity/Volume Discount:** 2% discount for all contracts over $150,000 in value

8. **Prompt Payment Terms:** ½ % 15 Days, Net 30 Days; Information for Ordering offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9a. **Government Purchase Card Acceptance Below Micro-purchase Threshold:** Yes

9b. **Government Purchase Card Acceptance Above Micro-purchase Threshold:** Yes

10. **Foreign Items (list by country of origin):** None

11a.-d. **Time of Delivery:** As specified on individual task orders.

12. **F.O.B. points(s):** N/A

13a. **Ordering Address:**
   Professional Environmental Engineers, Inc.
   2665 Scott Ave., Suite B
   St. Louis, MO 63103

13b. **Ordering Procedures:**
   For supplies and services, the ordering procedures, information on Blanket
Purchase Agreements (BPA's), are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. **Payment Address:**
Professional Environmental Engineers, Inc.
2665 Scott Ave., Suite B
St. Louis, MO 63103

15. **Warranty Provision:** Standard Commercial Warranty

16. **Export Packaging Charges (if applicable):** Not Applicable.

17. **Terms and Conditions of Government Purchase Card Acceptance:**
The Government Purchase Card is accepted for purchases of any size. (No additional discounts offered on orders placed using credit card).

18. **Terms and conditions of rental, maintenance, and repair (if applicable):**
Not Applicable.

19. **Terms and conditions of installation, (if applicable):** Not Applicable

20. **Terms and conditions of repair parts (if applicable):** Not Applicable.

20a. **Terms and conditions for any other services (if applicable):** Not Applicable

21. **List of service and distribution points (if applicable):** Not Applicable

22. **List of participating dealers (if applicable):** Not Applicable

23. **Preventive maintenance (if applicable):** Not Applicable

24a. **Special Environmental Attributes:** None

24b. **Section 508 Compliance:** Not Applicable

25. **DUNS Number:** 004146176

26. **System for Award Management (SAM) Completed:** Yes
Professional Environmental Engineers, Inc. (PE) is a full-service environmental engineering and consulting firm that specializes in providing cost-effective environmental solutions for both government and commercial clientele. PE’s technical staff includes: engineers, geologists, scientists, chemists, biologists, hydrogeologists, project managers, technicians, graphic design specialists, CAD operators, health and safety specialists, technical writers, air-sampling professionals, radiation specialists, hazardous material managers, asbestos/lead inspectors, and database administrators.

PE specializes in the following services:

| A. Environmental Site Assessments          | G. UST Monitoring, Removals, Soil Remediation and Closure |
| B. Neighborhood Brownfield Investigations; Economic Risk Assessments and Cleanup | H. Asbestos, Lead and Other Regulated Material Consulting, Abatement, and Disposal |
| C. Regulatory Liaison/Permitting          | I. Characterization, Remediation and Closure |
| D. Environmental Regulation Compliance Management | J. Emergency and Rapid Response |
| E. Environmental Planning (Design and Specifications) | K. Environmental Demolition and Decontamination |
| F. Waste Characterization, Handling and Disposal | L. Document Control and Information Technology |
Description of Services

PE has extensive GSA experience in the provision of services under the following Special Item Numbers (SIN):

541620  Environmental Consulting Services

Key aspects of the Environmental Consulting Services SIN category include: Environmental Site Assessments (ESAs) and Neighborhood Brownfield Investigations, Economic Risk Assessments / Cleanup. These tasks entail:

- Endangered Species and/or Wetlands Analysis
- Archeological/Cultural Resource Management Plans
- Environmental Program Management
- Environmental Regulation Development
- Economic, Technical and/or Risk Analysis
- Compliance Management • Contingency Planning
- Community Right-to-Know Act Reporting.
- Permitting

PE evaluates the environmental impact of proposed developments, the potential environmental business risks involved, the human health hazards, and potential costs to remedy those environmental concerns.

PE’s personnel observe for risks beyond what is required by the ASTM ESA Standard, including consideration for Wetlands and Endangered Species, lead-based paint, asbestos, and other hazardous materials which do not readily dissipate.

PE understands the dictates of regulatory agencies and is thoroughly aware of procedures and policies in place for environmental issues. Because environmental matters are highly regulated, a myriad of agencies and community departments participate in the evaluation, monitoring, and documentation of environmental concerns. PE has developed professional relationships with the Department of Health, the EPA, and other government officials and can navigate all the necessary requirements of every environmental concern. PE also has substantial community relations experience and appreciates the sensitive nature of environmental work with the regulatory agencies, with the client and his colleagues, and with the concerns of the general public.

562112 Materials and Waste Recycling and Disposal Services

Services in this GSA category include:

- Waste Characterization, Handling & Disposal
- Asbestos, Lead and Other Regulated Materials – Consulting, Abatement & Disposal
- Environmental Document Control and Associated Information Technology
For disposal and recycling operations, PE develops a waste management plan that includes a tracking system, hazard and exposure assessment, and health & safety plans for handling, storage, packaging and transportation. PE will collect, transport, dispose/recycle all household and commercial hazardous waste located within structures to be demolished.

PE specializes in data management and document control systems. Databases developed by PE include safety training databases, environmental reporting databases, document management databases, and project cost tracking databases. PE continues to develop, implement, and maintain databases for the USACE and other major contractors.

**541370GIS Geographic Information Systems Services**

Geographic Information Systems (GIS) Services involves the provision of GIS services in support of environmental programs/projects. These services may include, but are not limited to:

- Environmental regulatory compliance;
- Groundwater monitoring;
- Image analysis support for emergency response;
- Mapping, Cartography

PE offers custom GIS mapping services to local governments, public utilities, federal agencies, and commercial companies to handle their specific geographic projects and challenges. PE can provide interactive maps with downloadable data layers to assist a wide range of data users with their data needs.

**562910REM Remediation Services**

Services in this GSA category include:

- Excavate, Remove, Manifest, Transport, Store, Treat and Dispose of Hazardous Waste
- Long-term Monitoring, Operation, Containment, Reduction of Hazardous Waste Sites
- Preparation, Characterization and Field Investigation, Conservation and Closure of Sites
- UST/AST Removal, Air Monitoring, Soil Extraction, Bio-Venting, and Containment

PE has extensive experience with site investigation field services. Field sampling may include surface and subsurface soil, sediments, surface water, groundwater, and air. Our services include permitting, investigation-derived waste disposal, and site cleanup. A keen understanding of subsurface geologic and hydrogeological conditions, as well as contaminant fate and transport mechanisms, is required to make appropriate conclusions regarding site contamination. PE interprets site data and presents the data and conclusion in understandable terms.
Following a release, the site owner is required to delineate contamination. PE understands the technical aspects of the collected environmental site data, the implications of applicable regulations, and the regulatory process itself. PE has a long history of negotiating with regulators to arrive at a fair and reasonable solution for our clients.
Labor Category Descriptions

ADMINISTRATIVE ASSISTANT I
Maintains files, schedules appointments, produces correspondence and other administrative/clerical duties as assigned. Performs a variety of tasks under direct supervision.

Minimum Education: Associates Degree - Minimum Experience: 2 Years

ADMINISTRATIVE ASSISTANT II
Supplies information, maintains files, schedules appointments, and produces correspondence and other administrative/clerical duties as assigned. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Reports to a supervisor.

Minimum Education: Associates Degree - Minimum Experience: 5 Years

BIOLOGIST I
Studies the biological principles and effects of varying environmental and physical conditions. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a supervisor or manager.

Minimum Education: Bachelor’s Degree - Minimum Experience: 1 Year

BIOLOGIST II
Studies the biological principles and effects of varying environmental and physical conditions. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.

Minimum Education: Bachelor’s Degree - Minimum Experience: 5 Years

BIOLOGIST III
Studies the biological principles and effects of varying environmental and physical conditions. Familiar with a variety of the field’s concepts, practices and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. A wide degree of creativity and latitude is expected. Typically reports to a supervisor or manager.

Minimum Education: Bachelor’s Degree - Minimum Experience: 10 Years

CADD OPERATOR
Transforms initial rough product designs using computer aided design (CAD) into working documents. Reviews engineering drawing and designs to ensure adherence to established specifications and standards. Has knowledge of commonly used concepts, practices, and procedures within a particular
field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a supervisor or manager.

**Minimum Education:** Associates Degree  
**Minimum Experience:** 1 Year

**CADD OPERATOR SR.**
Transforms initial rough product designs using computer aided design (CAD) into working documents. Reviews engineering drawings and designs to ensure adherence to established specifications and standards. Familiar with a variety of the field’s concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit/department. A wide degree of creativity and latitude is expected.

**Minimum Education:** Associates Degree  
**Minimum Experience:** 5 Years

**CERTIFIED HEALTH PHYSICIST**
Analyzes results of experiments designed to detect and measure previously physical phenomena. Assists in developing standards of permissible concentrations of radioisotopes in liquids and gases. Conducts instrumental analyses to determine physical properties of materials. Conducts research pertaining to potential environmental impact of proposed atomic energy related industrial development to determine qualifications for licensing. Consults other scientist regarding innovations to ensure equipment or plant design conforms to health physics standards for protection of personnel. Describes and expresses observations and conclusions in mathematical terms, Directs testing and monitoring of contamination of radioactive equipment and recording of personnel and plant area radiation exposure data. Requires Certification by the American Board of Health Physics.

**Minimum Education:** Bachelor’s Degree  
**Minimum Experience:** 5 Years

**CERTIFIED INDUSTRIAL HYGIENIST**
Develop, implement and oversee all safety and health related aspects of work. Certified by the American Board of Industrial Hygiene. (ABIH) as an Industrial Hygienist. Experience in air monitoring techniques, and in development of respiratory protection and personal protective equipment programs for working in potentially toxic atmospheres and confined spaces.

**Minimum Education:** Master’s Degree  
**Minimum Experience:** 5 Years

**DATABASE ADMINISTRATOR**
Develops, implements, administers, and maintains policies and procedures for ensuring the security and integrity of the company database. Implements data models, database designs, data access and table maintenance codes. Resolves database performance and capacity issues, and replication and other distributed data issues. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision.

**Minimum Education:** Bachelor’s Degree  
**Minimum Experience:** 1 Year

**ENGINEER I**
Identifies, assesses and resolves problems concerning the environment. May also design, install, operate and maintain measuring apparatus to determine the level of pollutants involving air, land, and water. Performs experiments and reports findings on environmental consequences of equipment, tools,
and procedures. Ensures the organization’s conformance to federal, state, and local environmental legislation. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Typically reports to a supervisor or manager.

Minimum Education: Bachelor’s Degree - Minimum Experience: 1 Year

ENGINEER II
Identifies, assesses and resolves problems concerning the environment. May also design, install, operate and maintain measuring apparatus to determine the level of pollutants involving air, land, and water. Performs experiments and reports findings on environmental consequences of equipment, tools, and procedures. Ensures the organization’s conformance to federal, state, and local environmental legislation. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.

Minimum Education: Bachelor’s Degree - Minimum Experience: 5 Years

ENGINEER III
Identifies, assesses and resolves problems concerning the environment. May also design, install, operate and maintain measuring apparatus to determine the level of pollutants involving air, land, and water. Performs experiments and reports findings on environmental consequences of equipment, tools, and procedures. Ensures the organization’s conformance to federal, state, and local environmental legislation. Familiar with a variety of the field’s concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to a supervisor or manager.

Minimum Education: Bachelor’s Degree - Minimum Experience: 10 Years

ENGINEERING TECHNICIAN I
Conducts analysis of soil, groundwater, or atmospheric samples to determine if pollutants are present and implements appropriate corrective action if necessary. Performs environmental compliance audits and risk assessments. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Performs a variety of tasks. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a supervisor.

Minimum Education: High School Diploma - Minimum Experience: 1 Year

ENGINEERING TECHNICIAN II
Conducts analysis of soil, groundwater, or atmospheric samples to determine if pollutants are present and implements appropriate corrective action if necessary. Performs environmental compliance audits and risk assessments. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.

Minimum Education: High School Diploma - Minimum Experience: 5 Years
ENGINEERING TECHNICIAN III
Conducts analysis of soil, groundwater, or atmospheric samples to determine if pollutants are present and implements appropriate corrective action if necessary. Performs environmental compliance audits and risk assessments. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to a supervisor or manager.

Minimum Education: High School Diploma - Minimum Experience: 10 Years

ENVIRONMENTAL SCIENTIST I
Collects, identifies and analyzes data from samples of air, soil, water and other materials to assess sources of pollution, determine their effects, and establish standards. Analyzes samples, surveys and other information to identify threats to the environment. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision.

Minimum Education: Bachelor’s Degree - Minimum Experience: 1 Year

ENVIRONMENTAL SCIENTIST II
Collects, identifies and analyzes data from samples of air, soil, water and other materials to assess sources of pollution, determine their effects, and establish standards. Analyzes samples, surveys and other information to identify threats to the environment. Determines data collection methods to be employed in research projects and surveys. Assists in technical reports and presentations that explain their research and findings. Plans and develops research models using knowledge of mathematical and statistical concepts. Prepares graphs or charts from data samples and advises enforcement personnel on proper standards and regulations including environmental hazards and health risks. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision.

Minimum Education: Bachelor’s Degree - Minimum Experience: 5 Years

ENVIRONMENTAL SCIENTIST III
Collects, identifies and analyzes data from samples of air, soil, water and other materials to assess sources of pollution, determine their effects, and establish standards. Analyzes samples, surveys and other information to identify threats to the environment. Determines data collection methods to be employed in research projects and surveys. Prepares technical reports and presentations that explain their research and findings. Plans and develops research models using knowledge of mathematical and statistical concepts. Prepares graphs or charts from data samples and advises enforcement personnel on proper standards and regulations including environmental hazards and health risks. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. A wide degree of creativity and latitude is expected. May report to an executive or a manager.

Minimum Education: Bachelor’s Degree - Minimum Experience: 10 Years
ESTIMATOR
Forecasts project costs. Gathers details and compiles data to estimate all production costs according to specifications. Considers raw materials, labor, equipment, tools, labor and transportation for estimations. Helps determine necessary resources for projects based on cost estimates and budgetary constraints. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required.

Minimum Education: Bachelor’s Degree - Minimum Experience: 5 Years

GEOLOGIST I
Researches the formation, dissolution, and content of rock layers. Researches the effects of internal pressures, heat, water, pollution, and erosion. Studies variations in rock formations and densities to identify new mineral deposits. Estimates depth, quality and vastness of deposits. Tests mineral quality and purity to determine feasibility of mining. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a supervisor or manager.

Minimum Education: Bachelor’s Degree - Minimum Experience: 1 Year

GEOLOGIST II
Researches the formation, dissolution, and content of rock layers. Researches the effects of internal pressures, heat, water, pollution, and erosion. Studies variations in rock formations and densities to identify new mineral deposits. Estimates depth, quality and vastness of deposits. Tests mineral quality and purity to determine feasibility of mining. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision; typically reports to a supervisor or manager. A certain degree of creativity and latitude is required.

Minimum Education: Bachelor’s Degree - Minimum Experience: 5 Years

GEOLOGIST III
Researches the formation, dissolution, and content of rock layers. Researches the effects of internal pressures, heat, water, pollution, and erosion. Studies variations in rock formations and densities to identify new mineral deposits. Estimates depth, quality and vastness of deposits. Tests mineral quality and purity to determine feasibility of mining. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Typically reports to a supervisor or manager. A wide degree of creativity and latitude is expected.

Minimum Education: Bachelor’s Degree - Minimum Experience: 10 Years

GEOGRAPHIC INFORMATION SYSTEM (GIS) SPECIALIST
Utilizes Geographic Information System techniques to provide a better understanding of certain variables in a given geographic location. Extracts data from GIS software and uses varying analysis methods to arrive at results. Recommends appropriate reactionary strategies in response to GIS analysis. Provides maps and data sets to clients to supplement analysis. Knowledgeable of GIS software and technology. Works in conjunction with CADD drafters and technicians. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment
to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.

Minimum Education: Bachelor’s Degree - Minimum Experience: 5 Years

HAZARDOUS WASTE SPECIALIST
Collects, identifies and analyzes data to assess sources of pollution, determine their effects, and establish standards. Determines data collection methods to be employed in research projects and surveys. Plans and develops research models using knowledge of mathematical and statistical concepts. Prepares graphs or charts from data samples and advises enforcement personnel on proper standards and regulations.

Minimum Education: Bachelor’s Degree - Minimum Experience: 3 Years

HEALTH AND SAFETY OFFICER I
Responsible for identifying hazardous workplace conditions. Takes samples and measurements of hazardous materials, and coordinates the removal of physical, biological and chemical hazards. Trains employees on safety, company policies and procedures, and regulations pertaining to employee safety. Ensures compliance with all applicable federal and state health and safety regulations and ensures necessary records are maintained and prepared according to established guidelines. Participates in Occupational Safety and Health Administration (OSHA) inspections, providing inspectors with appropriate documents and identifying safety measures. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Typically reports to a supervisor.

Minimum Education: Bachelor’s Degree - Minimum Experience: 1 Year

HEALTH AND SAFETY OFFICER II
Responsible for identifying hazardous workplace conditions. Takes samples and measurements of hazardous materials, and coordinates the removal of physical, biological and chemical hazards. Trains employees on safety policies, procedures and regulations. Ensures compliance with all applicable federal and state health and safety regulations and ensures necessary records are maintained and prepared according to established guidelines. Participates in Occupational Safety and Health Administration (OSHA) inspections, providing inspectors with appropriate documents and identifying safety measures. Familiar with a variety of the field’s concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complex tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to a manager.

Minimum Education: Bachelor’s Degree - Minimum Experience: 5 Years

HEALTH AND SAFETY OFFICER III
Responsible for identifying hazardous workplace conditions. Takes samples and measurements of hazardous materials, and coordinates the removal of physical, biological and chemical hazards. Trains employees on safety policies, procedures and regulations. Ensures compliance with all applicable federal and state health and safety regulations and ensures necessary records are maintained and prepared according to established guidelines. Participates in Occupational Safety and Health Administration (OSHA) inspections, providing inspectors with appropriate documents and identifying safety measures. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to a manager or head of a unit/department.
Minimum Education: Bachelor’s Degree - Minimum Experience: 10 Years

PROCURMENT SPECIALIST
Creates purchase orders for the acquisition of materials. Researches, interviews, and negotiates with suppliers to obtain prices and specifications. Provides routine administrative support. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.

Minimum Education: Bachelor’s Degree - Minimum Experience: 5 Years

PROGRAM MANAGER
Coordinates and monitors the scheduling, pricing, and technical performance of operational programs, including finance, engineering, materials, quality assurance/control, health and safety, human resources and/or information systems. Responsibilities also include aiding in the negotiation of contracts and contractual changes and coordinating preparations of proposals, plans, specifications, and financial conditions of contracts. Develops new business and expands product line. Ensures adherence to master plans and schedules, develops solutions to program problems, and directs work of incumbents assigned to program from various departments. Ensures projects are completed on time and within budget. Acts as advisor to program team regarding projects, tasks, and operations. Familiar with standard concepts, practices, and procedures within a particular field. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complex tasks. Typically reports to a unit/department head.

Minimum Education: Master’s Degree - Minimum Experience: 7 years

PROJECT MANAGER
Responsible for the coordination and completion of projects. Oversees all daily aspects of projects and all federal, state and local laws and regulations. Sets deadlines, assigns responsibilities, and monitors and summarizes progress of project. Maintains close communication and coordination with the client for the duration of the project, including monthly progress and detailed cost reporting. Prepares reports for upper management regarding status of project. Familiar with a variety of the field’s concepts, practices, and procedures. Leads and directs the work of others. Typically reports to a manager or head of a unit/department.

Minimum Education: Bachelor’s Degree - Minimum Experience: 2 Years

QUALITY CONTROL SUPERVISOR
Oversees inspection and testing of materials, parts, and products to ensure adherence to established standards of strength, quality, and endurance. Also responsible for operating mechanical and electrical test equipment to check apparatus for conformance to standard requirements. Familiar with a variety of the field’s concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. A wide degree of creativity and latitude is expected. Typically reports to a manager or head of a unit/department.

Minimum Education: Bachelor’s Degree - Minimum Experience: 2 Years

REGULATORY SPECIALIST
Coordinate, review and approve procedures for all manifests. Training and current certification under 49 CFR 172, Subpart H. Sixteen hours training on the requirement of 40 CFR 262-Standards Applicable
to Generators of Hazardous Waste, Eight (8) hours training on Land Disposal Restrictions (LDR) requirement of 40 CFR 269. The capability to identify all required permits.

Minimum Education: Bachelor’s Degree - Minimum Experience: 2 Years

RISK ASSESSOR
Responsible for the evaluation of risk as related to all pathways for soils. Groundwater, air surface waters, sediments for both human and ecological receptors, ensure that all risk assessment goals of the task order for human health and ecological are attained. Working knowledge of Federal and State Regulations and Guidance dealing with risk assessments.

Minimum Education: Bachelor’s Degree - Minimum Experience: 3 Years

SENIOR CONTRACTS MANAGER
Prepares proposals, negotiates contracts, and administers commercial and government contracts in accordance with company policies and legal requirements. Manages contract administration staff and provides guidance on complex contracts. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to top management.

Minimum Education: Bachelor’s Degree - Minimum Experience: 5 Years

SITE SUPERINTENDENT
Confers with supervisors, contractors and other personnel to exchange information and resolve problems. Explains and demonstrates work tasks to new workers or assigns workers to experienced workers for further training. Interprets safety regulations and company policies and procedures for workers. Maintains or verifies time, transportation, financial inventory and personnel records. Prepares, compiles and submits reports on work activities, operations, production and work related accidents. Recommends and implements measures to improve worker motivation, equipment performance and work methods. Recommends personnel actions, such as hiring, firing and performance evaluations. Repairs or schedules repair and preventive maintenance of vehicles and other equipment. Prepares requisitions of needed personnel, supplies, equipment, parts or repair services. Resolves worker problems or assist workers in solving problems.


SPECIFICATION WRITER
Writes descriptions of processes and processing operations. Works with engineers, operations personnel, manuals, and other materials to develop specifications. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.

Minimum Education: Bachelor’s Degree - Minimum Experience: 2 Years

TECHNICAL EDITOR
Edits material for reports, manuals, briefs, proposals, instruction books, catalogs, and related technical and administrative publications concerned with work methods and procedures, and installation,
operation and maintenance for machinery and other equipment. Receives assignment from supervisor. Reviews manufacturer’s and trade catalogs, drawings and other data relative to operation, maintenance and service of equipment. Organizes material and completes assignment according to set standards regarding order, clarity, conciseness, style and terminology. Reviews published materials and recommend revisions or changes in scope, format, content and methods of reproduction and binding. May maintain records and files of work and revisions. May select photographs, drawings, sketches, diagrams, and charts to illustrate material. May assist in laying out material for publication. May arrange for typing, duplication and distribution of material.

Minimum Education: Bachelor’s Degree - Minimum Experience: 3 Years.
## Price List

<table>
<thead>
<tr>
<th>SIN(s)</th>
<th>Service Proposed (e.g. Labor Category or Job Title/Task)</th>
<th>Minimum Education</th>
<th>Year(s) of Exp.</th>
<th>Price Offered to GSA (includes IFF) 07/25/19-07/24/20</th>
<th>Price Offered to GSA (includes IFF) 07/25/20-07/24/21</th>
<th>Price Offered to GSA (includes IFF) 07/25/21-07/24/22</th>
<th>Price Offered to GSA (includes IFF) 07/25/22-07/24/23</th>
<th>Price Offered to GSA (includes IFF) 07/25/23-07/24/24</th>
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The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

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