



GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST
MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)

FSC GROUP 874, CLASS R499

Ethics Resource Center, Inc.
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Arlington, VA 22202
Phone: (703) 647-2185
Fax: (703) 647-2180
DUNS: 126522259
Website: www.ethics.org

Business Size: Non-Profit Business

Contract Number:
GS-10F-262AA

Period Covered by Contract:
September 29, 2013- September 28, 2018

General Services Administration
Management Services Center Acquisition Division

Contract Administrator: Kalima Drga Abreu
Email: kalima@ethics.org

Pricelist current through Modification PA-0002, effective November 12, 2013

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*[™], a menu-driven database system. The Internet address for *GSA Advantage!*[™] is <http://www.gsaadvantage.gov>. For more information on ordering from Federal Supply Schedules click on the FAS Schedules button at <http://www.gsa.gov>.

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**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

- 1a. Table of Awarded Special Item Number with appropriate cross-reference to page numbers:

SIN	Recovery	SIN Description
874-1	874-1RC	Integrated Consulting Services

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract: See attached pricelist
2. Maximum Order: \$1,000,000
3. Minimum Order: \$100.00
4. Geographic Coverage (delivery Area): Domestic Only
5. Point(s) of production: Same as company address
6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See prices below.
7. Quantity discounts: 2% discount on orders over \$25,000, 4% discount on orders more than \$50,000, and 6% off orders more than \$100,000.
8. Prompt payment terms: Net 30 days
- 9a. Government purchase cards are accepted below the micropurchase threshold.
- 9b. Government purchase cards are accepted above the micropurchase threshold.
10. Foreign items (list items by country of origin): None
- 11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order
- 11b. Expedited Delivery: Contact Contractor
- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery is available. The Contractor will also indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 11d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to affect a faster delivery: Contact Contractor
12. F.O.B Points: Destination
- 13a. Ordering Address: Same as Contractor
- 13b. Ordering procedures: For supplies and services, the ordering procedures information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. Payment address: Same as company address.

15. Warranty provision: Contractor's standard commercial warranty.
16. Export Packing Charges (if applicable): N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):
Contact Contractor
18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
19. Terms and conditions of installation (if applicable): N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
- 20a. Terms and conditions for any other services (if applicable): N/A
21. List of service and distribution points (if applicable): N/A
22. List of participating dealers (if applicable): N/A
23. Preventive maintenance (if applicable): N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
25. Data Universal Numbering System (DUNS) number: 126522259
26. Ethics Resource Center, Inc. is registered in the System for Award Management (SAM) database.

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire MOBIS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the contractor adds SCA labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable wage determination number. Failure to do so may result in cancellation of the contract.

Service Descriptions

Core Survey (25 to 35 Questions)

GSA Price \$9,370.28/ Per Survey

- Core Question Set
- Online survey hosting
- Census survey of an employee population under 3500
- Communication materials(e.g. FAQ's, email invitations)
- Pilot test of survey
- Reminders to the survey population
- Protection of employee confidentiality and state of the art data security
- Data analysis and benchmarks to key areas
- One company-wide report in PowerPoint format:
 - Executive Summary
 - Methodology
 - Data Analysis & Graphs/Tables
 - Suggested next steps
- Teleconference to review report
- Help desk support

Licensing and Benchmarks

GSA Price \$468.51/ Per Question

- A set of 16 questions that can be licensed individually or as a set for inclusion in an existing human resource or other company-wide survey.
 - Questions are a subset of the ERC Ethics and Compliance Program Effectiveness and Culture Survey.*
 - Subset includes measures in program effectiveness, organizational culture and program outcomes.*
- Findings will vary depending upon the selection of questions included in the company survey
- Service includes:
 - Licensing of questions for inclusion in a pre-existing survey effort
 - Upon receipt of data and demographic information, ERC will provide benchmarks in a table format.
 - ERC will provide bullet-point observations based upon company findings and benchmarks.

Additional Reports

GSA Price \$1,686.65/ Per Report

- Additional Reports, such as by demographic, can be provided upon request. Fees to vary based upon complexity and scope.
- A drilled down version of the final reports. Shows more specific detail on the data usually across various sectors of their organizations.
- They may include:
 - Report by selected demographics in PowerPoint similar to reports provided for Culture Assessments described in the attached document.
 - Format:
 - Summary
 - Methodology
 - Data Analysis & Graphs
 - Explanation of Findings
 - Clear identification of strengths, vulnerabilities & opportunities
 - Suggested next steps
 - Report of survey results by selected demographic in tabular format.
 - Includes benchmark results where available
 - Narrative summary reports of key findings by demographic. Could include:
 - Data analysis and selected charts
 - Explanation of Findings
 - Clear identification of strengths, vulnerabilities & opportunities
 - Suggested next steps