



**GENERAL SERVICES ADMINISTRATION
MULTIPLE AWARD SCHEDULE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

**HUMAN CAPITAL MANAGEMENT ADMINISTRATIVE SUPPORT SERVICES
SCHEDULE PRICELIST
BACKGROUND INVESTIGATIONS CATEGORY**

The Special Item Number (SIN) that CSRA LLC (CSRA), a General Dynamics Information Technology (GDIT) company, supports under this contract are:

SIN 561611 - Labor Hour based support services
SIN 561611 - Background Investigations

Tier 5 Investigation (T5)	Tier 2 Investigation w/ESI (T2S)
Tier 5 Reinvestigation (T5R)	Tier 2 Reinvestigation w/ESI (T2RS)
Tier 4 Investigation (T4)	Tier 1 Investigation (T1)
Tier 4 Reinvestigation (T4R)	Additional Lead Activity (ADL) - Low
Tier 3 Investigation w/ESI (T3)	Additional Lead Activity (ADL) - Medium
Tier 3 Reinvestigation w/ESI (T3R)	Additional Lead Activity (ADL) - High
	Additional Personnel Security Support (hourly)

CSRA LLC (CSRA)
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Contract Number: GS-15F-0018M
Updated through Mod PA-0062 effective October 30, 2020 (Economic Price
Adjustments - ADLs) and updated through Modification PS-A824, Refresh 4; effective
August 19, 2020

Period Covered by Contract: January 5, 2002 – January 6, 2022
Business Size Large

For more information on ordering from Federal Supply Schedules, click on the FAS Schedules button at:
<http://www.fss.gsa.gov>.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**TM, a menu-driven database system. The Internet address for **GSA Advantage!**TM is <http://www.GSAAdvantage.gov>.

CSRA's Human Capital Price List : [Click Here](#)

GS-15F-0018M is listed here for reference purposes only and is replaced by GS-35F-393CA. GS-15F-0018M is only to be used for BPAs and orders awarded prior to or pending an award decision as of October 28, 2020. All new BPAs and orders MUST be awarded against the contractor's new MAS Contract GS-35F-393CA.

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Customer Information

1a. Awarded Special Item Number (SIN)

SIN 56111 which includes the following:

• Tier 5 Investigation (T5)	9
• Tier 5 Reinvestigation (T5R)	10
• Tier 4 Investigation (T4)	12
• Tier 4 Reinvestigation (T4R)	13
• Tier 3 Investigation with Enhance Subject Interview (T3)	15

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• Tier 3 Reinvestigation with Enhance Subject Interview (T3R)	16
• Tier 2 Investigation with Enhance Subject Interview (T2S)	17
• Tier 2 Reinvestigation with Enhance Subject Interview (T2RS)	18
• Tier 1 Investigation (T1)	19
• Additional Lead Activity (ADL) - Low	20
• Additional Lead Activity (ADL) - Medium	21
• Additional Lead Activity (ADL) - High	21
• Additional Personnel Security Support	
OLM – Order Level Material SIN	35

1b. and 1c. Prices

See the Section of this price list titled “Services Price List” for per unit, hourly firm fixed, and fixed labor hour rates prices.

2. Maximum Order:

For Human Capital Management & Administrative Support Services Schedule orders over \$1 million dollars, GSA recommends that the ordering agency seek additional concessions.

3. Minimum Order

For Human Capital Management & Administrative Support Services Schedule orders, the minimum order designated is **\$100** dollars. CSRA requests that the minimum order for the Background Investigations subcategory be based on a quantity of 100 cases of any combination. Daily case receipt is based on the case mix and is subject to the availability of resources and the scope of work requested.

4. Geographic Coverage (Delivery Area)

The minimum acceptable geographic scope of the Human Capital Management & Administrative Support Services Schedule is the 48 contiguous states the District of Columbia, Puerto Rico, and the U.S. Virgin Islands.

Please note that the services offered herein are also available at overseas locations outside the scope of this Contract. Overseas service rates will be negotiated between the Contractor and the ordering agency.

5. Point(s) of Production

If in the performance of any order under this Contract, CSRA uses one or more facilities located at a different address than in this price list, the place of performance is as specified in the individual order.

6. Discount from List Prices

Prices shown are NET prices, basic discounts have been deducted.

- | | |
|--------------------|------|
| a. Prompt Payment: | None |
| b. Quantity: | None |

- c. Dollar Volume: None
- d. Government Educational Institutions: Same as other Government customers
- e. Other: None

7. Quantity Discounts

As stated on individual orders.

8. Prompt Payment Terms

Prompt payment terms: Net 30 days (upon receipt of invoice for each completed case)

Cases are completed when the report of the investigation is returned to the ordering agency.

9a. Notification that Government Purchase Cards are Accepted up to the Micro-Purchase Threshold

CSRA will accept the Government Purchase Card for payments equal to or less than the micro-purchase threshold.

9b. Notification whether Government Purchase Cards are Accepted or not Accepted Above the Micro-Purchase Threshold

CSRA will accept the Government Purchase Card for payments above the micro-purchase threshold.

10. Foreign Items

Not applicable under this Schedule.

11a. Time of Delivery

The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

Special Item Number	Delivery Time (Days ARO)
561611	Day after receipt to completion

11b. Expedited Delivery

CSRA may provide expedited delivery subject to the availability of resources, the scope of work requested, and after an evaluation of financial impact. The price will be negotiated to reflect additional costs for expedited services.

All background investigation offerings include completion within 60 days of receipt by CSRA. Expedited processing is available. Please refer to the chart below for maximum expedited processing fees based on timeliness and base case price.

Timeliness	Maximum Expedited Delivery Fee
0 – 15 days	20% of Base Price
16 – 30 days	15% of Base Price
31 – 59 days	10 % of Base Price

11c. Overnight and 2-Day Delivery

CSRA will negotiate overnight/2-day delivery on a case-by-case basis.

11d. Urgent Requirements

When the Contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within three (3) workdays after receipt (telephonic replies shall be confirmed by the Contractor in writing). If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all the other terms and conditions of the Contract.

12. F.O.B. Point(s)

Delivery FOB Destination – 48 contiguous states and the District of Columbia.

Delivery FOB Point of Inland Carrier, Point of Exportation (FAR 52.247.38) – transportation charges to be paid by the Government from point of exportation to destination in Alaska, Hawaii, Commonwealth of Puerto Rico, and such overseas locations specified, as designated by the ordering office.

13a. Ordering Address(es)

For electronic mail orders:

CSRA LLC

GWAC Service Center

GWACServiceCenter@csra.com

For mailed orders:

CSRA LLC

Attention: GWAC Service Center

3170 Fairview Park Drive

Falls Church, VA 22043

The following telephone number can be used by ordering agencies to obtain technical and/or ordering assistance:

Matthew Lammer, Program Manager, matt.lammer@gdit.com (703) 995-5372

Peggy Carlson, Contracts, peggy.leecarlson@csra.com
(571) 404-3352

13b. Ordering Procedures

For supplies and services, the ordering procedures, information on Blanket Purchase agreements (BPA's) are found in Federal Acquisition Regulation (FAR 8.405-3.

14. Payment Address(es):

US Mail	Courier Delivery	Via Wire/ACH
CSRA LLC P.O. Box 419150 Boston, MA 02241-9150	CSRA LLC 419150 MAS-527-02-07 2 Morrissey Blvd Dorchester, MA 02125	CSRA LLC ACH Debits and Credits: Bank Routing No.: 111000012 Account No.: 4427274363 Wire Transfers: Bank Routing No.: 026009593 SWIFT Code/Country: BOFAUS3N/US

15. Warranty Provision

CSRA warrants that items delivered hereunder are merchantable and fit for use for the particular purpose described in the Human Capital Services Schedule.

Limitation of Liability – CSRA will not be liable to the customer agency for changes in public records as it relates to the Background Investigations subcategory.

16. Export Packing Charges

As stated on individual orders.

17. Terms and Conditions of Government Purchase Card Acceptance

CSRA will accept the Government Purchase Card for payments equal to or less than the micro-purchase threshold.

18. Terms and Conditions of Rental, Maintenance, and Repair

Not applicable under this Schedule.

19. Terms and Conditions of Installation

Not applicable under this Schedule.

20. Terms and Conditions of Repair Parts

Not applicable under this Schedule.

20a. Terms and Conditions for any other Services

Not applicable under this Schedule.

21. List of Service and Distribution Points

Not applicable under this Schedule.

22. List of Participating Dealers

Not applicable under this Schedule.

23. Preventative Maintenance

Not applicable under this Schedule.

24a Environmental Attributes (e.g. Recycled Content, Energy Efficiency and/or Reduced Pollutants:

Not applicable under this Schedule.

24b Section 508 Compliance

If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location). The EIT standards can be found at: www.Section508.gov/.

25. Data Universal Number System (DUNS) Number

CSRA DUNS Number is: **079735371**

CSRA CAGE Code is: **7C146**

26. Notification Regarding Registration in System for Award Management (SAM)

CSRA has registered in the System for Award Management database (SAM).

27. Invoices

CSRA shall submit invoices bi-weekly to ordering agencies based on completed cases and actual Time and Material hours and other direct costs expended.

28. SIN 561611 Cancellation Policy

Investigations cancelled prior to completion will result in the following billing rates expressed as a percentage of full per unit case prices based on total number of days between delivery to CSRA and CSRA's receipt of written notification of cancellation from the customer agency based on a standard 60 days to complete.

SIN 561611	
T1, T2S, T2RS, T3,T3R	
Days	Percent
Delivery to CSRA	10%
5-30	30.0%
31-49	75.0%
50+	100.00%

SIN 561611	
T4R, T5R	
Days	Percent
Delivery to CSRA	10.0%
5-30	30.0%
31-49	75.0%
50+	100.00%

SIN 561611	
T4, T5	
Days	Percent
Delivery to CSRA	10.0%
5-30	30.0%
31-49	75.0%
50+	100.00%

Example: Order SIN 561611 Tier 5 for *60-day completion* and the Case is cancelled on day 49 after delivery to CSRA. The following reflects the amount due:

$$\$4,744.31 \times 75\% = \$3,558.23$$

Additional Leads cancelled prior to completion will result in the following billing rates expressed as a percentage of full per unit case prices based on total number of days between delivery to CSRA and CSRA's receipt of written notification of cancellation from the customer agency based on a standard 20 days to complete.

Days		Percent	
Delivery to CSRA		10.0%	
5-9		30.0%	
10-14		75.0%	
15+		100.0%	

Days		Percent	
Delivery to CSRA		15.0%	
5-15		30.0%	
16-30		75.0%	
31+		100.0%	

Example: Order SIN 561611 ADL - Medium for *20-day completion* and the Case is cancelled on day 11 after delivery to CSRA. The following reflects the amount due:

$$\$532.26 \times 75\% = \$399.20$$

Description of Special Item Number (SIN) Fixed Unit Price Investigative Case Packages And Labor Hour Support Services

1. SIN 561611 - Tier 5 Investigation (T5)

Tier 5 Investigation cases are fixed unit price packages consisting of the following:

1. Date and Place of Birth: corroboration of date and place of birth through a check of appropriate documentation described in section 5.2 of the FIS.
2. Citizenship: Investigation shall verify citizenship of foreign-born SUBJECTS who claim U.S. citizenship or legal status for employment eligibility of foreign-born SUBJECTS who do not claim U.S. citizenship, through a check of appropriate documentation described in section 5.2 of the FIS.
3. Education: Most advanced degree or, if no degree was obtained, the most recent attendance at an educational institution beyond high school within the past seven years shall be verified. The high school diploma should be verified if it was the only educational activity within the last seven years. If all educational activity was outside of seven years, the most significant degree above the high school diploma should be verified. If education was a primary activity in the most recent three years, two references having substantive, first-hand knowledge of the activities should be interviewed.
4. Military Discharge: Checks shall be conducted of appropriate government databases on all SUBJECT for characterization of military discharge, regardless of whether federal or state service listed.
5. Employment: Employment records, including U.S. military service records, shall be reviewed to determine SUBJECT's employment history and conduct within the last seven years. Federal civilian service records beyond seven years should also be reviewed to determine employment conduct and the reasons for separation. Two employment references (i.e., supervisor, coworker) with direct knowledge of SUBJECT's character and conduct in the workplace shall be interviewed for all employment cumulatively exceeding six months within the last five years. For military members, all service within one branch of the armed forces will be considered as one employment regardless of the number of assignments.
6. Unemployment: All periods of unemployment exceeding four consecutive months shall be corroborated.
7. References: Two social references, as defined in paragraph 2.20 of the FIS, at least one of which must be developed, and with cumulative knowledge of the SUBJECT for the past five years, shall be interviewed, to the greatest extent practicable.
8. Former spouse: An interview of any former spouse divorced within the last five years.
9. Neighborhoods: One neighbor, defined as someone in a position to observe SUBJECT's conduct/activities at the current residence, shall be interviewed. If SUBJECT has been at current residence for less than six months, then a neighbor at SUBJECT's last residence of six months or more must also be interviewed. Interviews are not required for periods of temporary residence for employment training of less than six months duration, such as military basic training or law enforcement academies.
10. LAC: Queries conducted for any jurisdiction where SUBJECT has lived, worked, and/or attended school for any consecutive period exceeding six months during the most recent seven years, and, if applicable, the appropriate criminal history repository for any listed or developed arrests within the last seven years (Exception: fines of less than \$300 for

traffic offenses that do not involve alcohol or drugs). Checks shall also be conducted of the appropriate criminal history repository for SUBJECT's current residence and employment, regardless of duration. All charges or convictions that involve felonies, firearms, or domestic violence shall be reviewed regardless of when they occurred.

11. Public Records: Records shall be reviewed to obtain details of divorces, bankruptcies, and other civil and criminal court actions during the last seven years. All charges or convictions that involve felonies, firearms, or domestic violence shall be reviewed regardless of when they occurred.
12. Enhanced Subject Interview: In-depth interview between a trained and certified investigator and SUBJECT to develop a full understanding of SUBJECT's background as a required part of an investigation and to offer SUBJECT an opportunity to explain, clarify, refute, or mitigate issues or discrepant information. The ESI shall explore the presence or absence of all potentially disqualifying conditions and mitigating factors.
13. Expandable Focused Investigation: In accordance with section 11 of the FIS, when eApplication or investigation flags potential issues, an expanded investigation shall be conducted, in addition to the standard tier investigation requirements, to develop and resolve the identified issues and to explore the potential for other pertinent issues, sufficient to make an informed decision.
14. Delivery of leads per case: Dependent on the case and can range from 1 and not to exceed 25.
15. All additional leads will be subject to the investigator Time and Material rates identified in this Schedule.
16. Reports of investigations will be provided in abbreviated format.
17. Capacity of daily case receipt by the ordering agency is based on the availability of resources, the scope of work requested, for any combination of components of SIN 561611 from the ordering agency. CSRA cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.
18. Prices reflected under this SIN are based on the ordering agency providing CSRA with a letter authorizing CSRA to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase.

To request this product, the ordering agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation along with an FBI criminal history check. The Tier 5 (T5) case type replaces the Single Scope Background Investigation (SSBI) case type under the old Federal Investigative Services (FIS) model. This SIN will be used for any customers who still operate under the old FIS model or nomenclature.

2. SIN 561611 - Tier 5 Reinvestigation (T5R)

Tier 5 Reinvestigation cases are fixed unit price packages consisting of the following:

1. Citizenship: Investigation shall verify changes to citizenship of foreign-born SUBJECTS who have claimed U.S. citizenship since last investigation. The investigation will verify the current legal status of foreign-born SUBJECTS who do not claim U.S. citizenship, through a check of appropriate documentation described in section 5.2 of the FIS.

2. Military Discharge: Checks shall be conducted of appropriate government databases on all SUBJECTs for characterization of military discharge, regardless of whether federal or state service listed.
3. Employment: Employment records, including U.S. military service records, shall be reviewed to determine SUBJECT's employment history and conduct since the last investigation. Two employment references (i.e., supervisor, coworker) with direct knowledge of SUBJECT's character and conduct in the workplace shall be interviewed for all employment cumulatively exceeding six months since the last investigation. For military members, all service within one branch of the armed forces will be considered as one employment regardless of the number of assignments.
4. Unemployment: All periods of unemployment, since last investigation, exceeding four consecutive months shall be corroborated.
5. Former spouse: All former spouse(s) resulting from a divorce since the date of the last investigation shall be interviewed.
6. Local Agencies Check: Queries conducted for any jurisdiction where SUBJECT has lived, worked, and/or attended school for any consecutive period exceeding six months since the most recent investigation, and, if applicable, the appropriate criminal history repository for any listed or developed arrests since the last investigation (Exception: fines of less than \$300 for traffic offenses that do not involve alcohol or drugs). Checks shall also be conducted of the appropriate criminal history repository for SUBJECT's current residence and employment, regardless of duration.
7. Public Records: Records shall be reviewed to obtain details of divorces, bankruptcies, and other civil and criminal court actions since the last investigation.
8. Enhanced Subject Interview: In-depth interview between a trained and certified investigator and SUBJECT to develop a full understanding of SUBJECT's background as a required part of an investigation and to offer SUBJECT an opportunity to explain, clarify, refute, or mitigate issues or discrepant information. The ESI shall explore the presence or absence of all potentially disqualifying conditions and mitigating factors.
9. Expandable Focused Investigation: In accordance with section 11 of the FIS, when eApplication or investigation flags potential issues, an expanded investigation shall be conducted, in addition to the standard tier investigation requirements, to develop and resolve the identified issues and to explore the potential for other pertinent issues, sufficient to make an informed decision.
10. Delivery of leads per case: Dependent on the case and can range from 1 and not to exceed 25.
11. All additional leads will be subject to the investigator Time and Material rates identified in this Schedule.
12. Reports of investigations will be provided in abbreviated format.
13. Capacity of daily case receipt by the ordering agency is based on the availability of resources, the scope of work requested, for any combination of components of SIN 561611 from the ordering agency. CSRA cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.
14. Prices reflected under this SIN are based on the ordering agency providing CSRA with a letter authorizing CSRA to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase.

To request this product, the ordering agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation along with an FBI criminal history check.

The Tier 5 Reinvestigation (T5R) case type replaces the Single Scope Background Investigation – Periodic Reinvestigation (SSBI-PR) and Phased Periodic Reinvestigation (PPR) under the old FIS model:

This SIN will be used for any customers who still operate under the old FIS model or nomenclature.

3. SIN 561611 - Tier 4 Investigation (T4)

Tier 4 Investigation cases are fixed unit price packages consisting of the following:

1. Date and Place of Birth: Corroboration of date and place of birth through a check of appropriate documentation described in section 5.2 of the FIS.
2. Citizenship: Investigation shall verify citizenship of foreign-born SUBJECTS who claim U.S. citizenship or legal status for employment eligibility of foreign-born SUBJECTS who do not claim U.S. citizenship, through a check of appropriate documentation described in section 5.2 of the FIS.
3. Education: All educational institutions attended within the last five years shall be queried. No follow-up when institutions fail to respond to query. SUBJECT's most recent degree shall be verified, regardless of when it was awarded. If education was a primary activity in the most recent three years, two references having substantive, first-hand knowledge of SUBJECT's activities shall be interviewed.
4. Military Discharge: Checks shall be conducted of appropriate government databases on all SUBJECT for characterization of military discharge, regardless of whether federal or state service listed.
5. Employment: Employment records, including U.S. military service records, shall be reviewed to determine SUBJECT's employment history and conduct within the last five years. Two employment references (i.e., supervisor, coworker) with direct knowledge of SUBJECT's character and conduct in the workplace shall be interviewed for all employment cumulatively exceeding six months within the last five years. For military members, all service within one branch of the armed forces will be considered as one employment regardless of the number of assignments.
6. Unemployment: All periods of unemployment exceeding four consecutive months shall be corroborated.
7. Neighborhoods: One neighbor, defined as someone in a position to observe SUBJECT's conduct/activities at the current residence, shall be interviewed. If SUBJECT has been at current residence for less than six months, then a neighbor at SUBJECT's last residence of six months or more must also be interviewed. Interviews are not required for periods of temporary residence for employment training of less than six months duration, such as military basic training or law enforcement academies.
8. Local Agencies Check: Queries conducted for any jurisdiction where SUBJECT has lived, worked, and/or attended school for any consecutive period exceeding six months during the most recent seven years, and, if applicable, the appropriate criminal history repository for any listed or developed arrests within the last seven years (Exception: fines of less than \$300 for traffic offenses that do not involve alcohol or drugs). Checks shall also be conducted of the appropriate criminal history repository for SUBJECT's current residence and employment, regardless of duration. All charges or convictions that involve felonies, firearms, or domestic violence shall be reviewed regardless of when they occurred.

9. Public Records: Records shall be reviewed to obtain details of bankruptcies and other civil and criminal court actions during the last five years. All charges or convictions that involve felonies, firearms, or domestic violence shall be reviewed regardless of when they occurred. Divorce shall be reviewed to obtain details when issues or discrepancies are present.
10. Enhanced Subject Interview: In-depth interview between a trained and certified investigator and SUBJECT to develop a full understanding of SUBJECT's background as a required part of an investigation and to offer SUBJECT an opportunity to explain, clarify, refute, or mitigate issues or discrepant information. The ESI shall explore the presence or absence of all potentially disqualifying conditions and mitigating factors.
11. Expandable Focused Investigation: In accordance with section 11 of the FIS, when eApplication or investigation flags potential issues, an expanded investigation shall be conducted, in addition to the standard tier investigation requirements, to develop and resolve the identified issues and to explore the potential for other pertinent issues, sufficient to make an informed decision.
12. Delivery of leads per case: Dependent on the case and can range from 1 and not to exceed 25.
13. All additional leads will be subject to the investigator Time and Material rates identified in this Schedule.
14. Reports of investigations will be provided in abbreviated format.
15. Capacity of daily case receipt by the ordering agency is based on the availability of resources, the scope of work requested, for any combination of components of SIN 561611 from the ordering agency. CSRA cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.
16. Prices reflected under this SIN are based on the ordering agency providing CSRA with a letter authorizing CSRA to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase.

To request this product, the ordering agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation along with an FBI criminal history check. The Tier 4 case type replaces the Background Investigation (BI) case type under the old FIS model. This SIN will be used for any customers who still operate under the old FIS model or nomenclature.

4. SIN 561611 - Tier 4 Reinvestigation (T4R)

Tier 4 Reinvestigation cases are fixed unit price packages consisting of the following:

1. Citizenship: Investigation shall verify changes to citizenship of foreign-born SUBJECTS who have claimed U.S. citizenship since last investigation. The investigation will verify the current legal status of foreign-born SUBJECTS who do not claim U.S. citizenship, through a check of appropriate documentation described in section 5.2 of the FIS.
2. Military Discharge: Checks shall be conducted of appropriate government databases on all SUBJECT for characterization of military discharge, regardless of whether federal or state service listed.
3. Employment: Employment records, including U.S. military service records, shall be reviewed to determine SUBJECT's employment history and conduct since the last investigation. Two employment references (i.e., supervisor, coworker) with direct knowledge of SUBJECT's character and conduct in the workplace shall be interviewed

for all employment cumulatively exceeding six months since the last investigation. For military members, all service within one branch of the armed forces will be considered as one employment regardless of the number of assignments.

4. Unemployment: All periods of unemployment, since last investigation, exceeding four consecutive months shall be corroborated.
5. Local Agencies Check: Queries conducted for any jurisdiction where SUBJECT has lived, worked, and/or attended school for any consecutive period exceeding six months during the most recent five years and, if applicable, the appropriate criminal history repository for any listed or developed arrests within the last seven years (Exception: fines of less than \$300 for traffic offenses that do not involve alcohol or drugs).
6. Public Records: Records shall be reviewed to obtain details of bankruptcies and other civil and criminal court actions since the last investigation. Divorce shall be reviewed to obtain details when issues or discrepancies are present.
7. Enhanced Subject Interview: In-depth interview between a trained and certified investigator and SUBJECT to develop a full understanding of SUBJECT's background as a required part of an investigation and to offer SUBJECT an opportunity to explain, clarify, refute, or mitigate issues or discrepant information. The ESI shall explore the presence or absence of all potentially disqualifying conditions and mitigating factors.
8. Expandable Focused Investigation: In accordance with section 11 of the FIS, when eApplication or investigation flags potential issues, an expanded investigation shall be conducted, in addition to the standard tier investigation requirements, to develop and resolve the identified issues and to explore the potential for other pertinent issues, sufficient to make an informed decision.
9. Delivery of leads per case: Dependent on the case and can range from 1 and not to exceed 25.
10. All additional leads will be subject to the investigator Time and Material rates identified in this Schedule.
11. Reports of investigations will be provided in abbreviated format.
12. Capacity of daily case receipt by the ordering agency is based on the availability of resources, the scope of work requested, for any combination of components of SIN 561611 from the ordering agency. CSRA cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.
13. Prices reflected under this SIN are based on the ordering agency providing CSRA with a letter authorizing CSRA to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase.

To request this product, the ordering agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation along with an FBI criminal history check. The Tier 4 Reinvestigation case type replaces the Periodic Reinvestigation (PRI) under the old FIS model. This SIN will be used for any customers who still operate under the old FIS model or nomenclature.

5. SIN 561611 - Tier 3 Investigation (T3)

Tier 3 Investigation cases are fixed unit price packages consisting of the following:

1. Date and Place of Birth: Corroboration of date and place of birth through a check of appropriate documentation described in section 5.2 of the FIS.

2. Citizenship: Investigation shall verify citizenship of foreign-born SUBJECTS who claim U.S. citizenship or legal status for employment eligibility of foreign-born SUBJECTS who do not claim U.S. citizenship, through a check of appropriate documentation described in section 5.2 of the FIS.
3. Education: All educational institutions attended within the last five years shall be queried. The educational institution where SUBJECT's most recent degree was obtained shall be queried, regardless of when it was awarded.
4. Military Discharge: Checks shall be conducted of appropriate government databases on all SUBJECT for characterization of military discharge, regardless of whether federal or state service listed.
5. Employment: Employers within the last five years shall be queried to determine SUBJECT's employment history and conduct.
6. Local Agencies Check: Queries conducted for any jurisdiction where SUBJECT has lived, worked, and/or attended school for any consecutive period exceeding six months during the most recent five years, and, if applicable, the appropriate criminal history repository for any listed or developed arrests within the last five years (Exception: fines of less than \$300 for traffic offenses that do not involve alcohol or drugs). All charges or convictions that involve felonies, firearms, or domestic violence shall be reviewed regardless of when they occurred.
7. Enhanced Subject Interview: In-depth interview between a trained and certified investigator and SUBJECT to develop a full understanding of SUBJECT's background as a required part of an investigation and to offer SUBJECT an opportunity to explain, clarify, refute, or mitigate issues or discrepant information. The ESI shall explore the presence or absence of all potentially disqualifying conditions and mitigating factors.
8. Expandable Focused Investigation: In accordance with section 11 of the FIS, when eApplication or investigation flags potential issues, an expanded investigation shall be conducted, in addition to the standard tier investigation requirements, to develop and resolve the identified issues and to explore the potential for other pertinent issues, sufficient to make an informed decision.
9. Delivery of leads per case: dependent on the case and can range from 1 and not to exceed 25.
10. All additional leads will be subject to the investigator Time and Material rates identified in this Schedule.
11. Reports of investigations will be provided in abbreviated format.
12. Capacity of daily case receipt by the ordering agency is based on the availability of resources, the scope of work requested, for any combination of components of SIN 561611 from the ordering agency. CSRA cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.
13. Prices reflected under this SIN are based on the ordering agency providing CSRA with a letter authorizing CSRA to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase.

To request this product, the ordering agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation along with an FBI criminal history check. The Tier 3 case type replaces the Access National Agency Check and Inquiries (ANACI) case type under the old FIS model. This SIN will be used for any customers who still operate under the old FIS model or nomenclature. CSRA's Tier 3 with Enhanced Subject Interview (T3) bundle also includes the subject interview detailed in item 7 above. If applicable, CSRA may provide discounted pricing for customers who do not require the subject interview.

6. SIN 561611 - Tier 3 Reinvestigation (T3R)

Tier 3 Reinvestigation cases are fixed unit price packages consisting of the following:

1. **Citizenship:** Investigation shall verify changes to citizenship of foreign-born SUBJECTS who have claimed U.S. citizenship since last investigation. The investigation will verify the current legal status of foreign-born SUBJECTS who do not claim U.S. citizenship, through a check of appropriate documentation described in section 5.2 of the FIS.
2. **Military Discharge:** Checks shall be conducted of appropriate government databases on all SUBJECT for characterization of military discharge, regardless of whether federal or state service listed.
3. **Local Agencies Check:** Queries conducted for any jurisdiction where SUBJECT has lived, worked, and/or attended school for any consecutive period exceeding six months since the most recent investigation, if applicable, the appropriate criminal history repository for any listed or developed arrests since the most recent investigation (Exception: fines of less than \$300 for traffic offenses that do not involve alcohol or drugs). All charges or convictions that involve felonies, firearms, or domestic violence since the last investigation shall be reviewed.
4. **Enhanced Subject Interview:** In-depth interview between a trained and certified investigator and SUBJECT to develop a full understanding of SUBJECT's background as a required part of an investigation and to offer SUBJECT an opportunity to explain, clarify, refute, or mitigate issues or discrepant information. The ESI shall explore the presence or absence of all potentially disqualifying conditions and mitigating factors.
5. **Expandable Focused Investigation:** In accordance with section 11 of the FIS, when eApplication or investigation flags potential issues, an expanded investigation shall be conducted, in addition to the standard tier investigation requirements, to develop and resolve the identified issues and to explore the potential for other pertinent issues, sufficient to make an informed decision.
6. **Delivery of leads per case:** dependent on the case and can range from 1 and not to exceed 20.
7. All additional leads will be subject to the investigator Time and Material rates identified in this Schedule.
8. Reports of investigations will be provided in abbreviated format.
9. Capacity of daily case receipt by the ordering agency is based on the availability of resources, the scope of work requested, for any combination of components of SIN 561611 from the ordering agency. CSRA cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.
10. Prices reflected under this SIN are based on the ordering agency providing CSRA with a letter authorizing CSRA to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase.

To request this product, the ordering agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation along with an FBI criminal history check. The Tier 3 Reinvestigation case type has no matching case type under the old FIS model. CSRA's Tier 3 Reinvestigation with Enhanced Subject Interview bundle also includes the subject interview detailed in item 4 above. If applicable, CSRA may provide discounted pricing for customers who do not require the subject interview.

7. SIN 561611 - Tier 2 Investigation with Enhanced Subject Interview (T2S)

Tier 2 Investigation with Enhanced Subject Interview (ESI) cases are fixed unit price packages consisting of the following:

1. Date and Place of Birth: Corroboration of date and place of birth through a check of appropriate documentation described in section 5.2 of the FIS.
2. Citizenship: Investigation shall verify citizenship of foreign-born SUBJECTS who claim U.S. citizenship or legal status for employment eligibility of foreign-born SUBJECTS who do not claim U.S. citizenship, through a check of appropriate documentation described in section 5.2 of the FIS.
3. Education: All educational institutions attended within the last five years shall be queried. The educational institution where Subject's most recent degree was obtained shall be queried, regardless of when it was awarded.
4. Military Discharge: Checks shall be conducted of appropriate government databases on all SUBJECT for characterization of military discharge, regardless of whether federal or state service listed.
5. Employment: Employers within the last five years shall be queried to determine Subject's employment history and conduct.
6. Local Agencies Check: Queries conducted for any jurisdiction where SUBJECT has lived, worked, and/or attended school for any consecutive period exceeding six months during the most recent five years, and, if applicable, the appropriate criminal history repository for any listed or developed arrests within the last five years (Exception: fines of less than \$300 for traffic offenses that do not involve alcohol or drugs). All charges or convictions that involve felonies, firearms, or domestic violence shall be reviewed regardless of when they occurred.
7. Enhanced Subject Interview: In-depth interview between a trained and certified investigator and SUBJECT to develop a full understanding of SUBJECT's background as a required part of an investigation and to offer SUBJECT an opportunity to explain, clarify, refute, or mitigate issues or discrepant information. The ESI shall explore the presence or absence of all potentially disqualifying conditions and mitigating factors.
8. Expandable Focused Investigation: In accordance with section 11 of the FIS, when eApplication or investigation flags potential issues, an expanded investigation shall be conducted, in addition to the standard tier investigation requirements, to develop and resolve the identified issues and to explore the potential for other pertinent issues, sufficient to make an informed decision.
9. Delivery of leads per case: dependent on the case and can range from 1 and not to exceed 25.
10. All additional leads will be subject to the investigator Time and Material rates identified in this Schedule.
11. Reports of investigations will be provided in abbreviated format.
12. Capacity of daily case receipt by the ordering agency is based on the availability of resources, the scope of work requested, for any combination of components of SIN 561611 from the ordering agency. CSRA cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.
13. Prices reflected under this SIN are based on the ordering agency providing CSRA with a letter authorizing CSRA to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase.

To request this product, the ordering agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation along with an FBI criminal history check. The Tier 2 (T2) case type replaces the Moderate Background Investigation (MBI) case type under the old FIS model. This SIN will be used for any customers who still operate under the old FIS model or nomenclature. CSRA's Tier 2 with Enhanced Subject Interview (T2S) bundle also includes the subject interview detailed in item 9 above. If applicable, CSRA may provide discounted pricing for customers who do not require the subject interview.

8. SIN 561611 - Tier 2 Reinvestigation with Enhanced Subject Interview (T2RS)

Tier 2 Reinvestigation with Enhanced Subject Interview (ESI) cases are fixed unit price packages consisting of the following:

1. Citizenship: Investigation shall verify changes to citizenship of foreign-born SUBJECTS who have claimed U.S. citizenship since last investigation. The investigation will verify the current legal status of foreign-born SUBJECTS who do not claim U.S. citizenship, through a check of appropriate documentation described in section 5.2 of the FIS.
2. Military Discharge: Checks shall be conducted of appropriate government databases on all SUBJECT for characterization of military discharge, regardless of whether federal or state service listed.
3. Local Agencies Check: Queries conducted for any jurisdiction where SUBJECT has lived, worked, and/or attended school for any consecutive period exceeding six months since the most recent investigation, if applicable, the appropriate criminal history repository for any listed or developed arrests since the most recent investigation (Exception: fines of less than \$300 for traffic offenses that do not involve alcohol or drugs). All charges or convictions that involve felonies, firearms, or domestic violence since the last investigation shall be reviewed.
4. Enhanced Subject Interview: In-depth interview between a trained and certified investigator and SUBJECT to develop a full understanding of SUBJECT's background as a required part of an investigation and to offer SUBJECT an opportunity to explain, clarify, refute, or mitigate issues or discrepant information. The ESI shall explore the presence or absence of all potentially disqualifying conditions and mitigating factors.
5. Expandable Focused Investigation: In accordance with section 11 of the FIS, when eApplication or investigation flags potential issues, an expanded investigation shall be conducted, in addition to the standard tier investigation requirements, to develop and resolve the identified issues and to explore the potential for other pertinent issues, sufficient to make an informed decision.
6. Delivery of leads per case: dependent on the case and can range from 1 and not to exceed 15.
7. All additional leads will be subject to the investigator Time and Material rates identified in this Schedule.
8. Reports of investigations will be provided in abbreviated format.
9. Capacity of daily case receipt by the ordering agency is based on the availability of resources, the scope of work requested, for any combination of components of SIN 561611 from the ordering agency. CSRA cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.

10. Prices reflected under this SIN are based on the ordering agency providing CSRA with a letter authorizing CSRA to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase

To request this product, the ordering agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation along with an FBI criminal history check. CSRA's Tier 2 Reinvestigation with Enhanced Subject Interview (T2RS) bundle also includes the subject interview detailed in item 6 above. If applicable, CSRA may provide discounted pricing for customers who do not require the subject interview.

9. SIN 561611 - Tier 1 Investigation

Tier 1 Investigations are fixed unit price packages consisting of the following:

1. Date and Place of Birth: corroboration of date and place of birth through a check of appropriate documentation described in section 5.2 of the FIS.
2. Citizenship: Investigation shall verify citizenship of foreign-born SUBJECTS who claim U.S. citizenship or legal status for employment eligibility of foreign-born SUBJECTS who do not claim U.S. citizenship, through a check of appropriate documentation described in section 5.2 of the FIS. The corroboration of date and place of birth satisfies the citizenship requirement for U.S. native-born Subjects.
3. Education: All educational institutions attended within the last five years shall be queried. The educational institution where Subject's most recent degree was obtained shall be queried, regardless of when it was awarded. No follow-up when institutions fail to respond to query.
4. Military Discharge: Checks shall be conducted of appropriate government databases on all SUBJECT for characterization of military discharge, regardless of whether federal or state service listed.
5. Employment: Employers within the last five years shall be queried to determine the Subject's employment history and conduct. No additional investigative action is required to follow up with employers who fail to respond to query.
6. LAC: Queries shall be conducted against the most complete criminal history repository of the law enforcement agency(s) for any jurisdiction where SUBJECT has lived, worked, and/or attended school for any consecutive period exceeding six months during the most recent five years and, if applicable, the appropriate criminal history repository for any listed or developed arrests within the last five years (Exception: fines of less than \$300 for traffic offenses that do not involve alcohol or drugs). No additional investigative action is required to obtain a result when there is no response to a query.
7. Expandable Focused Investigation: In accordance with section 11 of the FIS, when eApplication or investigation flags potential issues, an expanded investigation shall be conducted, in addition to the standard tier investigation requirements, to develop and resolve the identified issues and to explore the potential for other pertinent issues, sufficient to make an informed decision.
8. Delivery of leads per case: dependent on the case and can range from 1 and not to exceed 25
9. All additional leads will be subject to the investigator Time and Material rates identified in this Schedule.
10. Reports of investigations will be provided in abbreviated format.

11. Capacity of daily case receipt by the ordering agency is based on the availability of resources, the scope of work requested, for any combination of components of SIN 561611 from the ordering agency. CSRA cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.
12. Prices reflected under this SIN are based on the ordering agency providing CSRA with a letter authorizing CSRA to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase.

To request this product, the ordering agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation along with an FBI criminal history check. The Tier 1 (T1) case type replaces the National Agency Check with Local Agency Check (NACLC) case type under the old FIS model. This SIN will be used for any customers who still operate under the old FIS model or nomenclature.

10. SIN 561611 - Updated Background Investigation (UBI):

This investigation type is used to update a prior BI completed within the last 5 years. It could be used when the subject has had a break in service since the completion date of the previous investigation. This is also known as Background Update Investigation (BDI).

UBI's are fixed unit price packages consisting of the following:

1. Order agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation.
2. Ordering agency must provide the National Agency Check (NAC) for the subject when submitting the case for background investigation to CSRA since only limited government entities have access to database for National Agency Checks.
3. Ordering agency must provide NAC for the spouse or cohabitant (if applicable).
4. This investigation type is used to update a prior BI or SSBI completed within the last five or ten years respectively. It could be used when the subject has had a break in service since the completion date of the previous investigation or to fulfill agency requirements.
5. The UDI consists of the same coverage as the previous investigation (BI or SSBI) and will cover the period subsequent to the previous investigation's closing date.
6. Reports of investigations will be provided to the requesting agency.
7. CSRA cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.
8. Prices reflected under the SIN are based on the ordering agency providing CSRA with a letter authorizing CSRA to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase.

11. SIN 561611 - Upgraded Background Investigation (UGI):

This investigation type is used to upgrade a subject with an existing BI to an SSBI or an existing MBI to a BI.

UGI's are fixed unit price packages consisting of the following:

1. Order agency must provide a completed Electronic Personnel Security Questionnaire (EPSQ), or customer specific security questionnaire, including applicable releases and supporting documentation.
2. Ordering agency must provide the National Agency Check (NAC) for the subject when submitting the case for background investigation to CSRA since only limited government entities have access to database for National Agency Checks.
3. Ordering agency must provide NAC for the spouse or cohabitant (if applicable).
4. This investigation type is used to upgrade a subject with an existing BI to an SSBI or an existing LBI to BI. These investigations are conducted to allow movement from a lower to higher sensitivity or risk level.
5. The UGI consists of the same coverage as the upgraded investigation (BI or SSBI), however, coverage obtained in the previous investigation may be used to partially fulfill requirements of the current investigation.
6. Reports of investigations will be provided to the requesting agency.
7. CSRA cannot receive cases by the ordering agency on weekends or Federal holidays, without prior authorization.
8. Prices reflected under the SIN are based on the ordering agency providing CSRA with a letter authorizing CSRA to obtain government pricing for overnight envelopes from Federal Express. Failure to provide this authorization will result in a price increase.

13. SIN 561611 - Additional Lead Activity (ADL) - Low

When ordering investigations, special task investigations, or partial investigations, additional leads may be required based on the requirements of the Statement of Work. This type of work may also be referred to as an Add Lead.

1. Typical types of support/services would be electronic or telephonic reference/records checks.
2. Reports of the check will be provided to the requesting agency.
3. CSRA cannot receive ADL- Low by the ordering agency on weekends or Federal holidays, without prior authorization.

14. SIN 561611 - Additional Lead Activity (ADL) - Medium

When ordering investigations, special task investigations, or partial investigations, additional leads may be required based on the requirements of the Statement of Work. This type of work is also known as Add Leads.

1. Typical types of support/services would be in person reference/records checks
2. Reports of the check will be provided to the requesting agency.

3. CSRA cannot receive ADL- Medium by the ordering agency on weekends or Federal holidays, without prior authorization.

15. SIN 561611 - Additional Lead Activity (ADL) - High

When ordering investigations, special task investigations, or partial investigations, additional leads maybe required based on the requirements of the Statement of Work. This type of work is also known as Add Leads.

1. Typical types of support/services would be in person Subject Interview.
2. Reports of the check will be provided to the requesting agency.
3. CSRA cannot receive ADL- High by the ordering agency on weekends or Federal holidays, without prior authorization.

16. SIN 561611 - Additional Personnel Security Support

When ordering investigations, special task investigations, or partial investigations, a combination of labor categories may be required based on the requirements of the Statement of Work and can be added on a Labor Hour (LH)/Time and Materials (T&M) basis:

1. The total per hour rate is based on eight (8) hours per day.
2. Typical types of support/services are: field investigation, case analysis, adjudication support, vulnerability assessment, facilities and security, forensics, training, quality assurance, information technology, program management, human resources, and administration.
3. Any Contractor travel required in the performance of Time and Material services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. Costs for transportation and per diem (lodging, meals, and incidental expenses) will be in accordance with the regulatory implementation of public law 99-234, Federal Acquisition Regulation (FAR) 31.205-46, Travel Costs, and the Contractor's cost accounting system. These costs are directly reimbursable after authorization by the ordering agency to accomplish any work under this contract.
4. Material defined in the Statement of Work and reimbursed to the contractor from a Federal agency will be burdened with General and Administrative (G&A) costs.

**Services Price List (Firm Fixed Prices)
for
Human Resources & EEO Services – Background Investigations**

**Special Item Number 561611
BI001 – Tier 5 Investigation (T5)**

DAYS TO COMPLETE CASE	YEAR SIXTEEN GOV'T RATE 01/07/2017	YEAR SEVENTEEN GOV'T RATE 01/07/2018	YEAR EIGHTEEN GOV'T RATE 01/07/2019	YEAR NINETEEN RATE 01/07/2020	YEAR TWENTY GOV'T RATE 01/07/2021
60 days	N/A	N/A	N/A	\$4,744.31	\$4,820.22

- Prices are subject to the terms and conditions stated on pages 9-10.
- Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.

**Special Item Number 561611
BI002 - Tier 5 Reinvestigation (T5R)**

DAYS TO COMPLETE CASE	YEAR SIXTEEN GOV'T RATE 01/07/2017	YEAR SEVENTEEN GOV'T RATE 01/07/2018	YEAR EIGHTEEN GOV'T RATE 01/07/2019	YEAR NINETEEN RATE 01/07/2020	YEAR TWENTY GOV'T RATE 01/07/2021
60 days	N/A	N/A	N/A	\$3,037.36	\$3,085.96

- Prices are subject to the terms and conditions stated on pages 10 thru 12.
- Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.

**Special Item Number 561611
BI003 - Tier 4 Investigation (T4)**

DAYS TO COMPLETE CASE	YEAR SIXTEEN GOV'T RATE 01/07/2017	YEAR SEVENTEEN GOV'T RATE 01/07/2018	YEAR EIGHTEEN GOV'T RATE 01/07/2019	YEAR NINETEEN RATE 01/07/2020	YEAR TWENTY GOV'T RATE 01/07/2021
60 days	N/A	N/A	N/A	\$3,953.47	\$4,016.73

- Prices are subject to the terms and conditions stated on pages 12 and 13.
- Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.

**Special Item Number 561611
BI004 - Tier 4 Reinvestigation (T4R)**

DAYS TO COMPLETE CASE	YEAR SIXTEEN GOV'T RATE 01/07/2017	YEAR SEVENTEEN GOV'T RATE 01/07/2018	YEAR EIGHTEEN GOV'T RATE 01/07/2019	YEAR NINETEEN RATE 01/07/2020	YEAR TWENTY GOV'T RATE 01/07/2021
60 days	N/A	N/A	N/A	\$2,583.54	\$2,624.88

- Prices are subject to the terms and conditions stated on pages 13 and 14.
- Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.

Special Item Number 561611
BI005 - Tier 3 Investigation (T3) w/Enhanced Subject Interview

DAYS TO COMPLETE CASE	YEAR SIXTEEN GOV'T RATE 01/07/2017	YEAR SEVENTEEN GOV'T RATE 01/07/2018	YEAR EIGHTEEN GOV'T RATE 01/07/2019	YEAR NINETEEN RATE 01/07/2020	YEAR TWENTY GOV'T RATE 01/07/2021
60 days	N/A	N/A	N/A	\$2,175.61	\$2,210.42

- Prices are subject to the terms and conditions stated on pages 15 and 16.
- Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.

Special Item Number 561611
BI006 - Tier 3 Reinvestigation (T3R) w/Enhanced Subject Interview

DAYS TO COMPLETE CASE	YEAR SIXTEEN GOV'T RATE 01/07/2017	YEAR SEVENTEEN GOV'T RATE 01/07/2018	YEAR EIGHTEEN GOV'T RATE 01/07/2019	YEAR NINETEEN RATE 01/07/2020	YEAR TWENTY GOV'T RATE 01/07/2021
60 days	N/A	N/A	N/A	\$1,700.85	\$1,728.06

- Prices are subject to the terms and conditions stated on pages 16 and 17.
- Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.

Special Item Number 561611
BI007 - Tier 2 Investigation (T2S) w/Enhanced Subject Interview

DAYS TO COMPLETE CASE	YEAR SIXTEEN GOV'T RATE 01/07/2017	YEAR SEVENTEEN GOV'T RATE 01/07/2018	YEAR EIGHTEEN GOV'T RATE 01/07/2019	YEAR NINETEEN RATE 01/07/2020	YEAR TWENTY GOV'T RATE 01/07/2021
60 days	N/A	N/A	N/A	\$1,921.78	\$1,952.53

- Prices are subject to the terms and conditions stated on pages 17 and 18.
- Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.

Special Item Number 561611
BI008 - Tier 2 Reinvestigation (T2RS) w/Enhanced Subject Interview

DAYS TO COMPLETE CASE	YEAR SIXTEEN GOV'T RATE 01/07/2017	YEAR SEVENTEEN GOV'T RATE 01/07/2018	YEAR EIGHTEEN GOV'T RATE 01/07/2019	YEAR NINETEEN RATE 01/07/2020	YEAR TWENTY GOV'T RATE 01/07/2021
60 days	N/A	N/A	N/A	\$1,576.16	\$1,601.38

- Prices are subject to the terms and conditions stated on pages 18 and 19.
- Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.

Special Item Number 561611
BI009 - Tier 1 Investigation (T1)

DAYS TO COMPLETE CASE	YEAR SIXTEEN GOV'T RATE 01/07/2017	YEAR SEVENTEEN GOV'T RATE 01/07/2018	YEAR EIGHTEEN GOV'T RATE 01/07/2019	YEAR NINETEEN RATE 01/07/2020	YEAR TWENTY GOV'T RATE 01/07/2021
60 days	N/A	N/A	N/A	\$1,160.01	\$1,178.57

1. Prices are subject to the terms and conditions stated on pages 19 and 20.
2. Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.

Special Item Number 561611
BI010 - Additional Lead Activity (ADL) – Low (ADL)

DAYS TO COMPLETE CASE	YEAR SIXTEEN GOV'T RATE 01/07/2017	YEAR SEVENTEEN GOV'T RATE 01/07/2018	YEAR EIGHTEEN GOV'T RATE 01/07/2019	YEAR NINETEEN RATE 01/07/2020	YEAR TWENTY GOV'T RATE 01/07/2021
N/A	N/A	N/A	N/A	\$399.16	\$405.50

1. Prices are subject to the terms and conditions stated on page 21.
2. Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.

Special Item Number 561611
BI011 - Additional Lead Activity (ADL) – Medium (ADM)

DAYS TO COMPLETE CASE	YEAR SIXTEEN GOV'T RATE 01/07/2017	YEAR SEVENTEEN GOV'T RATE 01/07/2018	YEAR EIGHTEEN GOV'T RATE 01/07/2019	YEAR NINETEEN RATE 01/07/2020	YEAR TWENTY GOV'T RATE 01/07/2021
N/A	N/A	N/A	N/A	\$532.26	\$540.78

1. Prices are subject to the terms and conditions stated on page 21.
2. Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.

Special Item Number 561611
BI012 - Additional Lead Activity (ADL) – High (ADH)

DAYS TO COMPLETE CASE	YEAR SIXTEEN GOV'T RATE 01/07/2017	YEAR SEVENTEEN GOV'T RATE 01/07/2018	YEAR EIGHTEEN GOV'T RATE 01/07/2019	YEAR NINETEEN RATE 01/07/2020	YEAR TWENTY GOV'T RATE 01/07/2021
N/A	N/A	N/A	N/A	\$801.39	\$814.21

1. Prices are subject to the terms and conditions stated on page 21.
2. Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.

Special Item Number 561611
Updated Background Investigation (UBI)

VOLUME ORDERED	DAYS TO COMPLETE CASE	YEAR SIXTEEN GOV'T RATE 01/07/2017 – 01/06/2018	YEAR SEVENTEEN GOV'T RATE 01/07/2018 – 01/06/2019	YEAR EIGHTEEN GOV'T RATE 01/07/2019 – 01/06/20	YEAR NINETEEN RATE 01/07/2020 – 01/06/21	YEAR TWENTY GOV'T RATE 01/07/2021 – 01/06/22
1 - 250	60 days	N/A	N/A	N/A	\$2,208.83	\$2,208.83

1. Prices are subject to the terms and conditions stated on page 13.
2. Prices are based on annual volume ordered and received.
3. Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.

**Special Item Number 561611
Upgraded Investigation (UGI)**

VOLUME ORDERED	DAYS TO COMPLETE CASE	YEAR SIXTEEN GOV'T RATE 01/07/2017 – 01/06/2018	YEAR SEVENTEEN GOV'T RATE 01/07/2018 – 01/06/2019	YEAR EIGHTEEN GOV'T RATE 01/07/2019 – 01/06/20	YEAR NINETEEN RATE 01/07/2020 – 01/06/21	YEAR TWENTY GOV'T RATE 01/07/2021 – 01/06/22
1 - 250	60 days	N/A	N/A	N/A	\$2,586.21	\$2,586.21

1. Prices are subject to the terms and conditions stated on pages 14 and 15.
2. Prices are based on annual volume ordered and received.
3. Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.

**Services Price List (Hourly Firm Fixed Prices)
For
Human Resources & EEO Services – Background Investigations
Subcategory**

**Special Item Numbers 561611
BI013 - Additional Support**

LABOR CATEGORY	YEAR SIXTEEN GOV'T RATE 01/07/2017	YEAR SEVENTEEN GOV'T RATE 01/07/2018	YEAR EIGHTEEN GOV'T RATE 01/07/2019	YEAR NINETEEN RATE 01/07/2020	YEAR TWENTY GOV'T RATE 01/07/2021
Program Manager III			N/A	\$191.28	\$194.34
Program Manager II			N/A	\$165.36	\$168.01
Program Manager I			N/A	\$81.71	\$83.02
Functional Analyst V			N/A	\$146.49	\$148.83
Functional Analyst IV			N/A	\$135.57	\$137.74
Functional Analyst III			N/A	\$117.77	\$119.65
Functional Analyst II			N/A	\$102.22	\$103.86
Functional Analyst I			N/A	\$90.68	\$92.13
Technologist IV			N/A	\$146.42	\$148.76
Technologist III			N/A	\$135.59	\$137.76
Technologist II			N/A	\$117.77	\$119.65
Technologist I			N/A	\$88.87	\$90.29
Analyst IV			N/A	\$111.14	\$112.92
Analyst III**			N/A	\$108.38	\$110.11
Analyst II**			N/A	\$94.14	\$95.65
Analyst I**			N/A	\$71.03	\$72.17
Administrator IV**			N/A	\$74.33	\$75.52
Administrator III**			N/A	\$62.65	\$63.65
Administrator II**			N/A	\$57.18	\$58.09
Administrator I**			N/A	\$52.05	\$52.88
Field Investigator VI			N/A	\$97.37	\$98.93
Field Investigator V**			N/A	\$83.35	\$84.68
Field Investigator IV**			N/A	\$78.93	\$80.19
Field Investigator III**			N/A	\$75.01	\$76.21
Field Investigator II**			N/A	\$69.24	\$70.35
Field Investigator I**			N/A	\$60.17	\$61.13
Investigative/Records Tech II**			N/A	\$78.66	\$79.92
Investigative/Records Tech I**			N/A	\$68.37	\$69.46
Security Specialist IV			N/A	\$101.71	\$103.34
Security Specialist III			N/A	\$94.50	\$96.01
Security Specialist II			N/A	\$81.71	\$83.02
Security Specialist I**			N/A	\$79.79	\$81.07

1. Prices are subject to the terms and conditions stated on page 21.
2. Rates include the 0.75% Industrial Funding Fee that CSRA will pay to GSA FAS.
3. ** indicates SCA applicable Labor Categories

Labor Category	Program Manager I	Program Manager II	Program Manager III	Functional Analyst I
FUNCTIONAL JOB TITLE	Program Manager I	Program Manager II	Program Manager III	Functional Analyst – Level I
FUNCTIONAL RESPONSIBILITIES	Manages aspects of professional security and intelligence programs and contracts. May act as the primary point of contact with client management personnel and customer agency representatives. Manages client relationships and helps to resolve client's issues. Additional responsibilities may include: Develops work statements, standards, scope/ priority definitions, budgets, and schedules for programs and contracts. May develop governance documents in accordance with appropriate standards and client requirements and needs. May oversee the selection of assigned personnel for programs. Organizes teams to ensure communication and understanding of policies, purpose, goals, assignments, and deadlines. Identifies and proposes staffing changes when appropriate or needs change. Enforces work standards and reviews discrepancies. Manages costs, schedules and quality by overseeing program processes and deliverables. Ensures requirements, schedules, and budgets are met.	Manages all aspects of professional security and intelligence programs and contracts. Acts as the primary point of contact with client management personnel and customer agency representatives. Manages client relationships and resolves client's issues. Oversees development of work statements, standards, scope/priority definitions, budgets, and schedules for programs and contracts. Develops governance documents in accordance with appropriate standards and client requirements and needs. Oversees the selection of assigned personnel for programs and the organization of teams to ensure communication and understanding of policies, purpose, goals, assignments, and deadlines. Implements staffing changes when appropriate or needs change. Oversees and documents the ongoing review of program(s) status, compliance with work standards, and review of discrepancies. Prepares, reviews, and submits required reports and accountings. Assesses results, develops and implements corrective actions and risk mitigation solutions.	Directs all phases of professional security and intelligence programs and contracts from inception through completion. Acts as the primary point of contact with senior government management and agency representatives, leading program review sessions with customer to discuss cost, schedule, and technical performance. Responsible for the cost, schedule and technical performance of large company programs or subsystems of major programs. Participates in the negotiation of large contracts and significant contract changes. Coordinates the preparation of proposals, business plans, proposal work statements and specifications, operating budgets and financial terms/conditions of contract. Establishes milestones and monitors adherence to master plans and schedules across multiple contracts or programs, identifies program problems and obtains solutions, such as reallocation of resources or negotiating changes to contractual specifications or terms. Directs the work of subordinate managers and supervisory staff assigned to the program in management, technical, and administrative areas.	In the provision of professional security and intelligence services, performs functions such as: Works on problems that may require the use of ingenuity and innovation. May participate in determining objectives of assignment and definition of functional requirements, modeling, process analysis and design. Provides research and technical support to projects and programs. May develop project tasks and schedules. May plan, schedule and arrange some activities in meeting objectives. Most work is performed under direction.
MINIMUM EDUCATION	Bachelor's degree required, or equivalent	Bachelor's degree required, or equivalent	Bachelor's degree required, or equivalent	Bachelor's degree or equivalent
MINIMUM EXPERIENCE	Minimum of <u>3</u> years of related experience	Minimum of <u>5</u> years of related experience	Minimum of <u>9</u> years of related experience	Minimum of <u>2</u> years of related experience
OTHER MINIMUM REQUIREMENTS	U.S. citizen, interim T1–T5 clearance, pass all training requirements	U.S. citizen, interim T1–T5 clearance, pass all training requirements	U.S. citizen, interim T1–T5 clearance, pass all training requirements	U.S. citizen, interim T1–T5 clearance, pass all special training requirements
COMMON JOB CLASSIFICATIONS	Program Manager, Project Manager, Project Director	Program Manager, Senior Project Manager, Senior Project Director	Program Manager, Program Director, Senior Program Manager, Senior Program Director	Operations Analyst, Analyst, Integrity Analyst, Junior Auditor, Security Analyst, Training Specialist, File Clerk

Labor Category	Functional Analyst II	Functional Analyst III	Functional Analyst IV	Functional Analyst V
FUNCTIONAL JOB TITLE	Functional Analyst – Level II	Functional Analyst – Level III	Functional Analyst – Level IV	Functional Analyst – Level V
FUNCTIONAL RESPONSIBILITIES	All Level I responsibilities plus: Serves as consultant to management. May develop solutions for complex problems that require the regular use of ingenuity and innovation. Participates in determining objectives of assignment and definition of functional requirements, resource allocation, operations research, modeling, process analysis and design. Provides high-level management support, supervision, research and technical support to projects and programs. Develops and monitor project tasks and schedules. Manages work of task or project teams. Plans schedules and arranges own activities in meeting objectives. Most work is performed without appreciable direction. May represents company as a customer contact on contracts or projects. May interact with senior internal/external personnel on significant matters often requiring the coordination of activity across organizational lines.	All Level II responsibilities plus: Consultant to middle management Develops solutions for complex problems that require the regular use of ingenuity and innovation. Applies expertise to contribute directly to the development of new concepts and techniques. Exercises latitude in determining objectives and approaches to assignment. Often represents company as a customer contact on contracts or projects. Often interacts with senior internal/external personnel on significant matters often requiring the coordination of activity across organizational lines.	All Level III responsibilities plus: Consultant to upper middle management; first level manager Develops solutions to complex problems that require the regular use of ingenuity and innovation. Applies expertise to develop new concepts and techniques Exercises considerable latitude in determining objectives and assigning work to others. Minimal direction is required. Frequent contacts with internal and external customers at various management levels re: operations or scheduling of specific phases of contracts or projects. Conducts briefings and participates in meetings with internal and external personnel. May serve as consultant and special external spokesperson for the organization on major matters pertaining to its policies, plans, and objectives.	All Level IV responsibilities plus: Consultant to senior management; middle level manager. Ensures solutions are consistent with organization objectives. Applies and directs others in development of new concepts and techniques. Determines and establishes organization structures and supervising relationships subject to upper management approval. Frequent contacts with equivalent level managers and customer representatives concerning projects, operational decisions, scheduling requirements or contractual clarification.
MINIMUM EDUCATION	Bachelor's degree or equivalent	Bachelor's degree required, or equivalent	Bachelor's degree required, or equivalent	Bachelor's degree required, or equivalent
MINIMUM EXPERIENCE	Minimum of <u>3</u> years of related experience	Minimum of <u>5</u> years of related experience	Minimum of <u>9</u> years of related experience	Minimum of <u>11</u> years of related experience
OTHER MINIMUM REQUIREMENTS	U.S. citizen, interim T1–T5 clearance, pass all special training requirements	U.S. citizen, interim T1–T5 clearance, pass all special training requirements	U.S. citizen, interim T1–T5 clearance, pass all special training requirements	U.S. citizen, interim T1–T5 clearance, pass all special training requirements
COMMON JOB CLASSIFICATIONS	Operations Analyst, Integrity/Quality Assurance Analyst, Auditor, Security Analyst, Training Specialist, File Clerk	Senior Operations Analyst, Senior QA Analyst, Senior Auditor, Consultant, Security Adviser, Senior Training Specialist, Senior File Clerk	Lead Operations Analyst, Lead QA Analyst, Lead Auditor, Consultant, Lead Security Adviser, Lead Training Specialist, Training Manager, File Clerk Manager	Supervisory Operations Analyst, Supervisory QA Analyst, Lead Auditor, Lead Consultant, Supervisory Security Adviser, Training Manager

Labor Category	Technologist I	Technologist II	Technologist – III	Technologist – IV
FUNCTIONAL JOB TITLE	Technologist – Level I	Technologist – Level II	Technologist – Level III	Technologist – Level IV
FUNCTIONAL RESPONSIBILITIES	In the provision of professional security and intelligence services, performs functions such as: Provides technology solutions for fairly complex problems which may require the use of ingenuity and creativity. Applies expertise as a generalist or specialist and as an emerging authority in the field. Exercises some latitude in determining technical objectives of assignment. Work under some direct supervision. May represent the organization as a customer contact on contracts or projects. May interact with senior customer personnel on significant technical matters, often requiring coordinated activity across organizational lines.	All Level I responsibilities plus: Recognized authority; consultant to middle management; middle manager. May work on complex problems and provide solutions. Problems and objectives may be loosely defined. Applies technical expertise and has knowledge of other related disciplines. May assist in development of new principles and concepts. Work without appreciable direct supervision. May represent organization as technical contact on contracts and projects. May interact with external personnel on technical matters.	All Level II responsibilities plus: Recognized expert; senior manager/director. Works on complex technical problems and provides solutions that are innovative. Applies extensive expertise and has full knowledge of other related disciplines. Assists in development of new principles and concepts. Information may form the basis of newly developed concepts, theories and products. Works under consultative direction toward long-range goals. Represents organization as prime technological contact on contracts and projects. Interacts with senior external personnel on significant technical matters.	All Level III responsibilities plus: Recognized expert; senior manager/director. Works on highly complex technical problems, solutions to which may extend knowledge in a given field. Applies and/or develops highly advanced technologies, scientific principles, theories, and concepts. Serves as consultant to top management in long-range company planning regarding new or projected areas of technological research and advances.
MINIMUM EDUCATION	Bachelor's degree required, or equivalent	Bachelor's degree or equivalent	Bachelor's degree or equivalent	Bachelor's degree or equivalent
MINIMUM EXPERIENCE	Minimum of <u>1</u> years of related experience	Minimum of <u>3</u> years of related experience	Minimum of <u>5</u> years of related experience	Minimum of <u>9</u> years of related experience
OTHER USUAL REQUIREMENTS	U.S. citizen, interim T1–T5 clearance, pass all special training requirements	U.S. citizen, interim T1–T5 clearance, pass all special training requirements	U.S. citizen, interim T1–T5 clearance, pass all special training requirements	U.S. citizen, interim T1–T5 clearance, pass all special training requirements
COMMON JOB CLASSIFICATIONS	Programmer, Developer, System Administrator, Technician, System Analyst, QA Tester	Programmer, Developer, System Administrator, System Engineer, Network Engineer, Technician, System Analyst, QA Tester	Senior Programmer/Developer, Senior System Administrator, Senior System Engineer, Senior Security Engineer, Senior System Analyst	Lead Programmer/Developer, Lead System Administrator, Lead System Engineer, Lead Security Engineer, Lead System Analyst

Labor Category	Analyst I**	Analyst II**	Analyst III**	Analyst IV
FUNCTIONAL JOB TITLE	Analyst – Level I	Analyst – Level II	Analyst – Level III	Analyst – Level IV
FUNCTIONAL RESPONSIBILITIES	In the provision of professional security and intelligence services, performs functions such as: Applies basic knowledge of client's objectives and requirements and applicable federal laws, regulations and directives in the analysis of processes, data, fieldwork, requirements and work products, and documents results. Provides analysis of problems, definition of functional requirements, operations research, modeling, and process analysis and design. Provides management support, supervision, research and technical support to projects and programs. May provide guidance to other staff or resources regarding requirements, standards, policies, and procedures.	All Level I responsibilities plus: Provides analysis of complex problems, definition of functional requirements, resource allocation, operations research, modeling, and process analysis and design. Applies detailed knowledge of client's objectives and requirements and applicable federal laws, regulations and directives in the analysis of processes, data, fieldwork, requirements and work products, and documents results. Performs work with limited direct supervision. Exercises some latitude in determining objectives and approaches to assignment. Provides high-level management support, supervision, research and technical support to projects and programs. Develops and monitors project tasks and schedules. May oversee work of task or project teams. May provide guidance and mentoring to lower level analysts.	All Level II responsibilities plus: Applies expert knowledge of client's objectives and requirements and applicable federal laws, regulations and directives in the analysis of processes, data, fieldwork, requirements and work products, and documents results. Performs work without appreciable direct supervision. Exercises latitude in determining objectives and approaches to assignment. Provides specific feedback to management on improvements to processes and practices. Provides guidance and mentoring to lower level analysts. May provide formal or informal training to lower level analysts. May serve as second-level quality assurance reviewers on full-time or temporary basis.	All Level III responsibilities plus: Handles the most complex and sensitive matters and reviews. Performs work without appreciable direction. Exercises considerable latitude in determining objectives and approaches to assignment. Applies and directly contributes to the development of new practices and processes. Provides formal or informal training to lower level analysts/reviewers. Often serves as a second-level quality assurance reviewer on full-time or temporary basis.
MINIMUM EDUCATION	Bachelor's degree required, or equivalent	Bachelor's degree required, or equivalent	Bachelor's degree required, or equivalent	Bachelor's degree required, or equivalent
MINIMUM EXPERIENCE	No minimum years of related experience required	Minimum of <u>3</u> years of related experience	Minimum of <u>5</u> years of related experience	Minimum of <u>7</u> years of related experience
OTHER MINIMUM REQUIREMENTS	U.S. citizen, interim T1–T5 clearance, pass all special training requirements	U.S. citizen, interim T1–T5 clearance, pass all special training requirements	U.S. citizen, interim T1–T5 clearance, pass all special training requirements	U.S. citizen, interim T1–T5 clearance, pass all special training requirements
COMMON JOB CLASSIFICATIONS	Analyst, Requirements Analyst, Case Analyst, Case Manager, Assignor, Case Reviewer, Scoper, Facilitator, Coordinator, Invoicing Specialist	Analyst, Requirements Analyst, Case Analyst, Case Manager, Assignor, Case Reviewer, Scoper, Facilitator, Coordinator, Invoicing Specialist	Senior Analyst, Requirements Lead, Senior/Supervisory Case Analyst, Senior Assignor, Final Reader/2nd Level Reviewer, Team Lead, Lead Invoicing Specialist	Lead Analyst, Requirements Manager, Supervisory Analyst, Assignments Manager, Lead Final Reader/Reviewer, Supervisory Invoicing Specialist

Labor Category	Administrator I**	Administrator II**	Administrator III**	Administrator IV**
FUNCTIONAL JOB TITLE	Administrator – Level I	Administrator – Level II	Administrator – Level III	Administrator – Level IV
FUNCTIONAL RESPONSIBILITIES	In the provision of professional security and intelligence services, performs functions such as: Provides administrative and general office support. Processes mail, sets up and maintains files, and updates systems and other databases. Creates logs and other tracking records and gathers, compiles, and reports on information relevant to assignment. May handle routine communications with internal and external parties using scripts, templates, and other prepared content and formats. Follows standard operating procedures or routines. Exercises no discretion.	All Level I responsibilities plus: Follows more complex operating procedures or routines. Exercises no discretion. Prepares reports and other published material, prepares draft and final correspondence, prepares briefing materials. Maintains program files, supports budget and finance functions. Executes administrative operating processes and procedures Performs a variety of tasks including a limited number of more complex functions such as operating fingerprinting or PIV-card equipment. Subject to deadlines and heavy workloads. Assists with preparation of files for transmission to customers. General supervision; work periodically checked.	All Level II responsibilities plus: Follows complex operating procedures or routines. May exercise limited discretion. Performs many tasks including the most complex functions such as electronic transmission of files. Subject to short deadlines and very heavy workloads. General supervision; no instruction is required on routine work. May assist and train less experienced personnel.	All Level III responsibilities plus: Applies extensive knowledge of restricted field. Uses judgment within limits of standard practice. May act as a lead. Solves problems of limited scope and complexity. Plans own work. Only requires supervision for unusual circumstances. May have responsibility for day-to-day coordination of work of others in unit.
MINIMUM EDUCATION	High School diploma or equivalent	Associate's degree required, or equivalent	Associate's degree required, or equivalent	Associate's degree required, or equivalent
MINIMUM EXPERIENCE	No minimum years of related experience required	No minimum years of related experience required	Minimum of <u>3</u> years of related experience	Minimum of <u>5</u> years of related experience
OTHER MINIMUM REQUIREMENTS	U.S. citizen, interim T1–T5 clearance, pass all special training requirements	U.S. citizen, interim T1–T5 clearance, pass all special training requirements	U.S. citizen, interim T1–T5 clearance, pass all special training requirements	U.S. citizen, interim T1–T5 clearance, pass all special training requirements
COMMON JOB CLASSIFICATIONS	Document Specialist, Administrative Associate, Data Processor, File Clerk, Invoice Reviewer, Initiator	Document Specialist, Administrative Assistant, Data Processor, File Clerk, Invoice Reviewer, Initiator	Document Specialist, Team Lead, Lead Administrative Assistant, Lead File Clerk, Invoice Reviewer, Initiator, Team Lead	Supervisory Administrative Assistant, Senior Administrative Assistant, Team Lead, Supervisory File Clerk, Lead Invoice Reviewer

Labor Category	Investigative / Records Technician I**	Investigative / Records Technician II**	Field Investigator I**	Field Investigator II**
FUNCTIONAL JOB TITLE	Investigative / Records Technician – Level I	Investigative / Records Technician – Level II	Field Investigator – Level I	Field Investigator – Level II
FUNCTIONAL RESPONSIBILITIES	In the provision of professional security and intelligence services, performs functions such as: Conducts automated records research and provides documents, reports or summaries for a variety of types of investigations or specialized intelligence support Utilizes pre-established databases or document templates and formats tailored to customer requirements Applies moderate understanding of general job aspects and some understanding of the detailed aspects of the job Follows standard operating procedures and routines Work is directly supervised and is regularly checked Requires minimal contact outside of internal organization	All Level I responsibilities plus: Conducts in-person records research. Work may require travel to record storage locations and planning of work to complete record searches within prescribed time frames May brief key personnel regarding findings Applies full understanding of the detailed aspects of the job Follows more complex operating procedures or routine Work is directly supervised and checked May require regular contact outside of internal organization	In the provision of professional security and intelligence services, perform functions such as: Applies basic understanding of federal investigative standards, principles, concepts, and practices Conducts background investigations in compliance with all federally mandated laws and regulations and customer-specific requirements, especially the OPM Handbook Makes frequent contacts with federal, state, and local government agencies, subjects and sources. Interactions often include discussion of sensitive/ embarrassing information. Field work requires coordination and scheduling and rescheduling of activities across persons and organizational lines Prepares reports of investigation in accordance with guidelines and instructions, applicable policies, procedures, rule, regulations and statutes. Reports must be grammatically correct and logically organized. Supervisor assists in scheduling and arranging activities in accomplishing objectives. Work is carefully reviewed upon completion	All Level I responsibilities plus: Applies full understanding of federal investigative standards, principles, concepts, and practices May work some complex assignments Exercises some latitude in determining objectives and executing work assignments Supervisor may assist in scheduling and arranging activities in accomplishing objectives. Work is reviewed upon completion
MINIMUM EDUCATION	High School diploma or equivalent	Associate's degree or equivalent	Associate's degree required, or equivalent	Associate's degree required, or equivalent.
MINIMUM EXPERIENCE	No minimum years of related experience required	Minimum of <u>2</u> years of related experience	No minimum years of related experience required	Minimum of <u>1</u> years of related experience
OTHER MINIMUM REQUIREMENTS	U.S. citizen, interim T1–T5 clearance, pass all special training requirements	U.S. citizen, interim T1–T5 clearance, pass all special training requirements	U.S. citizen, interim T1-5 clearance, pass all special training requirements	U.S. citizen, interim T1-5 clearance, pass all special training requirements
COMMON JOB CLASSIFICATIONS	Records Technician, Records Analyst, Records Coordinator	Investigative Technician, Lead Records Technician, Records Coordinator	Field Investigator Trainee, Contract Investigator, Investigative Technician	Field Investigator, Contract Investigator

Labor Category	Field Investigator III**	Field Investigator IV**	Field Investigator V**	Field Investigator VI
FUNCTIONAL JOB TITLE	Field Investigator – Level III	Field Investigator – Level IV	Field Investigator – Level V	Field Investigator – Level VI
FUNCTIONAL RESPONSIBILITIES	All Level II responsibilities plus: Applies advanced understanding of federal investigative standards, principles, concepts, and practices May frequently work complex assignments Exercises latitude in determining objectives and executing work assignments Plans schedules and arranges own activities in accomplishing objectives	All Level III responsibilities plus: Applies exhaustive understanding & application of federal investigative standards, principles, concepts, practices May handle very complex assignments Exercises considerable latitude in determining objectives and executing work assignments within program standards May perform quality review of work of others May assist and train less experienced personnel	All Level IV responsibilities plus: Applies expert understanding of federal investigative standards, principles, concepts, practices May handle the most complex types of assignments Exercises full latitude in determining objectives and executing work assignments within program standards Often perform quality review of work of others May direct or supervise day-to-day work and coordinate activities of others in unit	All Level V responsibilities plus: Applies lead expert understanding of federal investigative standards, principles, concepts, practices Handles primarily the most complex types of assignments May regularly serve as a mentor or perform quality review of work of others May serve as district or group manager or supervisor in directing or supervising day-to-day work and coordinating activities of others in unit
MINIMUM EDUCATION	Associate's degree required, or equivalent.	Associate's degree required, or equivalent	Associate's degree required, or equivalent	Associate's degree required, or equivalent
MINIMUM EXPERIENCE	Minimum of <u>3</u> years of related experience	Minimum of <u>5</u> years of related experience	Minimum of <u>7</u> years of related experience	Minimum of <u>10</u> years of related experience
OTHER MINIMUM REQUIREMENTS	U.S. citizen, interim T1-5 clearance, pass all special training requirements	U.S. citizen, interim T1-5 clearance, pass all special training requirements	U.S. citizen, interim T1-5 clearance, pass all special training requirements	U.S. citizen, interim T1-5 clearance, pass all special training requirements
COMMON JOB CLASSIFICATIONS	Field Investigator, Contract Investigator	Field Investigator, Senior Field Investigator, Contract Investigator	Field Investigator Advisor, Field Supervisor, Senior Field Investigator	Field Investigator Manager, Field Manager, Lead Investigator

Labor Category	Security Specialist I**	Security Specialist II**	Security Specialist III**	Security Specialist IV
FUNCTIONAL JOB TITLE	Security Specialist - Level I	Security Specialist - Level II	Security Specialist - Level III	Security Specialist – Level IV
FUNCTIONAL RESPONSIBILITIES	In the provision of professional security and intelligence services, performs functions in one or more specialized areas such as: Provides basic analytical/ research and technical support services. Performs analysis of matters/cases; updates database material as appropriate; reviews and compares records for accuracy against database material. May identify potential solution options along with supporting documentation. Contributes to finished documentation such as reports, special studies, security designs, policy and procedure development, training programs, and assessments.	All Level I responsibilities plus: Provides intermediate level analytical/ research and technical support services. May handle more complex matters and information. Applies knowledge of client's objectives and requirements and applicable federal laws, regulations and directives in the analysis of complex matters / cases; may be responsible for the reviews and record comparisons for accuracy for group or team. Identifies solution options and makes recommendations along with supporting documentation. Produces finished documentation such as reports, special studies, security designs, policy and procedure development, training programs, and assessments. Applies incident management, task performance management, and problem solving skills; monitors project tasks and schedules.	All Level II responsibilities plus: May direct or supervise day-to-day work and coordinate activities of junior personnel in unit and serves as a second-level quality assurance reviewer. Handles the most complex types of analysis/research and technical support services. Applies expert knowledge of client's objectives and requirements and applicable federal laws, regulations and directives in the analysis of complex matters/ cases; updates database material as appropriate; reviews and compares records for accuracy against database material. Identifies solution options for more complex matters and makes recommendations, along with supporting documentation. Oversees the production of finished documentation such as reports, special studies, security designs, policy and procedure development, training programs, and assessments. All	All Level III responsibilities plus: May direct or supervise day-to-day work and coordinated activities of junior personnel in unit or functional teams. Provides subject matter expertise level of support for complex types of research and technical support services. Identifies and implements solution options for more complex, division level matters and makes recommendations, along with supporting documentation. Develops and directs the implementation of policy, and procedure, training programs and assessments. Exercises considerable latitude in task performance management, and problem solving skills; monitors project tasks and schedules.
MINIMUM EDUCATION	Associate's degree required, or equivalent	Bachelor's degree required, or equivalent	Bachelor's degree required, or equivalent	Bachelor's degree required, or equivalent
MINIMUM EXPERIENCE	Minimum of <u>1</u> years of related experience	Minimum of <u>3</u> years of related experience	Minimum of <u>5</u> years of related experience	Minimum of <u>7</u> years of related experience
OTHER MINIMUM REQUIREMENTS	U.S. citizen, interim T1–T5 clearance, pass all training requirements	U.S. citizen, interim T1–T5 clearance, pass all training requirements	U.S. citizen, interim T1–T5 clearance, pass all training requirements	U.S. citizen, interim T1–T5 clearance, pass all training requirements
COMMON JOB CLASSIFICATIONS	Personnel Security Specialist, Technical Security Specialist, , Physical Security Specialist, Industrial Security Specialist, OPSEC Specialist, Administrative Security Specialist	Personnel Security Specialist, Technical Security Specialist, , Physical Security Specialist, Industrial Security Specialist, OPSEC Specialist, Administrative Security Specialist	Personnel Security Specialist, Technical Security Specialist, , Physical Security Specialist, Industrial Security Specialist, OPSEC Specialist, Administrative Security Specialist	Personnel Security Specialist, Technical Security Specialist, , Physical Security Specialist, Industrial Security Specialist, OPSEC Specialist, Administrative Security Specialist

EDUCATION EQUIVALENT/SUBSTITUTE

Education Type	Substitution
Master's	Bachelor's and two (2) additional years of experience
	Associate's and four (4) additional year of experience
	High school/GED and six (6) additional years of experience
Bachelor's	Four (4) additional years of experience
	Associate's and two (2) additional years of experience
Associate's	Two (2) additional years of experience
High School	GED or four (4) additional years of experience

YEARS OF EXPERIENCE EQUIVALENT/SUBSTITUTE

Experience Level	Substitution
2 years of experience	Associate's degree
4 years of experience	Bachelor's degree
6 years of experience	Master's degree
8 years of experience	Doctoral degree

SERVICE CONTRACT ACT (SCA) MATRIX

SCA Eligible Contract Labor Category for Schedule 738X	SCA Equivalent Code and SCA Equivalent Title	WD Number
Analyst III	27006 Background Investigator 4	WD 2000-0309
Analyst II	27006 Background Investigator 3	WD 2000-0309
Analyst I	27006 Background Investigator 2	WD 2000-0309
Administrator IV	01020 Administrative Assistant	WD 2015-4281
Administrator III	01113 General Clerk III	WD 2015-4281
Administrator II	01112 General Clerk II	WD 2015-4281
Field Investigator V	27006 Background Investigator 4	WD 2000-0309
Field Investigator IV	27006 Background Investigator 4	WD 2000-0309
Field Investigator III	27006 Background Investigator 3	WD 2000-0309
Field Investigator II	27006 Background Investigator 2	WD 2000-0309
Field Investigator I	27006 Background Investigator 1	WD 2000-0309
Investigative/Records Technician Level II	27006 Background Investigator 2	WD 2000-0309
Investigative/Records Technician Level I	27006 Background Investigator 1	WD 2000-0309
Security Specialist I	01020 Administrative Assistant	WD 2015-4281

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

Subject to change periodically in accordance with the Wage Determination Codes and Titles.

Order Level Materials (OLM) - SIN OLM

Order-Level Materials (OLMs) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS blanket purchase agreement (BPA). OLMs are not defined, priced, or awarded at the FSS contract level. They are unknown before a task or delivery order is placed against the FSS contract or FSS BPA.

OLMs are only authorized for inclusion at the order level under a Time and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN) and are subject to a Not-To-Exceed (NTE) ceiling price. OLMs include direct materials, subcontracts for supplies and incidental services for which there is not a labor category specified in the FSS contract, other direct costs (separate from those under ODC SINs), and indirect costs. OLMs are purchased under the authority of the FSS Program and are not "open market items." Items awarded under ancillary supplies/services or other direct cost (ODC) SINs are not OLMs.

These items are defined, priced, and awarded at the FSS contract level, whereas OLMs are unknown before an order is placed.

Ancillary supplies/services and ODC SINs are for use under all order type CLINs (Fixed-Price (FP), T&M, and LH), whereas the Order-Level Materials SIN is only authorized for use under T&M and LH order CLINs.

The Order-Level Materials SIN is only authorized for use in direct support of another awarded SIN. Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs. OLMs are defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials.

Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF). The cumulative value of OLMs in an individual task or delivery order cannot exceed 33.33% of the total value of the order.

a.) See clauses 552.212-4 Contract Terms and Conditions - Commercial Items (JAN 2017) (Deviation - FEB 2018) (Alternate I - JAN 2017) (Deviation - FEB 2007) and 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials (MAY 2019) for additional information on inclusion of OLMs in task and delivery orders placed against an FSS contract or BPA.

b.) OLMs are only authorized for inclusion at the order level under a T&M or LH CLIN and are subject to an NTE ceiling price.

c.) The Order-Level Materials SIN contains no items or pricing, since by definition OLMs are unknown at the time of FSS contract award. The ordering activity contracting officer is responsible for defining OLMs and determining proposed OLM pricing fair and reasonable for a particular order.

d.) OLMs are purchased under the authority of the FSS Program and are not "open market items."

e.) Items awarded under ancillary supplies/services and other direct cost (ODC) SINs are not OrderLevel Materials. These SINs are reserved for items that can be defined and priced up-front at the FSS contract level.

f.) The Order-Level Materials SIN cannot be the only SIN awarded on a contract. The Order-Level Materials SIN is only authorized for use in direct support of another awarded SIN.

g.) The Order-Level Materials SIN is exempt from Commercial Sales Practices disclosure requirements.

h.) The Order-Level Materials SIN is exempt from the following clauses: • 552.216-70 Economic Price Adjustment - FSS Multiple Award Schedule Contracts I-FSS-969 Economic Price Adjustment - FSS Multiple Award Schedule • 552.238-71 Submission and Distribution of Authorized FSS Schedule Pricelists, 552.238-81 Price Reductions

i.) Terms and conditions that otherwise apply to the FSS contract also apply to the Order-Level Materials SIN. Examples include but are not limited to: • Trade Agreements Act (TAA) • Sales reporting and IFF remittance • Environmental Attributes clauses • AbilityOne Program Essentially the Same (ETS) compliance

j.) The Order-Level Materials SIN is subject to any transactional data reporting (TDR) requirements in effect under the FSS contract.

k.) Prices for items provided under the Order-Level Materials SIN must be inclusive of the IFF. The cumulative value of OLMs in an individual task or delivery order cannot exceed 33.33% of the total value of the order.

2. The following clause is ADDED to this contract: • 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials (MAY 2019)