
**General Services Administration
Federal Supply Service
Facilities Maintenance and Management (03FAC)
Authorized Federal Supply Schedule Price List**

On line access to contract ordering information, terms and conditions, up to date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system.
The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.



Schedule Title: Facilities Maintenance and Management
GSA Contract Number: GS-21F-0005Y
Contract Period: October 6, 2011 through October 7, 2016
FSC Group: 03FAC
Special Item Number: SIN 811-001 Elevator and Escalator Preventative Maintenance
NAICS Code(s): 332812
Contractor Information: ELCON Enterprises, Inc.
8231 Penn Randall Pl.
Upper Marlboro, MD 20772-2605
(P): (301) 568 – 9300
(F): (301) 735 – 9566
<http://www.elevatorcontrolservice.com>
Contract Administration: Leslie Crierie
Vice President of Operations
(P): (301) 568 – 9300
(F): (301) 735 – 9566
Business Size: Small Business

For more information on ordering from Federal Supply Schedules click on FSS Schedules button at fss.gsa.gov

Company Information

Proudly, ELCON Enterprises, Inc. has a long, distinguished list of completely satisfied customers. ELCON is a corporation that is flexible, one that is accustomed to adapting to specific project parameters, based upon facility mandate. As you are undoubtedly aware, each contract, as awarded, is for the most part, unique to its specific purpose.

Consequently in order to properly execute each agreement, you must be flexible, and prepared to demonstrate the capacity to successfully cope with each situation, on an individual level, as needed. Currently, Elcon houses its corporate office, and main warehouse in Upper Marlboro, Maryland. Our facility is approximately 12,000 square feet, thus encompassing the entire corporate office including management staff, accounting, sales, and associated physical departments. Elcon maintains its stock room and warehouse activities at the same location, constantly reorganizing with an emphasis toward the orderly handling of materials and sundries used in the day to day elevator, escalator business. Additionally Elcon maintains a warehouse in Baltimore to support Baltimore City and outlying modernization, construction and maintenance projects existing within our current customer base.



Elevator Control Service has approximately five thousand (5,000) combined elevators, escalators, moving walks, and dumbwaiters presently under full preventive maintenance contract. Elcon Enterprises, Inc. considers itself a specialist among the elevator trade. We are classified in this manner due to the eminence amounts of equipment currently maintained, equipment that other companies have attempted to service, but have completely failed. Based upon our knowledge, Elcon has become an extremely diversified company, one that capitalizes on any of our competitor's shortcomings.

Unlike many local elevator companies, Elevator Control Service is extremely driven regarding its pursuit of customer satisfaction. Because we are not a manufacturer, nor owned by a manufacturer, the capabilities to be extremely flexible exist, and are in fact exploited, in an effort to recruit and obtain the best, most qualified design, engineering and technical personnel from across the United States and utilizing their knowledge on a solely local basis. Elcon's efforts depend strictly on local talent, not employees from other areas of the country, but ones that are available immediately, hence, our status as the most qualified contractor



concerning all types and vintages of equipment on any project within the area. Presently, Elcon utilizes the talents of one of the largest pools of field technicians, employed by a single company, located within the immediate area.

Throughout the years, our organization has prided itself on the quality of field technicians attracted and retained. Please understand, the success of our organization is greatly related to the fact that much of our current field staff is comprised of personnel, who at one time, were employees of one or several of the many equipment manufacturers.

Customer Information

1a. Special Item Number(s):	SIN 811-001 Elevator and Escalator Preventative Maintenance
1b. Lowest Unit Price:	SIN 811-001 Mechanic regular time \$157.85
1c. Labor Category Descriptions:	See descriptions and pricing.
2. Maximum Order:	\$1,000,000
3. Minimum Order:	\$100
4. Geographic Coverage:	Domestic
5. Point(s) of Production:	N/A
6. Net Price:	All prices herein are net government prices
7. Quantity discounts:	1% for orders exceeding \$150k, 2.5% for orders exceeding \$500k
8. Prompt payment terms:	None
9a. Government Credit Card below micro-purchase threshold:	Accepted
9b. Government Credit Card above micro-purchase threshold:	Accepted
10. Foreign Items:	None
11a. Time of delivery:	To be negotiated with end user
11b. Expedited delivery:	To be negotiated with end user
11c. Overnight and 2-day delivery:	To be negotiated with end user
11d. Urgent Requirements:	To be negotiated with end user
12. F.O.B. :	N/A
13. Ordering Address:	ELCON Enterprises, Inc. 8231 Penn Randall Pl. Upper Marlboro, MD 20772-2605 (P): (301) 568 – 9300 (F): (301) 735 – 9566
13a. Ordering Procedures:	For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment Address:	ELCON Enterprises, Inc. 8231 Penn Randall Pl. Upper Marlboro, MD 20772-2605
15. Warranty provision:	N/A
16. Export packing charges:	N/A
17. Terms and conditions of Government purchase card acceptance:	Accepted
18. Terms and conditions of rental, maintenance, and repair:	N/A
19. Terms and conditions of installation:	N/A
20. Terms and conditions of repair parts:	N/A
20a. Terms and conditions for any other services:	N/A
21. List of service and distribution points:	N/A
22. List of participating dealers:	N/A
23. Preventive maintenance:	N/A
24a. Special attributes such as environmental attributes:	N/A
24b. Section 508 compliance information available on Electronic and Information Technology (EIT) supplies and services:	N/A
25. Data Universal Number System (DUNS) Number:	097776330
26. Central Contractor Registration (CCR) Notification:	Registration valid until 09/14/2012. Cage code: 0BPJ8

Labor Category Descriptions

Title: Route Mechanic

Functional responsibilities:

Handles the site specific labor and interacts on a continuous basis with the respective Project manager. The mechanic will perform the following duties and will be ultimately responsible for the following:

- Performance of all equipment's maintenance duties
- Site personnel levels of performance on maintenance tasks
- Evaluation and performance levels of lower tier personnel
- All aspects of communication with Project manager
- Order and management of all site logs and data entry
- Order and management and performance of all reporting issues
- Execute updating of on-site computerized records
- Care and upgrading of site records, hardware and software issues
- Completion of all work tasks relating to maintenance, inspections and tests
- Follow up and support of all deficiency reports and test results
- Management and site maintenance of material management and stock
- Response and interaction to call back and emergencies
- Investigations of damage and initiate data subsequent reports
- Initiate scheduling and perform overtime maintenance and repairs
- Initiate scheduling and performance of tests

Minimum Educational requirement(s):

First line scheduling, escorting and tracking all additional support services
High school graduate or proof of equivalent educational attainment such as successful completion of the General Education Development (GED) is required. Successful completion of a 4 year approved Elevator Constructor Mechanics apprenticeship program, developed in compliance with the standards set by the National Elevator Industry Education guidelines, as approved and certified by the Department of Labor.

Minimum Years of Experience:

5 years of experience as a Certified Elevator Mechanic.

Applicable training or certifications

Certification as an Elevator Constructor Mechanics is required

Title: Helper

Functional responsibilities:

Participates in work projects only as a member of a Service team assisting the route mechanics with the performance of their tasks and duties.
Performs tasks as assigned and directed by the mechanic and works under the mechanic's supervision at all times.
Due to specific certification and training requirements, this labor category is not offered individually.

Minimum Educational requirement(s):

High school graduate or proof of equivalent educational attainment such as successful completion of the General Education Development (GED) is required. Currently enrolled and undergoing a 4 year training under an approved Elevator Constructor Mechanics apprenticeship program.

Minimum Years of Experience:

None

Applicable training or certifications:

None

Labor Category Hourly Rates
SIN 811 01

SERVICE CATEGORY	UNIT OF ISSUE	GSA PRICE (including IFF)
Mechanic Regular Time	Hour	\$157.18
Mechanic Over Time	Hour	\$215.11
Mechanic Double Time	Hour	\$298.74
Helper (see Note 1)	Hour	N/A
Service Team Regular Time (See Note 2)	Hour	\$277.58
Service team Double Time (See Note 2)	Hour	\$523.93

Note 1: It is a requirement for the Helper to be currently enrolled in IUFC apprenticeship program and therefore this labor category is not offered individually. The Helper is assigned tasks by the mechanic and works at all times under his direct supervision.

Note 2: The Service team consists of a Route Mechanic and a Helper.