

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: <http://www.gsaadvantage.gov>.

Schedule Title: Facilities Maintenance and Management

Industrial Group Number: 03FAC

Contract Number: GS-21F-001BA

For more information on ordering from GSA Federal Supply Schedules, click on the GSA Schedules link at <http://www.gsa.gov>.

Contract Period: October 1, 2013 – September 30, 2018 (Base Period)

Contractor Name:

Eastern Research Group, Inc. (ERG)
<http://www.erg.com>

DUNS Number: 11-294-7395

CAGE Code:

00GP8 (Lexington, MA)
IB050 (Chantilly, VA)
ICZF0 (RTP, NC)

Contract Administration:

Dickran Babigian, GSA FSS Contract Administrator and Authorized Negotiator
Eastern Research Group, Inc. (ERG)
110 Hartwell Avenue
Lexington, MA 02421-3134
(781) 674-7310 (telephone)
(781) 674-2851 (fax)
dickran.babigian@erg.com (email)

Laurie Morgan
Contract Administrator and Authorized Negotiator
Eastern Research Group, Inc. (ERG)
227 Laurel Circle Drive

Black Mountain, NC 28711
Phone: 828-669-7626
laurie.morgan@erg.com (email)

Business Size: Large

Customer Information

1.a Awarded Special Item Numbers (SINs) and Recovery SINs:

SIN 871-100 (Ancillary Supplies and/or Services)
SIN 871-203 (Training on Energy Management)
SIN 871-204 (Metering Services)
SIN 871-205 (Energy Program Support Services)
SIN 871-207 (Energy Audit Services)
SIN 871-208 (Resource Efficiency Management (REM))
SIN 871-209 (Innovations in Renewable Energy)
SIN 871-210 (Water Conservation)
SIN 871-211 (Energy Consulting Services)
SIN 811-006 (Facilities Maintenance and Management Consulting)

1.b Lowest Priced Model Number and Lowest Unit Price: Not applicable.

1.c Job Titles, Experience, Functional Responsibilities, and Education: See labor category descriptions at the end of this price list.

2. Maximum Order: Not obligated to honor orders exceeding \$1,000,000. Orders exceeding \$500,000 are eligible for discounts in accordance with I-FSS-125.

3. Minimum Order: \$100.00

4. Geographic Coverage: FOB Destination, worldwide delivery, with the exact time to be specified on individual Delivery/Task Orders

5. Points of Production: Ten U.S. offices (Lexington and Boston, MA; Arlington and Chantilly, VA; Research Triangle Park, NC; Austin, TX; Prairie Village, KS; Nashua, NH; Sacramento, CA; and Atlanta, GA)

6. Prices Shown in Catalog: Net Prices

7. Quantity Discounts: ERG shall offer additional discounts on funded orders over \$500,000

8. Prompt Payment Terms: Net 30 Days

9.a, b, c Government Credit Card: ERG will accept the government credit card below, at, and above the micropurchase threshold

10. Foreign Items: None anticipated

11a. Time of Delivery: As agreed upon between ERG and the ordering agency and as specified on each Task Order

11b. Expedited Delivery: Contact ERG

11c. Overnight and 2-Day Delivery: Contact ERG

11d. Urgent Requirements: Contact ERG

12. F. O. B. Point(s): Destination

13.a Ordering Address:

Dickran Babigian
Eastern Research Group, Inc. (ERG)
110 Hartwell Avenue
Lexington, MA 02124-3134
(781) 674-7310 (tel)
dickran.babigian@erg.com

Laurie Morgan
Eastern Research Group, Inc. (ERG)
227 Laurel Circle Drive
Black Mountain, NC 28711
(828) 669-7626 (tel)
laurie.morgan@erg.com

13.b Ordering Procedures: Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

14. Payment Address:

Eastern Research Group, Inc. (ERG)
Citizens Bank
P.O. Box 845037
Boston, MA 02284-5037

15. Warranty Provision: Standard

16. Export Packing Charges: Not Applicable

17. Terms and Conditions of Government Purchase Card: Government credit card is accepted at all dollar levels

18. Terms and Conditions of Rental, Maintenance, and Repair: Not Applicable

19. Terms and Conditions of Installation: Not Applicable

20. Terms and Conditions of Repair Parts: Not Applicable

20a. Terms and Conditions of Other Services: Not Applicable

21. List of Service and Distribution Points: Not Applicable

22. List of Participating Dealers: Not Applicable

23. Preventative Maintenance: Not Applicable

24a. Environmental Attributes: Not Applicable

24b. Section 508 Compliance Information: ERG is Section 508 compliant on Electronic and Information Technology (EIT) supplies and services as required on a task-ordered basis. The EIT standards can be found at www.Section508.gov/.

25. Data Universal Number Systems (DUNS) Number: 11-294-7395

26. System for Award Management (SAM): ERG is registered in the SAM database.

Company Overview

ERG is a nationally recognized consulting firm specializing in business management, environmental management, engineering, health and safety, economics, surveys, and facilities management. Our firm has a staff of approximately 360 and is headquartered in Lexington, MA, with offices in Boston, MA; Arlington and Chantilly, VA; Morrisville, NC; Atlanta, GA; Austin, TX; Prairie Village, KS; Nashua, NH, and Sacramento, CA. ERG has provided continuous professional and technical support services for the past 32 years for clients such as the U.S. Environmental Protection Agency, U.S. Department of Defense, U.S. Department of Labor, Centers for Disease Control, Food and Drug Administration, U.S. Department of Transportation, U.S. Department of Energy, and Department of Justice. Our staff of technical professionals includes engineers and scientists, safety professionals, energy and sustainability managers, economists, policy and financial analysts, computer specialists, and communications professionals. We have over 10 years of corporate experience supporting federal agencies with the facilities

maintenance and management, energy and water conservation, and sustainability services.

ERG is a versatile mid-size company, ensuring prompt, cost-effective delivery of quality products to meet your needs. While we offer a number of diverse services, we often combine different areas of expertise to provide our clients with broader, more comprehensive services. We are large enough to offer a wide array of technical support, but small enough to ensure that our clients get the attention they deserve. This versatility and responsive team support is what sets ERG apart from many other consulting firms.

Description of Services Offered Under Approved SINs

You can access ERG's expertise in the following service areas under this GSA Federal Supply Schedule:

- SIN 871-100 (Ancillary Supplies and/or Services)
- SIN 871-203 (Training on Energy Management)
- SIN 871-204 (Metering Services)
- SIN 871-205 (Energy Program Support Services)
- SIN 871-207 (Energy Audit Services)
- SIN 871-208 (Resource Efficiency Management (REM))
- SIN 871-209 (Innovations in Renewable Energy)
- SIN 871-210 (Water Conservation)
- SIN 871-211 (Energy Consulting Services)
- SIN 811-006 (Facilities Maintenance and Management Consulting)

Below are descriptions of the typical services under these SINs.

871-100 --- Ancillary Supplies and/or Services

Ancillary supplies and/or services are support supplies and/or services which are not within the scope of any other SIN on this schedule. These supplies and/or services are necessary to compliment a contractor's offerings to provide a solution to a customer requirement. This SIN may be used for orders and blanket purchase agreements that involve work or a project that is solely associated with the supplies and/or services purchased under this schedule. This SIN EXCLUDES purchases that are exclusively for supplies and/or services already available under another schedule. Special Instructions: The work performed under this SIN shall be associated with existing SIN(s) that are part of this schedule. Ancillary supplies and/or services shall not be the primary purpose of the work ordered, but be an integral part of the total solution offered. Ancillary supplies and/or services may only be ordered in conjunction with or in support of supplies or services purchased under another SIN(s) of the same schedule. Offerors may be required to provide additional information to support a determination that their proposed ancillary supplies and/or services are commercially offered in support of one or more SIN(s) under this schedule.

871-203 --- Training on Energy Management

Including, but not limited to, reducing energy consumption, mitigating risk with energy systems, operating systems efficiently, making energy efficient system choices, and energy efficient buildings certification programs such as LEED.

871-204 --- Metering Services

Including, but not limited to, the installation of metering equipment and software used for the collection of data and measurement of energy consumption through electric, gas, water or steam utilities, the utilization of data to ensure energy conservation goals are being met, and allows for the measurement and tracking of the cost effectiveness of energy technology investments. This could include basic metering services, advanced metering services, maintenance, installation, removal and disposal of new or existing equipment. Security clearances such as HSPD-12 may be required.

871-205 --- Energy Program Support Services

Including, but not limited to, energy choice analysis and/or feasibility studies; billing and management oversight to include utility bill auditing; utility bill data base set up and management; reporting; bill itemization and allocation; bill payment and assistance in preparing energy services related agency statements of work. Energy efficient buildings certification programs such as LEED may be included.

871-207 --- Energy Audit Services

Including, but not limited to, developing, executing, and reporting on audit plans and/or performing energy and water audit services. Energy audits may range from cursory to comprehensive. Including, but not limited to data collection, data analysis, benchmarking with tools such as Energy Star, and written recommendations of suggested upgrades of electrical and mechanical infrastructure, including their impact on energy consumption and pollution can include recommendations for using alternative Energy Sources. Audit services can include computerized control systems using analytical software and a network of electronic devices to assist Federal agencies with achieving energy conservation goals. Energy efficient buildings certification programs such as LEED may be included.

871-208 --- Resource Efficiency Management (REM)

This service involves the utilization of an on-site Resource Efficiency Manager or advocate to assist federal agencies with sustainability initiatives/improvements. These advocates shall work on-site at federal facilities. REM contracts are typically one year long with an option to renew for two or three years. Services could include, but are not limited to, energy usage assessments, providing recommendations on possible steps to improve energy efficiency, progress tracking on sustainability improvements, reporting, etc. Energy efficient buildings certification programs such as LEED may be included.

871-209 --- Innovations in Renewable Energy

Innovative approaches to renewable energy. These might include, but are not limited to, new developments or improvements in providing renewable energy and managing energy through biomass conversion, solar energy, fuel cells, geothermal energy, hydropower (tidal power, wave power, tidal stream power, waterwheels, and hydro electricity), wind

power or other sources, and the maintenance of renewable energy systems. These approaches should be capable of providing renewable and/or sustainable energy and sustainability services that are more carbon-neutral, thereby lessening dependence on traditional non-renewable, fossil fuel sources of energy such as coal, oil, natural gas and propane.

871-210 --- Water Conservation

Water Conservation: Services and consulting related to the reduction of water usage, reduction of potable water consumption intensity, reduction of industrial, landscaping and agricultural water consumption, promoting, and implementing water reuse strategies, recycling of water for multiple purposes, retention of water, improvement of water quality and water flow. Also includes consulting on storm water run-off and property hydrology maintenance and restoration. These services can include, but are not limited to, consultation, facility water audits, water balance, and water system analysis.

871-211 --- Energy Consulting Services

Contractors shall provide expert advice, assistance, guidance or counseling on energy related projects or initiatives to assist agencies in adhering to energy legislation and policy such as EPACT 2005, Executive Orders 13423 and 13514. Consulting services covered by this SIN include:

- Energy management or strategy
- Energy program planning and evaluations
- Energy related studies, analyses, benchmarking and reporting such as feasibility studies, vulnerability assessments, and energy security
- Assistance in meeting energy efficient building standards such as Leadership in Energy and Environmental Design (LEED), Green Globes and Energy Star.
- Advisory services in obtaining alternative financing for energy projects such as Energy Savings Performance Contracts, Power Purchase Agreements or Enhanced Use Leases.
- Consulting on carbon emissions trading programs
- Consulting on where to obtain renewable energy credits/certificates
- Consulting on greenhouse gas measurement and management
- Strategic sustainability performance planning
- Consulting on obtaining high performance sustainable buildings
- The implementation, testing and evaluation of networked energy management systems and services that utilize Internet Protocol - Next Generation (IPv6) enabled systems.

811-006 --- Facilities Maintenance and Management Consulting

Facilities Maintenance and Management Consulting Facilities consulting services that include, but are not limited to: the development, planning, facilitation, coordination, documentation, program planning, audits, inspections, evaluations, studies, analyses (including cost), scenarios, reports, policy and regulation development assistance for initiatives in areas of facilities maintenance and management solutions. Includes Smart Building Consulting.

How to Access the Facilities Maintenance and Management Services Federal Supply Schedule

GSA has established this Federal Supply Schedule (FSS) to allow customers to expedite the procurement process by prequalifying contractors that provide facilities maintenance and management services. GSA has already reviewed and approved contractor qualifications, cost schedules, small business subcontracting plan, and other contract requirements so that you don't have to. This streamlined system makes it faster and easier for you to select qualified contractors who best support your needs. You retain control of your project by dealing directly with the contractor and can have long-term support with the FSS evergreen contracts (5-year base period and three 5-year option periods = 20 years).

For more information on ordering from Federal Supply Schedules, select the “For Customers – Ordering from Schedules” link under the GSA Schedules link at <http://www.gsa.gov>. Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through [GSA Advantage!](#)[™], a menu-driven database system.

Who Can Use This Schedule?

- Executive agencies, including executive departments, wholly owned government corporations, and independent establishments in the executive branch of the Government;
- Other federal agencies, including mixed ownership government corporations and the District of Columbia;
- The Senate, House of Representatives and activities under the direction of the Architect of the Capitol;
- Other organizations authorized under the authority of 40 CFR Sections 501-502; and
- Specific organizations authorized under statutes to use GSA sources of supply and services.

For more information on who can use this schedule, go to <http://www.gsa.gov>, select the “GSA Schedules” link, then click on “For Customers – Ordering from Schedule,” and finally click on the “Eligibility to use GSA Sources” link.

ERG'S Pricelist for GSA FSS Contract GS-21F-001BA

Below is ERG's GSA Approved Pricing for our Facilities Maintenance and Management Services contract. The labor rates presented in the table below are applicable to the Special Item Numbers (SINs) for which we are approved under this Federal Supply Schedule. The labor category rates include the 0.75% Industrial Funding Fee (IFF). Our rates are provided for each of the five years of the Base Period, effective October 1, 2013.

Labor Category	Base Period				
	Year 1 (10/1/13- 9/30/14)	Year 2 (10/1/14- 9/30/15)	Year 3 (10/1/15- 9/30/16)	Year 4 (10/1/16- 9/30/17)	Year 5 (10/1/17- 9/30/18)
FAC SME Tech Expert Services II	\$178.64	\$183.64	\$188.78	\$194.07	\$199.50
FAC SME Tech Expert Services I	\$153.76	\$158.07	\$162.49	\$167.04	\$171.72
FAC Program Manager	\$134.98	\$138.76	\$142.64	\$146.64	\$150.74
FAC Project Management Analyst	\$117.56	\$120.85	\$124.24	\$127.71	\$131.29
FAC Senior Staff Engineer	\$108.39	\$111.42	\$114.54	\$117.75	\$121.05
FAC Staff Engineer III	\$94.04	\$96.67	\$99.38	\$102.16	\$105.02
FAC Staff Engineer II	\$78.83	\$81.04	\$83.31	\$85.64	\$88.04
FAC Staff Engineer I	\$74.20	\$76.28	\$78.41	\$80.61	\$82.87
FAC Aspect Expert	\$114.56	\$117.77	\$121.07	\$124.45	\$127.94
FAC Aspect Technician	\$85.51	\$87.90	\$90.37	\$92.90	\$95.50
FAC Specialist II	\$89.44	\$91.94	\$94.52	\$97.17	\$99.89
FAC Specialist I	\$57.76	\$59.38	\$61.04	\$62.75	\$64.51
FAC Senior Sustainability Specialist	\$97.20	\$99.92	\$102.72	\$105.60	\$108.55
FAC Sustainability Specialist	\$71.54	\$73.54	\$75.60	\$77.72	\$79.90
FAC Tech Writer III	\$65.43	\$67.26	\$69.15	\$71.08	\$73.07
FAC Tech Writer I	\$49.47	\$50.86	\$52.28	\$53.74	\$55.25
FAC Senior Staff Analyst	\$107.31	\$110.31	\$113.40	\$116.58	\$119.84
FAC Staff Analyst	\$94.77	\$97.42	\$100.15	\$102.96	\$105.84
FAC Senior Administrative Assistant	\$73.09	\$75.14	\$77.24	\$79.40	\$81.63
FAC Administrative Assistant I	\$51.29	\$52.73	\$54.20	\$55.72	\$57.28

Labor Category Descriptions

Labor Category Title	Responsibility	Education
FAC SME Tech Expert Services II	Supplies specialized technical expertise and oversight to other professionals and is a nationally recognized expert in his/her field. Operates with wide latitude for independent action.	Graduate degree or equivalent and a minimum of 15 years of experience.
FAC SME Tech Expert Services I	Supplies specialized technical expertise and oversight to other professionals and is a nationally recognized expert in his/her field.	Graduate degree or equivalent and a minimum of 10 years of experience.

	Operates with wide latitude for independent action.	
FAC Program Manager	Directs and manages senior technical staff members on multiple, large-scale Government programs. Responsible for contract-level budgetary management, administration, quality reviews, staff development, and reporting.	Bachelor's degree or equivalent and a minimum of 10 years of experience.
FAC Project Management Analyst	Directs and manages smaller programs.	Bachelor's degree or equivalent and a minimum of 8 years of experience.
FAC Senior Staff Engineer	Plans, conducts, and supervises projects of major significance, necessitating advanced knowledge and the ability to apply new and unique methods and procedures; oversees staff, schedules, progress, and allocation of resources. Supplies technical advice and counsel to other professionals. Operates with wide latitude for independent action.	Bachelor's degree in engineering or related discipline or equivalent and a minimum of 10 years of experience.
FAC Staff Engineer III	Plans, conducts, and supervises larger projects, necessitating advanced knowledge and the ability to develop and apply new and unique methods and procedures. Directs assistants, reviews progress, and evaluates results; makes changes in methods and design where necessary. Supplies technical advice and counsel to other professionals. Operates with wide latitude for independent action.	Bachelor's degree in engineering or related discipline or equivalent and a minimum of 8 years of experience.
FAC Staff Engineer II	Plans, conducts, and supervises medium-sized projects or tasks, under supervision of senior technical staff. Estimates completion dates and schedules work; directs assistants; reviews progress and evaluates results; makes changes in methods, design, or equipment where necessary. Operates with some latitude for independent action or decision.	Bachelor's degree in engineering or related discipline or equivalent and a minimum of 5 years of experience.
FAC Staff	Works on less complicated	Bachelor's degree in engineering

Engineer I	assignments, under close supervision of senior or midlevel technical staff. Gathers and correlates basic data and performs routine analyses.	or related discipline or equivalent and 0-3 years of experience.
FAC Aspect Expert	Acts as technical advisor on a specific task and coordinates all contractor personnel. Possesses advanced knowledge and ability to apply effective or unique methods and procedures. Performs nonroutine and more complex assignments.	Bachelor's degree or equivalent in a discipline related to the specific task and a minimum of 8 years of experience.
FAC Aspect Technician	Conducts specific duties assigned by senior staff. Performs more routine assignments.	High school degree or GED and be educated, trained, experienced, or licensed as necessary to properly perform assigned technical tasks, with 0-3 years of experience.
FAC Specialist II	Plans, conducts, and supervises larger projects, necessitating advanced knowledge and the ability to develop and apply new and unique methods and procedures. Oversees staffing, schedules, and allocation of resources. Supplies technical advice and counsel to other professionals. Operates with wide latitude for independent action.	Bachelor's degree in science policy, health, communications, or a related discipline and a minimum of 8 years of experience.
FAC Specialist I	Under supervision of senior technical staff, plans, conducts, and performs smaller sized projects or tasks. Estimates completion dates and schedules work; conducts research; reviews progress and evaluates results; makes changes in methods, approaches, design, or equipment where necessary. Operates with some latitude for independent action or decision.	Bachelor's degree in science or a related discipline and 0-5 years of experience.
FAC Senior Sustainability Specialist	Uses training experience related to the sustainability of services required in the work statement. Operates with wide latitude for independent action.	Bachelor's degree in engineering, science, or equivalent technical field, and a minimum of 5 years of experience.
FAC Sustainability Specialist	Uses training experience related to the sustainability of services required in the work statement	Bachelor's degree in engineering, science, or equivalent technical degree, and have 0-3 years of experience.
FAC Tech	Relying on a broad background in	Bachelor's degree or equivalent

Writer III	researching, writing, editing, and producing communications products in related disciplines, manages multiple tasks (and/or contracts). Plans, conducts and supervises assignments; oversees staffing and allocation of resources; supplies technical expertise and QA/QC review; initiates liaison between staff and client; and oversees budget. Operates with wide latitude for independent action.	and a minimum of 5 years of experience.
FAC Tech Writer I	Uses related experience and relevant academic discipline, under close supervision of senior or mid-level staff, to perform basic research, writing, and editing. Relies on senior or mid-level staff for direction and evaluation. Works on task levels that require less independent action or decision-making latitude.	Bachelor's degree or equivalent and 0-3 years of experience.
FAC Senior Staff Analyst	Plans, conducts, and supervises medium to major projects, necessitating advanced knowledge and the ability to develop and apply new and unique methods and procedures. Plans, conducts, and oversees assignments and the allocation of resources. Supplies technical advice and guidance to other professionals. Operates with wide latitude for independent action.	Graduate degree or equivalent and a minimum of 8 years of experience.
FAC Staff Analyst	Plans, conducts, and performs assignments involving smaller projects or tasks under general supervision. Estimates and schedules work to meet completion dates. Directs assistants, reviews progress and evaluates results, and makes changes in methods and approaches where necessary.	Bachelor's degree and 0-3 years of experience.
FAC Senior Administrative Assistant	Performs activities including, but not limited to, progress reporting, costing record maintenance and retrieval, document control, literature searches, project budget and schedule tracking	High school diploma or GED and a minimum of 8 years of related experience.

and reporting, data entry, and word processing. Works closely with technical staff, but with some latitude for independent action. May supervise junior project support staff.

FAC Administrative Assistant I	Provides general technical, contract, and business support. Works under close supervision of more senior project support or technical staff. Performs, without limitation, progress reporting, costing record maintenance and retrieval, document control, literature searches, project budget, contract, and schedule tracking and reporting, data entry, and word processing.	High school diploma or GED and 0-3 years of experience.
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Experience/Education Substitutions

1. Any combination of additional years of experience in the proposed field of expertise and/or full time college level study in a particular field totaling four (4) years will be an acceptable substitute for a B.A./B.S. degree.
2. A B.A./B.S. degree plus any combination of additional years of experience and/or graduate level study in the proposed field of expertise totaling two (2) years will be an acceptable substitute for a Master's degree.
3. Years of graduate study (beyond undergraduate degree) may substitute one-for-one for years of experience (up to 4 years).