



Sonie's
Cleaning Service
Industrial and Commercial

7945 Gladstone St.
Juneau, Ak 99801
(907) 789-3949

**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database System. The Internet address for GSA Advantage! Is: <http://www.gsaadvantage.gov>

General Services Administration
Federal Supply Service
Facilities Maintenance and Management
Schedule 03FAC

Contract number
GS-21F-0039Y

Contract period.
December 30, 2011-Decemeber 29, 2016

SONIE'S CLEANING SERVICE,

7945 GLADSTONE ST

JUNEAU, AK 99801-9137

Phone (907)209-6543, Fax (907)-789-3949

Contract POC: SONDRA BLACKWELL-907-789-3949-blackwell@alaska.net

Business size

Small business Woman
Owned business Women
Owned (WOSB)
SBA Certified Small Disadvantaged business
SBA Certified HUB Zone Firm

1a. Table of awarded special item number(s): **371-001,811-002,811-003,811-006**



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1b.

SIN	Job Title	Price
371-001	Debris Removal	\$24.62
811-002	Debris Removal	\$24.62
811-003	General Clerk III	\$45.92
811-006	General Clerk III	\$45.92

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. **See Below**

2. Maximum order.

3. Minimum order.

\$100.00

4. Geographic coverage (delivery area)

48 contiguous states and Washington, DC, Alaska

5. Point(s) of production (city, county, and State or foreign country).

U.S.

6. Discount from list prices or statement of net price.

Net GSA pricing is listed in the attached pricing table

7. Quantity discounts.

Additional 2% for orders exceeding \$150K (for a possible total of 5%-7% discount)

Additional 3% for orders exceeding \$400k. (for a possible total of 6%-8% discount)

8. Prompt payment terms.

None

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.

9b. Notification whether Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin).

N/A



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11a. Time of delivery. (Contractor insert number of days.)

The contractor shall deliver or perform services in accordance with the terms negotiated in the agency's Statement of Work (SOW)

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery.

Expedited delivery time is to be negotiated between Contractor and Ordering Agency

11c. Overnight and 2-day delivery.

The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery.

11d. Urgent Requirements.

The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery.

12. F.O.B. point(s).

N/A

13a. Ordering address(es).

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13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.



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14. Payment address(es)

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15. Warranty provision.

Not Applicable

16. Export packing charges, if applicable.

Not Applicable

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).

Sonie's Cleaning Services will accept Government Purchase Cards for purchases up to, but not above the micro-purchase threshold of \$3,000

18. Terms and conditions of rental, maintenance, and repair (if applicable).

Not Applicable

19. Terms and conditions of installation (if applicable).

Not Applicable

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).

Not Applicable

20a Terms and conditions for any other services (if applicable).

Not Applicable

21. List of service and distribution points (if applicable).

Not Applicable

22. List of participating dealers (if applicable).

Not Applicable

23. Preventive maintenance (if applicable).

Not Applicable



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24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).

Not Applicable

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

Not Applicable

25. Data Universal Number System (DUNS) number.

166591953

26. Notification regarding registration in Central Contractor Registration (CCR) database.

Sonie's Cleaning Services is registered; CAGE Code No. 4VZE5 active in CCR

Labor Descriptions

Commercial Job Title: Maintenance Supervisor

Minimum / General Experience: The Maintenance Supervisor's physical location will be at the job site. The onsite supervisor will possess five (5) years experience in planning, scheduling and coordinating work activities of a multi discipline work force in a supervisory capacity performing facilities operations and maintenance functions including grounds and snow removal supervisory experience. This individual will possess hands – on experience in maintenance, repair, and /or operation of electrical, mechanical, heating, and plumbing systems

Minimum Education: High school diploma or equivalent. Possess proven supervisory skills and capability of performing position requirements. Security clearance required. Full conversant in the English language is required. No Felony criminal record

Functional Responsibilities: The onsite supervisor will be fully responsible for providing all mechanical, operations and maintenance, incidental repairs, minor repairs, daily equipment tours, service calls,



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custodial work, quality control, and related grounds and snow removal services as required on the contract. The onsite supervisor and support personnel will be available to respond to emergencies 24 hours a day and seven days a week. The onsite supervisor will also submit inventory purchase orders, and required estimates for work needed throughout contract term.

Commercial Job Title: Custodial Supervisor

Minimum / General Experience: The Custodial Supervisor will possess three (3) years experience in directing cleaning type operations in a supervisory capacity performing custodial functions for larger facilities.

Minimum Education: High school diploma or equivalent. Possess proven supervisory skills and capability of performing position requirements. Security clearance required. Full conversant in the English language is required. No Felony criminal record

Functional Responsibilities: The Custodial Supervisor will be fully responsible for overseeing daily cleaning operations, scheduling of Janitor work force, monitoring quality and completeness of cleaning tasks. All work performed will be inspected by the Custodial Supervisor as part of his daily routine. The Custodial Supervisor will communicate with the Lead Janitor periodic cleaning project updates and progress and address problem areas that need attention. The Custodial Super Visor reports to the Maintenance Supervisor any corrective actions that will require attention. The Custodial Supervisor will give cleaning reports to the Maintenance Super visor and maintain written and verbal communications. The Custodial Supervisor will ensure adequate cleaning materials, equipment, and supplies are available on site to furnish required level of services contracted

Commercial Job Title: Lead Janitor

Minimum / General Experience: The Lead Janitor will possess three (3) years experience in directing cleaning type operations in a supervisory capacity performing custodial functions for larger facilities.

Minimum Education: High school diploma or equivalent. Possess proven supervisory skills and capability of performing position requirements. Security clearance required. Full conversant in the English language is required. No Felony criminal record



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Functional Responsibilities: The Lead Janitor will be fully responsible for overseeing night shift, daily cleaning operations, scheduling of Janitor work force, monitoring quality and completeness of cleaning tasks. All work performed will be inspected by the Lead Janitor as part of his nightly routine. The Custodial Supervisor will communicate with the Lead Janitor periodic cleaning project updates and progress and address problem areas that need attention. The Lead Janitor reports to the Custodial Supervisor any corrective actions that will require attention. The Custodial Supervisor will give cleaning reports to the Maintenance Supervisor and maintain written and verbal communications. The Lead Janitor will provide the Custodial Supervisor with a list of cleaning materials, equipment, and supplies needed to be reordered before they run out and cause an impact to services.

Commercial Job Title: Janitor

Minimum / General Experience: The Janitor will possess at least one (1) year experience in cleaning commercial buildings / larger facilities.

Minimum Education: High school diploma or equivalent. Be physically capable of position requirements. No Felony criminal record Security clearance required. Full conversant in the English language is required.

Functional Responsibilities: Under general supervision the Janitor will perform cleaning assignments and assigned areas of the building. These areas include, but are not limited to: Offices, Judges Chambers, conference rooms, corridors, elevators, stairways and entrances. The individual will receive Instructions from the supervisor on proper use of equipment such as wet dry vacuum cleaners, carpet cleaning machines, floor buffers and other necessary cleaning equipment. As part of the daily cleaning the Janitor will empty trash containers and replace soiled or ripped bags, empty recyclable materials to the staging area. The supervisor will inform the Janitor of confidentiality rules and regulations. Supervisor will instruct the Janitor not to disturb desk tops, open drawers, or cabinets. The Janitor is not to use customers computers or phones in performance of assigned duties.

Commercial Job Title: General Clerk III

Minimum / General Experience: The General Clerk III will possess three (3) years experience performing general clerical duties within an office environment. This individual will possess computer skills (Quick books, MS office), clear customer service and telephone communication skills

Minimum Education: High school diploma or equivalent. Possess computer and communication skills. Fully conversant in English is required. Security clearance is required. No Felony criminal record.



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Functional Responsibilities: Under general supervision of the Owner / CEO the General Clerk II will provide customer service for receipt of service calls or other customer service requests and interacting with maintenance personnel to ensure service requests are completed to the customers satisfaction. Duties include checking records, maintaining office files, assembling reports, and in putting data into the computer system for retaining work requests, maintenance and repair data. Maintenance office area in an orderly and safe manner.

Commercial Job Title: Grounds Maintenance Laborer

Minimum / General Experience: The Grounds Maintenance Laborer will possess at least tow (2) years experience in maintaining grounds and landscaping areas for commercial buildings.

Minimum Education: High school diploma or equivalent. Be physically capable of performing position requirements. Fully conversant in English is required. Security clearance is required. No Felony criminal record.

Functional Responsibilities: Under Direct supervision Ground Maintenance laborer will perform ground maintenance assignments to include mowing, trimming and edging lawns, pruning shrubs, policing trash and debris, weeding flower beds, watering plants and maintaining drainage ditches. Shovels snow and ice and spread ice melt at entrances, steps and sidewalks and parking areas. The Grounds Maintenance Laborer performs general labor tasks and duties of a janitor as the need arises.

Commercial Job Title: General Maintenance Worker

Minimum / General Experience: The General Maintenance Worker will possess at least three (3) years experience in general maintenance and repair of building structures and their mechanical, electrical, and sanitary systems in commercial facilities.

Minimum Education: High School Diploma or equivalent. Basis practical knowledge of several maintenance trades in order to perform position requirements, Fully conversant in the English Language is required. Security clearance required. No Felony Criminal record required.

Functional Responsibilities: Under general supervision the General Maintenance Worker will perform general maintenance and repairs of the building woodwork, replacing electrical fixtures, performing touch up painting of structures or equipment; replacing plumbing fixtures; and replacing broken window panes. Perform service call requests, schedule maintenance and correct identified deficiencies in inspection reports, and on call for emergency notification 24 hours a day and seven days a week.



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Commercial Job Title: Maintenance Trades Helper

Minimum / General Experience: The Maintenance Trades helper will possess at least one (1) year experience in providing assistance in maintenance of building structures and mechanical equipment indigenous to commercial buildings

Minimum Education: High school diploma or equivalent. Must be physically capable of performing position requirements. Security clearance required. Full conversant in the English language is required. No Felony criminal record

Functional Responsibilities: Under general supervision the Maintenance Trades Helper will work with skilled workers in maintenance and repairs of building, structure and mechanical equipment. Work may be associated with carpentry, sheet metal, masonry, plumbing, or pipe fitting. Work includes clean up of work area, machines and equipment.

Commercial Job Title: Laborer

Minimum / General Experience: The Lead laborer performs tasks which require mainly physical abilities and effort involving little or no specialized skill or prior work experience.

Minimum Education: Be physically capable of performing position requirements. Security clearance required. Full conversant in the English language is required. No Felony criminal record.

Functional Responsibilities: Under direct supervision of the Laborer will be assigned tasks to load and unload trucks, and other conveyances, move supplies and materials to proper location by wheel barrow, dolly, or hand trucks; stacks material for storage or binning; collects refuse and salvage materials; digs and fills, and tamps earth excavation. The laborer levels the ground with the use of pick, shovel, tamper and rake; shovels, concrete and snow; cleans culverts and ditches; cuts tree and brush; operates power lawn mowers; moves and arranges heavy pieces of office furniture, equipment and appliances; heavy pieces of machinery and equipment; spreads sand and salt on icy walk ways; picks up leaves and trash.



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Commercial Job Title: Window Cleaner

Minimum / General Experience: The Window Cleaner performs task which require mainly physical abilities and effort involving little or no specialized skill or prior work experience.

Minimum Education: Be physically capable of position requirements and adherence to safety in accomplishing work.. No Felony criminal record, Security clearance required. Full conversant in the English language is required.

Functional Responsibilities: Under direct supervision the Window Cleaner cleans windows, glass partitions, mirrors and other glass surfaces of building interior, using pail of soapy water and other cleaner, sponge and squeegee. Sets and climbs ladders to reach 2nd and 3rd story, stand to reach first floor windows inside and out. Usually works with other workers to accomplish safety

Commercial Job Title: Maintenance Carpenter

Minimum / General Experience: The Maintenance Carpenter will possess four (4) years constructing, erecting, maintaining, and repairing building and structures as requested by contract.

Minimum Education: High school diploma or equivalent. Possess the experience and be physically capable of performing position requirements. Fully conversant in English is required. Security clearance is required. No Felony criminal record.

Functional Responsibilities: Under general supervision the Maintenance Carpenter will perform maintenance repairs and renovations of buildings and structural facilities. This function includes building, hardware, doors, and windows replacement; furniture repair, refinishing or construction of floors and floor coverings, ceilings and ceiling tiles, walls and partitions, locks, and other items of structural nature which requires replacement, repair or installation. Performs the duties of a Maintenance Painter as need arrises.



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Commercial Job Title: Maintenance Painter

Minimum / General Experience: The Maintenance Painter will possess at least four (4) years in surface preparation, coatings, corrosion control, and application of paint products and coatings on structural members, towers pipes, and equipment.

Minimum Education: High school diploma or equivalent. Possess the experience and be physically capable of performing position requirements. Fully conversant in English is required. Security clearance is required. No Felony criminal record.

Functional Responsibility: Under general supervision the Maintenance Painter will perform preparation, refinishing, painting, and coating a variety of interior and exterior surfaces of buildings, structures, furniture, and equipment. Ensure finished work is free of runs, drips, holidays or other imperfections.



Service with a smile.

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SIN(s) PROPOSED	SERVICE PROPOSED	UNIT OF ISSUE	PRICE OFFERED TO GSA
811 002, 811 003, 811 006, 371 001	**Maintenance Supervisor	per hour	\$70.75
811 002, 811 003, 811 006	Custodial Supervisor	per hour	\$58.93
811 002, 811 003	Lead Janitor	per hour	\$50.22
811 002	**Janitor	per hour	\$47.50
811 002, 811 003, 811 006	General Clerk III	per hour	\$45.92
811 002, 371 001	**Grounds Maintenance Laborer	per hour	\$50.13
811 002	General maintenance Worker	per hour	\$37.95
811 002	**Maintenance Trades Helper	per hour	\$55.41
811 002, 371 001	**Laborer	per hour	\$47.50
811 002	Window Cleaner	per hour	\$43.71
811 002	Maintenance Carpenter	per hour	\$53.88
811 002	Maintenance Painter	per hour	\$51.65
811 002, 371 001	Debris Removal	PER CYLINDER	\$24.62
811 002, 371 001	Dewinterization	per unit	\$83.70
371 001	Initial clean up of grounds - 10,000 sq. ft.	Per Property	\$224.77
371 001	Periodic Lawn Care - less than 5,000 sq. ft.	per event	\$74.50
371 001	Periodic Lawn care - 5,000 - 7500 sq. ft.	per event	\$78.39
371 001	Periodic Lawn Care - 7500 - 10,000 sq.ft.	per event	\$84.95
811 002, 371 001	Spray for weeds	per acre	\$73.85



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811 002	Re -key Doors - Excluding hardware	per facility	\$142.64
811 002	Property Condition Report	Per Property	\$533.90
811 002, 371 001	Pest Control	per property	\$215.01
811 002, 371 001	Snow removal per property - building perimeter	hour	\$73.30
811 002	Recurring cleaning	event	\$48.77
811 002	Vehicle Removal - Standard Size	vehicle	\$366.50