On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: http://www.gsa.gov.

Multiple Award Schedule for

Facilities and Professional Services

Contract Number: GS-21F-0049X

Contract Period: January 1, 2011 through December 31, 2025
(with one additional five-year option period)

SourceAmerica

Contractor: SourceAmerica (formerly NISH)
8401 Old Courthouse Road
Vienna, VA 22182

Size: Large, Non-Profit

Telephone: (571) 421-8777
FAX Number: (703) 552-7540

E-Mail: sfollum@sourceamerica.org
Website: http://www.sourceamerica.org

Contract Administration: Steven Follum (571) 421-8777

Pricelist Effective – October 4, 2022
Updated through Modification – PS-0058
CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Numbers (SINs)
   - SIN 561210FAC Complete Facilities Maintenance and Management
   - SIN 541614SVC Supply and Value Chain Management
   - SIN ANCRA Ancillary Repair and Alterations
   - SIN OLM Order Level Materials

1b. Identification of the lowest priced service for each special item number awarded.
   - SINs 561210FAC and 541614SVC: Finisher (Flatwork, Machine) and Presser (Machine, Wearing Apparel, Laundry)
     $17.58
   - SIN ANCRA: Janitor $22.46

2. Maximum Order:
   - $1,000,000 for SINs 561210FAC & 541614SVC; and $250,000 for SINs ANCRA & OLM

3. Minimum Order: $100


5. Point of Production: Not applicable for services, however, SourceAmerica is headquartered in Vienna, VA.

6. Discount from list prices or statement of net price: Government Net Price information provided, including IFF.

7. Quantity discounts: None.


9. Foreign items (list items by country of origin): Not applicable

10a. Time of Delivery: Upon Mutual Agreement of SourceAmerica and the Customer for all SINs.

10b. Expedited Delivery: Contact Contractor

10c. Overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements: Contact Contractor

11. FOB Point: Destination

12. Ordering Address:
    SourceAmerica
    8401 Old Courthouse Road
    Vienna, VA 22182

13. Payment address:
    SourceAmerica
    Attn: Accounts Receivable
    8401 Old Courthouse Road
    Vienna, VA 22182

14. Warranty provision: Not applicable.
15. **Export Packing Charges**: Not applicable.

16. **Terms and conditions of rental, maintenance, and repair**: Not applicable.

17. **Terms and conditions of installation**: Not applicable

18a. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices**: Not applicable.

18b. **Terms and conditions for any other services**: Not applicable.

19. **List of service and distribution points**: Not applicable.

20. **List of participating dealers**: Not applicable.

21. **Preventive maintenance**: Not applicable.

22. **Special attributes such as environmental attributes**: Not applicable.

23. **Unique Entity Identifier (UEI) number**: VKFFM58F5EN5

24. **Notification regarding registration in System for Award Management (SAM) database**: Registered with CAGE Code #64067.
SINs 561210FAC, 541614SVC and ANCRA Labor Category Descriptions and Rates

Labor Category Descriptions

Project Manager I

**Functional Requirements:** The project manager must be experienced in managing people and resources. Project and team efforts range in complexity from small-scale to broad-based requirements and support efforts. Possesses specific knowledge and expertise in assigned project areas. Must be experienced in identifying project work elements from Government requirements and establishing systems and plans to assure achievement of project budget, time, and quality objectives.

- Responsible for supervising, administering and managing a facilities maintenance project.
- Assists in the development of operational budgets; conducts staff meetings.
- Evaluates subordinates and approves operations reports. Must display excellent interpersonal, communication and organizational skills.
- Develops work schedules; addresses and resolves employee issues; interfaces with client and addresses/resolves client’s concerns;
- Ensures contract compliance and customer satisfaction;
- Provides on-the job training;
- prepares operations and management reports; monitor and control project expenditures; and develop and implement
- Develops Standard operating procedures.
- Devises and applies innovative approaches to solving evolving facilities maintenance situations in accordance with contract requirements and corporate policy.
- Manages and oversees contractor and subcontractor work.
- Manages security efforts including the dissemination and disposition of sensitive information.
- Establishes facilities maintenance inspections and surveys of Agency locations to assure compliance with executive orders and Agency facilities maintenance policies and regulations.
- Assists the Agency technical leader in the day-to-day facilities maintenance matters.

**Minimum Experience:** Requires a minimum of five (5) years of relevant management experience or seven (7) years of relevant technical experience combined with some management or supervisory experience.

**Minimum Education:** Bachelor’s or technical school equivalent required; post graduate education is preferred for managers.

Project Manager II

**Functional Requirements:** The project manager must be experienced in managing people and resources. Project and team efforts range in complexity from small-scale to broad-based requirements and support efforts. Possesses specific knowledge and expertise in assigned project areas. Must be experienced in
identifying project work elements from Government requirements and establishing systems and plans to assure achievement of project budget, time, and quality objectives.

- Responsible for supervising, administering and managing a facilities maintenance project.
- Assists in the development of operational budgets; conducts staff meetings.
- Evaluates subordinates and approves operations reports. Must display excellent interpersonal, communication and organizational skills.
- Develops work schedules; addresses and resolves employee issues; interfaces with client and addresses/resolves client’s concerns;
- Ensures contract compliance and customer satisfaction;
- Provides on-the job training;
- prepares operations and management reports; monitor and control project expenditures; and develop and implement
- Develops Standard operating procedures.
- Devises and applies innovative approaches to solving evolving facilities maintenance situations in accordance with contract requirements and corporate policy.
- Manages and oversees contractor and subcontractor work
- Manages security efforts including the dissemination and disposition of sensitive information.
- Establishes facilities maintenance inspections and surveys of Agency locations to assure compliance with executive orders and Agency facilities maintenance policies and regulations.
- Assists the Agency technical leader in the day-to-day facilities maintenance matters.

**Minimum Experience:** Requires a minimum of six (6) years of relevant management experience or eight (8) years of relevant technical experience combined with some management or supervisory experience.

**Minimum Education:** Bachelor’s or technical school equivalent required; post graduate education is preferred for managers.

**Assistant Project Manager**

**Functional Requirements:** Reports directly to the Project Manager (PM) and acts on behalf of the PM during his/her absence. Coordinates administrative and operational functions for the PM. Ensures all contract deliverables are accomplished; including inspections, training and reporting. Must be capable of operating independently within a dynamic environment and assuming the duties of the Project Manager as needed. Assist the Project Manager in the management and oversight of

- Contractor and subcontractor activities
- Protection of sensitive information
- Contract Deliverables
- Quality control systems and inspections
- Customer service
- Contract compliance
- Training
- Problem solving
- Continuous quality improvement
- Development of processes and management controls

**Minimum Experience:** Requires a minimum of three (3) years of relevant management experience or five (5) years technical experience combined with some supervisory experience.
Minimum Education: Bachelors or technical school equivalent is required.

Supervisor I

Functional Requirements: Supervises and administers personnel involved in direct or indirect operations of a facilities management project. Must be capable of operating independently within the parameters of assigned duties.

May report to the Project Manager or Assistant Project Manager. Within assigned area, responsible to:

- Supervise a group of employees engaged in a work element or project.
- Identify areas for improvement for personnel, processes, or training.
- Evaluate employees within the work group
- Maintain work quality
- Advises management on opportunities for improvement or deficiencies in manpower, quality, or processes.
- Acts as the subject matter expert in assigned work area.
- Reports incidents of safety deficiencies

Minimum Experience: Requires a minimum of two (2) years of supervisory experience combined with three (3) years of directly related technical experience.

Minimum Education: High school or equivalent is required. Some higher education (college or formal technical education beyond high school) is desirable.

Supervisor II

Functional Requirements: Supervises and administers personnel involved in direct or indirect operations of a facilities management project. Must be capable of operating independently within the parameters of assigned duties.

May report to the Project Manager or Assistant Project Manager. Within assigned area, responsible to:

- Supervise a group of employees engaged in a work element or project.
- Identify areas for improvement for personnel, processes, or training.
- Evaluate employees within the work group
- Maintain work quality
- Advises management on opportunities for improvement or deficiencies in manpower, quality, or processes.
- Acts as the subject matter expert in assigned work area.
- Reports incidents of safety deficiencies

Minimum Experience: Requires a minimum of three (3) years of supervisory experience combined with four (4) years of directly related technical experience.
Minimum Education: High school or equivalent is required. Some higher education (college or formal technical education beyond high school) is desirable.

General Requirement Alternatives for Experience or Education for all Categories:

Two years of specific work experience or supervisory experience can substitute for 1 year of college.

One year of college at the undergraduate, graduate, or specifically focused instruction can substitute for two years of experience.

01060 DISPATCHER, MOTOR VEHICLE (Motor Vehicle Utilization Assistant)

This position is responsible for the assignment of motor vehicles and drivers for conveyance of freight or passengers, and compiles lists of available vehicles. The assignment of vehicles is determined by factors such as length and purpose of trip, freight or passenger requirements, and preference of user. Additional responsibilities include the issuance of keys, record sheets, and driver credentials. The Dispatcher records time of departure, destination, cargo, expected time of return and investigates overdue vehicles. The Dispatcher may confer with customers to expedite or locate missing, misrouted, delayed or damaged merchandise, maintain record of mileage, fuel used, repairs made, and other expenses. The Dispatcher may establish service or delivery routes, supervise loading and unloading, issue equipment to drivers, (such as hand trucks, dollies, and blankets), direct activities of drivers, assign helpers to drivers, work at vehicle distribution centers, and assign vehicles to customer agencies.

01111 GENERAL CLERK I

This position follows clearly detailed specific procedures in completing several repetitive clerical steps performed in a prescribed or slightly varied sequence, such as coding and filing documents in an extensive alphabetical file; could involve simple posting to individual accounts, opening mail, calculating and posting charges to departmental accounts, operating basic office equipment, e.g., photocopier, facsimile, multi-line phone/voicemail systems, mailing machines, and minimal computer programs. Little or no subject-matter knowledge is required, but the clerk uses his or her own judgment in choosing the proper procedure for each task.

01113 GENERAL CLERK III

This position uses some subject-matter knowledge and judgment to complete assignments consisting of numerous steps varying in nature and sequence. The General Clerk III selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. Typical duties include: assisting in a variety of administrative matters; maintaining a wide variety of financial or other records (stored both manually and electronically); verifying statistical reports for accuracy and completeness; compiling information; and handling and adjusting complaints. The General Clerk III may also direct lower level clerks. Positions above level IV are excluded. Such positions (which may include supervisory responsibility over lower level clerks) require workers to use a thorough knowledge of an office's work and routine to: 1) choose among widely varying methods and procedures to process complex transactions; and 2) select or devise steps necessary to complete assignments. Typical jobs covered by this exclusion include administrative assistants, clerical supervisors, and office managers.
01141 MESSENGER COURIER

The Messenger Courier delivers messages, documents, packages and mail to various business concerns or governmental agencies. An employee in this role may perform the following: miscellaneous errands, such as carrying mail within the base and sorting or opening incoming and outgoing mail, obtain receipts for articles delivered and keep a log of items received and delivered, or deliver items to offices and departments within an establishment. The Messenger Courier may use a bicycle, golf cart, or motorcycle to perform these duties.

01192 ORDER CLERK II

This position handles orders that involve making judgments such as choosing which specific product or material from the establishment's product lines will satisfy the customer's needs, or determining the price to be quoted when pricing involves more than merely referring to a price list or making some simple mathematical calculations.

01270 PRODUCTION CONTROL CLERK

This position compiles and records production data for industrial establishments to compare records and reports on volume of production, consumption of material, quality control, and other aspects of production. May perform any combination of the following duties: compile and record production data from customer orders, work tickets, product specifications, and individual worker production sheets following prescribed recording procedures and using different word processing techniques. This Clerk calculates such factors as types and quantities of items produced, materials used, amount of scrap, frequency of defects, and worker and department production rates, using a computer, calculator, and/or spreadsheets. Additional tasks include: writing production reports based on data compiled, tabulated and computed, following prescribed formats, maintaining files of documents used and prepared, compiling detailed production sheets or work tickets for use by production workers as guides in assembly or manufacture of products. This Clerk prepares written work schedules based on established guidelines and priorities, compiles material inventory records and prepares requisitions for procurement of materials and supplies charts production using chart, graph, or pegboard based on statistics compiled for reference by production and management personnel. This Clerk also sorts and distributes work tickets or material and may compute wages from employee time cards and post wage data on records used for preparation of payroll.

01300 SCHEDULER, MAINTENANCE

This position schedules vehicle repairs and lubrication for vehicle-maintenance, schedules vehicles for lubrication or repairs based on date of last lubrication and mileage traveled or urgency of repairs. The Maintenance Scheduler contacts garage to verify availability of facilities, notifies parking garage workers to deliver specified vehicles, and maintains a file of requests for services.

01312 SECRETARY II

This position provides principal secretarial support in an office, usually to one individual, and, in some cases, to the subordinate staff of that individual. The Secretary maintains a close and highly responsive relationship to the day-to-day activities of the supervisor and staff, works fairly independently receiving a minimum of detailed supervision and guidance, and performs various clerical and secretarial duties requiring knowledge of office routine and an understanding of the organization, programs, and procedures related to the work of the office. Computers may exist in the environment, requiring working knowledge of certain office software programs.
01320 SERVICE ORDER DISPATCHER

This position receives, records, and distributes work orders to service crews upon customers' requests for service on articles or utilities purchased from wholesale or retail establishment or utility company, records information, such as name, address, article to be repaired, or service to be rendered, prepares work order and distributes to service crew, schedules service calls and dispatches service crew. The Service Order Dispatcher calls or writes the customer to insure satisfactory performance of service, keeps record of service calls and work orders, may dispatch orders and relay messages and special instructions to mobile crews and other departments using radio or cellular telephone equipment.

01410 SUPPLY TECHNICIAN

This position performs limited aspects of technical supply management work (e.g., inventory management, storage management, cataloging, and property utilization) related to depot, local, or other supply activities. Work usually is segregated by commodity area or function, and controlled in terms of difficulty, complexity, or responsibility. Assignments usually relate to stable or standardized segments of technical supply management operations; or to functions or subjects that are narrow in scope or limited in difficulty. The work generally involves individual case problems or supply actions. This work may require consideration of program requirements together with specific variations in or from standardized guidelines. Assignments require:

(a) a good working knowledge of the governing supply systems, programs, policies, nomenclature, work methods, manuals, or other established guidelines; (b) an understanding of the needs of the organization serviced; and (c) analytical ability to define or recognize the dimension of the problems involved, to collect the necessary data to establish the facts, and take or recommend action based upon application or interpretation of established guidelines.

11090 GARDENER

The Gardener plans and executes small scale landscaping operations and maintains grounds and landscape of household, business and other properties, works with assistant in preparing and grading terrain, applying fertilizers, seeding and laying sod, and transplanting shrubs and plants, and cultivates them, using gardening implements and power-operated equipment. The Gardener plants new and repairs established lawns, using seed mixtures and fertilizers recommended for particular soil type and lawn location, locates and plants shrubs, trees, and flowers recommended for particular landscape effect or those selected by property owner, mows and trims lawns, using hand or power mower, trims shrubs and cultivates gardens, sprays trees and shrubs and applies supplemental liquid and dry nutrients to lawn, trees and shrubs; cleans ground, using rakes, brooms, and hose, dig trenches and install drain tiles, repair concrete and asphalt walks and driveways.

11150 JANITOR

The Janitor cleans and keeps in an orderly condition factory working areas and washrooms, or premises of an office, apartment house, or commercial or other establishment. Duties involve a combination of the
following: Sweeping, mopping or scrubbing, and polishing floors; removing chips, trash, and other refuse; dusting equipment, furniture, or fixtures; polishing metal fixtures or trimmings; providing supplies and minor maintenance services; and cleaning lavatories, showers, and restrooms.

11210 LABORER, GROUNDS MAINTENANCE

The Laborer, Grounds Maintenance maintains grounds of industrial, commercial or public property such as buildings, camp and picnic grounds, parks, playgrounds, greenhouses, and athletic fields, and repairs structures and equipment, performing one or more of the following tasks: cut grass, using walking-type or riding mowers (less than 2000 lbs.), trim hedges and edges around walks, flowerbeds, and wells, using hedge trimmers, clippers and edging tools, prunes shrubs and trees to shape and improve growth, using shears and other hand tools, sprays lawn, shrubs, and trees with fertilizer or insecticide. Job duties also include the following: planting grass, flowers, trees, and shrubs, watering lawn and shrubs during dry periods, using hose or activating sprinkler system, picks up and burns or carts away leaves, paper or other litter; removing snow from walks, driveways, roads, or parking lots, using shovel and snow blower, spreads salt on walkways and other areas, repairing and painting fences, gates, benches, tables, guardrails, and outbuildings. This Worker assists in repair of roads, walks, buildings, and mechanical equipment, and may clean comfort stations, offices workshop areas, and parking lots by sweeping, washing, mopping and polishing.

11270 TRACTOR OPERATOR

The Tractor Operator drives gasoline or diesel powered tractor to: move materials, draw implements, tow trailers, pull out objects embedded in ground, or pull cable of winch to raise, lower, or load heavy material or equipment. The Tractor Operator fastens attachments such as graders, plows, rollers, mowers (over 2000 lbs.), backhoes, seeders, and disc harrows to tractor, adjusts equipment for proper operation, lubricates and makes minor repairs to tractor and attachments such as tightening bolts, and replacing washers, cotter pins, and screws.

11360 WINDOW CLEANER

The Window Cleaner cleans windows, glass partitions, mirrors, and other glass surfaces of building interior or exterior, using pail of soapy water or other cleaner, sponge, and squeegee, crawls through windows from inside and hooks safety belt to brackets for support; sets and climbs ladder to reach second or third story; uses basin chair, swings stage or other scaffolding lowered from roof to reach outside windows; or stands to reach first floor or inside windows.

14042 COMPUTER OPERATOR II

The Computer Operator II processes scheduled routines that present few difficult operating problems (e.g., infrequent or easily resolved error conditions). In response to computer output instructions or error conditions, this worker applies standard operating or corrective procedure, refers problems that do not respond to preplanned procedure, and may serve as an assistant operator, working under general supervision.

16040 DRY CLEANER
Work involves most of the following: knowledge of cleaning processes, fabrics, and colors, placement of sorted articles in drum of cleaning machine, operation of valves to admit cleaning fluids into drum of machine, starting of the drum, allowance of the drum to rotate until articles are cleaned and removal of articles from machine, and the raining and filtering of cleaning fluid. In addition, the Dry Cleaner may operate an extractor or tumbling machine or place articles in a cabinet dryer.

16070 FINISHER, FLATWORK, MACHINE

The Flatwork, Machine Finisher performs flatwork-finishing operations by machine. Work involves one or more of the following: shaking out the creases in semi-dry washing to prepare it for the flatwork ironing machine, feeding clean, damp flatwork pieces into the flatwork ironing machine by placing the articles on the feeder rollers, catching or receiving articles as they emerge from the machine and partially folding them.

16160 PRESSER, MACHINE, WEARING APPAREL, LAUNDRY

The Machine, Wearing Apparel, Laundry Presser operates a machine to press family wearing apparel (T-shirts, socks, shorts) or uniforms and coats from linen supply and commercial accounts, and may fold and stack finished work or hang garments on rack. Shirt pressers are not to be included in this occupation.

16250 WASHER, MACHINE (Washman)

A person in this position operates one or more washing machines to wash household linens, garments, curtains, drapes, and other articles. Work involves the following: manipulating valves, switches, and levers to start and stop the machine, control the amount and temperature of water for the lathering and rinsing of each batch; mixing and adding soap, bluing and bleaching solutions, loading and unloading the washing machine, if not done by loaders or un-loaders (pullers), and may make minor repairs to washing machine.

21020 FORKLIFT OPERATOR

The Forklift Operator operates a manually controlled gasoline, electric or liquid propane gas powered forklift to transport goods and materials of all kinds within a warehouse, manufacturing plant, or other establishment.

21030 MATERIAL COORDINATOR

The Material Coordinator coordinates and expedites flow of material, parts, and assemblies within or between departments in accordance with production and shipping schedules or department supervisors' priorities. In this job, the Material Coordinator reviews production schedules and confers with department supervisors to determine material required or overdue and to locate material, requisitions material and establishes delivery sequences to departments according to job order priorities and anticipated availability of material; arranges for in-plant transfer of materials to meet production schedules, and with department supervisors for repair and assembly of material and its transportation to various departments, and examines material delivered to production departments to verify if type specified.

This Worker may monitor and control movement of material and parts along conveyor system, using remote-control panel board, compute amount of material needed for specific job orders, applying knowledge of product and manufacturing processes and using adding machine; compile report of quantity and type of material on hand, move or transport material from one department to another, using hand or industrial truck; may compile perpetual production records in order to locate material in process of production, using manual or computerized system, and maintain employee records.
21050 MATERIAL HANDLING LABORER

This person will perform physical tasks to transport or store materials or merchandise. Duties involve one or more of the following: manually loading or unloading freight cars, trucks, or other transporting devices; unpacking, shelving, or placing items in proper storage locations; or transporting goods by hand truck, cart, or wheelbarrow.

Excluded from this definition are workers whose primary function involves:

a. Participating directly in the production of goods (e.g., moving items from one production station to another or placing them on or removing them from the production process);
b. Stocking merchandise for sale;
c. Counting or routing merchandise;
d. Operating a crane or heavy-duty motorized vehicle such as forklift or truck;
e. Loading and unloading ships (alongshore workers);
f. Traveling on trucks beyond the establishment's physical location to load or unload merchandise.

23110 APPLIANCE MECHANIC

The Appliance Mechanic installs, services and repairs stoves, refrigerators, dishwashing machines, and other electrical household or commercial appliances, using hand tools, test equipment and following wiring diagrams and manufacturer's specifications. This person connects appliance to power source and test meters, such as wattmeter, ammeter, or voltmeter, observes readings on meters and graphic recorders, examines appliance during operating cycle to detect excess vibration, overheating, fluid leaks and loose parts, and disassembles appliances and examines mechanical and electrical parts. The worker traces electrical circuits, following diagram and locates shorts and grounds, using ohmmeter, calibrates timers, thermostats and adjusts contact points, and cleans and washes parts, using wire brush, buffer, and solvent to remove carbon, grease and dust. This person replaces worn or defective parts, such as switches, pumps, bearings, transmissions, belts, gears, blowers and defective wiring, repairs and adjusts appliance motors, reassembles appliance, adjusts pulleys and lubricates moving parts, using hand tools and lubricating equipment.

23130 CARPENTER, MAINTENANCE

The Carpenter, Maintenance performs the carpentry duties necessary to maintain in good repair building woodwork and equipment such as bins, cribs, counters, benches, partitions, doors. Work involves most of the following: planning and laying out of work from blueprints, drawings, models, or verbal instructions, using a variety of carpenter's hand tools, portable power tools and standard measuring instruments, and making standard shop computations relating to dimensions of work; and selecting materials necessary for the work. In general, the work of the maintenance carpenter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

23160 ELECTRICIAN, MAINTENANCE

An Electrician performs a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy. Work involves most of the following: installing or repairing any of a variety of electrical equipment such as generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or other transmission equipment; working from blueprints, drawings, layouts, or other specifications, locating and diagnosing trouble in the electrical system or equipment, working standard computations relating to load requirements of wiring or electrical equipment, and using a variety of electrician's hand tools and measuring and testing
instruments. In general, the work of the maintenance electrician requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

**23290 FIRE ALARM SYSTEM MECHANIC**

The Fire Alarm System Mechanic inspects, tests, maintains, and repairs installed fire alarm detection and suppression systems in accordance with manufacturer's specifications and National Fire Protection Association standards, inspects fire alarm equipment visually and replaces defective components, tests initiating and signal circuits, detectors, and system transmitter, makes needed repairs, and checks pressure gauges on suppression system storage containers and recharges or replaces containers.

**23370 GENERAL MAINTENANCE WORKER**

The General Maintenance Worker performs general maintenance and repair of equipment and buildings requiring practical skill and knowledge (but not proficiency) in such trades as painting, carpentry, plumbing, masonry, and electrical work. Work involves a variety of the following duties: replacing electrical receptacles, wires, switches, fixtures, and motors, using plaster or compound to patch minor holes and cracks in walls and ceilings, repairing or replacing sinks, water coolers, and toilets painting structures and equipment; repairing or replacing concrete floors, steps, and sidewalks, replacing damaged paneling and floor tiles, hanging doors and installing door locks, replacing broken window panes, and performing general maintenance on equipment and machinery.

Excluded are:

a. Craft workers included in a formal apprenticeship or progression program based on training and experience;

b. Skilled craft workers required to demonstrate proficiency in one or more trades;

c. Workers performing simple maintenance duties not requiring practical skill and knowledge of a trade (e.g., changing light bulbs and replacing faucet washers).

**23410 HEATING, VENTILATION, AND AIR-CONDITIONING MECHANIC**

The Heating, Ventilation, and Air-Conditioning Mechanic installs, services and repairs environmental-control systems in residences, department stores, office buildings, and other commercial establishments, utilizing knowledge of refrigeration theory, pipefitting and structural layout, mounts compressor and condenser units on platform or floor, using hand tools, following blueprints or engineering specifications, fabricates, assembles and installs ductwork and chassis parts, using portable metalworking tools and welding equipment, and installs evaporator unit in chassis or in air-duct system, using hand tools. This mechanic also cuts and bends tubing to correct length and shape, using cutting and bending equipment and tools, cuts and threads pipe, using machine-threading or hand-threading equipment, joins tubing or pipes to various refrigerating units by means of sleeves, couplings or unions, and solders joints, using torch, forming complete circuit for refrigerant, installs expansion and discharge valves in circuit.

This worker connects motors, compressors, temperature controls, humidity controls, and circulating ventilation fans to control panels and connects control panels to power source; installs air and water filters in completed installation, injects small amount of refrigerant into compressor to test systems and adds Freon gas to build up prescribed operating pressure. This mechanic observes pressure and vacuum gauges and adjusts controls to insure proper operation, tests joints and connections for gas leaks, using gauges or soap-and-water solution, wraps pipes in insulation batting and secures them in place with cement or wire bands,
replaces defective breaker controls, thermostats, switches, fuses and electrical wiring to repair installed units, may install, repair and service air conditioners, ranging from fifteen to twenty tons cooling capacity in warehouses and small factory buildings.

23470 LABORER

The Laborer performs tasks that require mainly physical abilities and effort involving little or no specialized skill or prior work experience. The following tasks are typical of this occupation: The Laborer loads and unloads trucks, and other conveyances, moves supplies and materials to proper location by wheelbarrow or hand truck; stacks materials for storage or binning, collects refuse and salvageable materials, and digs, fills, and tamps earth excavations, The Laborer levels ground using pick, shovel, tamper and rake, shovels concrete and snow; cleans culverts and ditches, cuts tree and brush; operates power lawnmowers, moves and arranges heavy pieces of office and household furniture, equipment, and appliance, moves heavy pieces of automotive, medical engineering, and other types of machinery and equipment, spreads sand and salt on icy roads and walkways, and picks up leaves and trash.

23530 MACHINERY MAINTENANCE MECHANIC

The Machinery Maintenance Mechanic repairs machinery or mechanical equipment. Work involves most of the following: examining machines and mechanical equipment to diagnose source of trouble, dismantling or partly dismantling machines and performing repairs that mainly involve the use of hand tools in scraping and fitting parts. Responsibilities include replacing broken or defective parts with items obtained from stock, and ordering the production of a replacement part by a machine shop or sending the machine to a machine shop for major repairs. Duties also include preparing written specifications for major repairs or for the production of parts ordered from machine shops, reassembling machines and making all necessary adjustments for operation. In general, the work of a Machinery Maintenance Mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

Excluded from this classification are workers whose primary duties involve setting up or adjusting machines.

23760 PAINTER, MAINTENANCE

The Painter, Maintenance paints and redecorates walls, woodwork and fixtures. Work involves the following: knowledge of surface peculiarities and types of paint required for different applications, preparing surface for painting by removing old finish or by placing putty or filler in nail holes and interstices, and applying paint with spray gun or brush. This person may mix colors, oils, white lead and other paint ingredients to obtain proper color or consistency. In general, the work of the maintenance painter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

23790 PIPEFITTER, MAINTENANCE

The Pipefitter, Maintenance installs or repairs water, steam, gas or other types of pipe and pipefitting. Work involves most of the following: laying out work and measuring to locate position of pipe from drawings or other written specifications, cutting various sizes of pipe to correct lengths with chisel and hammer,
oxyacetylene torch or pipe-cutting machines, threading pipe with stocks and dies. This person is responsible for bending pipe by hand-driven or power-driven machines, assembling pipe with couplings and fastening pipe to hangers, making standard shop computations relating to pressures, flow and size of pipe required; and making standard tests to determine whether finished pipes meet specifications. In general, the work of the Maintenance Pipefitter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

Workers primarily engaged in installing and repairing building sanitation or heating systems are excluded.

23810 PLUMBER, MAINTENANCE

The Plumber, Maintenance assembles, installs and repairs pipes, fittings and fixtures of heating, water, and drainage systems, according to specifications and plumbing codes, studies building plans and working drawings to determine work aids required, and sequence of installations. This worker inspects structure to ascertain obstructions to be avoided to prevent weakening of structure resulting from installation of pipe, and locates and marks position of pipe and pipe connections and passage holes for pipes in walls and floors. This worker cuts openings in walls and floors to accommodate pipe and pipe fittings, using hand tools and power tools, cuts and threads pipe, using pipe cutters, cutting torch, and pipe-threading machine, bends pipe to required angle by use of pipe-bending machine, or by placing pipe over block and bending it by hand. The Plumber, Maintenance assembles and installs valves, pipe fittings, and pipes composed of metals, such as iron, steel, brass and lead, and nonmetals, such as glass, vitrified clay, and plastic. This person joins pipe by use of screws, bolts, fittings, solder, plastic solvent, and caulks joints, fills pipe system with water or air and reads pressure gauges to determine whether system is leaking, installs and repairs plumbing fixtures, such as sinks, commodes, bathtubs, water heaters, hot water tanks, garbage disposal units, dishwashers, and water softeners. This person repairs and maintains plumbing by replacing washers in leaky faucets, mending burst pipes, and opening clogged drains, and may weld holding fixtures to steel structural members.

23820 PNEUMATIC SYSTEMS MECHANIC

The Pneumatic Systems Mechanic maintains, modifies, and repairs hydraulic and pneumatic systems and components that actuate mechanisms or produce, control, and regulate the flow of fluids (liquids and gases), tests for and isolates malfunctions in hydraulic and pneumatic systems or components, utilizing technical manuals and schematics, and modifies, repairs or disassembles and overhauls systems or components.

23890 SHEET-METAL WORKER, MAINTENANCE

The Sheet-Metal Worker, Maintenance fabricates, installs and maintains in good repair the sheet-metal equipment and fixtures (such as machine guards, grease pans, shelves, lockers, tanks, ventilators, chutes, ducts, metal roofing) of an establishment. Work involves most of the following: planning and laying out all types of sheet-metal maintenance work from blueprints, models, or other specifications, setting up and operating all available types of sheet-metal working machines, using a variety of hand tools in cutting, bending, forming, shaping, fitting and assembling, and installing sheet-metal articles as required. In general, the work of the maintenance sheet-metal worker requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

23960 WELDER, COMBINATION, MAINTENANCE

This incumbent welds metal components together to fabricate or repair products, such as machine parts, plant equipment, mobile homes, motors and generators, according to layouts, blueprints or work orders,
using brazing and a variety of arc and gas welding equipment. This worker welds metal parts together, using both gas welding or brazing and any combination of arc welding processes, performs related tasks such as thermal cutting and grinding, repairs broken or cracked parts, fills holes and increases size of metal parts, positions and clamps together components of fabricated metal products preparatory to welding. This worker may locate and repair cracks in industrial engine cylinder heads, using inspection equipment and gas torch, may perform repairs only and be required to pass employer performance tests or standard tests to meet certification standards of governmental agencies or professional and technical associations. Note: Employees welding aircraft and ground support equipment should be classified as an Aerospace Structural Welder.

31030 BUS DRIVER

The Bus Driver drives bus to transport passengers over specified routes to local or distant points according to time schedule, assists passengers with baggage and collects tickets or cash fares, regulates heating, lighting, and ventilating systems for passenger comfort, complies with local traffic regulations, and reports delays or accidents. The Bus Driver records cash receipts and ticket fares, may make repairs and change tires, may inspect bus and check gas, oil, and water before departure, load or unload baggage or express checked by passengers in baggage compartment; transports pupils between pickup points and school, and may drive diesel or electric powered transit bus to transport passengers over established city route.

TRUCKDRIVER (Occupational Base)

The Truckdriver drives a truck to transport materials, merchandise, equipment, or workers between various types of establishments such as: manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers’ houses or places of business. This driver may also load or unload truck with or without helpers, make minor mechanical repairs, and keep truck in good working order. Sales route and over-the-road drivers are excluded.

An over-the-road driver regularly drives a truck over such a distance that the worker does not return to the departure point in the same workday, or is a worker who is paid on a mileage or mileage plus load factor basis, and may be compensated for or provided meals or lodging or both. For wage study purposes, Truck Drivers are classified by type and the rated capacity of truck. Rated capacity is the gross vehicle weight minus the empty weight of the vehicle:

31361 TRUCKDRIVER, LIGHT TRUCK

Straight truck, less than 1 1/2 tons, usually 4 wheels.

31362 TRUCKDRIVER, MEDIUM TRUCK

Straight truck, 1 1/2 to 4 tons inclusive, usually 6 wheels.

99410 PEST CONTROLLER (Exterminator)

The Pest Controller sprays chemical solutions or toxic gases and sets mechanical traps to kill pests that infest buildings and surrounding areas, fumigates rooms and buildings using toxic gases, sprays chemical solutions or dusts powders in rooms and work areas, places poisonous paste or bait and mechanical traps where pests are present; may clean areas that harbor pests, using rakes, brooms, shovels, and mops preparatory to fumigating; and may be required to hold State license.
SourceAmerica Labor Rates

Professional Categories

<table>
<thead>
<tr>
<th>Job Title</th>
<th>GSA Rate</th>
<th>SIN Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervisor I</td>
<td>$20.28</td>
<td>561210FAC &amp; 541614SVC</td>
</tr>
<tr>
<td>Supervisor II</td>
<td>$25.54</td>
<td>561210FAC &amp; 541614SVC</td>
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<td>Assistant Project Manager</td>
<td>$31.60</td>
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<td>Project Manager I</td>
<td>$42.12</td>
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<td>Project Manager II</td>
<td>$55.41</td>
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</table>

Service Contract Act (SCA) Labor Rates

SourceAmerica - Alaska Rates*

*SourceAmerica will adjust Service Contract Act (SCA) Base Rates from the Alaska rates (WD 2015-5687 Rev. 16) based on the applicable DOL Wage Determination where the work will be performed.

<table>
<thead>
<tr>
<th>Job Title</th>
<th>DOL Reference #</th>
<th>GSA Base Rate w/ H&amp;W **</th>
<th>SIN Numbers</th>
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<tbody>
<tr>
<td>Dispatcher, Motor Vehicle</td>
<td>01060</td>
<td>$33.35</td>
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<td>General Clerk I</td>
<td>01111</td>
<td>$23.36</td>
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<tr>
<td>General Clerk III</td>
<td>01113</td>
<td>$27.57</td>
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<tr>
<td>Messenger Courier</td>
<td>01141</td>
<td>$20.37</td>
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<tr>
<td>Order Clerk II</td>
<td>01192</td>
<td>$25.01</td>
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<tr>
<td>Production Control Clerk</td>
<td>01270</td>
<td>$29.75</td>
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<tr>
<td>Scheduler, Maintenance</td>
<td>01300</td>
<td>$22.81</td>
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<tr>
<td>Secretary II</td>
<td>01312</td>
<td>$24.96</td>
<td>561210FAC &amp; 541614SVC</td>
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<tr>
<td>Service Order Dispatcher</td>
<td>01320</td>
<td>$30.29</td>
<td>561210FAC &amp; 541614SVC</td>
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<tr>
<td>Supply Technician</td>
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<td>Gardener</td>
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<td>Janitor</td>
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<td>Laborer, Grounds Maintenance</td>
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<td>Tractor Operator</td>
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<td>Window Cleaner</td>
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<td>Computer Operator II</td>
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<td>Dry Cleaner</td>
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<td>Finisher, Flatwork, Machine</td>
<td>16070</td>
<td>$17.58</td>
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</table>
In order to determine the rate to be charged to the client, SourceAmerica will use the appropriate SCA base rate for the locality where the work is to be performed along with the current SCA Health & Welfare Factor plus the GSA-approved cost build-up of 45% for Other Direct Fringe, 16% for Overhead/G&A/Net Proceeds, and 0.75% for the IFF).

SourceAmerica Union Rates (CBA)

<table>
<thead>
<tr>
<th>Job Title</th>
<th>GSA Rate</th>
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<tbody>
<tr>
<td>Service Order Dispatcher</td>
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<td>Janitor</td>
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<td>Forklift Operator</td>
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<tr>
<td>Job Title</td>
<td>Rate</td>
<td>Notes</td>
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</tr>
<tr>
<td>Bus Driver</td>
<td>$37.52</td>
<td>561210FAC &amp; 541614SVC</td>
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<tr>
<td>Truck Driver, Medium</td>
<td>$62.52</td>
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