

Federal Supply Service
Authorized Federal Supply Schedule Price List

Schedule 03FAC

Facilities Maintenance and Management

SIC CODE: 811-006

CONTRACT NO.: G2-21F-0056W

STANDARD INDUSTRIAL GROUP: 8744

BUSINESS SIZE: LARGE BUSINESS

CONTRACT PERIOD: 01/05/2010 – 01/04/15



PERKINS
+ WILL



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1. FIRM OVERVIEW

Established in 1935, Perkins+Will is an integrated planning and design firm with approximately 1,500 staff in over 23 locations worldwide including a major presence in Washington, DC. It specializes in a variety of market sectors and disciplines, which include Planning+Strategies as its main consulting division.

Perkins+Will provides upfront consulting and planning services to help clients align their organizational improvement efforts with their real property assets. We take a systematic and holistic view of the client's needs and provide solutions that align the organization's strategic objectives with its core business elements: people, process, and place. In so doing, our clients are able to make informed decisions about their real estate portfolio or facilities while fulfilling their organizational goals.

2. FEDERAL CONSULTING EXPERIENCE

For over 20 years, the P+W Planning+Strategies team has provided consulting services to the Federal government, principally through the CWSS Capital Region Public Service contract. Our services have included portfolio assessment, assisting the real estate/space procurement process, strategic planning, programming development, consulting for alternative workstyles, and strategic communication or transition management tailored to supporting the challenges and

unique missions that each Federal agency faces.

Projects for the government sector require special attention to the needs and expectations of a range of constituencies. We have successfully served such diverse groups, guided by the right mix of experience, knowledge, and respect. Moreover, our professionals are knowledgeable regarding Federal guidelines and regulations pertaining to procurement and relating to the technical aspects of performing all scopes of work.

As a service firm, Perkins+Will's greatest resources are our staff and their wealth of consulting experience. To meet the needs of our clients, our project teams are armed with a robust set of standard tools, methodologies, and processes to improve client service, project leadership, quality of product, and inter-office collaboration. But just as every agency has a unique mission, so too is each project unique. Understanding this, we seamlessly augment project teams and draw from our diverse talent pool, assembling the necessary skills and technical experience as needed to achieve a positive outcome. Although others make similar claims, our record of performance success speaks more clearly. We recognize that our consistent performance record stems from our common philosophy and a firmwide commitment to excellence.

3. 811-006 DESCRIPTION

Facilities Maintenance and Management Consulting Services that include, but are not limited to: the development, planning, facilitation, coordination, documentation, program planning, audits, inspections, evaluations, studies, analyses (including cost), scenarios, reports, policy and regulation

development assistance for initiatives in areas of facilities maintenance and management solutions. Includes Smart Building Consulting.

4. PERKINS+WILL'S APPROACH TO THIS SCHEDULE

- + **Strategy Consulting:** Begins with a thorough understanding of the Agency mission to define strategic business and financial needs. This approach ensures subsequent efforts and actions will be aligned with short-term through long-term goals.
- + **Program Planning and Life-cycle Management Consulting:** Assess and evaluate how the organization's owned and leased real estate helps fulfill its mission. Typically the assessment begins with a high level view of site and building location and continues through program evaluation and, when applicable, leasing strategies.
- + **Organizational Assessments and Portfolio Strategy:** Analyze work processes and activities to determine how business units interact and use their real estate allocations. A holistic approach ensures strategies developed support optimum utilization of the client's portfolio. Specific tasks include comparing space standards with industry benchmarks, occupancy planning, and assessing IT support for alternative work strategies (e.g., teleworking, hoteling) to reduce space demand. These tasks support the goal of unlocking value from underutilized assets.
- + **Procurement Process Assistance:** Assist with technical development of requirements and performance criteria for space use. Includes RFP/RFQ preparation for planning and design contractors.
- + **Benchmarking, Evaluation, and Performance Measurement:** Evaluate and compare organization's performance against industry standard and planning criteria.
- + **Studies, Analyses, Scenarios, and Reports:** Synthesize information gathered into a coherent and actionable model which facilitates an informed analysis or study of the challenges facing the organization. While the model is typically codified into a report, our key differentiator is building interactive dashboards to change model variables in real time. In addition to quickly studying various scenarios and their respective ramifications, the

approach becomes a powerful consensus building tool when used in groups from ranging from frontline end-users to executives.

- + **Strategic Communication:** Develop materials to support internal and external communications plan. Includes branding, performing staff outreach and transition management. Facilitate and implement cultural change communications to align employees with the business strategies.

5. CONTRACT ADMINISTRATOR

NAME	James A. Wood
TITLE	Principal
ADDRESS	1250 24th Street NW Suite 800 Washington, D.C. 20037
TELEPHONE NO.	(202) 624-8380
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6. CONTRACT INFORMATION

+ Contract # GS-21F-0056W

+ [GSA Advantage Link](#)

+ 1a. Table of Awarded Special Item Numbers (SINs): Pricing included below.

SIN	Description
811-006	Facilities Maintenance and Management Consulting

+ 1b. Identification of the lowest priced model number and lowest unit price for each special item number awarded under contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. **N/A**

+ 1c. Labor Category Descriptions: If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. **N/A**

+ 2. Maximum order: **\$1,000,000.00**

+ 3. Minimum order: **\$100.00**

+ 4. Geographic coverage (delivery area): **CONUS, Alaska, Hawaii and Puerto Rico**

+ 5. Point(s) of production: **Same as company address.**

+ 6. Statement of Net Price: **Pricing provided below represents Government Net Pricing. Discounts have been deducted.**

+ 7. Quantity/Volume Discounts: **+1% for orders over \$300,000.00**

+ 8. Prompt Payment Terms: **Net 30 days**

+ 9a. Notification That Government Purchase Cards Are Accepted at or Below the Micro-purchase Threshold: **Perkins & Will will accept government purchase cards at or below the micro-purchase threshold.**

+ 9b. Notification That Government Purchase Cards Are Not Accepted Above the Micro-purchase Threshold: **Perkins & Will will accept government purchase cards above the micro-purchase threshold.**

+ 10. Foreign Items: **None**

+ 11a. Time of Delivery: **As negotiated between Perkins & Will and ordering activity**

+ 11b. Expedited Delivery: **Contact Contractor**

+ 11c. Overnight and 2 Day Delivery: **Contact Contractor**

+ 11d. Urgent Requirements: **Contact Contractor**

+ 12. F.O.B. point(s): **Destination**

+ 13a. Ordering Address: **Same as company address.**

+ 13b. Ordering Procedures: **For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.**

+ 14. Payment Address: **Same as company address.**

+ 15. Warranty Provision: **Standard Commercial**

+ 16. Export Packing Charges: **N/A**

+ 17. Terms and Conditions of Government Purchase Card Acceptance (any Thresholds Above the Micro-purchase Level): **Contact Contractor**

+ 18. Terms and Conditions of Rental, Maintenance, and Repair: **N/A**

+ 19. Terms and Conditions of Installation: **N/A**

+ 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). **N/A**

+ 20a. Terms and Conditions for any Other Services: **N/A**

+ 21. List of Service and Distribution points: **Same as company address**

+ 22. List of Participating Dealers: **N/A**

+ 23. Preventive maintenance: **N/A**

+ 24a. Special Attributes such as Environmental Attributes: **N/A**

+ 24b. Section 508 Compliance: **www.perkinswill.com**

+ 25. Data Universal Number System (DUNS Number): **132282351**

+ 26. Notification regarding registration in Central Contractor Registration (CCR) Database: **Active on CCR 02/25/2010. Cage Code: 1C4Z8**

7. LABOR RATES

Labor Category	Description
Principal	\$241.06
Project Manager	\$157.78
Lead Project Manager	\$131.49
Planning Consultant (Level III)	\$113.95
Planning Consultant (Level II)	\$96.42
Planning Consultant (Level I)	\$83.27
Administrative	\$65.74

8. GOVERNMENT EXPERIENCE

Our Clients:

- + Administrative Offices of the U.S.Courts
- + Architect of the Capitol
- + Department of Health and Human Services
- + Department of Homeland Security
- + Department of State
- + Department of Transportation
- + Federal Election Commission
- + Federal Deposit Insurance Corporation
- + Federal Trade Commission
- + General Services Administration
- + Nuclear Regulatory Commission
- + Internal Revenue Service
- + National Institutes of Health / NIAID
- + Overseas Building Operations
- + U.S. Air Force
- + Transportation Security Administration
- + United States Coast Guard
- + Department of Defense

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!™, a menu-driven database system. The Internet address for GSA-Advantage!™ is: <http://www.gsaadvantage.gov>

In addition to this Contract, Perkins + Will Virginia, Inc. d/b/a Perkins & Will maintains a Mission Oriented Business Integrated Services (MOBIS) Contract [Category: 874-1, Contract No.: GS-10F-0282X], which can also be found on GSA-Advantage!™

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