



ENGINEERING. INGENUITY.

Federal Supply Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

Facilities Maintenance and Management
Standard Industrial Group: 8744

Contract number: GS-21F-011CA
Contract period: November 10, 2014 through November 9, 2019

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

E.K. Fox & Associates, Ltd.
4035 Ridge Top Road, Suite 650
Fairfax, Virginia 22030
703.273.1112 telephone
703.273.2112 fax
www.ekfox.com

For General Inquiries
gsaschedule@ekfox.com

Contract administration:

James Zenyuh
E.K. Fox & Associates, Ltd.
4035 Ridge Top Road, Suite 650
Fairfax, Virginia 22030
Email: jjzenyuh@ekfox.com
703.273.1112 telephone
703.273.2112 fax
www.ekfox.com

Business size: Large Business

CUSTOMER INFORMATION:

1a. Table of awarded special item number(s):

871-206 Building Commissioning Services

Please refer to GSA pricing section for fair and reasonable prices.

2. Maximum order: \$1,000,000.00

3. Minimum order: \$100.00

4. Geographic coverage (delivery area): Domestic Delivery

5. Point(s) of production (city, county, and State or foreign country):

E.K. Fox & Associates, Ltd.
4035 Ridge Top Road, Suite 650
Fairfax, Virginia 22030

6. Discount from list prices or statement of net price: Please refer to GSA pricing Section.

7. Quantity/Volume discounts: Additional 1% discount from GSA rate for single task orders at or greater than \$500,000

8. Prompt payment terms: Net 30 days.

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: E.K. Fox & Associates will accept at or below the micro-purchase threshold.

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: E.K. Fox & Associates will accept above micro-purchase threshold.

10. Foreign items (list items by country of origin): None

11a. Time of delivery: 30 days.

11b. Expedited Delivery: Negotiable.

11c. Overnight and 2-day delivery: Negotiable.

11d. Urgent Requirements: Negotiable.

12. F.O.B. point(s): Destination

13a. Ordering address(es):



E.K. Fox & Associates, Ltd.
4035 Ridge Top Road, Suite 650
Fairfax, Virginia 22030

- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address(es):
E.K. Fox & Associates, Ltd.
4035 Ridge Top Road, Suite 650
Fairfax, Virginia 22030
15. Warranty provision: Standard Commercial Warranty
16. Export packing charges, if applicable: None.
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): E.K. Fox & Associates will accept at and above micro-purchase thresholds.
18. Terms and conditions of rental, maintenance, and repair (if applicable): None
19. Terms and conditions of installation (if applicable): None
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): None
- 20a. Terms and conditions for any other services (if applicable): None
21. List of service and distribution points (if applicable): None
22. List of participating dealers (if applicable): None
23. Preventive maintenance (if applicable): None
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): None
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at:
www.Section508.gov/

<http://www.ekfox.com>
25. Data Universal Number System (DUNS) number: 002626836
26. Notification regarding registration in System Award Management (SAM) database: E.K. Fox & Associates is registered in System for Award Management.

GSA PRICE LIST FOR SIN 871-206

No	SIN (s) Proposed	Service Proposed	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
			Price Offered to GSA (including IFF)				
1	871-206	Principal	\$ 257.38	\$ 265.10	\$ 273.05	\$ 281.24	\$ 289.67
2	871-206	Project Manager	\$ 183.14	\$ 188.63	\$ 194.30	\$ 200.13	\$ 206.14
3	871-206	Senior Engineer	\$ 158.39	\$ 163.14	\$ 168.04	\$ 173.08	\$ 178.27
4	871-206	Engineer	\$ 138.59	\$ 142.75	\$ 147.03	\$ 151.45	\$ 155.99
5	871-206	Designer	\$ 108.89	\$ 112.16	\$ 115.53	\$ 118.99	\$ 122.56
6	871-206	Drafter	\$ 84.14	\$ 86.67	\$ 89.27	\$ 91.95	\$ 94.71
7	871-206	Clerical (**SCA)	\$ 74.24	\$ 76.47	\$ 78.77	\$ 81.14	\$ 83.58

Labor Category Descriptions

Labor Category Invoice Reference Number	Labor Category	Educational Requirements	Minimum/General Experience and Years of Experience	Functional Responsibility
1	Clerical (**SCA)	High School	1	Carries out work projects as assigned by managers, edits, types, and maintains files; performs other clerical duties as assigned. Typically requires high school diploma and administrative technical training. Operates the photocopier ranging from producing single copies, reference materials or other documents to those requiring the collation and merging of covers, indices and related items. Collects and distributes incoming mail, faxes, and deliveries and processes outgoing mail, including affixing of proper postage.
2	Designer	Bachelors	2	Conducts accurate existing condition surveys. Designs and drafts small projects with Engineer supervision. Design and draft components of large scale projects under the supervision of the mechanical team leader. Prepare project design documentation including calculations. Review construction submittals under the supervision of the mechanical team leader. Ensure all project design work is completed on schedule and within budget. Perform quality control review on all work completed and/or work directed.
3	Drafter	Bachelors	1	Provides drafting support by preparing wide variety of detailed drawings, sketches, diagrams, either manually or using CAD equipment. Works from variety of sources such as notes, sketches or general instructions to prepare drawings. Understands drafting techniques and is familiar with engineering terminology. Has mechanical aptitude with graphic arts ability. Requires ability to complete complex calculations. Strong visual acuity required. Plans graphic presentation of items having distinctive design features. Requires little or no supervision. May supervise work of lower level drafters. Minimum of 5 years of experience. Applicable certifications required.
4	Engineer	Bachelors	1	Knowledgeable in engineering of systems, system elements, interfacing systems, components, devices and/or processes. Provides leadership and in solving complex problems. Engineer provides electrical design support to the projects and may serve in either a supporting role under the direction of another lead engineer or may serve as the discipline team leader for the project, directing other engineers and designers as required and appropriate. Ensures all project work is completed on schedule and within budget. Performs quality control review on all work completed and/or work directed

5	Project Manager	Bachelors	10	Responsible for operational coordination with Engineers. Manages and controls potential project scope changes. Leads and manages Project Managers through the entire project lifecycle. Advises Client on project-related issues and recommends course of action. Maintains value-added communication with client with respect to status and milestones. Maintains project status reporting system aggregated at the Program level. Takes ownership of and tracks project quality at the Program level. Through appropriate project pricing, budgeting, resource utilization and cost controls, maximizes the profit margin of the Program. Participates with Project Managers in post-mortem review on all projects to determine client satisfaction, financial performance, staffing utilization, skill gaps, lessons learned.
6	Senior Engineer	Bachelors	8	Senior Engineer provides engineering design expertise and leadership for the entire project, from initial survey through final inspection, and may serve as the discipline team leader for the project directing other engineers and designers as required and appropriate. This position requires strong problem solving skills, broad knowledge of engineering principles and the ability to resolve initially undefined scenarios. Responsibilities include the design of complex systems, which includes and is not limited to the conceptualization, system level architecture, design, investigation, evaluation and implementation. This position includes a high degree of contact with clients, contractors, consultants and operating personnel, which require the ability to communicate effectively, both verbally and in writing. The individual must be able to work and solve problems independently and manage multiple concurrent projects.

7	Principal	Bachelors	15	Accountable for ensuring all activities and decisions made within E K Fox are aligned with E K Fox's Mission, Vision, and Values. Conveys mission, culture, and vision to staff. Guides the firms engineering activities so that an adequate return on investment is earned by shareholders. Provides leadership and direction to direct reports to ensure that E K Fox's business plan is properly developed and resourced. Ensures that effective systems of planning and control are maintained within E K Fox to review the performance of the organization (balanced scorecard). Motivates and leads a high-performance management team; in collaboration with Human Resources, attracts, recruits, and retains required members of the senior management team not currently in place. Provides leadership guidance and presence on selected business development and client relationship activities. Engages with the community, professional groups, and the press to enhance the firm's position. Effectively communicates to all staff on a regular basis as it relates to E K Fox successes, changes, and areas of improvement
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EXPERIENCE & DEGREE SUBSTITUTION

The above describes the functional responsibilities and education and experience requirements for each labor category. These requirements are a guide to the types of experience and educational background of typical personnel in each labor category.

Education and experience may be substituted for each other. Each year of relevant experience may be substituted for one year of education, and vice versa. In addition, certifications, professional licenses, and vocational technical training may be substituted for experience or education. Successful completion of higher education which has not yet resulted in a degree may be counted as 1 year of experience for each year of college completed.

Degree/Experience Equivalency

Degree	Experience Equivalence
Bachelors	Associate Degree + 2 years relevant experience, or 4 years relevant experience
Masters	Bachelors + 2 years relevant experience, or Associated + 4 years relevant experience