



EPCTM
SERVICE, INC
ELECTRICAL & MECHANICAL / HVAC

Schedule 03FAC Facility Maintenance and Management

FSC CLASS (ES): Services

Special Item Numbers:

811-004 Electrical, and all Utility Services limited
Facility Maintenance

811-005 Refrigeration, Heating, Ventilation, Air
Condition, Boiler and Chiller HVAC Maintenance

003-097 Ancillary Repair and Alteration

EPC Service, Inc.

94-824 Lumiauau St. AA104

Waipahu, HI 96797

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www.EPCserviceInc.com

CONTRACTOR'S ADMINISTRATION SOURCE: Luke Wright

Contract Number: GS-21F-0169W

Contract Period: June 3, 2010 through June 2, 2015

Business Size: Small

Authorized FSS Schedule Pricelist Federal Supply Service U.S. General Services Administration

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the Option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: <http://www.GSAAdvantage.gov>.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.gsa.gov/fas>.





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CUSTOMER INFORMATION

1a. SPECIAL ITEM NUMBER(S)

811-004 Electrical, and all Utility Services limited Facility Maintenance

811-005 Refrigeration, Heating, Ventilation, Air Condition, Boiler and Chiller HVAC Maintenance

003-097 Ancillary Repair and Alteration

Please refer to page 5 for full SIN descriptions.

1b. LOWEST PRICED MODEL NUMBER PER SIN:

Please contact EPC Service for assistance

1c. LABOR CATEGORIES AND RATES:

Please refer to page 7

2. MAXIMUM ORDER THRESHOLD*:

All SINS - \$1,000,000 per SIN

*If the "best value" selection places your order over the Maximum Order, identified in this catalog/price list, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the Schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: \$100

4. GEOGRAPHIC COVERAGE: Domestic (48 contiguous states, Alaska, Hawaii, Puerto Rico and Washington D.C.; and to a CONUS port or consolidation point for orders received from overseas activities)

5. POINT(S) OF PRODUCTION: Not Applicable

6. BASIC DISCOUNT: 2%

7. QUANTITY DISCOUNT(S): 4% orders over \$250,000

8. PROMPT PAYMENT TERMS: Net 30 Days

9. GOVERNMENT PURCHASE CARD ACCEPTED: Yes, below, at, and/or above the micro-purchase threshold. (excludes prompt payment discounts)

10. FOREIGN ITEMS: None

11. TIME OF DELIVERY AFTER RECEIPT OF ORDER (ARO):

Normal: Varies per service performed

Emergency: Please contact EPC Service

Expedited: Please contact EPC Service

Urgent Requirement: Clause I-FSS-140-B of the contract applies. Agencies can contact contractor's representative to possibly affect a faster delivery.

12. FOB POINT: Destination

13. ORDERING ADDRESS:

EPC Service, Inc.

94-824 Lumiauau St. AA104

Waipahu, HI USA 96797

Office: 1.808.623.7003

Fax: 1.808.678.2836

Email: Luke@EPCserviceInc.com

13b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3

14. PAYMENT ADDRESS:

EPC Service, Inc.

94-824 Lumiauau St. AA104

Waipahu, HI USA 96797

15. WARRANTY PROVISION: Standard Commercial Warranty

16. EXPORT PACKING CHARGES: Not Applicable

17. TERMS AND CONDITIONS OF GCCC ACCEPTANCE: (any thresholds above the micro-purchase level)

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): Please contact EPC Service for assistance

19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): Please contact EPC Service for assistance

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE-LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): Not Applicable

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES: Please contact EPC Service for assistance

21. LIST OF SERVICE AND DISTRIBUTION POINTS: Not Applicable

22. LIST OF PARTICIPATING DEALERS: Not Applicable

23. PREVENTIVE MAINTENANCE: Please contact EPC Service for assistance

24. ENVIRONMENTAL ATTRIBUTES, e.g., RECYCLED CONTENT, ENERGY EFFICIENCY, AND/OR REDUCED POLLUTANTS: Not Applicable

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER: 826756590

26. CONTRACTOR IS REGISTERED IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE

SPECIAL IDENTIFICATION NUMBER (SIN) DESCRIPTIONS

811 005 Refrigeration, Heating, Ventilation, Air Conditioner, Boiler and Chiller HVAC

Maintenance Services related to providing heating and ventilation services. Service could include, but are not limited to, cleaning; air balancing; restoration and de-contamination of HVAC systems or any combination of providing plant equipment; materials; tools; transportation; supervision; labor to perform all repairs; periodic preventative maintenance (PPM); and emergency service work calls to ensure continual operations of refrigeration; heating; ventilation; air conditioner; boiler; Geothermal heat pump systems; renewable energy systems; and boiler and chiller systems.

811 004 **Electrical, and all Utility Services limited to Facility Maintenance Service** includes all labor, materials, tools, equipment and supervision necessary to supply and deliver firm uninterrupted electrical energy, and Utility Services necessary to meet the Government's needs, resulting contracts could be responsible for the operation, maintenance, repair, future upgrades, and future utility system replacements labor, materials, tools, and equipment necessary to own, maintain and operate the utility system(s) shall manage the maintenance, repairs, replacement, etc., of the system(s) to ensure continuous, adequate, and dependable service for each Government or tenant. Including, Electrical, Telephone, Gas and Water Utility Service, Drinking water and Waste Water Services. Procurement of natural gas and/or electricity and other energy related services refer to the Energy Management Schedule.

003 97 **Ancillary Repair and Alterations** - Repair and Alterations ancillary to existing SINs under this Schedule. Ancillary Repair and Alterations projects are those (1) solely associated with the repair, alternation, delivery or installation of products or services also purchased under this Schedule, and which are (2) routine and non-complex in nature, such as routine painting or carpeting, simple hanging of drywall, basic electrical or plumbing work, landscaping, and similar noncomplex services. This SIN EXCLUDES: (1) major or new construction of buildings, roads, parking lots and other facilities; (2) complex R&A of entire facilities or significant portions of facilities, and (3) Architect-Engineering Services subject to Public Law 92-582 (Brooks Act).

The work performed under this SIN shall be associated with existing SINs that are part of this Schedule. Ancillary Repair and Alterations shall not be the primary purpose of the work ordered but be an integral part of the total solution offered. Ancillary repair and alteration services may only be ordered in conjunction with or in support of products or services purchased under this Federal Supply Schedule contract.

This SIN includes all regulatory guidance outlined in accordance with FAR 36, including the Davis Bacon Act and the Miller Act.

Special Instructions: No award will be made under 003-97 Ancillary Repair and Alteration unless an offeror is awarded (or receives award concurrently) for another SIN under this Schedule. The Repair and Alteration work must be ancillary (incidental) to the primary services or products offered under the Schedule.

For Federally-owned space managed by GSA's Public Building Service (PBS), approval of the PBS Building Manager must be received by the ordering activity and contractor before any repair and alteration work may be ordered. A copy of the approval must be retained by both the ordering activity contracting officer and the contractor.

Owned or leased space outside the PBS inventory may also include approval requirements. A copy of the approval must be retained by both the ordering activity contracting officer and the MAS contractor performing the R&A services. This R&A SIN shall not be used for PBS leased space.

Any Agency contracting officer ordering services under this SIN for Ancillary Repair and Alterations is responsible for complying with his or her agency's internal policies when procuring R&A services. This may include a specific warrant delegation for procuring construction services when the estimated amount of this portion of the task order exceeds \$2,000 (Ref. FAR 22.4).

Special Notice to Ordering Agencies: GSA or other landlords may require reperformance of any nonconforming work at agency expense. If applicable, agencies may seek appropriate recourse from the contractor responsible for the nonconforming work.

LABOR CATEGORY INFORMATION

Overtime and Doubletime

Regular Hours: 7:00 am - 3:30 pm

Time-and-a-half

All hours worked over 40, except when they fall on holiday or Sunday (unless Sunday is part of your regular work week) will be charged at 1½ times the GSA regular hourly rate.

Minimum hrs = 4

Double-Time

Double time applies to hours worked on official holidays and Sundays (unless Sunday is part of your regular work week) and will be charged at 2 times the GSA regular hourly rate.

Minimum hrs = 4

Holiday time must be in 8-hour increments

Please contact the EPC Service GSA Contract Administrator for pricing information:

Phone: 1.808.623.7003

Fax: 1.808.678.2836

Email: Luke@EPCserviceInc.com

A description of the functions, experience requirements, and educational requirements for each GSA schedule labor category is provided below. An explanation regarding experience and education equivalencies is presented at the end of this section.

LABOR CATEGORY DESCRIPTIONS

Electrician

Functional Responsibility: Operating at a journeyman level, performs a variety of service work in specialized building systems such as electrical. Works from drawings, schematics, blueprints, job layouts or verbal instructions and operates a variety of tools and machines incidental to operations. Performs installation of, but not limited to, electrical power systems beginning at the service entrance of buildings and structures (MDC), and installs complete wiring systems, lighting systems, Building Automated Systems (BAS), Fire Alarm, Controls, HVAC controls, motor controls, pumps, chillers, boilers, transformers, Uninterrupted power system (UPS), compressors, photovoltaic (PV), generators, lightning protection, conduit systems, cable systems, conductors, switches, receptacles, outlets, device plates, and grounds and light fixtures. Operates and maintains power generation equipment and emergency generating devices. Monitor work in progress and assure all work is completed on time. Responsible for planning, organizing, directing, and evaluating the on-site activities of assigned craftsmen as applied. Implement and enforce Company policies and rules. Coordinate with EPC management and customer on scheduling tasks and planning for pre-staging of materials. Provide procurement office with the necessary technical information to obtain special supplies and materials. Complies with project safety plan and quality plan.

Knowledge/Skills:

Electrical aptitude with all electrical equipment and systems. Good communication skills. Must be a team player committed to working in a quality environment. Capable of effectively representing EPC to our customers. Working knowledge of personal computers.

Minimum Education/Experience:

High school diploma or equivalent plus completion of a 2 year technical Degree or completion of an apprenticeship program. State Journeyman's license or equivalent, including 4 -6 years experience in operations and maintenance.

Electrical Service Technician

Functional Responsibility: Operating at a journeyman level, performs a variety of service work in specialized building systems such as electrical. Performs operation and maintenance (O&M) and preventative maintenance (PM), but not limited to, of electrical power systems beginning

at the service entrance of buildings and structures (MDC), and maintains complete wiring systems, lighting systems, Building Automated Systems (BAS), Fire Alarm, Controls, Uninterrupted power system (UPS), lightning protection, conduit systems, cable systems, conductors, switches, receptacles, outlets, device plates, and grounds and light fixtures. Operates and maintains power generation equipment and emergency generating devices. Complies with project safety plan and quality plan.

Knowledge/Skills:

Electrical aptitude with all electrical equipment and systems. Good communication skills. Must be a team player committed to working in a quality environment. Capable of effectively representing EPC to our customers. Working knowledge of personal computers.

Minimum Education/Experience:

High school diploma or equivalent plus completion of a 2 year technical Degree or completion of an apprenticeship program. State Journeyman's license or equivalent, including 4 -6 years experience in operations and maintenance.

Mechanical Technician

Functional Responsibility:

Operating at a journeyman level, performs a variety of service work in specialized building systems such as mechanical. Performs operations to install electrical and mechanical equipment utilizing results oriented strategies to ensure continuing operation. Works from drawings, schematics, blueprints, job layouts or verbal instructions and operates a variety of tools and machines incidental to operations. Performs all work in accordance with established safety procedures. Performs minor installation of controls for some equipment. Represents the company to other trades, contractors and customers. Performs installation of, but not limited to, mechanical equipment, sheet metal, Valves, compressors, condensers, AHU, FCU, heat source pumps, boilers, chillers, Building Automated Systems (BAS), Refrigeration, filters... Performs other duties as assigned. Complies with project safety plan and quality plan.

Knowledge/Skills:

Mechanical and electrical aptitude with HVAC equipment. Good communication skills. Must be a team player committed to working in a quality environment. Capable of effectively representing EPC to our customers. Working knowledge of personal computers.



Minimum Education/Experience:

High school diploma or equivalent plus completion of a 2 year technical Degree or completion of an apprenticeship program. State Journeyman's license or equivalent, including 4 -6 years experience in operations and maintenance.

HVAC Service Technician**Functional Responsibility:**

Performs O&M electrical and mechanical inspection and maintenance on equipment utilizing results oriented strategies to ensure continuing operation. Uses experience and technical skills with preventive maintenance and system operations to determine service requirements. Installs required system field devices, completes low voltage wiring termination and device verification. Performs assigned system commissioning using configuration and commissioning tools. Troubleshoots and resolves HVAC mechanical, electrical, and controls problems. Responds to warranty calls. Mount and terminate system low voltage field devices as required. Performs commissioning and system diagnostics from system-level controllers to end devices (i.e. sensors, actuators, etc) and completes all required commissioning documentation. Requires in-depth knowledge of various maintenance fundamentals sufficient to deal with service and repairs. Represents the company to other trades, contractors and customers. Must be physically able to perform basic maintenance tasks to the highest caliber, which includes ability to: climb ladders, work in confined spaces, lift heavy objects weighing up to 50 lbs., etc. Advises customer/representative of preventive maintenance inspections performed and corrective actions to be taken. Suggests additional service/renovation requirements. Performs all work in accordance with established safety procedures. Must be able to work varying shifts, weekends and holidays as needed. Keeps EPC management and customer informed of job progress and issues. Calibrates systems requiring basic electronic test equipment. Complies with project safety plan and quality plan.

Knowledge/Skills:

Experience in installing electronic and/or mechanical systems. Demonstrated knowledge of HVAC systems. Demonstrated technical aptitude. Able to use hand and power tools (i.e. drills, saws, etc.). Basic computer skills required. Attention to detail. Good informing and listening skills. Depending on location, the mounting and termination of low voltage devices may have special licensing requirements.

Minimum Education/Experience:

High school diploma or equivalent. 4 - 7 years related experience or equivalent combination of education and experience.

QAQC/Consulting

Functional Responsibility:

Executes the Project Quality Plan in accordance the requirements of the contract documents and relative applicable sections of the Federal Acquisition Regulations. Implements project quality related policies and procedures and troubleshoots for electrical and mechanical issues. Implements and manages the Phased Inspection Process including in process inspections, testing, and corrective actions and project completion. Maintains a proactive relationship with customer and understand business needs of local customer through follow up and on going meetings. Communicates those business needs to EPC management. Ensures that personnel performing inspections are qualified and/or possess the required certifications. Prequalifies and assists the Project Manager in the procurement of inspection and testing services from third party vendors. Oversee and ensure that EPC Service, Inc. and Subcontractor Supervisory personnel implement a program of employee education and training in accident prevention. This includes reviews of training and other safety related documentation. Ensures that all work is performed in compliance with contract requirements and that the quality of workmanship is maintained. Conducts and administers the inspection, testing, and corrective action process. Coordinates inspections by local government agencies and other authorities having jurisdiction. Reviews and approves project submittals for compliance to contract requirements.

Knowledge/Skills:

Practical experience in process and quality improvement including proven ability to deliver a proceduralized system of inspection, testing and commissioning a quality product. Must have completed the OSHA Construction safety training or an approved equivalent. In-depth knowledge and experience in implementation and managing of Safety programs for federal government projects. Strong problem solving skills, including but not limited to process mapping, root cause analysis and corrective action skills. Proficient with process mapping tools, advanced Excel analysis, Microsoft Word and Microsoft Power Point. Proven statistical analysis skills. Able to deal with customers and others at all levels.

Minimum Education/Experience:

7 - 10 years related quantitative/analytical field experience or equivalent combination of education and experience.

Experience and Education Equivalencies

With regard to equivalent experience in place of a degree, one year of relevant experience may be substituted for each year of educational experience. For example, the following years of experience are deemed to be equivalent to the following degrees:

- 2 years of relevant experience is equivalent to an Associate's Degree
- 4 years of relevant experience is equivalent to a Bachelors Degree

With regard to educational degrees, the following equivalencies apply:

- A Professional Engineer (PE) certification is equivalent to a Bachelors Degree in engineering.
- An industry recognized apprentice craft training program is equivalent to an Associate's Degree.
- A DOD-sponsored technical training school apprentice program is equivalent to an Associates Degree.
- Completion of a Military Class A and/or B school is equivalent to an Associates Degree.

With regard to additional equivalent experience for an advanced degree, the following equivalencies apply:

Positions requiring a high school diploma:

- An Associates Degree is equivalent to 2 years of experience
- A Bachelors Degree is equivalent to 4 years of experience
- A Masters Degree is equivalent to an additional 2 years of experience

Positions requiring an Associates Degree:

- A Bachelors Degree is equivalent to 2 years of experience
- A Masters Degree is equivalent to an additional 2 years of experience

Positions requiring a Bachelors Degree:

- A Masters Degree is equivalent to 2 years of experience

INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that EPC Service meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract. If it is determined that your agency needs an outside source to provide Schedule 03FAC Facilities Maintenance and Management services, follow these simple steps:

Step 1. Develop a Statement of Work (SOW) In the SOW, include the following information:

- Work to be performed,
- Location of work,
- Period of performance;
- Deliverable schedule, and
- Special standards and any special requirements, where applicable.

Step 2. Select Contractor and Place Order

- If the order is at or below the micro-purchase threshold, select the contractor best suited for your needs and place the order.
- If the order is exceeding but less than the maximum order threshold (MOT), prepare an RFQ;
- If the order is in excess of the MOT, prepare an RFQ. Consider expansion of competition and seek price reductions.

Step 3. Prepare a Request for Quote (RFQ)

- Include the SOW and evaluation criteria;
- Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order;
- If preferred, request a performance plan from contractors and information on past experience; and include information on the basis for selection.
- May be posted on GSA's electronic RFQ system, e-Buy

Step 4. Provide RFQ to at least Three Contractors

Step 5. Evaluate Offers, Select Best Value Contractor, and Place Order

REQUIREMENTS EXCEEDING THE MAXIMUM ORDER

(a) In accordance with FAR 8.404, before placing an order that exceeds the maximum order threshold, ordering offices shall-

- (1)** Review additional schedule contractors' catalogs/price lists or use the "GSA Advantage!" on-line shopping service;
- (2)** Based upon the initial evaluation, generally seek price reductions from the schedule contractor(s) appearing to provide the best value (considering price and other factors); and
- (3)** After price reductions have been sought, place the order with the schedule contractor that provides the best value and results in the lowest overall cost alternative (see FAR 8.404(a)). If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

(b) Vendors may:

- (1)** Offer a new lower price for this requirement (the Price Reduction clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations.
 - (2)** offer the lowest price available under the contract; or
 - (3)** decline the order (orders must be returned in accordance with FAR 52.216-19.)
- (c)** A delivery order that exceeds the maximum order may be placed with the Contractor selected in accordance with FAR 8.404. The order will be placed under the contract.
- (d)** Sales for orders that exceed the Maximum Order shall be reported in accordance with GSAR 552.238-74.

BLANKET PURCHASE AGREEMENTS (BPA)

This information will help ordering offices understand how to use Blanket Purchase Agreements (BPAs) under GSA Federal Supply Schedule contracts. Blanket Purchase Agreements (BPAs) are a simplified method of filling anticipated repetitive needs for services and products. BPAs are "charge accounts" that ordering offices establish with GSA Schedule contractors to provide themselves with an easy ordering tool. In accordance with Federal Acquisition Regulation (FAR) 8.404, ordering offices may establish BPAs under any GSA Schedule contract.

Benefits and Advantages of Using BPAs

Contractual terms and conditions are contained in GSA Schedule contracts and are not to be renegotiated for GSA Federal Supply Schedule BPAs. Therefore, as a purchasing option, BPAs eliminate such contracting and open market costs as the search for sources, the need to prepare solicitations, and the requirement to synopsize the acquisition. BPAs also—

- Satisfy recurring requirements;
- Reduce acquisition costs through quantity discounts;
- Save time by eliminating repetitive, individual purchases and payments;
- Reduce administrative efforts and paperwork;
- Obtain better value by leveraging an ordering office's buying power through volume purchasing;
- Enable an ordering office to use streamlined ordering procedures with no dollar limitations on individual task/delivery orders;
- Permit an ordering office to incorporate Contractor Team Arrangements;
- Allow for quicker turnarounds on orders; and
- Permit an ordering office to incorporate terms and conditions not in conflict with the underlying contract.

A BPA can be set up for field offices across the nation to use, thus allowing them to participate in an ordering office's BPA and place orders directly with GSA Federal Supply Schedule contractors. In doing so, the entire agency reaps the benefits of additional discounts negotiated into the BPA. In addition, the ordering office reduces the administrative burden of writing numerous task/delivery orders, while still being able to order as much as it wants and as often as it wants. The flexibility and advantages are endless when setting up a BPA.

Setting Up a BPA

BPAs are established directly with GSA Schedule contractors. In accordance with FAR 8.404, an ordering office may request a price reduction based on the total estimated volume of the BPA, regardless of the size of individual orders. The Request For Quotation (RFQ) should specify the

ordering office's requirements, including estimated quantities and work to be performed, and should advise GSA Schedule contractors whether the ordering office intends to establish a single BPA or multiple BPAs. Generally, a single BPA should be established when the ordering office can easily define its services and/or products requirements and a firm-fixed price or ceiling price can be established. Since a best value selection is made when the single BPA is established, the ordering office does not need to make a separate best value selection for each order under the BPA.

Multiple BPAs should be established when the ordering office cannot easily define its services and/or products requirements, or it determines that more than one BPA is needed to meet its needs. First determine which GSA Schedule contractors are technically qualified and then establish BPAs with them. When multiple BPAs are established, each order must be competed among all BPA holders and a best value selection must be made each time an order is placed.

All BPAs must contain certain information, such as:

- The name of the GSA Schedule contractor;
- The GSA Schedule contract number;
- The BPA number assigned by the ordering office;
- A description of the requirement, to include estimated quantities and work to be performed;
- The prices and/or discounts;
- The extent of the obligation;
- Any additional price reductions negotiated by the ordering office, based on the proposed dollar value of the BPA;
- A listing of individuals authorized to purchase under the BPA;
- The delivery or performance time frames;
- The location of deliveries;
- The frequency of ordering and invoicing;
- The date of BPA expiration; and
- A statement that all other terms and conditions are contained in the GSA Federal Supply Schedule contract.

Note: Prices under GSA Federal Supply Schedule contracts have already been determined to be fair and reasonable.



SAMPLE

**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE
(Insert Customer Name)**

In the spirit of the Federal Acquisition Streamlining Act _____(Agency)_____ and **EPC Service, Inc.** enter into a cooperative blanket purchase agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) **GS-21F-0169W**.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: the search for sources; the development of technical documents and solicitations; and the evaluation of bids and offers. Contractor Team Arrangements are permitted with Federal Supply Schedule contractors in accordance with Federal Acquisition Regulation (FAR) Subpart 9.6.

This BPA will further decrease costs, reduce paperwork and save time by eliminating the need for repetitive, individual purchases from the Schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

Signatures:

_____	_____	_____	_____
AGENCY	DATE	CONTRACTOR	DATE



BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) **GS-21F-0169W**, Blanket Purchase Agreements, EPC Service, Inc. agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency) :

- (1) The following contract services/products can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

ITEM (Model/Part Number or Type of Service)	SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____

(2) Delivery:
DESTINATION

DELIVERY SCHEDULE/DATES

_____	_____
_____	_____

- (3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICER

POINT OF CONTACT

_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, Email, paper, or oral communications.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Task/Delivery Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are as specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the task/delivery order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an Inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

***IMPORTANT** -- A new feature to the Federal Supply Schedules Program permits contractors to offer price reductions in accordance with commercial practice. Contractor Team Arrangements are permitted with Federal Supply Schedule contractors in accordance with FAR Subpart 9.6.