



**U.S. GENERAL SERVICES ADMINISTRATION**

## **Federal Supply Service**

*Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

## **Facilities Maintenance and Management**

Federal Supply Schedule: 03FAC 6FEC-E6-030292-B

Standard Industry Group: 8744

**SIN 871 206 Building Commissioning**

**SIN 871 209 Innovations in Energy**

**SIN 871 211 Energy Consulting Services**

**Contract number:** GS-21F-016AA

**Contract period:** 10/12/12-10/11/17

**Newcomb Anderson McCormick has a quarter century track record of successfully assisting large public organizations with their energy-related goals. Our expertise includes:**

- **Strategic energy plans**
- **Energy efficiency program design**
- **Program tracking, reporting and administration**
- **Renewable energy program design, engineering and evaluation**
- **Regulatory analysis and support**
- **Utility incentive program compliance and filing**
- **Energy efficiency audits and engineering**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

### **For more information, please contact:**

Newcomb Anderson McCormick, Inc.

201 Mission St., Suite 2000

San Francisco, CA 94105

Phone: (415) 896-0300

Fax: (415) 896-1900

<http://www.newcomb.cc/>

**Business size:** Small

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### **Newcomb Anderson McCormick**

Why select Newcomb Anderson McCormick to provide energy related Facilities Maintenance and Management services? We offer our clients a unique and powerful combination of energy engineering expertise and engineering program management experience.

Newcomb Anderson McCormick is an energy engineering and management consulting firm based in San Francisco, CA. Incorporated in 2005, the professionals of Newcomb Anderson McCormick have provided energy engineering and program management services to utilities, government agencies, and private sector clients since 1983. The firm has long been recognized as a leading technical advisor in energy efficiency and clean generation. We have analyzed, developed and managed energy projects in over 25,000 buildings. Our past and current clients are realizing over \$300 million in annual energy savings.

We are devoted exclusively to the field of energy management for institutional, industrial, and commercial facilities. The staff has performed energy efficiency analyses for a wide variety of facilities, including many large municipal facilities, correctional facilities, high rises, hospitals and medical centers throughout the U.S., Australia and Japan, commercial laundries, office buildings, industrial manufacturing plants, warehouses, and university campuses.

Newcomb Anderson McCormick provides a wide variety of energy efficiency services, including energy project scoping studies, ASHRAE level II and III energy efficiency studies, heating and cooling load simulations, and detailed building energy use modeling. The work also includes energy project funding document preparation, energy program development, management and review, electric and thermal load studies, renewable power generation and off-peak cooling feasibility studies, and new design review for energy efficiency. Newcomb Anderson McCormick also provides pre- and post-project monitoring and verification, project verification site surveys, and training of client technical staff.

## Customer Information

### la. Awarded Special Item Numbers (SINs):

#### **SIN 871 206 Building Commissioning**

As Program Administrator for Pacific Gas & Electric's (PG&E) core retrocommissioning program, Newcomb Anderson McCormick has played an instrumental role in the design, development, and implementation of a complex retrocommissioning effort involving a wide range of facilities, including industrial, agricultural, and large commercial customers. Our team works closely with PG&E staff in the Retrocommissioning Program Office function, assisting with program design and development of program processes, technical standards, policies and procedures, as well as performing the technical review of engineering deliverables.

#### **SIN 871 209 Innovations in Renewable Energy**

Newcomb Anderson McCormick provides innovative energy management and strategic planning services to school districts, colleges, universities, and city and state governments. Work performed on behalf of our clients includes the development of a technical and financial Feasibility Analysis, the creation of Request for Proposals (RFPs) for both system ownership and Power Purchase Agreements (PPAs), evaluation of proposals, interviewing potential providers, negotiations of final contracts, board communications, technical design review, and support and oversight during the implementation phases of the projects. Our core competencies include technical and economic analysis that determines: compliance with RFP and contract specifications, PV output and long-term performance, adequacy of implementation approaches, and potential project risks and mitigations. We have developed projects for ground-mount, carport parking structures, roof mount, fixed-tilt, and tracking systems with a total capacity of over 100 MW.

#### **SIN 871 211 Energy Consulting Services**

Newcomb Anderson McCormick provides consultant assistance to school districts, colleges, universities, and city and state governments. We are currently the Program Manager for both California statewide Higher Education Energy Efficiency Partnership Programs funded under the auspices of the California Public Utilities Commission (CPUC). This work involves the CPUC, the four California Investor Owned Utilities (IOUs), all 33 campuses of both the University of California (UC) system and the California State University (CSU) systems, and all 72 California Community College Districts. Newcomb Anderson McCormick provides both management and technical oversight to all phases of the programs and provides coordination of the work activities of multiple individuals and organizations.

- 1b. Labor Rates:** Please see Appendix A for Labor Rates.
- 1c. Labor Category Descriptions:** Please see Appendix B.
- 2. Maximum order:** \$1,000,000
- 3. Minimum order:** \$100
- 4. Geographic coverage (delivery area):** 50 United States, DC.
- 5. Point(s) of production:** San Francisco, CA, headquarters of Newcomb Anderson McCormick.
- 6. Discount from list prices:** All prices are net prices.
- 7. Quantity discounts:** None.
- 8. Prompt payment terms:** 1% discount off GSA rates for payment within ten calendar days.
- 9. Government Purchase Cards:** Government purchase cards are only accepted at or below the micro-purchase threshold (\$3,000).
- 10. Foreign items:** Not applicable.
- 11a. Time of delivery:** Specified in each task order.
- 11b. Expedited Delivery:** Specified in each task order.
- 11c. Overnight and 2-day delivery:** Specified in each task order.
- 11d. Urgent Requirements:** Specified in each task order.
- 12. F.O.B. point(s):** Destination.
- 13a. Ordering address(es):** Newcomb Anderson McCormick  
201 Mission St., Suite 2000  
San Francisco, CA 94105  
Phone: (415) 896-0300
- 13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
- 14. Payment address(es):** Newcomb Anderson McCormick  
201 Mission St., Suite 2000  
San Francisco, CA 94105  
Phone: (415) 896-0300
- 15. Warranty provision:** Not applicable.

- 16. Export packing charges, if applicable:** Not applicable.
- 17. Terms and conditions of Government purchase card acceptance:** Not applicable.
- 18. Terms and conditions of rental, maintenance, and repair:** Not applicable.
- 19. Terms and conditions of installation:** Not applicable.
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** Not applicable.
- 20a. Terms and conditions for any other services:** Not applicable.
- 21. List of service and distribution points:** Not applicable.
- 22. List of participating dealers:** Not applicable.
- 23. Preventive maintenance:** Not applicable.
- 24a. Special attributes such as environmental attributes:** Not applicable.
- 24b. Section 508:** If applicable, Section 508 compliance information on Electronic and Information Technology (EIT) supplies and services will be addressed on a task order basis. The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).
- 25. Data Universal Number System (DUNS) number:** 610318920
- 26. Central Contractor Registration (CCR) database:** Newcomb Anderson McCormick is registered in the Central Contractor Registration (CCR) Database.

**Appendix A: 03FAC Labor Rates  
Newcomb Anderson McCormick Price List**

<b>SIN(s)</b>	<b>SERVICE (Labor Category)</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
871 209 871 206 871 211	Principal	192.54	198.32	204.27	210.39	216.71
871 209 871 206 871 211	Senior Program Manager	173.28	178.48	183.83	189.35	195.03
871 209 871 206 871 211	Senior Engineer	168.47	173.52	178.73	184.09	189.61
871 209 871 206 871 211	Program Manager	134.78	138.82	142.99	147.28	151.70
871 209 871 206 871 211	Energy Engineer	108.61	111.87	115.22	118.68	122.24
871 209 871 206 871 211	Project Manager	105.89	109.07	112.34	115.71	119.18
871 209 871 206 871 211	Program Coordinator	67.39	69.41	71.49	73.64	75.85

All rates are hourly and inclusive of the IFF. Rates escalate 3% annually.

**Additional 1% discount off all GSA rates will be awarded for prompt payment with ten (10) calendar days.**

## Appendix B: 03FAC Labor Category Descriptions

### NEWCOMB ANDERSON MCCORMICK

#### LABOR CATEGORIES FOR HOURLY BILLING

All labor categories for relevant SIN(s): 871-206, 871-209, SIN 871-211

#### LABOR CATEGORY 1

**Title:** Principal

**Functional Duties/Responsibilities:** This individual is responsible for daily management and overall oversight of operations, existing projects, and business development. Individual has authority and responsibility to organize, direct, and coordinate the development and execution of contracts and contract task orders. Manages financial and human resources as well as enforces quality control and oversees reporting to client. Provides subject matter expertise to project teams. Guides overall strategic business planning and development, including seeking out new markets and clients. Establishes contract budgets and allocates personnel and other resources accordingly.

**Minimum Education:** B.S. or B.A. degree. Master's degree strongly preferred.

**Minimum Experience Requirements:** Must have at least 15 years of experience including engineering, program or project management of large scale energy or technology programs with experience in energy-efficiency; renewable energy; architectural, electrical, or mechanical design of institutional, industrial or commercial facilities; or related fields.

**Required/Supplemental Certifications:** Professional engineering license (P.E.) registration preferred.

#### LABOR CATEGORY 2

**Title:** Senior Engineer

**Functional Duties/Responsibilities:** This individual is responsible for engineering quality, technical support and oversight of energy projects and contract task orders. Responsible for the development and analysis of energy projects and systems for commercial, industrial, and institutional facilities. Performs all phases of analysis and planning, project development, engineering calculations, cost estimating, data collection, measurement and verification, and report writing.

**Minimum Education:** B.S. or M.S. degree in a suitable engineering discipline. Master's degree strongly preferred.

**Minimum Experience Requirements:** Must have at least eight years of experience including engineering or technical program or project management of large scale energy or technology programs including experience with energy-efficiency; renewable energy; architectural, electrical, or mechanical design of institutional, industrial or commercial facilities; or related fields.

**Required/Supplemental Certifications:** Professional engineering license (P.E.) required.

### **LABOR CATEGORY 3**

**Title:** Energy Engineer

**Functional Duties/Responsibilities:** This individual supports various aspects of projects in a technical capacity as a project team member. Energy Engineers apply engineering and analytical skills with strong attention to detail and utilize basic consulting skills of data gathering, active listening, and writing. They may support programs and projects by assisting with tracking, reporting, and documentation development.

**Minimum Education:** B.S. or M.S. degree in suitable engineering discipline

**Minimum Experience Requirements:** Individual must have one year of professional experience or demonstrated energy related focus in coursework and/or extracurricular activities for entry level position.

**Required/Supplemental Certifications:** Engineer-in-Training (EIT) preferred, with plans to pursue a professional engineering license (P.E.).

### **LABOR CATEGORY 4**

**Title:** Senior Program Manager

**Functional Duties/Responsibilities:** This individual is responsible for the performance and delivery of programs. Provide oversight of a range of projects and programs from small, transactional engagements to multiyear, multimillion dollar programs involving disparate groups of professionals from organizations with different priorities. Responsibilities include all aspects of planning, scoping, budgeting, scheduling, deciding technical approach, ensuring technical quality, developing and implementing program policies and processes, tracking, and ensuring customer's expectations are met or exceeded.

**Minimum Education:** B.S. or a B.A. degree in a suitable field. Master's degree strongly preferred.

**Minimum Experience Requirements:** At least seven years' experience in program or project management including large scale energy or technology programs involving energy-efficiency or renewable energy and at least 5 years of increasing responsibility in supervision and management.

**Required/Supplemental Certifications:** P.E. preferred

### **LABOR CATEGORY 5**

**Title:** Program Manager

**Functional Duties/Responsibilities:** Program Managers provide day-to-day management of a range of projects and programs. Duties include managing project teams, implementing program policies and processes, managing program budgets, and documenting project team decisions, meeting minutes, action items, milestones, and schedules.

**Minimum Education:** B.S. or a B.A. degree in a suitable field. Master's degree preferred.

**Minimum Experience Requirements:** At least four years' experience in program or project management including large scale energy or technology programs involving energy-efficiency or renewable energy and at least 2 years of increasing responsibility in supervision and management.

**Required/Supplemental Certifications:** Engineer-in-Training (EIT) or P.E. preferred

#### **LABOR CATEGORY 6**

**Title:** Project Manager

**Functional Duties/Responsibilities:** Project Managers provide day-to-day support to projects and programs, and may manage smaller projects. Utilize basic consulting skills of data gathering, active listening, and writing. Duties include participating in project teams, actively tracking project progress and issues, implementing program policies and processes, preparing reports, and documenting project team decisions, meeting minutes, action items, milestones, and schedules.

**Minimum Education:** B.S. degree or a B.A. degree

**Minimum Experience Requirements:** Individual must have one year of professional experience or demonstrated energy related focus in coursework and/or extracurricular activities for entry level position.

**Required/Supplemental Certifications:** Engineer-in-Training (EIT) preferred

#### **LABOR CATEGORY 7**

**Title:** Program Coordinator

**Functional Duties/Responsibilities:** This individual provides coordination and administrative support to staff and clients. Duties include project tracking; database design, implementation, and management; preparation of reports, program documents, and other deliverables; and assisting customers, contractors, and third parties with program resources and processes.

**Minimum Education:** B.S. degree or a B.A. degree

**Minimum Experience Requirements:** A minimum one years' experience with administrative background or demonstrated business or IT related focus in coursework and/or extracurricular activities for entry level position.

**Required/Supplemental Certifications:** None.

### **Appendix C: Terms and Conditions**

The terms and conditions of Newcomb Anderson McCormick's Facilities Maintenance contract are current through Refresh 19 to Solicitation Number 6FEC-E6-030292-B.