General Services Administration Federal Supply Service
Facilities Maintenance and Management Multiple Award Schedule (MAS)

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is: http://www.gsaadvantage.gov


CONTRACT NUMBER:
GS-21F-0185X

DUNS:
807809137

Period Covered by Contract:
September 29, 2011 - September 28, 2021

For more information on ordering from Federal Supply Schedules click on the FSS Schedules
www.fss.gsa.gov.
1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

ANCRA: Ancillary Repair and Alterations
561730: Grounds Maintenance
561210FAC: Complete Facilities Maintenanc
OLM Order Level Materials

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. Please see attached pricelist for details.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate not applicable for this item. Please find below

2. Maximum order. $1,000,000; per SIN/per Order
3. Minimum order. $100
4. Geographic coverage (delivery area). 48 contiguous states and Washington, DC
5. Point(s) of production (city, county, and State or foreign country).

HamHed, LLC
410 Wall Street
Jeffersonville, IN 47130

6. Discount from list prices or statement of net price. Net GSA pricing is listed in the attached pricing tables

7. Quantity discounts. Orders $500,000 or more will receive an additional 2% discount.

8. Prompt payment terms. None

9a. Government purchase cards are accepted at or below the micro-purchase threshold. 9b. Government purchase cards are not accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin). Not Applicable

11a. Time of delivery. The contractor shall deliver or perform services in accordance with the terms negotiated in the agency’s Statement of Work (SOW).

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery. Expedited delivery time is to be negotiated between Contractor and Ordering Agency

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for
rates for overnight and 2-day delivery. **Overnight and 2-day delivery is to be negotiated between Contractor and Ordering Agency**

11d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to affect a faster delivery. **Urgent Requirements delivery time is to be negotiated between Contractor and Ordering Agency**

12. F.O.B. point(s). N/A

13a. Ordering address(es).

HamHed, LLC  
410 Wall Street  
Jeffersonville, IN 47130

Phone: (812) 590-1892  
Fax: (812) 725-7859

13b. Ordering procedures:  
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es).

HamHed, LLC  
410 Wall Street  
Jeffersonville, IN 47130

Phone: (812) 590-1892  
Fax: 812-725-7859

15. Warranty provision. **Not Applicable**

16. Export packing charges, if applicable. **Not Applicable**

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). **HamHed, LLC will accept Government Purchase Cards for purchases up to, and above the micro-purchase threshold of $3,000.**

18. Terms and conditions of rental, maintenance, and repair (if applicable). **Not Applicable**

19. Terms and conditions of installation (if applicable). **Not Applicable**

20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). **Not Applicable**
20b. Terms and conditions for any other services (if applicable) **Not Applicable**
21. List of service and distribution points (if applicable). **Not Applicable**
22. List of participating dealers (if applicable). **Not Applicable**

23. Preventive maintenance (if applicable). **Not Applicable**

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). **Not Applicable**

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g., contractor’s website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/). **Not Applicable**

25. Data Universal Number System (DUNS) number:

   **807809137**

26. Notification regarding registration in SAM. **HamHed, LLC is registered; CAGE Code No. 4VZES and active in SAM**
DESCRIPTION OF SIN SERVICES

Facilities Maintenance and Management
561210FAC Includes all services related to the complete operations, maintenance and repair of federal real property. Real property could include stand-alone facilities and structures such as hospitals and federal buildings to large, multi-facility complexes such as DoD military installations. Services can be ordered individually or in combination. Typical maintenance services include: elevator, HVAC, electrical, plumbing, septic, fire alarm/fire suppression, energy management control systems (EMCS), water distribution, septic, telephone, water tanks, renewable energy systems, waste management, recycling, etc. This SIN can also be used for facilities management solutions such as to fulfill a requirement for adequate staff/personnel to help manage federal facility operations. In addition, this SIN provides a complete array of facilities consulting and facilities assessment services.

Grounds Maintenance
561730 Includes all services related to soil preparation, planting and cultivating grounds.

Ancillary Repair and Alterations
ANCRA Includes ancillary repair and alteration services ordered in conjunction with the delivery, or installation of products or services. These services are non-complex in nature, such as routine painting, carpeting, simple hanging of drywall, basic electrical or plumbing work, landscaping. For ordering limitations and information, refer to the Special Ordering Procedures/Ordering Guide posted on www.gsa.gov.

Oder Level Materials
OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.

<table>
<thead>
<tr>
<th>SIN PROPOSED</th>
<th>SERVICE OFFERED</th>
<th>MINIMUM EDUCATION LEVEL</th>
<th>MINIMUM YEARS OF EXPERIENCE</th>
<th>UNIT OF ISSUE</th>
<th>PRICE OFFERED TO GSA</th>
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<tr>
<td>561730</td>
<td>Groundskeeper</td>
<td>NA</td>
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</tbody>
</table>
Landscaping Designer (Stationery Engineer)

Years Experience: 3
Degree: High School Diploma
Responsibilities: Under direction, plans, schedules, provides lead work direction and participates in the work of personnel engaged in the landscaping and maintenance of maintained facilities and performs related duties as assigned.

Landscape Irrigation Technician

Years Experience: 2
Degree: High School Diploma
Responsibilities: Under direction, plans, schedules, provides lead work direction and participates in the work of personnel engaged in the landscaping and maintenance of maintained facilities and performs related duties as assigned.

Truck Driver, Light

Years Experience: 2
Degree: High School Diploma

- Responsibilities: Drives truck with capacity of less than 1 ton to transport and deliver cargo, materials, or damaged vehicle.
- Maintains radio or telephone contact with base or supervisor to receive instructions or be dispatched to new location.
- Maintains truck log according to state and federal regulations.
- Keeps record of materials and products transported.
- Position blocks and ties rope around items to secure cargo for transport.
- Cleans, inspects, and services vehicle.
- Operates equipment on vehicle to load, unload, or disperse cargo or materials.
- Obtains customer signature or collects payment for goods delivered and delivery charges.
- Assists in loading and unloading truck manually.

Truck Driver, Med

Years Experience: 2
Degree: High School Diploma

- Responsibilities: Drives truck with capacity of more than 1-3 tons to transport and deliver cargo, materials, or damaged vehicle.
- Maintains radio or telephone contact with base or supervisor to receive instructions or be dispatched to new location.
- Maintains truck log according to state and federal regulations.
- Keeps record of materials and products transported.
- Position blocks and ties rope around items to secure cargo for transport.
- Cleans, inspects, and services vehicle.
- Operates equipment on vehicle to load, unload, or disperse cargo or materials.
• Obtains customer signature or collects payment for goods delivered and delivery charges.
• Assists in loading and unloading truck manually.

**Truck Driver, Heavy**

Years Experience: 2  
Degree: High School Diploma

• Responsibilities: Drives truck with capacity of more than 3 tons to transport and deliver cargo, materials, or damaged vehicle.  
• Maintains radio or telephone contact with base or supervisor to receive instructions or be dispatched to new location.  
• Maintains truck log according to state and federal regulations.  
• Keeps record of materials and products transported.  
• Position blocks and ties rope around items to secure cargo for transport.  
• Cleans, inspects, and services vehicle.  
• Operates equipment on vehicle to load, unload, or disperse cargo or materials.  
• Obtains customer signature or collects payment for goods delivered and delivery charges.  
• Assists in loading and unloading truck manually.

**Plow Truck Driver**

Years Experience: 2  
Degree: High School Diploma

Responsibilities:

• Operates snowplow and sanding/salting truck to remove ice and snow from roads, which require early morning.  
• Starts, extended hours, and weekend duty including holidays.  
• Performs routine equipment maintenance/repair tasks such as changing vehicle fluids, fueling, greasing, Painting, etc.  
• Inspects equipment on regularly scheduled basis. Complies with safety precautions.  
• Follows all safety rules, policies, and regulations.

**Skid Loader Tractor First Unit**

Years Experience: 2  
Degree: High School Diploma

Responsibilities: This position will be trained to perform a variety of terminal operations including: equipment operation (i.e. forklift, skid steer, front-end loader, etc.), wood chip hopper and associated deck hand responsibilities.

**Large Snow Blower**

Years Experience: NA  
Degree: NA

Responsibilities: An equipment operator is responsible for manning equipment in an effective and safe
way. This equipment can include trucks, snow blowers, compactors, hand tools, lawn mowers and trimmers

**Hand Shoveling/Spreading Ice Melt**

Years Experience: NA  
Degree: NA  
Responsibilities: An equipment operator is responsible for manning equipment in an effective and safe way. This equipment can include trucks, snow blowers, compactors, hand tools, lawn mowers and trimmers

**Tree Maintenance Removal/Worker**

Years Experience: 1  
Degree: High School Diploma  
Responsibilities: Under general supervision, to climb and trim and plant trees; to remove trees in the street rights-of-way; to operate and maintain climbing and trimming equipment; to operate Type B and Type C power driven equipment; to perform related work as required.

**Refuge Collector**

Years Experience: 1  
Degree: NA  
Responsibilities: Primarily picks up trash and recycling. They drive garbage or recycling trucks and operate hydraulic lifts to pick up containers. Refuse Collectors must manually deposit trash into garbage trucks that do not have hydraulic equipment.

**Riding Mower Operator (Gardner)**

Years Experience: 1  
Degree: NA  
Responsibilities: An equipment operator is responsible for manning equipment in an effective and safe way. This equipment can include trucks, snow blowers, compactors, hand tools, lawn mowers and trimmers

**Push Mower Operator (Laborer)**

Years Experience: NA  
Degree: NA  
Responsibilities: An equipment operator is responsible for manning equipment in an effective and safe way. This equipment can include trucks, snow blowers, compactors, hand tools, lawn mowers and trimmers

**Gang Mower Operator**

Years Experience: 1  
Degree: NA
Responsibilities: An equipment operator is responsible for manning equipment in an effective and safe way. This equipment can include trucks, snow blowers, compactors, hand tools, lawn mowers and trimmers.

Janitor

Years Experience: 1
Degree: NA
Responsibilities: Keep buildings in clean and orderly condition. Perform heavy cleaning duties, such as cleaning floors, shampooing rugs, washing walls and glass, and removing rubbish. Duties may include tending furnace and boiler, performing routine maintenance activities, notifying management of need for repairs, and cleaning snow or debris from sidewalk.

Janitorial Supervisor

Years Experience: 3
Degree: High School Diploma
Provides direct oversight of janitors and serves as a working supervisor who cleans and keeps in an orderly condition building working areas and washrooms, entryways, lobbies, or other spaces. Duties involve a combination of the following: Providing direction to other janitors; Sweeping, mopping, scrubbing, and polishing of floors; and vacuuming carpets. Stripping, refinishing hard and resilient flooring. Cleaning and washing walls and other surfaces. Removing trash and other refuse. Dusting equipment, furniture, Venetian blinds, fixtures, and other surfaces. Polishing metal fixtures, porcelain bathroom fixtures or trimmings. Replenishing supplies such as: toilet tissue, paper towels, soap, etc. as required. Cleaning lavatories, showers, and other bathroom fixtures. Reporting need for repairs to equipment, furniture, building and fixtures. Performing other duties such as snow removal, leaf raking, grass cutting, edging etc. as assigned.

Administrator

Years Experience: 3
Degree: High School Diploma
Provides office support to either an individual or team, to keep the business or individual project running smoothly. Their duties may include fielding telephone calls, receiving and directing visitors, word processing, creating spreadsheets and presentations, and filing. Additionally, administrators are often responsible for office projects and tasks, as well as overseeing the work of junior admin staff.

Laborer, Grounds

Years Experience: 1
Degree: NA
Responsibilities: An equipment operator is responsible for manning equipment in an effective and safe way. This equipment can include trucks, snow blowers, compactors, hand tools, lawn mowers and trimmers.

Plumber
Years Experience: 3
Degree: Plumbers License
Responsibilities:
The Plumber is responsible for installing, repairing, and maintaining pipes, fixtures and other Plumbing used for water distribution and waste water disposal in residential, commercial, and Industrial buildings

**HVAC Mechanic**

Years Experience: 3
Degree: HVAC License
Responsibilities: A HVAC mechanic is someone who installs repairs or maintains heating, ventilation, air conditioning systems in residential, industrial and commercial buildings. The mechanic may specialize in working on one type of equipment such as commercial refrigeration, water-based heating systems or solar panels. Usually, a HVAC mechanic uses tools to perform duties like manometers, hammers and pipe cutters.

**Laborer**

Years Experience: NA
Degree: NA
Responsibilities: Construction laborers perform a variety of tasks at all kinds of construction sites. Tasks that require little skill can be learned quickly. Other tasks require considerable experience or training. General laborers are often required to work outside in all kinds of weather or in buildings without heating or air conditioning. Some tasks are dangerous, including removing lead, asbestos or chemicals.

**Painter**

Years Experience: 1
Degree: NA
Responsibilities: Applies preparatory materials, paints, and stains to surfaces of walls, ceilings, equipment, and furniture. Prepares and applies appropriate materials to signage and irregular surfaces such as parking lots, streets, and athletic play areas. Working conditions include restricted movement; air contamination, dirty environment, hazardous materials, lifting or carrying heavy objects.

**Carpet Layer**

Years Experience: 1
Degree: NA
Responsibilities: Lay and install carpet from rolls or blocks on floors. Install padding and trim flooring materials.