

# CORE MECHANICAL, INC.

**“Heating, Air Conditioning, Refrigeration, Ventilation, Controls, Mold Remediation Testing & Prevention, Duct Cleaning, Service, Sales, Installations, Testing, Balancing, Rentals and Parts”**

**www.coremech.com**

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**GENERAL SERVICE ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

**Schedule Title: Facilities Maintenance and Management  
FSC Group, 03FAC Standard Industrial Group 8744  
NAICS 238220– Plumbing, Heating and Air Conditioning Contractors**

**Contract number: GS-21F-0189X**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

**Contract period: September 19, 2011 through September 18, 2016**

Core Mechanic, Inc.  
7150 N Park Drive, Suite 400  
Pennsauken, NJ 08109  
Phone 866-969-0636  
Fax 856-488-2241  
<http://www.coremech.com>

**Contract administrator:**

Alison Dougherty. Phone 866-969-0636 [adougherty@coremech.com](mailto:adougherty@coremech.com)

**Business size:**

Small Business  
SBA Certified Small Disadvantaged Business  
Veteran Owned Small Business

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1a. Awarded special item number (SIN):

SIN	ITEM DESCRIPTION	AWARDED PRICE
811 005	Refrigeration, Heating Ventilation, Air Conditioner, Boiler and Chiller HVAC Maintenance	Page 5

1b. Lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. Not Applicable

1c. Description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services provided on page 6

2. Maximum Order: \$1,000,000

3. Minimum Order: None

4. Geographic Coverage: FOB Destination, domestic delivery, with the exact time to be specified on individual Delivery/Task Orders

5. Point(s) of production: 7150 N Park Drive, Suite 400, Pennsauken, NJ 08109

6. Discount from list prices: 5% discount

7. Quantity discounts 2% for orders \$100K - \$300K and 3% for orders of \$300K and above.

8. Prompt payment terms 2%-10 Days Net 30

9a. Government purchase cards are accepted at or below the micro-purchase threshold.

9b. Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin). None

11a. Time of delivery. To be determined at individual delivery/task orders level

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11b. Expedited Delivery. To be determined at individual delivery/task orders level

11c. Overnight and 2-day delivery. Not Applicable

11d. Urgent Requirements. Not Applicable

12. F.O.B. point(s) Destination

13a. Ordering address. 7150 N Park Drive, Suite 400, Pennsauken, NJ 08109

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address. 7150 N Park Drive, Suite 400, Pennsauken, NJ 08109

15. Warranty provision. 1-year

16. Export packing charges, if applicable. Not Applicable

17. Terms and conditions of Government purchase card acceptance. Core Mechanical accepts purchase card for any thresholds above the micro-purchase level.

18. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable

19. Terms and conditions of installation (if applicable). Not Applicable

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable

20a. Terms and conditions for any other services (if applicable). Not Applicable

21. List of service and distribution points (if applicable). Not Applicable

22. List of participating dealers (if applicable). Not Applicable

23. Preventive maintenance (if applicable). Not Applicable

24a. Special attributes such as environmental attributes (e.g., recycled content, energy

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efficiency, and/or reduced pollutants). Not Applicable

24b. Section 508 compliance. Not Applicable

25. Data Universal Number System (DUNS) number. 808043983

26. Core Mechanical is registered in Central Contractor Registration (CCR) database. CAGE 54SA5

27. Uncompensated Overtime. Not Applicable

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## GSA AWARDED PRICE

<b>LABOR CATEGORY</b>	<b>UNIT</b>	<b>GSA NET PRICE</b>
Assistant Project Engineer	hour	\$67.14
Assistant Project manager	hour	\$64.07
Data Entry Operator**	hour	\$39.72
Delivery/ Courier**	hour	\$55.25
Duct Cleaner	hour	\$43.57
General Laborer**	hour	\$55.25
HVAC Mechanic**	hour	\$66.51
Instrument Control Technician**	hour	\$66.51
Lead CO2 & Particle Analyzer**	hour	\$56.84
Lead Control Engineer	hour	\$64.07
Lead Dry Ice Blaster**	hour	\$61.50
Lead Robotic Engineer	hour	\$61.50
Operations Manager	hour	\$76.37
Project Engineer	hour	\$80.78
Project Manager	hour	\$76.37
Sheet metal Access Panel Installer**	hour	\$43.57
Thermographic Imaging Technician**	hour	\$43.57

\*\*Indicates SCA eligible categories.

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## LABOR CATEGORY POSITION DESCRIPTIONS

### **ASSISTANT PROJECT ENGINEER:**

**General Experience/Education:** Construction / Associate Engineering degree. Strong administrative, computer, technical & mathematical skills. A minimum of 2 years experience in general contracting / construction management. Ability to read and interpret construction drawings and specifications. Proficiency in MS Word, MS Excel, and MS Project

**Responsibility:** Provide administrative and technical support for bidding, scheduling, submittals, subcontract coordination, and change orders. Provide assistance for job closeout documentation. Prepare and distribute all required documents and records. Coordinate and review shop drawings/submittals to ensure contract compliance. Coordinate and obtain building permits.

### **ASSISTANT PROJECT MANAGER:**

**General Experience/Education:** Associates degree. 2-5 Years experience necessary. Knowledge and experience with the following applications:

- × Windows 2000/XP/Vista/7
- × Microsoft Office 2003/2007/2010

**Responsibility:** Assists the Project Managers with help to plan, execute, and finalize projects according to strict deadlines and remain within budget. Assists with client communication when the Project Manager is out of the office. Ensures project documents are complete, current, and appropriate. Reviews deliverables prepared by team before passing off to client. Prepares for project milestone reviews with quality assurance of procedures. Resolves and/or escalates issues in a timely fashion. Effectively communicates relevant project information to superiors and clients. Assists the Project Manager to ensure an on-time delivery of completed project. Capable of assisting with several projects at one time. Identifies risks throughout the project and determines appropriate mitigation of any foreseen issues. Addresses client issues immediately. Follows up with clients on a daily/weekly basis until problem is resolved

### **DATA ENTRY OPERATOR:**

**General Experience/Education:** 2-5 Years experience. High School Diploma or equivalent required.

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**Responsibility:** Performs general clerical duties such as typing, answering phones, etc. Perform other job related duties as assigned. Generates reports and responds to inquiries regarding entered data as requested. Contributes to a team effort and accomplishes related results as required. Compiles, sorts, and verifies accuracy of data to be entered. Processes various forms. Assists in establishing and maintaining an effective and efficient records management system.

## **Delivery/ Courier:**

**General Experience/Education:** (No Vehicle Over 23,950 gvw) 2 Years experience operating commercial, non CDL vehicles. High school diploma or equivalent. Valid drivers license.

**Responsibility:** Overseeing company receipt and delivering of equipment and material

## **DUCT CLEANER:**

**General Experience/Education:** 2-5 Years experience. Completion of air systems cleaning specialist training course through National Air Duct Cleaners Association.

**Responsibility:** The removal of dirt and other pollutants from all components of HVAC systems.

## **GENERAL LABORER:**

**General Experience/Education:** Dependable, self-starting, motivated, team-oriented individuals with a steady work history and some industrial experience. High school diploma or GED required. Proven ability to drive forklifts a plus but not required.

**Responsibility:** Perform tasks involving physical labor at building, and heavy construction projects. May operate hand and power tools of all types: air hammers, earth tampers, cement mixers, small mechanical hoists, surveying and measuring equipment, and a variety of other equipment and instruments. May clean and prepare sites, dig trenches, set braces to support the sides of excavations, erect scaffolding, clean up rubble and debris. May assist other craft workers.

## **HVAC MECHANIC:**

**General Experience/Education:** Currently enrolled in a Union Apprenticeship or completed Union Apprenticeship (Journeyman Status).

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**Responsibility:** Installation of HVAC units, including electronic and mechanical components. Installation of HVAC ductwork including flexible tubing and sheet metal construction. Troubleshoot and repair HVAC units including electronic and mechanical components. Install or repair fuel and water supply lines. Conserve, install and recycle refrigerants. Install or repair electrical connections to HVAC components. Install or repair HVAC system automation components.

## **INSTRUMENT CONTROL TECHNICIAN:**

**General Experience/Education:** Graduation from high school, supplemented by completion of a Union apprenticeship program that includes theory and on-the-job work. Four years journeyman experience working as an HVAC mechanic in a commercial, industrial or largefacilities environment.

**Responsibility:** Under general supervision, perform master journey-level work in the repair, maintenance, service, modification, troubleshooting, inspection and monitoring of the operation of heating, ventilating, air conditioning and refrigeration equipment and associated plumbing, electrical, mechanical, EMS (Energy Management Control System) and controls systems. act as lead worker to other classified staff in the area; and perform related work as required.

## **LEAD CO2 & PARTICLE ANALYZER:**

**General Experience/Education:** 2-5 Years experience. Generating and reading CO2 monitors and particle analyzers.

**Responsibility:** Generating, reading and understanding CO2 monitors and reporting such as applies to confined spaces.

## **LEAD CONTROL ENGINEER:**

**General Experience/Education:** Bachelor's Degree in Engineering or Engineering Technology and at least 5 years experience in product design/development and at least 1 year leading others in engineer/design activities; OR \*Master's Degree in Engineering or Engineering Technology and at least 3 years experience in product design/development and at least 1 year leading others in engineer/design activities.

**Responsibility:** Works with minimum supervision, provides technical and analytical support to Product Development Engineering. May provide direction and guidance to less experienced team members. Refers problems that cannot be resolved to the next level.

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Serves as a central resource with design, process, manufacturing, test, quality and marketing as the product(s) move to production and distribution. Involvement may last throughout all stages of a product's lifecycle including modifications, upgrades and maintenance of the product or product line.

## **LEAD DRY ICE BLASTER:**

**General Experience/Education:** Eight (8) years' experience planning projects within the cryogenic cleaning field and four (4) years specialized experience of managing projects in the cryogenic cleaning field. Applicable areas include cleaning HVAC systems with the cryogenic cleaning process. B.S degree or equivalent with knowledge of Project Management , Safety Management, Cost Estimating and Analysis, Mechanical Systems, Statistics, Ethics, Environmental Issues, and Legal Issues.

**Responsibilities:** Dry ice blast ductwork for cleaning. Project Management of Dry Ice Blasting projects, Project planning, the project plan must address the following areas: Strategic monitoring plan, scope of work, trades involved and their work tasks, acceptable work hours, number of individuals to be working on the project, project schedule, certifications for equipment, methods to be used for the project, cleaning and other chemicals to be used, safety plans, MSDS documents, materials and other documentation needed to allow for the company or individual to complete their task.

## **LEAD ROBOTIC ENGINEER:**

**General Experience/Education:** Bachelors degree in engineering and/or Robotics Engineering degree with 7-10 years experience.

**Responsibility:** Designing, testing and building robots that are productive and safe to operate as well as economical to purchase and maintain. CADD/CAM knowledge is required.

## **OPERATIONS MANAGER:**

**General Experience/Education:** Associates degree and minimum 5 years of experience in construction projects. Excellent communication skills.

**Responsibility:** Organizing, planning and managing resources to complete a project--preferably on time and under budget. Oversee the construction schedule, the allocation of

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personnel and equipment and the project's budget. Scheduling jobs, taking service calls and ensuring all customers are satisfied.

## **PROJECT ENGINEER:**

**General Experience/Education:** Bachelor of Science degree in engineering, and over ten years of experience with advance knowledge, obtainable usually through a combination of experience and continuing education or Equivalent combination of education, training and experience.

**Responsibility:** Position has responsibility for coordination of all technical activities on assigned projects. Plans, schedules, conducts, and coordinates assigned engineering work; monitors work for compliance to applicable codes, accepted engineering practices, and Core standards; ensures effective communication and coordination on assigned projects between all disciplines and all other project participants.

Responsible and accountable to ensure that all assigned personnel are coordinating their activities with other project participants, and that the requirements of the Contract are being satisfied. Not responsible to ensure the technical accuracy of specific design details in areas where not qualified. Expected however, to have sufficient technical knowledge and awareness of details to be able to recognize when technical problems are developing in the various disciplines, and to initiate appropriate corrective actions.

## **PROJECT MANAGER:**

**General Experience/Education:** Associates degree. Requires degree and 5-7 years of experience in project managing.

**Responsibility:** A Project Manager is responsible for managing the resources of large projects. The Project Manager is responsible for making sure a project is completed within a certain set of restraints. These restraints usually involve time, money, people and materials. The project must then be completed to a certain level of quality. Project Managers usually use Project Management Software to help keep track of resources and project deliverables (or outputs). This software helps document the project objectives, status, time lines and expected outcomes.

## **SHEETMETAL ACCESS PANEL INSTALLER:**

**General Experience/Education:** 1-2 years experience with Sheetmetal goods.

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**Responsibility:** Cutting, patching and installing of sheetmetal access panels in ductwork.

## **THERMOGRAPHIC IMAGING TECHNICIAN:**

**General Experience/Education:** 2-5 Year experience in the use of inferred thermal imaging technologies and completion of Level 1 Thermography Training course by the Inferred Training Center.

**Responsibility:** Knowledge and use of inferred thermographic technology and equipment. Prepare written reports for customers review.

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