



Company Profile

Founded in 2009, Advanced Technology Logistics, Inc. (ATL) is a premier **8(a), Small Disadvantaged, and Service Disabled Veteran Owned Small Business** committed to providing our clients innovative, affordable, on time services and solutions. ATL is headquartered in Atlanta, Georgia with satellite offices in Washington, DC, San Antonio, TX, Huntsville, AL, and Montgomery, AL. Our focus is on the mission. Our strength is in our attention to detail. ATL's professionals play a critical role in reducing the impact of rapid personnel changes on programs during the rotation of military and civilian personnel to and from deployment locations. We pride ourselves on delivering services that meet the internationally-recognized ISO 9001:2008 quality standard.

The Mission

Advanced Technology Logistics, Inc. (ATL) is committed to the success of our customers and our business partners. Our mission is to provide efficient and effective state-of-the-art solutions by excelling in technology and services with the ability to be responsive in seizing the opportunity and to properly apply technology. ATL adopts this principle by incorporating the latest advances in technology, engineering and logistics "perfectly timed technical solutions". ATL is committed to customer satisfaction through the highest levels of integrity, innovation, and technical competence.

Advanced Technology Logistics, Inc.

4046 Hwy 154 Suite 102
Newnan, GA 30265
678-673-6145
www.atlinc-ga.com

Contract Number: GS-21F-062BA
Contract Dates: July 26, 2013 – July 25, 2018

Business: Verified Small Disabled Veteran-Owned & 8(a)

Services

Complete Facilities Maintenance SIN 811-002
Complete Facilities Management SIN 811-003

CALL US TODAY FOR MORE INFORMATION

Please contact **Levi Robinson**
Office: (678) 673-6145
Direct: (404) 547-4985
Fax: (678) 673-6146
Email: lrobinson@atlinc-ga.com



**GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY SERVICES AUTHORIZED
FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to date-pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage is <http://www.gsaadvantage.gov>.

SCHEDULE TITLE: 03FAC – Facilities Maintenance and Management

FSC Group: 03FAC
Contract No. GS-21F-062BA
Contract Period: July 26, 2013 – July 25, 2018
Contractor: Advanced Technology Logistics, Inc.
4046 Hwy 154 Suite 102
Newnan, GA 30265
678-673-6145
Website: www.atlinc-ga.com

CONTRACTOR’S ADMINISTRATION SOURCE: Levi Robinson, President
Email: lrobinson@atlinc-ga.com

CONTRACTOR’S SOURCE FOR ORDERS/RFP/RFQ: Levi Robinson, President
Email: lrobinson@atlinc-ga.com

BUSINESS SIZE: 8(a), Small Disadvantaged, and Service Disabled Veteran Owned Small Business

CUSTOMER INFORMATION

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs) SIN DESCRIPTION

811-002	Complete Facilities Maintenance
811-003	Complete Facilities Management

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: Not Applicable

1c. HOURLY RATES AND DESCRIPTION OF ALL CORRESPONDING COMMERCIAL JOB TITLES, EXPERIENCE, FUNCTIONAL RESPONSIBILITY, AND EDUCATION: All hourly rates shown are firm fixed price. See the following price list for hourly rates by location and labor category. See the Job Descriptions provided after the pricing information.

2. **MAXIMUM ORDER*:** \$1,000,000 per SIN
3. **MINIMUM ORDER:** \$100
4. **GEOGRAPHIC COVERAGE:** The geographic scope of the contract is the 48 contiguous states, The District of Columbia, Alaska, Hawaii, the Commonwealth of Puerto Rico and all U.S. Government installations and/or agencies abroad.
5. **POINT(S) OF PRODUCTION:** Not Applicable
6. **DISCOUNT FROM LIST PRICES:** Not Applicable
7. **QUANTITY DISCOUNT(S):** TBD at task order level
8. **PROMPT PAYMENT TERM:** TBD at task order level
- 9a. **Government Purchase Cards are accepted at or above the micro purchase threshold.**
- 9b. **Government Purchase Cards are accepted above the micro purchase threshold.**
10. **FOREIGN ITEMS:** Not Applicable
- 11a. **TIME OF DELIVERY:** 30 days or TBD at task order level
- 11b. **EXPEDIATED DELIVERY:** 30 days or TBD at task order level
- 11c. **OVERNIGHT AND 2-DAY DELIVERY:** Not Applicable
- 11d. **URGENT REQUIREMENTS:** Call Contractor to request expedited delivery
12. **FOB POINT:** Not Applicable

13. **ORDERING ADDRESS:** 4046 Hwy 154 Suite 102
Newnan, GA 30265
Phone Number: 678-673-6145
Fax Number: 678-673-6146
Email Address: lrobinson@atlinc-ga.com
14. **PAYMENT ADDRESS:** 4046 Hwy 154 Suite 102
Newnan, GA 30265
Phone Number: 678-673-6145
Fax Number: 678-673-6146
Email Address: accounting@atlinc-ga.com
15. **WARRANTY PROVISION:** Not Applicable
16. **EXPORT PACKING CHARGES:** Not Applicable



17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:**
Call Contractor
18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR:** Not Applicable
19. **TERMS AND CONDITIONS OF INSTALLATION:** Not Applicable
- 20a. **TERMS AND CONDITONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE:** Not Applicable
- 20b. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES:** Not Applicable
21. **LIST OF SERVICE AND DISTRIBUTION POINTS:** Not Applicable
22. **LIST OF PARTICIPATING DEALERS:** Not Applicable
23. **PREVENTIVE MAINTENANCE:** Not Applicable
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES:** Not Applicable
- 24b. **SECTION 508 COMPLIANCE FOR EIT:** Not Applicable
25. **DUNS NUMBER:** 83-051-3714
26. **NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE:** Contractor as an active registration in the CCR and ORCA data base.

TOTAL NET GSA PRICE LIST

Prices valid for geographic scope of 48 contiguous states, the District of Columbia, Alaska, Hawaii, the Commonwealth of Puerto Rico and all U.S. Government installations and/or agencies abroad.

Category	CODE	OCCUPATION TITLE	WAGE DETERMINATION RATE (BASE)	HEALTH & WELFARE \$3.81	TOTAL GSA PRICE
SIN 811-003 Complete Facilities Management					
N	01013	Accounting Clerk III	\$22.30	\$3.81	\$38.59
N	01020	Administrative Assistant	\$31.41	\$3.81	\$52.66
N	01113	General Clerk III	\$18.74	\$3.81	\$33.09
N	01270	Production Control Clerk	\$22.03	\$3.81	\$38.17
N	01313	Secretary III	\$25.29	\$3.81	\$43.21
N	01410	Supply Technician	\$28.55	\$3.81	\$48.24
SIN 811-002 Complete Facilities Maintenance					
N	11150	Janitor	\$11.83	\$3.81	\$22.41
N	11210	Laborer, Grounds Maintenance	\$13.07	\$3.81	\$24.33
N	21040	Material Expediter	\$22.03	\$3.81	\$38.17
N	23160	Electrician	\$27.98	\$3.81	\$47.36
N	23370	General Maintenance Worker	\$21.43	\$3.81	\$37.24
N	23470	Laborer, General	\$14.98	\$3.81	\$27.28
N	23530	Machinery Maintenance Mechanic	\$23.12	\$3.81	\$39.85
N	23580	Maintenance Trades Helper	\$18.27	\$3.81	\$32.36
N	23790	Pipefitter, Maintenance	\$24.63	\$3.81	\$42.19
N	23810	Plumber, Maintenance	\$22.29	\$3.81	\$38.57

Professional Services GSA Price List

SIN(s)	OCCUPATION TITLE	TOTAL GSA PRICE	Option Yr 2	Option Yr 3	Option Yr 4	Option Yr 5
811 003	Project Manager	\$141.15	\$145.39	\$149.75	\$154.24	\$158.87
811 003	Computer Systems Analyst II	\$50.15	\$51.65	\$53.20	\$54.80	\$56.44
811 003	Program Analyst	\$117.63	\$121.16	\$124.79	\$128.54	\$132.39
811 003	QA/QC Inspector	\$61.81	\$63.67	\$65.58	\$67.54	\$69.57



Labor Category Descriptions

Accounting Clerk III

JOB DESCRIPTION: Uses a knowledge of double entry bookkeeping in performing one or more of the following: posts actions to journals, identifying subsidiary accounts affected and debit and credit entries to be made and assigning proper codes; reviews computer printouts against manually maintained journals, detecting and correcting erroneous postings, and preparing documents to adjust accounting classifications and other data; or reviews lists of transactions rejected by an automated system, determining reasons for rejections, and preparing necessary correcting material. On routine assignments, employee selects and applies established procedures and techniques. Detailed instructions are provided for difficult or unusual assignments. Completed work and methods used are reviewed for technical accuracy.

MINIMUM QUALIFICATIONS: High School Diploma with 2 years relevant experience.

Administrative Assistant

JOB DESCRIPTION: Aids executive in staff capacity by coordinating office services, such as personnel, budget preparation and control, housekeeping, records control, and special management studies: Studies management methods in order to improve workflow, simplify reporting procedures, or implement cost reductions. Analyzes unit operating practices, such as recordkeeping systems, forms control, office layout, suggestion systems, personnel and budgetary requirements, and performance standards to create new systems or revise established procedures. Analyzes jobs to delimit position responsibilities for use in wage and salary adjustments, promotions, and evaluation of workflow. Studies methods of improving work measurements or performance standards. Coordinates collection and preparation of operating reports, such as time-and-attendance records, terminations, new hires, transfers, budget expenditures, and statistical records of performance data. Prepares reports including conclusions and recommendations for solution of administrative problems. Issues and interprets operating policies. Reviews and answers correspondence. May assist in preparation of budget needs and annual reports of organization. May interview job applicants, conduct orientation of new employees, and plan training programs.

MINIMUM QUALIFICATIONS: High School Diploma with 2 years relevant experience. Microsoft certifications preferred.

General Clerk III

JOB DESCRIPTION: Work requires a familiarity with the terminology of the office unit. Selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. The clerical steps often vary in type or sequence, depending on the task. Recognized problems are referred to others. Typical duties include a combination of the following: maintaining time and material records, taking inventory of equipment and supplies, answering questions on departmental services and functions, operating a variety of office machines, posting to various books, balancing a restricted group of accounts to controlling accounts, and assisting in preparation of budgetary requests.

MINIMUM QUALIFICATIONS: High School Diploma with 1 year relevant experience.

Production Control Clerk

JOB DESCRIPTION: This position compiles and records production data for industrial establishments to compare records and reports on volume of production, consumption of material, quality control, and other aspects of production. May perform any combination of the following duties: compile and record production data from customer orders, work tickets, product specifications, and individual worker production sheets following prescribed recording procedures and using different word processing techniques. This Clerk calculates such factors as types and quantities of items produced, materials used, amount of scrap, frequency of defects, and worker and department production rates, using a computer, calculator, and/or spreadsheets. Additional tasks include: writing production reports based on data compiled, tabulated and computed, following prescribed formats, maintaining files of documents used and prepared, compiling detailed production sheets or work tickets for use by production workers as guides in assembly or manufacture of products. This Clerk prepares written work schedules based on established guidelines and priorities, compiles material inventory records and prepares requisitions for procurement of materials and supplies charts production using chart, graph, or pegboard based on statistics compiled for reference by production and management personnel. This Clerk also sorts and distributes work tickets or material and may compute wages from employee time cards and post wage data on records used for preparation of payroll.

MINIMUM QUALIFICATIONS: High School Diploma with 5 years relevant experience.

Project Manager

JOB DESCRIPTION: Responsible for the overall direction, coordination, implementation, execution, control and completion of specific projects ensuring consistency with company strategy, commitments and goals. Lead the planning and implementation of project; facilitate the definition of project scope, goals and deliverables; define project tasks and resource requirements; develop full scale project plans; assemble and coordinate project staff; manage project budget; manage project resource allocation; plan and schedule project timelines; track project deliverables using appropriate tools; provide direction and support to project team; quality assurance; constantly monitor and report on progress of the project to all stakeholders; present reports defining project progress, problems and solutions ; implement and manage project changes and interventions to achieve project outputs; project evaluations and assessment of results. Key competencies: critical thinking and problem solving skills; planning and organizing; decision-making; communication skills; influencing and leading; delegation; team work; negotiation; conflict management; adaptability; stress tolerance. Experience in project management or equivalent; knowledge of both theoretical and practical aspects of project management; knowledge of project management techniques and tools; direct work experience in project management capacity; proven experience in people management; proven experience in strategic planning; proven experience in risk management; proven experience in change management; proficient in project management software.

MINIMUM QUALIFICATIONS: BS degree in management or business. A minimum of 7 years of relevant experience.



Secretary II

JOB DESCRIPTION: Provides principle secretarial support in a professional office environment. Works fairly independently, receiving a minimum of detailed supervision and guidance. Performs varied clerical and secretarial duties requiring knowledge of office routine and an understanding of the organization, programs and procedures related to the work of the office. Handles differing situations, problems and deviations in the work of the office according to the managers general instructions, priorities, duties, policies and program goals. Screens telephone calls, visitors and incoming correspondence; personally responds to requests for information concerning office procedures; Prepares correspondence; schedules appointments; makes arrangements for meetings, assembles materials; collects information from files or staff for routine inquiries for reports; maintains office supply and property inventory; greets visitors; maintains calendars. Verifies funding approval; researches availability and best cost of needed items. Places approved orders for parts, office supplies and miscellaneous items needed to support project activities. Tracks status of ordered items, verifies shipping data and records tracking numbers and delivery dates. Reports projected arrival dates, method of shipment and carrier information. If purchase is local, coordinates the pickup or delivery of purchased items. Inputs purchase orders into accounting system and enters general ledger codes, enters vendor invoices for payment, and reconciles the credit card statements. Other duties as assigned.

MINIMUM QUALIFICATIONS: High school Diploma and 5 years relevant experience.

Supply Technician

JOB DESCRIPTION: Supply technicians generally follow established methods and procedures which have been developed by supply specialists or management personnel. They are primarily concerned with the application of these guidelines to specific supply problems or situations. Occasionally, they may develop individualized work plans or procedures, but these typically are limited to the individual situations with which they work

MINIMUM QUALIFICATIONS: A high school diploma and 2 years of relevant experience that includes communications experience in a customer service environment, OR an equivalent combination of education, training, and/or experience.

Computer Systems Analyst II

JOB DESCRIPTION: Applies systems analysis and design skills in an area such as a recordkeeping or scientific operation. A system of several varied sequences or formats is usually developed, e.g., systems for maintaining depositor accounts in a bank, maintaining accounts receivable in a retail establishment, maintaining inventory accounts in a manufacturing or wholesale establishment, or processing a limited problem in a scientific project. Requires competence in most phases of system analysis and knowledge of pertinent system software and computer equipment and of the work processes, applicable regulations, work load, and practices of the assigned subject-matter area. Recognizes probable interactions of related computer systems and predicts impact of a change in assigned system. Reviews proposals which consist of objectives, scope, and user expectations; gathers facts, analyzes data, and prepares a project synopsis which compares alternatives in terms of cost, time, availability of equipment and personnel, and recommends a course of action; and upon approval of synopsis, prepares specifications for development of computer programs. Determines and



resolves data processing problems and coordinates the work with program, users, etc.; orients user personnel on new or changed procedures. May conduct special projects such as data element and code standardization throughout a broad system, working under specific objectives and bringing to the attention of the supervisor any unusual problems or controversies.

MINIMUM QUALIFICATIONS: Microsoft certifications required with 5 years relevant experience.

Program Analyst

JOB DESCRIPTION: Serving as a consultant to upper-level management, a program analyst plans, coordinates, and develops comprehensive reports to improve the overall development and execution of organizational programs. This includes quantitative or qualitative analysis and evaluation of programs, and providing management with information about improving initiatives and strategic plans. After developing strategic plans, this professional implements new policies, allocates needed resources and oversees the development of facilities, systems and financial budgets for the program.

MINIMUM QUALIFICATIONS: BA Degree with 3 years relevant experience.

Electrician

JOB DESCRIPTION: Installs and repairs electrical systems, apparatus, and electrical and electronic components of industrial machinery and equipment, following electrical code, manuals, schematic diagrams, blueprints, and other specifications, using hand tools, power tools, and electrical and electronic test equipment: Installs power supply wiring and conduit for newly installed machines and equipment, such as robots, conveyors, and programmable controllers, following electrical code and blueprints, using hand tools and voltage tester. Connects power supply wires to machines and equipment, and connects cables and wires between machines and equipment, following manuals, schematic diagrams, and blueprints, using hand tools and test equipment. Diagnoses malfunctioning apparatus, such as transformers, motors, and lighting fixtures, using test equipment, and replaces damaged or broken wires and cables, using hand tools. Tests malfunctioning machinery, using test equipment, and discusses malfunction with other maintenance workers

MINIMUM QUALIFICATIONS: Certification and License if required with 5 years relevant experience.

General Maintenance Worker

JOB DESCRIPTION: Providing maintenance services as needed and/or assigned; assisting in a wide variety of maintenance activities; addressing immediate operational and/or safety concerns; assisting skilled trades; and ensuring that tools, materials and vehicles are maintained in good working order and are available at job site when needed.

MINIMUM QUALIFICATIONS: High School Diploma with 4 years relevant experience.



Janitor

JOB DESCRIPTION: Cleans and keeps in an orderly condition factory working areas and washrooms, or premises of an office, apartment house, or commercial or other establishment. Duties involve a combination of the following: Sweeping, mopping or scrubbing, and polishing floors; removing chips, trash, and other refuse; dusting equipment, furniture, or fixtures; polishing metal fixtures or trimmings; providing supplies and minor maintenance services; and cleaning lavatories, showers, and restrooms.

MINIMUM QUALIFICATIONS: High School Diploma with 1 year relevant experience.

Laborer, General

JOB DESCRIPTION: Cleans and polishes lighting fixtures, marble surfaces, and trim. May cut and trim grass, and shovel snow, using power equipment or hand tools. May deliver messages. May transport small equipment or tools between departments. May setup tables and chairs in auditorium or hall.

MINIMUM QUALIFICATIONS: High School Diploma with 1 year relevant experience.

Laborer, Grounds Maintenance

JOB DESCRIPTION: Maintains grounds and areas along highway right-of-way of city, state, and national parks: Sows grass seed, using spreader, or plants trees, shrubs, or flowers, according to instructions and planned design of landscaped area, using hand tools. Applies herbicide or mulch to designated areas, using sprayers. Grubs and weeds around bushes, trees, and flower beds. Trims hedges and prunes trees, using hand tools. Mows lawns, using hand mower or power-driven lawnmower. Picks up and burns or carts away paper and rubbish. Repairs and paints benches, tables, and guardrails, and assists in repair of roads, walks, buildings, and mechanical equipment, using hand tools.

MINIMUM QUALIFICATIONS: High School Diploma with 1 year relevant experience.

Machinery Maintenance Mechanic

JOB DESCRIPTION: Diagnose malfunctions in production machinery and equipment. Repair and maintain machinery and equipment in accordance with blueprints, schematic drawings, operations manuals, and manufacturer's specifications. May set up and operate metalworking machinery and tools, such as lathe, drill press, and grinder to make and repair parts.

MINIMUM QUALIFICATIONS: Certification with 2 years relevant experience.

Maintenance Helper

JOB DESCRIPTION: in repairing and maintaining machinery, equipment, physical structures, and plumbing and electrical systems of industrial establishment, using hand tools and power tools: Dismantles machines or equipment, replaces defective parts and motors, and adjusts feed mechanisms. Cleans and lubricates machine parts, such as shafts, pulleys, gears, and bearings, using rags, brushes, grease gun, and oilcan. Replaces or repairs machine belts. Removes dust, dirt, grease, and waste material from machines. Paints machines or equipment to prevent corrosion. Bends and cuts conduit and wire, and drills holes in walls, floors, and ceilings for electrical connections. Connects wire to motors, fixtures, and other electrical equipment, replaces switches and fuses, and splices wire and insulates wire with friction tape. Bends, cuts, and threads pipe, cuts openings in walls, ceilings, and floors for pipes, and seals pipe joints with sealing compound. Cuts out and joins parts for worktables, benches, shelves and other furnishings, using power tools and hand tools. Patches or replaces plaster or plaster board and paints walls, ceilings, and trim of building. Clears clogged drains, and replaces plumbing fixtures.

MINIMUM QUALIFICATIONS: High School Diploma with 2 years relevant experience.

Maintenance Scheduler

JOB DESCRIPTION: Coordinate and expedite the flow of work and materials within or between departments of an establishment according to production schedule. Duties, which are primarily clerical in nature, include reviewing and distributing production schedules and work orders; conferring with department supervisors to determine progress of work and completion dates; and compiling reports on progress of work and production problems. Work may also include scheduling workers and estimating costs; routing and delivering parts to ensure production quotas are met; scheduling shipment of parts; keeping inventory of material in departments; ensuring vendors ship merchandise on promised date; and writing special orders for services and merchandise.

MINIMUM QUALIFICATIONS: High School Diploma with 2 years relevant experience.

Material Expeditor

JOB DESCRIPTION: Compiles and maintains material and parts inventory and status information to expedite movement of material and parts between production areas, according to predetermined production schedules and order priorities: Reads production schedules, inventory reports, and work orders to determine type and quantity of materials required, availability of stock, and order priority. Confers with department supervisors to determine overdue material and parts and to inform supervisors of material status. Locates and distributes materials to specified production areas, manually or using handcart, hand truck, or forklift. Records and maintains perpetual inventory of quantity and type of materials and parts received, stocked, and distributed, manually or using computer. Compiles and maintains records, such as material inventory records, production records, and timecards, manually or using computer.

MINIMUM QUALIFICATIONS: High School Diploma with 2 years relevant experience.

Pipefitter

JOB DESCRIPTION: Layout, assemble, install, and maintain pipe systems, pipe supports, and related hydraulic and pneumatic equipment for steam, hot water, heating, cooling, lubricating, sprinkling, and industrial production and processing systems.

MINIMUM QUALIFICATIONS: Certification and License if required with 2 years relevant experience.

Plumber

JOB DESCRIPTION: Assembles, installs, and repairs pipes, fittings, and fixtures of heating, water, and drainage systems, according to specifications and plumbing codes: Studies building plans and working drawings to determine work aids required and sequence of installations. Inspects structure to ascertain obstructions to be avoided to prevent weakening of structure resulting from installation of pipe. Locates and marks position of pipe and pipe connections and passage holes for pipes in walls and floors, using ruler, spirit level, and plumb bob. Cuts openings in walls and floors to accommodate pipe and pipe fittings, using hand tools and power tools. Cuts and threads pipe, using pipe cutters, cutting torch, and pipe-threading machine. Bends pipe to required angle by use of pipe-bending machine or by placing pipe over block and bending it by hand. Assembles and installs valves, pipe fittings, and pipes composed of metals, such as iron, steel, brass, and lead, and nonmetals, such as glass, vitrified clay, and plastic, using hand tools and power tools. Joins pipes by use of screws, bolts, fittings, solder, plastic solvent, and caulks joints. Fills pipe system with water or air and reads pressure gauges to determine whether system is leaking. Installs and repairs plumbing fixtures, such as sinks, commodes, bathtubs, water heaters, hot water tanks, garbage disposal units, dishwashers, and water softeners.

MINIMUM QUALIFICATIONS: Certification and License if required with 2 years relevant experience.

Environmental Technician

JOB DESCRIPTION: The environmental technician will primarily provide field services for support of ongoing environmental assessment and remediation projects. Projects include sites with contaminated soil and groundwater, landfills, and industrial facilities.

MINIMUM QUALIFICATIONS: Certification and proper accreditation as required with 3 years relevant experience.

QA/QC Inspector

JOB DESCRIPTION: Inspectors sample, sort, test, weigh, measure and inspect raw materials, manufactured components or completed products or service delivery processes. When they detect defects or other problems, they often label or segregate the items that don't meet requirements and notify supervisors or other responsible parties. Quality inspectors typically use various measuring devices and equipment and routinely make records of their findings.

MINIMUM QUALIFICATIONS: Certification with 3 years relevant experience.