



**GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List**

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET address for GSA Advantage! is: www.GSAAdvantage.gov.

Schedule Title: Financial and Business Solutions (FABS)
FSC Group: 520
Contract Number: GS-23F-0006V

For more information on ordering from the Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Period: November 17, 2008 to November 16, 2018

Contractor Name: RWC Consulting Group, LLC
Contractor Address: 1580 South Main Street, Suite 105
P.O. Box 1188
Boerne, Texas 78006

Phone Number: 830-249-1421
Toll Free Phone Number: 866-792-2255
Fax Number: 830-249-1721
E-mail: results@therwcgroup.com
Web Site: <http://www.therwcgroup.com>

Contract Administration: Claire E. Osborne
Chief Administrative Officer/Corporate Secretary/Treasurer
Phone Number: 830-249-1953
E-mail: claire.osborne@therwcgroup.com

Dallas, TX Contact: Debra S. Yaley, President
Phone Number: 830-249-1421
E-mail: debra.yaley@therwcgroup.com

Business Size: Large

Prices Shown Herein are Net (discount deducted)

Date: November 17, 2013

CUSTOMER INFORMATION

1a. Special Item number(s):

SIN 520-11 – Accounting:

- Transaction analysis
- Transaction processing
- Data analysis and summarization
- Technical assistance in devising new or revised accounting policies and procedures
- Classifying accounting transactions
- Special studies to improve accounting operations.

SIN 520-13 – Complementary Financial Management Services:

- Assess and improve financial management systems
- Financial reporting and analysis
- Strategic financial planning
- Financial policy formulation and development
- Devise and implement performance measures
- Conduct special cost studies
- Perform actuarial services
- Perform economic and regulatory analysis
- Assist with financial quality assurance efforts
- Perform benchmarking.

1b. Pricing:

RWC offers federal agencies Financial Management Services under SIN 520-11 Accounting and under SIN 520-13 Complementary Financial Management Services at the following prices. Depending upon the level of effort of particular projects as well as other variables, RWC will discuss pricing differentials during the negotiation process.

No.	SINs	SINs	LABOR CATEGORY	11/17/13	11/17/14	11/17/15	11/17/16	11/17/17
				11/16/14	11/16/15	11/16/16	11/16/17	11/17/18
1)	520-11	520-13	Consultant Executive	\$351.35	\$360.13	\$369.14	\$378.37	\$387.82
2)	520-11	520-13	Program Manager	\$190.07	\$194.82	\$199.69	\$204.68	\$209.80
3)	520-11	520-13	Senior Project Manager	\$172.79	\$177.11	\$181.54	\$186.08	\$190.73
4)	520-11	520-13	Project Manager	\$152.05	\$155.85	\$159.75	\$163.74	\$167.83
5)		520-13	Senior Technical Manager	\$156.66	\$160.58	\$164.59	\$168.71	\$172.92
6)		520-13	Technical Manager	\$132.47	\$135.78	\$139.18	\$142.66	\$146.22
7)	520-11	520-13	Subject Matter Expert II	\$143.99	\$147.59	\$151.28	\$155.06	\$158.94
8)	520-11	520-13	Subject Matter Expert I	\$81.79	\$83.83	\$85.93	\$88.08	\$90.28
9)	520-11	520-13	Senior Project Analyst	\$132.47	\$135.78	\$139.18	\$142.66	\$146.22
10)	520-11	520-13	Project Analyst II	\$120.96	\$123.98	\$127.08	\$130.26	\$133.52
11)	520-11	520-13	Project Analyst I	\$109.43	\$112.17	\$114.97	\$117.84	\$120.79
12)	520-11	520-13	Technical Task Lead	\$103.68	\$106.27	\$108.93	\$111.65	\$114.44
13)	520-11	520-13	Senior Process Analyst	\$103.68	\$106.27	\$108.93	\$111.65	\$114.44
14)	520-11	520-13	Process Analyst II	\$92.15	\$94.45	\$96.82	\$99.24	\$101.72
15)	520-11	520-13	Process Analyst I	\$86.40	\$88.56	\$90.77	\$93.04	\$95.37
16)		520-13	Senior Reconciliation Specialist	\$96.76	\$99.18	\$101.66	\$104.20	\$106.80
17)		520-13	Reconciliation Specialist II	\$81.49	\$83.53	\$85.62	\$87.76	\$89.95
18)		520-13	Reconciliation Specialist I	\$70.84	\$72.61	\$74.43	\$76.29	\$78.19
19)		520-13	Senior Research & Adjustment Specialist	\$89.85	\$92.10	\$94.40	\$96.76	\$99.18
20)		520-13	Research & Adjustment Specialist II	\$76.03	\$77.93	\$79.88	\$81.88	\$83.92
21)		520-13	Research & Adjustment Specialist I	\$67.97	\$69.67	\$71.41	\$73.20	\$75.03
22)	520-11	520-13	Recon/Research Specialist	\$59.90	\$61.40	\$62.93	\$64.51	\$66.12
23)		520-13	Recon/Research Specialist-Entry Level	\$56.44	\$57.85	\$59.30	\$60.78	\$62.30
24)	520-11		Audit Support Team Lead	\$96.76	\$99.18	\$101.66	\$104.20	\$106.80
25)	520-11		Senior Audit Support Analyst	\$89.27	\$91.50	\$93.79	\$96.13	\$98.54
26)	520-11		Audit Support Analyst	\$80.63	\$82.65	\$84.71	\$86.83	\$89.00
27)	520-11	520-13	Financial Support Specialist III	\$57.59	\$59.03	\$60.51	\$62.02	\$63.57
28)	520-11	520-13	Financial Support Specialist II	\$48.38	\$49.59	\$50.83	\$52.10	\$53.40
29)	520-11	520-13	Financial Support Specialist I	\$36.30	\$37.21	\$38.14	\$39.09	\$40.07
30)	520-11	520-13	Financial Specialist - Entry Level	\$24.19	\$24.79	\$25.41	\$26.05	\$26.70

- All hourly rates are plus applicable travel expense.
- Travel expenses will adhere to the Federal Travel Regulations.
- No overtime rate is charged.
- Annual escalation factor: 2.5%.

1c. Labor Category Descriptions and Qualifications:

RWC recognizes that successful performance depends on having the right skills and experience. These skills and experience, in turn, are acquired through the proper mix of education and professional experience. Continually, we find that the skills needed to meet task level performance, correct today's problems and plan for tomorrow's challenges require individuals with varying levels of education, specialized knowledge and experience. The correct combination of these three elements is often unique and dependent on the particular requirements associated with the work being performed. Therefore, RWC's FABS Schedule utilizes equivalencies between experience and education that allow us to take the full measure of an individual's capabilities. The job descriptions defined in this section provide the general guidelines for each labor category; however, reasonable consideration may be used for determining the optimal combination of experience and education on a task-by-task basis. Below are the Labor Category Descriptions and Qualifications that RWC provides to meet the needs for Financial and Business Solutions SIN 520-11-Accounting and SIN 520-13 Complementary Financial Management Services.

1) **Executive Consultant**

Functional Responsibilities: Executive level individual responsible for development of strategic and tactical plans for large scale and highly complex organizations. This individual is capable of managing and coordinating exceptionally large, high risk and high cost projects (> \$25 million). This individual would be utilized in an organization that required leadership at the highest level. This individual can serve as support to existing management and can also be personally in charge of major activities and tasks. Individual will have extensive experience in new product review and development, outsourcing management processes, consolidation of disparate activities and systems, as well as the ability to cross-functional lines to achieve common goals. Individual will have managed at the division level with multi-geographical areas of responsibility desired. Individual must have outstanding written and verbal communication skills, as well as interpersonal and team building capabilities. This individual is typically a former senior/executive manager with proven staff and strategic responsibilities in a complex organization.

Minimum Education: Masters level degree (or equivalent industry specific certification) in applicable field, preferably business administration, finance or technology related core subjects.

Minimum Experience: A minimum of twelve (12) years in strategic and tactical operational or technical management is required.

2) **Program Manager**

Functional Responsibilities: Senior individual responsible for managing and coordinating multiple, exceptionally large, high risk and high cost projects or operational activities (> \$20 million). This individual is capable of delivery across multiple product lines and technologies while managing diverse activities. This individual is capable of managing at senior levels, interfacing with senior and board level management, as well as being fully capable in regulatory matters in the applicable field. Multiple project, and senior project, managers would report to this individual, and the individual would own responsibility for delivery of an entire multi-faceted engagement. . Individual must have outstanding analytical skills, the ability to orchestrate and manage multiple ongoing complex activities and to deliver process and technical changes according to strict quality and time commitments. Individual must have multi-year supervisory experience with the ability to provide coordinating oversight to talented and qualified project managers. Individual will have extensive experience in new product review and development, outsourcing management processes, consolidation of disparate activities and systems, as well as the ability to cross functional management lines and achieve common goals.

Minimum Education: Bachelor's degree (or equivalent industry specific certification) in business administration, finance, technology, or accounting. Masters level degree in these areas is preferred.

Minimum Experience: A minimum of fifteen (15) years multiple project and division level management experience is required.

3) Senior Project Manager

Functional Responsibilities: Senior individual responsible for managing and coordinating exceptionally large, high risk and high cost projects (> \$10 million). This individual would typically be responsible for controlling the activities of several Project Managers responsible for the delivery of all project components necessary to complete the overall project. Individual is typically an expert in the utilization and implementation of a defined project methodology as well as the usage of project management software (i.e. Microsoft Project).

Minimum Education: Bachelor's degree required.

Minimum Experience: Minimum of ten (10) years in-depth subject-matter-expertise in addition to well-rounded back office or related financial industry experience. Minimum of seven (7) years previous bank operations management experience is required. Incumbent must have demonstrated experience in project management in a similar field of subject matter expertise.

4) Project Manager

Functional Responsibilities: Responsible for managing and coordinating large to moderate size projects with varying levels of risk from low to high. Typically Project Managers are assigned to projects that have multiple objectives that are components of a much larger Umbrella Project or to projects that involve one objective (i.e. system software installation). Total project costs typically range from \$1 to \$10 million. Individual is well versed in the utilization and implementation of a defined project methodology as well as the usage of project management software (i.e. Microsoft Project).

Minimum Education: Bachelor's degree required.

Minimum Experience: Minimum of six (6) years in-depth subject-matter-expertise in addition to well-rounded back office or related financial industry experience. Minimum of four (4) years previous bank and/or financial operations management experience is required. Incumbent must have demonstrated experience in project management in a similar field of subject matter expertise.

5) Senior Technical Manager

Functional Responsibilities: Responsible for oversight of multiple technical initiatives on project team, leading Subject Matter Experts (SME's) in their delivery and problem-solving efforts. Possess a full knowledge of the technical requirements of assignments and integrate those efforts into the overall project scope. These individuals must effectively communicate with hardware, software, network, and control systems staff. Individual must have the ability to work closely with the user community and be able to determine and document requirements according to user specifications and quality guidelines.

Minimum Education: Bachelor's degree in technology or information systems required.

Minimum Experience: A minimum of ten (10) years of technical coding or relevant application and project experience, and a minimum of five (5) years of project management history, is required. These individuals must effectively communicate with hardware, software, network, and control systems staff. Individual must have the ability to work closely with the user community and be able to determine and document requirements according to user specifications and quality guidelines.

6) Technical Manager

Functional Responsibilities: Responsible for oversight of single technical initiatives on project team, leading Subject Matter Experts (SME's) in their delivery and problem-solving efforts. Possess knowledge of the technical requirements of assignments and integrate those efforts into the overall project scope.

Minimum Education: Bachelor's degree in technology or information systems required.

Minimum Experience: A minimum of six (6) years of technical coding or relevant application and project experience, and a minimum of two (2) years of project management history, is required. These individuals must effectively communicate with hardware, software, network, and control systems staff. Individual must have the ability to work closely with the user community.

7) Subject Matter Expert II

Functional Responsibilities: Responsible for coordinating delivery of complex coding or technical projects with minimal supervision or oversight. Individual has ability to work in multiple operating languages, application systems and environments and is experienced enough to be able to determine solutions to complex technical or operational issues. Individual will be responsible for individual technical activities, but must be able to interact successfully with other technical and user communities. Individual must be able to interact in multiple technology fields, with the ability to interface with the myriad of individuals required to deliver a complex technical solution. These individuals must effectively communicate with hardware, software, network, and control systems staff. Individual must have a history of working closely with the user community and be able to determine and document user requirements according to user specifications.

Minimum Education: Bachelor's degree in technology or information systems required.

Minimum Experience: A minimum of six (6) years of technical coding or relevant application and project experience is required.

8) Subject Matter Expert I

Functional Responsibilities: Responsible for coordinating delivery of moderately complex coding or technical projects with appropriate supervision or oversight. Individual has ability to work in multiple operating languages and environments and is experienced enough to be able to determine solutions to technical or operational issues. Individual will be responsible for individual technical activities, but must be able to interact successfully with other technical and user communities.

Minimum Education: High School diploma required. Bachelor's degree in technology or information systems preferred.

Minimum Experience: A minimum of three (3) years technical coding and project experience is required. Individual must effectively communicate with hardware, software, network, and control systems staff. Individual must have the ability to work closely with the user community.

9) Senior Project Analyst

Functional Responsibilities: Senior individual responsible for coordinating the completion of multiple project components that have been assigned to them. This individual is typically completing individual project tasks or the analytical portion of a major project task set. Individual must be an independent thinker with the ability to think and manage globally. Individual will have some experience in new product review and development, outsourcing management processes, consolidation of disparate activities and systems, as well as the ability to cross functional lines to achieve common goals. This individual could also be responsible for completing moderate to small individual projects with costs < \$1 million. Individual typically has a good working knowledge of Microsoft Project or other project management software.

Minimum Education: Bachelor's degree required.

Minimum Experience: Minimum of nine (9) years in-depth subject-matter-expertise in addition to well-rounded back office or related financial industry experience. Minimum of three (3) years previous bank or financial operations management required. Incumbent must have demonstrated experience in project coordination in a similar field of expertise.

10) Project Analyst II

Functional Responsibilities: Responsible for coordinating the completion of individual project components that have been assigned to them. This individual is typically completing individual project tasks or the analytical portion of a major project task set. This individual could also be responsible for completing moderate to small individual projects with costs < \$1 million. Individual will have the ability to cross functional lines to achieve common goals. Individual typically has a good working knowledge of Microsoft Project or other project management software.

Minimum Education: High School Diploma required. Bachelor's degree preferred.

Minimum Experience: Minimum of seven (7) years in-depth subject-matter-expertise in addition to well-rounded back office or related financial industry experience. College degree preferred. Minimum of three (3) years previous bank or financial operations management required. Incumbent must have demonstrated experience in project coordination in a similar field of expertise.

11) Project Analyst I

Functional Responsibilities: Responsible for coordinating the completion of individual project components that have been assigned to them. This individual is typically completing some "parts of the whole" or individual project tasks. Individual typically has a good working knowledge of Microsoft Project or other project management software. **Minimum Education:** High School Diploma or GED required. Bachelor's degree preferred.

Minimum Experience: Minimum of five (5) years in-depth subject-matter-expertise in addition to well-rounded back office or related financial industry experience. Minimum of two (2) years previous bank operations management required. Incumbent must have demonstrated experience in project analysis in a similar field of expertise.

12) Technical Task Lead

Functional Responsibilities: Responsible for oversight of single technical initiatives on project team while integrating these efforts with Process Analysts. Individual must have ability to cross technical and operational boundaries, review and improve upon existing operational and procedural processes, and be able to effectively document risk and procedural impacts to ongoing operations within the purview of the overall project environment. Individual will typically work under oversight of a project manager or other internal resource, and must be able to effectively work as a member of an operating team or as an individual with specific assignments.

Minimum Education: Bachelor's degree in business administration, finance, technology, or accounting required.

Minimum Experience: A minimum of two (2) years of project, operational or planning management experience is required, and a minimum of six (6) years of project, operational or planning experience is required. Individual must have excellent analytical skills to deliver process and technical changes according to strict quality and time commitments.

13) Senior Process Analyst

Functional Responsibilities: Responsible, under guidance from internal or external resources, for recommending tactical process solutions in a complex operating environment. Individual must have ability to cross technical and operational boundaries, review and improve upon existing

operational and procedural processes, and be able to effectively document risk and procedural impacts to ongoing operations within the purview of the overall project environment. Individual will typically work under oversight of a technical or project manager or other internal resource, and must be able to effectively work as a member of an operating team or as an individual with specific assignments.

Minimum Education: Bachelor's degree in business administration, finance, technology, or accounting required.

Minimum Experience: A minimum of six (6) years of project, operational or planning experience is required. Individual must have excellent analytical skills to deliver process and technical changes according to strict quality and time commitments. Individual must have the capability to examine issues from multiple perspectives in their drive to find solutions.

14) Process Analyst II

Functional Responsibilities: Responsible, under guidance from internal or external resources, for recommending tactical process solutions in a specified operating environment. Individual must have ability to cross technical and operational boundaries, review and improve upon existing operational and procedural processes, and be able to effectively document risk and procedural impacts to ongoing operations within the purview of the individual process. Individual will typically work under oversight of a technical or project manager or other internal resource, and must be able to effectively work as a member of an operating team or as an individual with specific assignments.

Minimum Education: High School Diploma or GED required. Bachelor's degree in business administration, finance, technology, or accounting preferred.

Minimum Experience: A minimum of four (4) years of project, operational or planning experience is required. Individual must have excellent analytical skills to deliver process and technical changes according to strict quality and time commitments. Individual must have the capability to examine issues from multiple perspectives in their drive to find solutions.

15) Process Analyst I

Functional Responsibilities: Responsible, under guidance from internal or external resources, for recommending tactical process solutions in a specified operating environment. Individual must have ability to cross technical and operational boundaries, review and improve upon existing operational and procedural processes, and be able to effectively document risk and procedural impacts to ongoing operations within the purview of the individual process. Individual will typically work under oversight of a technical or project manager or other internal resource, and must be able to effectively work as a member of an operating team.

Minimum Education: High School Diploma or GED required. Bachelor's degree in business administration, finance, technology, or accounting preferred.

Minimum Experience: A minimum of two (2) years of project, operational or planning experience is required. Individual must have excellent analytical skills to deliver process and technical changes according to strict quality and time commitments. Individual must be able to work with other analysts to examine issues from multiple perspectives in their drive to find solutions.

16) Senior Reconciliation Specialist

Functional Responsibilities: Senior individual responsible for correcting problems associated with the reconciliation of various Client General Ledger and Demand Deposit accounts. Also responsible for matching offsetting debit and credit reconciliation entries as well as researching outstanding entries to effect timely clearance.

Minimum Education: A high school diploma or GED required. College Degree preferred.

Minimum Experience: This individual must have at least six (6) years previous reconciliation experience. This individual would have a thorough grounding in the overall processing activities of the subject area.

17) Reconciliation Specialist II

Functional Responsibilities: Responsible for correcting problems associated with the reconciliation of various Client General Ledger and Demand Deposit accounts. Also responsible for matching offsetting debit and credit reconciliation entries as well as researching outstanding entries to effect timely clearance.

Minimum Education: A high school diploma or GED required.

Minimum Experience: This individual must have at least seven (7) years reconciliation experience. This individual would have a thorough grounding in the overall processing activities of the subject area.

18) Reconciliation Specialist I

Functional Responsibilities: Responsible for correcting problems associated with the reconciliation of various Client General Ledger and Demand Deposit accounts. Also responsible for matching offsetting debit and credit reconciliation entries as well as researching outstanding entries to effect timely clearance.

Minimum Education: A high school diploma or GED required.

Minimum Experience: This individual must have at least four (4) years reconciliation experience. This individual would be familiar with the overall processing activities of the subject area.

19) Senior Research & Adjustment Specialist

Functional Responsibilities: Senior individual responsible for the isolation and clearance of various general ledger and/or demand deposit out of balance conditions for Clients. These conditions can range from system plugs to aged outstanding reconciliation exceptions that must be cleared.

Minimum Education: A high school diploma or GED required. College Degree preferred.

Minimum Experience: This individual would have a minimum of seven (7) years experience in the Research and Adjustments area of a financial institution. They would also be thoroughly familiar with the process of transaction processing, analysis and collection, and the procedures and laws associated with the proper resolution of exceptions.

20) Research and Adjustment Specialist II

Functional Responsibilities: Responsible for the isolation and clearance of various general ledger and/or demand deposit out of balance conditions for Clients. These conditions can range from system plugs to aged outstanding reconciliation exceptions that must be cleared.

Minimum Education: A high school diploma or GED required.

Minimum Experience: This individual would have a minimum of five (5) years experience in the Research and Adjustments area of a financial institution. They would also be thoroughly familiar with the process of transaction processing, analysis and collection, and the procedures and laws associated with the proper resolution of exceptions.

21) Research and Adjustment Specialist I

Functional Responsibilities: Responsible for the isolation and clearance of various general ledger and/or demand deposit out of balance conditions for Clients. These conditions can range from system plugs to aged outstanding reconciliation exceptions that must be cleared.

Minimum Education: A high school diploma or GED required.

Minimum Experience: This individual would have a minimum of three (3) years experience in the Research and Adjustments area of a financial institution and education commensurate with this experience. They would also be thoroughly familiar with the process of transaction processing, analysis and collection, and the procedures and laws associated with the proper resolution of exceptions.

22) Recon/Research Specialist

Functional Responsibilities: Responsible for identifying unreconciled outstanding general ledger and/or demand deposit account entries, in preparation for clearing and reconciling of accounts.

Minimum Education: A high school diploma or GED required.

Minimum Experience: This individual would have a minimum of three (3) years experience in an entry processing environment similar to that of the client, and would have education commensurate with this experience, a high school diploma or equivalent. Understanding of the business processes of the client's environment is preferred.

23) Recon/Research Specialist – Entry Level

Functional Responsibilities: Individual training to be responsible for identifying unreconciled outstanding general ledger and/or demand deposit account entries, in preparation for clearing and reconciling of accounts.

Minimum Education: A high school diploma or GED preferred.

Minimum Experience: This individual would have a minimum of one (1) year of experience in an entry processing environment similar to that of the client, and would have education commensurate with this experience. Ability to work flexibly in a high-stress environment is a plus at this entry-level assignment.

24) Audit Support Team Lead

Functional Responsibilities: Responsible for oversight and coordination of audit support activities, as specified by the client, for the delivery of Provided By Client (PBC) items and other materials to the client's auditors and for other audit-related support activities. This individual possesses an understanding of Clint's organization and operations and is familiar with audit activities in a commercial or government organization. Would also be familiar with the processes being audited, and the client's procedures and regulations associated with the audit support functions.

Minimum Education: Bachelor's degree in business administration, finance, or accounting required.

Minimum Experience: Minimum of five (5) years of specialized experience in an audit-support environment. They would also be familiar with the processes being audited, and the client's procedures and regulations associated with the audit support functions.

25) Senior Audit Support Analyst

Functional Responsibilities: Senior individual responsible for undertaking audit support activities, as specified by the client, for the delivery of Provided By Client (PBC) items and other materials to the client's auditors and for other audit-related support activities. This individual possesses knowledge of Clint's organization and operations and is familiar with audit activities in a commercial or government organization.

Minimum Education: Bachelor's degree in business administration, finance, or accounting required.

Minimum Experience: Minimum of three (3) years of specialized experience in an audit-support environment. They would also be familiar with the processes being audited, and the client's procedures and regulations associated with the audit support functions.

26) Audit Support Analyst

Functional Responsibilities: Responsible for undertaking audit support activities, as specified by the client and internal management resources, for the delivery of Provided By Client (PBC) items and other materials to the client's auditors and for other audit-related support activities. This individual possesses knowledge of Clint's organization and operations and is familiar with audit activities in a commercial or government organization.

Minimum Education: High School Diploma or GED required. Bachelor's degree in business administration, finance, or accounting preferred.

Minimum Experience: Minimum of two (2) years of specialized experience in an audit-support environment. They would also be familiar with the processes being audited.

27) Financial Support Specialist III

Functional Responsibilities: Responsible for carrying out financial processing or basic reporting functions as specified by the client or internal management resources. Able to work on these tasks with minimal direct supervision. Capable of documenting tasks undertaken and working with client personnel in communicating this documentation.

Minimum Education: A high school diploma or GED required.

Minimum Experience: Minimum of two (2) years financial support experience required.

28) Financial Support Specialist II

Functional Responsibilities: Responsible for carrying out financial processing or basic reporting functions as specified by the client or internal management resources. Work at the direct supervision and oversight of same.

Minimum Education: A high school diploma or GED required.

Minimum Experience: Minimum of two (2) years financial support or administrative experience required, and would have education commensurate with this experience.

29) Financial Support Specialist I

Functional Responsibilities: Responsible for carrying out financial processing or basic reporting functions as specified by the client or internal management resources. Work at the direct supervision and oversight of same.

Minimum Education: A high school diploma or GED required.

Minimum Experience: Minimum of one (1) year of experience in a similar environment required, and would have education commensurate with this experience.

30) Financial Specialist – Entry Level

Functional Responsibilities: Responsible for carrying out financial processing or related administrative functions under the direct supervision of the client or internal management resources.

Minimum Education: A high school diploma or GED preferred.

Minimum Experience: This individual would have some experience in an environment similar to that of the client, and would have education commensurate with this experience. Ability to work flexibly in a high-stress environment is a plus at this entry-level assignment.

2. **Maximum order:** \$1,000,000.00
3. **Minimum order:** \$300.00
4. **Geographic coverage (delivery area):** Domestic only
5. **Point(s) of production:** RWC Consulting Group, LLC
1580 S. Main Street, Suite 105
PO Box 1188
Boerne, TX 78006
Kendall County, USA
6. **Discount from Market Price:** 5.55% to 6.96%
7. **Quantity discounts:** Not applicable
8. **Prompt payment terms:** 1% NET 15 Days – Upon Receipt of Invoice
- 9a. **Government purchase cards at or below the micro-purchase threshold:** Yes.
- 9b. **Government purchase cards above the micro-purchase threshold:** Not at this time.
10. **Foreign Items:** Not applicable
- 11a. **Time of delivery:** As agreed upon in Task Orders
- 11b. **Expedited Delivery:** As agreed upon in Task Orders
- 11c. **Overnight and 2-day delivery:** As agreed upon in Task Orders
- 11d. **Urgent Requirements:** As agreed upon in Task Orders
12. **F.O.B. point(s):** Destination
- 13a. **Ordering address:** RWC Consulting Group, LLC
1580 S. Main Street, Suite 105
PO Box 1188
Boerne, TX 78006
- Contact:** Claire Osborne
Telephone: 830-249-1953
Toll Free Telephone: 866-792-2255
Fax Number: 830-249-1721
Email: claire.osborne@therwcgroup.com

13b. **Ordering Procedures:**

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

- 14. Payment address:** RWC Consulting Group, LLC
1580 S. Main Street, Suite 105
PO Box 1188
Boerne, TX 78006
- Contact:** Claire Osborne
Telephone: 830-249-1953
Toll Free Telephone: 866-792-2255
Facsimile: 830-249-1721
Email: claire.osborne@therwcgroup.com
- 15. Warranty provision:** Not applicable
- 16. Export packing charges, if applicable:** Not applicable
- 17. Terms and conditions of Government purchase card acceptance:** Not applicable
- 18. Terms and conditions of rental, maintenance, and repair:** Not applicable
- 19. Terms and conditions of installation:** Not applicable
- 20. Terms and conditions of repair parts:** Not applicable
- 20a. Terms and conditions any other services:** Not applicable
- 21. List of Service and distribution Points:** Not applicable
- 22. List of participating dealers:** Not applicable
- 23. Preventive maintenance:** Not applicable
- 24a. Special attributes:** Not applicable
- 24b. Section 508 Compliance:** Not Applicable
- 25. Data Universal Number System (DUNS) number:** 029744203
- 26. Notification of registration in Central Contractor Registration (CCR) database:**
Registered.