



# Schedule

U.S. GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE

## Authorized Federal Supply Schedule Price List

**CONTRACTOR:**

**FM TALENT SOURCE LLC**

912 THAYER AVENUE  
SUITE 300-A  
SILVER SPRING, MD 209105733  
Contract Number: GS23F0008V

Schedule Title : **Financial and Business Solutions (FABS)**  
Product Service Code : **R704**  
DUNS# : **169727646**  
Contract Period : **December 2, 2008 - December 1, 2013**  
Business Size : **Small**

Contract Administrator : **OMARI FRANKLIN**  
Phone Number : **301-495-4956**  
Fax Number : **301-495-1510**  
Web Site : **NONE**

Online access to contract ordering information, terms and conditions, up-to-date pricing,  
and the option to create an electronic delivery order are available through  
GSA Advantage!, a menu-driven database system.  
<http://www.GSAAdvantage.gov>

For more information on ordering from Federal Supply Schedules, visit  
<http://www.gsa.gov/portal/content/197989>

<b>CONTRACTOR:</b> <b>FM TALENT SOURCE LLC</b> 912 THAYER AVENUE SUITE 300-A SILVER SPRING, MD 209105733	Schedule Title : <b>Financial and Business Solutions (FABS)</b> Product Service Code : <b>R704</b> DUNS# : <b>169727646</b> Contract Period : <b>December 2, 2008 - December 1, 2013</b> Business Size : <b>Small</b>
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**Awarded service information listed by Special Item Numbers (SINS):**

**SIN:520 3 - Due Diligence & Support Services**

**Professional Services**

**Administrative Assistant**

Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, researches and creates presentations. Generate reports, handles multiple projects, and prepares and monitors invoices and expense reports. May assist with compiling and developing the annual budget. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit or department.

Unit of Issue:	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$44.90

**Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement as a key team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$91.17

**Junior Analyst**

Assists in developing business solutions according to the goals and objectives of the project. Assists with preparing documentation, reports and deliverables for manager approval. Actively participates in the engagement as a support team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$69.85

**Manager**

Implements business solutions according to goals and objectives of the project. Works closely with staff in resolving any project, personnel or planning issues. Works with agency POC to accomplish specific task orders. Conducts preliminary quality control over project deliverables and activities.

Unit of Issue:	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$149.57

**Project Director**

Provides day-to-day management of the project operations. Provides management and leadership to support staff. Responsible for the planning and coordinating of the daily activities of the staff. Responsible for quality control and project reporting.

Unit of Issue:	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$174.60

**Senior Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement with the ability to work as an independent contributor or as a key team member with little daily supervision.

<b>Unit of Issue:</b>	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$124.72

**Senior Manager**

Assists Project Director with day-to-day management of project operations. Assists Project Director with providing management and leadership to support staff. Assists with the planning and coordinating of the daily activities of the staff. Assists with the preparation of project reporting and with providing the quality control.

<b>Unit of Issue:</b>	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$159.64

**SIN:520 5 - Loan Servicing & Asset Management**

**Administrative Assistant**

Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, researches and creates presentations. Generate reports, handles multiple projects, and prepares and monitors invoices and expense reports. May assist with compiling and developing the annual budget. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit or department.

<b>Unit of Issue:</b>	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$44.90

**Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement as a key team member who is provided daily supervision and direction.

<b>Unit of Issue:</b>	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$91.17

**Junior Analyst**

Assists in developing business solutions according to the goals and objectives of the project. Assists with preparing documentation, reports and deliverables for manager approval. Actively participates in the engagement as a support team member who is provided daily supervision and direction.

<b>Unit of Issue:</b>	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$69.85

**Manager**

Implements business solutions according to goals and objectives of the project. Works closely with staff in resolving any project, personnel or planning issues. Works with agency POC to accomplish specific task orders. Conducts preliminary quality control over project deliverables and activities.

<b>Unit of Issue:</b>	Per Hour
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12/02/2012 – 12/01/2013:	\$149.57
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**Project Director**

Provides day-to-day management of the project operations. Provides management and leadership to support staff. Responsible for the planning and coordinating of the daily activities of the staff. Responsible for quality control and project reporting.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$174.60

**Senior Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement with the ability to work as an independent contributor or as a key team member with little daily supervision.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$124.72

**Senior Manager**

Assists Project Director with day-to-day management of project operations. Assists Project Director with providing management and leadership to support staff. Assists with the planning and coordinating of the daily activities of the staff. Assists with the preparation of project reporting and with providing the quality control.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$159.64

**SIN:520 7 - Financial & Performance Audits**

**Administrative Assistant**

Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, researches and creates presentations. Generate reports, handles multiple projects, and prepares and monitors invoices and expense reports. May assist with compiling and developing the annual budget. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit or department.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$44.90

**Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement as a key team member who is provided daily supervision and direction.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$91.17

**Junior Analyst**

Assists in developing business solutions according to the goals and objectives of the project. Assists with preparing documentation, reports and deliverables for manager approval. Actively participates in the engagement as a support team member who is provided daily supervision and direction.

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12/02/2012 – 12/01/2013:	\$69.85
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**Manager**

Implements business solutions according to goals and objectives of the project. Works closely with staff in resolving any project, personnel or planning issues. Works with agency POC to accomplish specific task orders. Conducts preliminary quality control over project deliverables and activities.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$149.57

**Project Director**

Provides day-to-day management of the project operations. Provides management and leadership to support staff. Responsible for the planning and coordinating of the daily activities of the staff. Responsible for quality control and project reporting.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$174.60

**Senior Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement with the ability to work as an independent contributor or as a key team member with little daily supervision.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$124.72

**Senior Manager**

Assists Project Director with day-to-day management of project operations. Assists Project Director with providing management and leadership to support staff. Assists with the planning and coordinating of the daily activities of the staff. Assists with the preparation of project reporting and with providing the quality control.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$159.64

**SIN:520 8 - Complementary Audit Services**

**Administrative Assistant**

Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, researches and creates presentations. Generate reports, handles multiple projects, and prepares and monitors invoices and expense reports. May assist with compiling and developing the annual budget. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit or department.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$44.90

**Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement as a key team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$91.17

**Junior Analyst**

Assists in developing business solutions according to the goals and objectives of the project. Assists with preparing documentation, reports and deliverables for manager approval. Actively participates in the engagement as a support team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$69.85

**Manager**

Implements business solutions according to goals and objectives of the project. Works closely with staff in resolving any project, personnel or planning issues. Works with agency POC to accomplish specific task orders. Conducts preliminary quality control over project deliverables and activities.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$149.57

**Project Director**

Provides day-to-day management of the project operations. Provides management and leadership to support staff. Responsible for the planning and coordinating of the daily activities of the staff. Responsible for quality control and project reporting.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$174.60

**Senior Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement with the ability to work as an independent contributor or as a key team member with little daily supervision.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$124.72

**Senior Manager**

Assists Project Director with day-to-day management of project operations. Assists Project Director with providing management and leadership to support staff. Assists with the planning and coordinating of the daily activities of the staff. Assists with the preparation of project reporting and with providing the quality control.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$159.64

**SIN:520 9 - Recovery Audits**

**Administrative Assistant**

Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, researches and creates presentations. Generate reports, handles multiple projects, and prepares and monitors invoices and expense reports. May assist with compiling and developing the annual budget. Familiar with a variety of the field's concepts, practices, and procedures. Relies

on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit or department.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$44.90

### Analyst

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement as a key team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$91.17

### Junior Analyst

Assists in developing business solutions according to the goals and objectives of the project. Assists with preparing documentation, reports and deliverables for manager approval. Actively participates in the engagement as a support team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$69.85

### Manager

Implements business solutions according to goals and objectives of the project. Works closely with staff in resolving any project, personnel or planning issues. Works with agency POC to accomplish specific task orders. Conducts preliminary quality control over project deliverables and activities.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$149.57

### Project Director

Provides day-to-day management of the project operations. Provides management and leadership to support staff. Responsible for the planning and coordinating of the daily activities of the staff. Responsible for quality control and project reporting.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$174.60

### Senior Analyst

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement with the ability to work as an independent contributor or as a key team member with little daily supervision.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$124.72

### Senior Manager

Assists Project Director with day-to-day management of project operations. Assists Project Director with providing management and leadership to support staff. Assists with the planning and coordinating of the daily activities of the staff. Assists with the preparation of project reporting and with providing the quality control.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$159.64

## SIN:520 11 - Accounting

### Administrative Assistant

Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, researches and creates presentations. Generate reports, handles multiple projects, and prepares and monitors invoices and expense reports. May assist with compiling and developing the annual budget. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit or department.

Unit of Issue:	Per Hour
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### Analyst

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Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$91.17

### Junior Analyst

Assists in developing business solutions according to the goals and objectives of the project. Assists with preparing documentation, reports and deliverables for manager approval. Actively participates in the engagement as a support team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
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### Manager

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Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$149.57

### Project Director

Provides day-to-day management of the project operations. Provides management and leadership to support staff. Responsible for the planning and coordinating of the daily activities of the staff. Responsible for quality control and project reporting.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$174.60

### Senior Analyst

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement with the ability to work as an independent contributor or as a key team member with little daily supervision.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$124.72

**Senior Manager**

Assists Project Director with day-to-day management of project operations. Assists Project Director with providing management and leadership to support staff. Assists with the planning and coordinating of the daily activities of the staff. Assists with the preparation of project reporting and with providing the quality control.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$159.64

**SIN:520 12 - Budgeting**

**Administrative Assistant**

Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, researches and creates presentations. Generate reports, handles multiple projects, and prepares and monitors invoices and expense reports. May assist with compiling and developing the annual budget. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit or department.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$44.90

**Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement as a key team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$91.17

**Junior Analyst**

Assists in developing business solutions according to the goals and objectives of the project. Assists with preparing documentation, reports and deliverables for manager approval. Actively participates in the engagement as a support team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$69.85

**Manager**

Implements business solutions according to goals and objectives of the project. Works closely with staff in resolving any project, personnel or planning issues. Works with agency POC to accomplish specific task orders. Conducts preliminary quality control over project deliverables and activities.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$149.57

**Project Director**

Provides day-to-day management of the project operations. Provides management and leadership to support staff. Responsible for the planning and coordinating of the daily activities of the staff. Responsible for quality control and project reporting.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$174.60

**Senior Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement with the ability to work as an independent contributor or as a key team member with little daily supervision.

<b>Unit of Issue:</b>	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$124.72

**Senior Manager**

Assists Project Director with day-to-day management of project operations. Assists Project Director with providing management and leadership to support staff. Assists with the planning and coordinating of the daily activities of the staff. Assists with the preparation of project reporting and with providing the quality control.

<b>Unit of Issue:</b>	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$159.64

**SIN:520 13 - Complementary Financial Management Services**

**Administrative Assistant**

Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, researches and creates presentations. Generate reports, handles multiple projects, and prepares and monitors invoices and expense reports. May assist with compiling and developing the annual budget. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit or department.

<b>Unit of Issue:</b>	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$44.90

**Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement as a key team member who is provided daily supervision and direction.

<b>Unit of Issue:</b>	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$91.17

**Junior Analyst**

Assists in developing business solutions according to the goals and objectives of the project. Assists with preparing documentation, reports and deliverables for manager approval. Actively participates in the engagement as a support team member who is provided daily supervision and direction.

<b>Unit of Issue:</b>	Per Hour
<b>12/02/2012 – 12/01/2013:</b>	\$69.85

**Manager**

Implements business solutions according to goals and objectives of the project. Works closely with staff in resolving any project, personnel or planning issues. Works with agency POC to accomplish specific task orders. Conducts preliminary quality control over project deliverables and activities.

<b>Unit of Issue:</b>	Per Hour
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12/02/2012 – 12/01/2013:	\$149.57
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**Project Director**

Provides day-to-day management of the project operations. Provides management and leadership to support staff. Responsible for the planning and coordinating of the daily activities of the staff. Responsible for quality control and project reporting.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$174.60

**Senior Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement with the ability to work as an independent contributor or as a key team member with little daily supervision.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$124.72

**Senior Manager**

Assists Project Director with day-to-day management of project operations. Assists Project Director with providing management and leadership to support staff. Assists with the planning and coordinating of the daily activities of the staff. Assists with the preparation of project reporting and with providing the quality control.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$159.64

**SIN:520 15 - Outsourcing Recurring Commercial Activities for Financial Management Services  
Administrative Assistant**

Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, researches and creates presentations. Generate reports, handles multiple projects, and prepares and monitors invoices and expense reports. May assist with compiling and developing the annual budget. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit or department.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$44.90

**Analyst**

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<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$91.17

**Junior Analyst**

Assists in developing business solutions according to the goals and objectives of the project. Assists with preparing documentation, reports and deliverables for manager approval. Actively participates in the engagement as a support team member who is provided daily supervision and direction.

<b>Unit of Issue:</b>	Per Hour
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12/02/2012 – 12/01/2013:	\$69.85
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**Manager**

Implements business solutions according to goals and objectives of the project. Works closely with staff in resolving any project, personnel or planning issues. Works with agency POC to accomplish specific task orders. Conducts preliminary quality control over project deliverables and activities.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$149.57

**Project Director**

Provides day-to-day management of the project operations. Provides management and leadership to support staff. Responsible for the planning and coordinating of the daily activities of the staff. Responsible for quality control and project reporting.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$174.60

**Senior Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement with the ability to work as an independent contributor or as a key team member with little daily supervision.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$124.72

**Senior Manager**

Assists Project Director with day-to-day management of project operations. Assists Project Director with providing management and leadership to support staff. Assists with the planning and coordinating of the daily activities of the staff. Assists with the preparation of project reporting and with providing the quality control.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$159.64

**SIN:520 17 - Risk Assessment and Mitigation Services**

**Administrative Assistant**

Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, researches and creates presentations. Generate reports, handles multiple projects, and prepares and monitors invoices and expense reports. May assist with compiling and developing the annual budget. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit or department.

<b>Unit of Issue:</b>	Per Hour
12/02/2012 – 12/01/2013:	\$44.90

**Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement as a key team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$91.17

**Junior Analyst**

Assists in developing business solutions according to the goals and objectives of the project. Assists with preparing documentation, reports and deliverables for manager approval. Actively participates in the engagement as a support team member who is provided daily supervision and direction.

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**Manager**

Implements business solutions according to goals and objectives of the project. Works closely with staff in resolving any project, personnel or planning issues. Works with agency POC to accomplish specific task orders. Conducts preliminary quality control over project deliverables and activities.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$149.57

**Project Director**

Provides day-to-day management of the project operations. Provides management and leadership to support staff. Responsible for the planning and coordinating of the daily activities of the staff. Responsible for quality control and project reporting.

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**Senior Analyst**

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**Senior Manager**

Assists Project Director with day-to-day management of project operations. Assists Project Director with providing management and leadership to support staff. Assists with the planning and coordinating of the daily activities of the staff. Assists with the preparation of project reporting and with providing the quality control.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$159.64

**SIN:520 18 - Independent Risk Analysis**

**Administrative Assistant**

Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, researches and creates presentations. Generate reports, handles multiple projects, and prepares and monitors invoices and expense reports. May assist with compiling and developing the annual budget. Familiar with a variety of the field's concepts, practices, and procedures. Relies

on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit or department.

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### Analyst

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement as a key team member who is provided daily supervision and direction.

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### Junior Analyst

Assists in developing business solutions according to the goals and objectives of the project. Assists with preparing documentation, reports and deliverables for manager approval. Actively participates in the engagement as a support team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$69.85

### Manager

Implements business solutions according to goals and objectives of the project. Works closely with staff in resolving any project, personnel or planning issues. Works with agency POC to accomplish specific task orders. Conducts preliminary quality control over project deliverables and activities.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$149.57

### Project Director

Provides day-to-day management of the project operations. Provides management and leadership to support staff. Responsible for the planning and coordinating of the daily activities of the staff. Responsible for quality control and project reporting.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$174.60

### Senior Analyst

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement with the ability to work as an independent contributor or as a key team member with little daily supervision.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$124.72

### Senior Manager

Assists Project Director with day-to-day management of project operations. Assists Project Director with providing management and leadership to support staff. Assists with the planning and coordinating of the daily activities of the staff. Assists with the preparation of project reporting and with providing the quality control.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$159.64

## SIN:520 21 - Program Management Services

### Administrative Assistant

Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, researches and creates presentations. Generate reports, handles multiple projects, and prepares and monitors invoices and expense reports. May assist with compiling and developing the annual budget. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit or department.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$44.90

### Analyst

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement as a key team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$91.17

### Junior Analyst

Assists in developing business solutions according to the goals and objectives of the project. Assists with preparing documentation, reports and deliverables for manager approval. Actively participates in the engagement as a support team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$69.85

### Manager

Implements business solutions according to goals and objectives of the project. Works closely with staff in resolving any project, personnel or planning issues. Works with agency POC to accomplish specific task orders. Conducts preliminary quality control over project deliverables and activities.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$149.57

### Project Director

Provides day-to-day management of the project operations. Provides management and leadership to support staff. Responsible for the planning and coordinating of the daily activities of the staff. Responsible for quality control and project reporting.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$174.60

### Senior Analyst

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement with the ability to work as an independent contributor or as a key team member with little daily supervision.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$124.72

**Senior Manager**

Assists Project Director with day-to-day management of project operations. Assists Project Director with providing management and leadership to support staff. Assists with the planning and coordinating of the daily activities of the staff. Assists with the preparation of project reporting and with providing the quality control.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$159.64

**SIN:520 22 - Grants Management Support Services**

**Administrative Assistant**

Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, researches and creates presentations. Generate reports, handles multiple projects, and prepares and monitors invoices and expense reports. May assist with compiling and developing the annual budget. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May direct and lead the work of others. Typically reports to a manager or head of a unit or department.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$44.90

**Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement as a key team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$91.17

**Junior Analyst**

Assists in developing business solutions according to the goals and objectives of the project. Assists with preparing documentation, reports and deliverables for manager approval. Actively participates in the engagement as a support team member who is provided daily supervision and direction.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$69.85

**Manager**

Implements business solutions according to goals and objectives of the project. Works closely with staff in resolving any project, personnel or planning issues. Works with agency POC to accomplish specific task orders. Conducts preliminary quality control over project deliverables and activities.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$149.57

**Project Director**

Provides day-to-day management of the project operations. Provides management and leadership to support staff. Responsible for the planning and coordinating of the daily activities of the staff. Responsible for quality control and project reporting.

Unit of Issue:	Per Hour
12/02/2012 – 12/01/2013:	\$174.60

**Senior Analyst**

Recommends and develops business solutions according to the goals and objectives of the project. Prepares documentation, reports and deliverables for manager and client approval. Actively participates in the engagement with the ability to work as an independent contributor or as a key team member with little daily supervision.

<b>Unit of Issue:</b>	<b>Per Hour</b>
<b>12/02/2012 – 12/01/2013:</b>	\$124.72

**Senior Manager**

Assists Project Director with day-to-day management of project operations. Assists Project Director with providing management and leadership to support staff. Assists with the planning and coordinating of the daily activities of the staff. Assists with the preparation of project reporting and with providing the quality control.

<b>Unit of Issue:</b>	<b>Per Hour</b>
<b>12/02/2012 – 12/01/2013:</b>	\$159.64

## Terms and Conditions:

**1. Table of awarded special item number(s) with appropriate cross reference to item descriptions and awarded price(s):**

SIN	Description
520 3	Due Diligence & Support Services
520 5	Loan Servicing & Asset Management
520 7	Financial & Performance Audits
520 8	Complementary Audit Services
520 9	Recovery Audits
520 11	Accounting
520 12	Budgeting
520 13	Complementary Financial Management Services
520 15	Outsourcing Recurring Commercial Activities for Financial Management Services
520 17	Risk Assessment and Mitigation Services
520 18	Independent Risk Analysis
520 21	Program Management Services
520 22	Grants Management Support Services

**2. Maximum order per SIN:**

SIN	Maximum Order
520 3	\$1,000,000.00
520 5	\$1,000,000.00
520 7	\$1,000,000.00
520 8	\$1,000,000.00
520 9	\$1,000,000.00
520 11	\$1,000,000.00
520 12	\$1,000,000.00
520 13	\$1,000,000.00
520 15	\$1,000,000.00
520 17	\$1,000,000.00
520 18	\$1,000,000.00
520 21	\$1,000,000.00
520 22	\$1,000,000.00

**3. Minimum order:**

\$300.00

**4. Geographic Coverage:**

50 States,DC,PtoRico

**5. Point(s) of production (city, county, and State or foreign country):**

n/a

**6. Quantity Discounts:**

**7. Prompt payment terms:**

0%-0 0%-0 NET 0

**8. Government purchase cards accepted above the micro-purchase threshold:**

Yes

**9. Government purchase cards are accepted at or below the micro-purchase threshold:**

Yes

**10. Foreign Items:**

n/a

**11. Time of Delivery:**

30 Days From date of award to date of completion (services only)

**12. Expedited Delivery:**

n/a

**13. Overnight and 2-Day Delivery:**

n/a

**14. Urgent requirements:**

n/a

**15. F.O.B. points:**

- Alaska : D - Destination
- Continental US : D - Destination
- Hawaii : D - Destination
- Puerto Rico : D - Destination

**16. Ordering Addresses:**

<b>1</b>	FM Talent Source Omari Franklin 912 Thayer Ave. 3rd Floor Silver Spring, MD 20910 United States Ph:301-495-4956 Fax:301-495-1510 omari_franklin@fmtalent.com
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**17. Ordering Procedures:**

Contact using email, phone, or fax

**18. Payment Addresses:**

<b>1</b>	FM Talent Source Omari Franklin 912 Thayerr Ave. 3rd Floor Silver Spring, MD 20910 United States Ph:301-495-4956 Fax:301-495-1510 omari_franklin@fmtalent.com
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**19. Warranty Provision:**

n/a

**20. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):**

n/a

**21. Terms and conditions of repair parts:**

n/a

**22. Terms and conditions for any other services:**

n/a

**23. Terms and conditions of rental, maintenance, and repair:**

n/a

**24. Terms and conditions of installation:**

n/a

**25. List of service and distribution points:**

Nationwide Service Points

**26. List of participating dealers:**

n/a

**27. Preventative maintenance:**

n/a

**28. Special attributes such as environmental attributes:**

n/a

**29. Section 508 compliance information:**

n/a

**30. Data Universal Number System (DUNS) number:**

169727646