GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAAdvantage.gov.

Multiple Award Schedule

FSC Group: Professional Services   FSC Class: R704
Contract number: GS-23F-0011Y

Contract period: March 2, 2012 – March 1, 2022

Davis, Audrey Robinette
5920 Great Star Drive, Suite 202
Clarksville, MD 21029-1357
(301) 461-7297

Contract administration:
Audrey R Davis
Phone: (240) 342-5003
Fax: (410) 705-0435
adavis@davisassociates-cpa.com
www.davisassociates-cpa.com

Business size: Small, Woman Owned

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Price list current as of Modification #PS -0016 effective June 7, 2021

Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>541211</td>
<td>541211RC</td>
<td>Auditing Services</td>
</tr>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMSTLOC OLMRC</td>
<td>Order-Level Materials (OLM’s)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Page 4

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Page 4

2. Maximum order: $1,000,000

3. Minimum order: $100

4. Geographic coverage (delivery area). Worldwide

5. Point(s) of production (city, county, and State or foreign country). Columbia, Maryland

6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)

7. Quantity discounts. None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. 2 percent – 10 days; 1 percent – 15 days; Net 30 Days

9. Foreign items (list items by country of origin). Not Applicable

10a. Time of delivery. (Contractor insert number of days.) Contact Contractor
10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. Contact Contractor

10c. Overnight and 2-day delivery. Contact Contractor

10d. Urgent Requirements. Contact Contractor

11. F.O.B. point(s). Destination

12a. Ordering address(es).
   Fax +1 410.705.0435

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es).
   9841 Brokenland Parkway, Suite 100
   Columbia. Maryland 21044

14. Warranty provision. Standard Commercial Warranty Terms & Conditions

15. Export packing charges, if applicable. Not Applicable

16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable

17. Terms and conditions of installation (if applicable). Not Applicable

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable

18b. Terms and conditions for any other services (if applicable). Services delivered in accordance with applicable AICPA, OMB and GAO Standards

19. List of service and distribution points (if applicable). Not Applicable

20. List of participating dealers (if applicable). Not Applicable

21. Preventive maintenance (if applicable). Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). All deliverables will be fully compliant with HHS Section 508 Accessibility Standards Notice September 2009

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. Not Applicable
23. Unique Entity Identifier (UEI) number. 105569771

24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM

**Firm Overview**

Davis and Associates is a Woman Owned Small Business (WOSB) that provides Audit, Consulting and Technology Integration services to Federal Agencies in both CONUS and OCONUS locations. The Firm maintains state-of-the-art communications, reproduction and computer equipment, and the latest in productivity software. The Firm has invested significantly in its infrastructure including personnel, training and technology to position the Firm to provide best in class services to its clients at the most reasonable price to ensure a Best Value Solution.

**GSA Awarded Rates**

<table>
<thead>
<tr>
<th>SIN(s)</th>
<th>Labor Category/Service Title</th>
<th>Min EDU</th>
<th>Min Exp</th>
<th>Year 6 w/IFF</th>
<th>Year 7 w/IFF</th>
<th>Year 8 w/IFF</th>
<th>Year 9 w/IFF</th>
<th>Year 10 w/IFF</th>
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<tbody>
<tr>
<td>541211</td>
<td>Partner</td>
<td>BA</td>
<td>15</td>
<td>$102.77</td>
<td>$104.72</td>
<td>$106.71</td>
<td>$108.74</td>
<td>$110.81</td>
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<td>541211</td>
<td>Audit Manager</td>
<td>BA</td>
<td>10</td>
<td>$60.72</td>
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<td>5</td>
<td>$52.33</td>
<td>$53.33</td>
<td>$54.34</td>
<td>$55.37</td>
<td>$56.42</td>
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<tr>
<td>541211</td>
<td>Audit Senior</td>
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<td>4</td>
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<td>$40.29</td>
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<td>541211</td>
<td>Staff Auditor</td>
<td>BA</td>
<td>2</td>
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<td>$27.58</td>
<td>$28.10</td>
<td>$28.64</td>
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<td>541211</td>
<td>Senior EDP/Audit Manager</td>
<td>BA</td>
<td>10</td>
<td>$52.33</td>
<td>$53.33</td>
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<td>$55.37</td>
<td>$56.42</td>
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<tr>
<td>541211</td>
<td>Quality Manager</td>
<td>BA</td>
<td>10</td>
<td>$60.73</td>
<td>$61.88</td>
<td>$63.05</td>
<td>$64.25</td>
<td>$65.48</td>
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<td>541611</td>
<td>Project Analyst I</td>
<td>AA</td>
<td>4</td>
<td>$41.15</td>
<td>$41.93</td>
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<td>$43.54</td>
<td>$44.37</td>
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<td>541611</td>
<td>Project Analyst II</td>
<td>BA</td>
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<td>$53.36</td>
<td>$54.37</td>
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<td>$56.45</td>
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<tr>
<td>541611</td>
<td>Business Analyst</td>
<td>BA</td>
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<td>$58.25</td>
<td>$59.36</td>
<td>$60.48</td>
</tr>
<tr>
<td>541611</td>
<td>Project Manager I</td>
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<td>$63.58</td>
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<tr>
<td>541611</td>
<td>Project Manager II</td>
<td>MA</td>
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<td>$73.78</td>
<td>$75.18</td>
<td>$76.61</td>
</tr>
</tbody>
</table>

The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA) are applicable to this contract and the entire MAS Schedule. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the Contractor adds SCLS labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish an SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.
## Partner

**Functional Duties/Responsibilities**
Serve as liaison with governmental agency, direct projects, review final reports, assume signatory authority for audit reports, provide final quality control review.

**Minimum Education Level**
B.S. degree in Accounting

**Required/Supplemental Certifications**
Certified Public Accountant

**Minimum Experience Requirements**
- 15 years of Auditing experience supporting Federal, State and Local government and commercial clients - Subject Matter Expert level knowledge of Government Auditing Standards (GAS) as outlined in the GAO Yellow Book, Generally Accepted Auditing Standards (GAAS), Generally Accepted Accounting Principles (GAAP), Defense Contract Audit Agency (DCAA), Federal Acquisition Regulations (FAR), Cost Accounting Standards (CAS), Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and Non-Profit Organizations, Circular A-11 Preparation, Submission and Execution of the Budget, Circular A-123, Circular A-136 and OMB Bulletins, Audit Requirements of Federal Financial Statements or subsequently issued guidance.
- Extensive experience with all facets of Federal government accounting from financial analysis to performing financial statement audits in accordance with all applicable OMB, GAO and AICPA standards.

**Substitution Methodology**
None

## Audit Manager

**Functional Duties/Responsibilities**
Manage and supervise project teams, provide on-site quality control, monitor engagement performance, plan and assign tasks to project team, act as liaison between project senior and project partner/principal, review workpapers, provide technical assistance to federal agencies and project staff.

**Minimum Education Level**
B.S. degree in Accounting

**Required/Supplemental Certifications**
Certified Public Accountant

**Minimum Experience Requirements**
- 10 years of Auditing experience supporting Federal, State and Local government and commercial clients - Subject Matter Expert level knowledge of Government Auditing Standards (GAS) as outlined in the GAO Yellow Book, Generally Accepted Auditing Standards (GAAS), Generally Accepted Accounting Principles (GAAP), Defense Contract Audit Agency (DCAA), Federal Acquisition Regulations (FAR), Cost Accounting Standards (CAS), Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and Non-Profit Organizations, Circular A-11 Preparation, Submission and Execution of the Budget, Circular A-123, Circular A-136 and OMB Bulletins, Audit Requirements of Federal Financial Statements or subsequently issued guidance.
- Extensive experience with all facets of Federal government accounting from financial analysis to performing financial statement audits in accordance with all applicable OMB, GAO and AICPA standards.

**Substitution Methodology**
An MBA with 10 years of experience may be substituted for a CPA Certificate

## Supervisory Auditor

**Functional Duties/Responsibilities**
Manage and supervise project teams, provide onsite quality control, monitor engagement performance, review workpapers serve as liaison between Audit Manager and audit personnel in the field.

**Minimum Education Level**
B.S. degree in Accounting

**Required/Supplemental Certifications**
Certified Public Accountant or Certified Public Accountant Candidate

**Minimum Experience Requirements**
- 5 years of Auditing experience supporting Federal, State and Local government and commercial clients - Excellent knowledge of Government Auditing Standards (GAS) as outlined in the GAO Yellow Book, Generally Accepted Auditing Standards (GAAS), Generally Accepted Accounting Principles (GAAP), Defense Contract Audit Agency (DCAA), Federal Acquisition Regulations (FAR), Cost Accounting Standards (CAS), Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and Non-Profit Organizations, Circular A-11 Preparation, Submission and Execution of the Budget, Circular A-123,
<table>
<thead>
<tr>
<th>Role</th>
<th>Functional Duties/Responsibilities</th>
<th>Minimum Education Level</th>
<th>Required/Supplemental Certifications</th>
<th>Minimum Experience Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Audit Senior</strong></td>
<td>Supervise project staff onsite, provide technical guidance on work assignments, independently perform major segments of engagements, act as liaison between project staff and project Supervisory Auditor.</td>
<td>B.S. degree in Accounting</td>
<td>Certified Public Accountant or Certified Public Accountant Candidate</td>
<td>4 years of Auditing experience supporting Federal, State and Local government and commercial clients · Good working knowledge of Government Auditing Standards (GAS) as outlined in the GAO Yellow Book, Generally Accepted Auditing Standards (GAAS), Generally Accepted Accounting Principles (GAAP), Defense Contract Audit Agency (DCAA), Federal Acquisition Regulations (FAR), Cost Accounting Standards (CAS), Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and Non-Profit Organizations, Circular A-11 Preparation, Submission and Execution of the Budget, Circular A-123, Circular A-136 and OMB Bulletins, Audit Requirements of Federal Financial Statements or subsequently issued guidance. · Relevant experience with major facets of Federal government accounting from financial analysis to performing financial statement audits in accordance with all applicable OMB, GAO and AICPA standards.</td>
</tr>
<tr>
<td><strong>Staff Auditor</strong></td>
<td>Serve on project team; perform tasks as assigned under the supervision of a Supervisory Auditor or Audit Senior.</td>
<td>B.S. degree in Accounting</td>
<td>Certified Public Accountant or Certified Public Accountant Candidate</td>
<td>2 years of Auditing experience supporting Federal, State and Local government and commercial clients · Good working knowledge of Government Auditing Standards (GAS) as outlined in the GAO Yellow Book, Generally Accepted Auditing Standards (GAAS), Generally Accepted Accounting Principles (GAAP), Defense Contract Audit Agency (DCAA), Federal Acquisition Regulations (FAR), Cost Accounting Standards (CAS), Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and Non-Profit Organizations, Circular A-11 Preparation, Submission and Execution of the Budget, Circular A-123, Circular A-136 and OMB Bulletins, Audit Requirements of Federal Financial Statements or subsequently issued guidance.</td>
</tr>
</tbody>
</table>
Substitution Methodology

An MBA with 10 years of experience may be substituted for a CISA or CISSP Certificate

Quality Manager

**Functional Duties/Responsibilities**

Manage the Firm’s Quality Program and ensure that Peer Review requirements are met. Perform quality review of all audit documentation at each stage planning, internal control, fieldwork and reporting.

**Minimum Education Level**

B.S. degree in Accounting

**Required/Supplemental Certifications**

Certified Public Accountant

**Minimum Experience Requirements**

- 10 years of Auditing experience supporting Federal, State and Local government and commercial clients - Subject Matter Expert level knowledge of Government Auditing Standards (GAS) as outlined in the GAO Yellow Book, Generally Accepted Auditing Standards (GAAS), Generally Accepted Accounting Principles (GAAP), Defense Contract Audit Agency (DCAA), Federal Acquisition Regulations (FAR), Cost Accounting Standards (CAS), Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations and Non-Profit Organizations, Circular A-11 Preparation, Submission and Execution of the Budget, Circular A-123, Circular A-136 and OMB Bulletins, Audit Requirements of Federal Financial Statements or subsequently issued guidance
- Extensive experience with all facets of Federal government accounting from financial analysis to performing financial statement audits in accordance with all applicable OMB, GAO and AICPA standards.

Substitution Methodology

An MBA with 10 years of experience may be substituted for a CPA Certificate

### GSA Labor Categories - 541611

<table>
<thead>
<tr>
<th>Category Title</th>
<th>Project Manager II</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Functional Duties/Responsibilities</strong></td>
<td>Will be accountable for providing, securing or negotiating for the resources or services needed to manage and run an organization. It involves direct assistance to the &quot;operating&quot; manager -- i.e., the official with the primary responsibility for the direction of an organization or unit established to accomplish a basic goal or mission.</td>
</tr>
<tr>
<td><strong>Minimum Education Level</strong></td>
<td>Master’s Degree in Business or other discipline</td>
</tr>
<tr>
<td><strong>Minimum Experience Requirements</strong></td>
<td>10 Years of Experience</td>
</tr>
<tr>
<td><strong>Substitution Methodology</strong></td>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Category Title</th>
<th>Project Manager I</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Functional Duties/Responsibilities</strong></td>
<td>Will be accountable for accomplishing the stated project objectives. Key project management responsibilities include creating clear and attainable project objectives, building the project requirements such as Task Management, Work Breakdown Structure, Project Scheduling activities, Resource Management, Risk Management, etc.</td>
</tr>
<tr>
<td><strong>Minimum Education Level</strong></td>
<td>B.S. degree in Business or other discipline</td>
</tr>
<tr>
<td><strong>Minimum Experience Requirements</strong></td>
<td>10 Years of Experience</td>
</tr>
<tr>
<td><strong>Substitution Methodology</strong></td>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Category Title</th>
<th>Business Analyst</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Functional Duties/Responsibilities</strong></td>
<td>Manage and supervise project teams, provide on-site quality control, monitor engagement budget, plan and assign tasks to project team, act as liaison between project senior and project partner/principal, review workpapers, provide technical assistance to federal agencies and project staff.</td>
</tr>
<tr>
<td><strong>Minimum Education Level</strong></td>
<td>B.S. degree in Business or other discipline</td>
</tr>
<tr>
<td>Category Title</td>
<td>Functional Duties/Responsibilities</td>
</tr>
<tr>
<td>----------------</td>
<td>------------------------------------</td>
</tr>
<tr>
<td>Project Analyst II</td>
<td>Will either independently or as part of a team audit areas of business operations, for the purpose of identifying inefficiencies and assessing risk factors to government programs. Create detailed reports for presentation to senior management. These reports include all findings from the audit as well as recommendations for process improvements.</td>
</tr>
<tr>
<td>Project Analyst I</td>
<td>Will work with government staff by identifying innovative new technology solutions by recommending internal and external process improvements. Assist government staff with using professional concepts and agency objectives to resolve complex issues in creative and effective ways. Resolve complex issues where analysis of situations or data requires an in-depth evaluation of variable factors. Provide expert judgment in selecting methods, techniques and/or evaluation criteria for obtaining results. May perform some administrative duties for above referenced labor categories.</td>
</tr>
</tbody>
</table>