



**FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

PROFESSIONAL ENGINEERING SERVICES

**SPECIAL ITEM NO.: 871-1 Strategic Planning for Technology
Programs/Activities**

SPECIAL ITEM NO.: 871-2 Concept Development & Requirements Analysis

SPECIAL ITEM NO.: 871-3 System Design, Engineering and Integration

SPECIAL ITEM NO.: 871-4 Test & Evaluation

SPECIAL ITEM NO.: 871-6 Acquisition & Life Cycle Management

FSC Group: 87

FSC Class: 871

Contract number: **GS-23F-0012M**

Contract period: **October 12, 2011 – October 11, 2016**

SURVICE
ENGINEERING COMPANY

**4695 Millennium Drive
Belcamp, MD 21017
Tel. 410-273-7722
Fax 410-272-7417
contracts@survice.com
www.survice.com**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!™*, a menu-driven database system. The INTERNET address GSA *Advantage!™* is: <http://www.GSAAdvantage.gov>.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.



SURVICE Engineering Company corporate offices, Belcamp, Maryland

TABLE OF CONTENTS

CUSTOMER INFORMATION	Page 1
DESCRIPTION OF SERVICES	Page 3
SIN 871-1 Strategic Planning for Technology Programs/Activities	Page 3
SIN 871-2 Concept Development & Requirements Analysis	Page 3
SIN 871-3 System Design, Engineering & Integration	Page 3
SIN 871-4 Test & Evaluation	Page 4
SIN 871-6 Acquisition & Life Cycle Management	Page 4
LABOR CATEGORIES	Page 6
PRICES	Page 16
COMMITMENT TO SMALL BUSINESS UTILIZATION	Page 19
BLANKET PURCHASE AGREEMENTS	Page 20
SAMPLE BLANKET PURCHASE AGREEMENT	Page 21
CONTRACTOR TEAM ARRANGEMENTS	Page 23



A legacy of
survivability

The SURVICE Engineering Company has been dedicated to providing safe, survivable, and effective systems for U.S. combat personnel since 1981. The roots of the company date back to the 1960s, when heavy losses of aircraft in Southeast Asia compelled organizations such as the U.S. Army Ballistic Research Laboratory—and a young engineer named Jim Foulk—to set out to diagnose the specific causes of these losses and find practical engineering solutions to prevent them. Jim and several other pioneers also recognized at this time the vital need to integrate survivability into all phases of system development. The results of their innovative efforts not only saved countless lives and aircraft but also laid the foundation for the modern survivability discipline.

It was upon this foundation that Jim Foulk established SURVICE. Since its inception, the company has continued to grow in size, capability, and the range of services offered in support of National Defense. Today, SURVICE provides a wide range of engineering services for air, ground, and sea systems. Investing in high-quality personnel, tools, and technologies have enabled us to remain on the leading edge of the industry. Our primary focus areas include:

- Systems Analysis and Engineering
- Test and Evaluation
- Information Technologies and Management
- Modeling and Simulation/Software Engineering
- Metrology and Reverse Engineering

Although many of the threats faced in recent conflicts, such as the Global War on Terror, are much different than those faced in the 1960s, SURVICE has kept pace with those threats, offering skilled work teams, integrated processes, and customized approaches to help our DoD and related customers analyze pertinent issues and maximize their success.

SURVICE's expanded capabilities have also translated into an expanded client base, and we now support customers in numerous non-DoD markets, including homeland defense, energy, and environmental monitoring.

In short, based on a strong foundation in survivability, an ongoing investment in high-quality staff and resources, and an unwavering commitment to our customers throughout Government and industry, the SURVICE Engineering Company is helping to meet the technical challenges of today and tomorrow.

CUSTOMER INFORMATION

- 1a. Table of awarded special item numbers:
 - Special Item Number 871-1 Strategic Planning for Technology Programs/Activities
 - Special Item Number 871-2 Concept Development & Requirements Analysis
 - Special Item Number 871-3 System Design, Engineering & Integration Services
 - Special Item Number 871-4 Test & Evaluation Services
 - Special Item Number 871-6 Acquisition & Life Cycle Management Services
- 1b. N/A
- 2. Maximum order: \$1,000,000.
- 3. Minimum order: \$100.
- 4. Geographic coverage (delivery area): SURVICE Engineering Company will provide domestic and overseas delivery.
- 5. Point of production: Belcamp, Maryland
- 6. Statement of net price: All prices quoted are net.
- 7. Quantity discounts: N/A
- 8. Prompt payment terms: None
- 9a. Government purchase cards are accepted up to the micro-purchase threshold.
- 9b. Government purchase cards are accepted above the micro-purchase threshold.
- 10. Foreign items: N/A
- 11a. Time of delivery: As agreed to in each Task Order/Purchase Order.
- 11b. Expedited Delivery: N/A
- 11c. Overnight and 2-day delivery: N/A
- 11d. Urgent Requirements: As agreed to in each Task Order/Purchase Order.
- 12. F.o.b. point: Destination

13. Ordering address: SURVICE Engineering Company
4695 Millennium Drive
Belcamp, MD 21017-1505
14. Payment address: SURVICE Engineering Company
4695 Millennium Drive
Belcamp, MD 21017-1505
15. Warranty provision: SURVICE Engineering Company warrants all work to be of the highest quality within the parameters set by each client for all work completed during the contract period.
16. Export packing charges: N/A
17. Terms and conditions of Government purchase card acceptance: None
18. Terms and conditions of rental, maintenance, and repair: None
19. Terms and conditions of installation: None
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: None
- 20a. Terms and conditions for any other services: None
21. List of service and distribution points: None
22. List of participating dealers: N/A
23. Preventive maintenance: N/A
24. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: All office machines, computers, and peripheral equipment meet EnergyStar requirements.
25. Data Universal Number System (DUNS) number: 035414697
26. Notification regarding registration in the System of Award Management (SAM) database: SURVICE Engineering Company is registered in the SAM database.

DESCRIPTION OF SERVICES:

SIN 871-1 – Strategic Planning for Technology Programs/Activities

Services required under this SIN involve the definition and interpretation of high level organizational engineering performance requirements such as projects, systems, missions, etc., and the objectives and approaches to their achievement. Typical associated tasks include, but are not limited to an analysis of mission, program goals and objectives, requirements analysis, organizational performance assessment, special studies and analysis, training, and consulting.

Example: The evaluation and preliminary definition of new and/or improved performance goals for navigation satellites such as launch procedures and costs, multi-user capability, useful service life, accuracy and resistance to natural and man made electronic interference.

Inappropriate use of this SIN is providing professional engineering services not specifically related to Strategic Planning for Technology Programs/Activities and its associated disciplines.

SIN 871-2 – Concept Development & Requirements Analysis

Services required under this SIN involve abstract or concept studies and analysis, requirements definition, preliminary planning, the evaluation of alternative technical approaches and associated costs for the development of enhancement of high level general performance specifications of a system, project, mission or activity. Typical associated tasks include, but are not limited to requirements analysis, cost/cost performance trade-off analysis, feasibility analysis, regulatory compliance support, technology/system conceptual designs, training, and consulting.

Example: The development and analysis of the total mission profile and life cycle of the improved satellite including examination of performance and cost tradeoffs.

Inappropriate use of this SIN is providing professional engineering services not specifically related to Concept Development and Requirements Analysis and its associated disciplines.

SIN 871-3 - System Design, Engineering & Integration

Services required under this SIN involve the translation of a system (or subsystem, program, project, activity) concept into a preliminary and detailed design (engineering plans and specifications), performing risk identification/analysis/mitigation, traceability, and then integrating the various components to produce a working prototype or model of the system. Typical associated tasks include, but are not limited to computer-aided design, design studies and analysis, high level detailed specification preparation,

configuration management and document control, fabrication, assembly and simulation, modeling, training, privatization and outsourcing.

Example: The weapons system concept produced in the preceding stage will be converted to a detailed engineering design package, performance will be computer simulated and a working model will be built for testing and design verification.

Inappropriate use of this SIN is providing professional engineering services not specifically related to System Design, Engineering, and Integration services and its associated disciplines.

SIN 871-4 – Test & Evaluation

Services required under this SIN involve the application of various techniques demonstrating that a prototype system (subsystem, program, project or activity) performs in accordance with the objectives outlined in the original design. Typical associated tasks include, but are not limited testing of a prototype and first article(s) testing, environmental testing, independent verification and validation, reverse engineering, simulation and modeling (to test the feasibility of a concept), system safety, quality assurance, physical testing of the product or system, training, privatization and outsourcing.

Example: The weapons system working model will be subjected to a series of tests which may simulate and ultimately duplicate its operational environment.

Inappropriate use of this SIN is providing professional engineering services not specifically related to Test and Evaluation and its associated disciplines.

SIN 871-6 - Acquisition & Life Cycle Management Services

Services required under this SIN involve all of the planning, budgetary, contract and systems/program management functions required to procure and or/produce, render operational and provide life cycle support (maintenance, repair, supplies, engineering specific logistics) to (technology based) systems, activities, subsystems, projects, etc. Typical associated tasks include, but are not limited to operation and maintenance, program/project management, technology transfer/insertion, training and consulting.

Example: During this stage the actual manufacturing, launch, and performance monitoring of the navigation satellite will be assisted through project management, configuration management, reliability analysis, engineering retrofit improvements and similar functions.

Inappropriate use of this SIN is providing professional engineering services not specifically related to Acquisition and Life Cycle Management and its associated disciplines.

LABOR CATEGORIES:

36 - Senior Project Manager/Engineer/ Analyst or Subject Matter Expert – Level IV

26 - Senior Project Manager/Engineer/ Analyst or Subject Matter Expert – Level III

16 - Senior Project Manager/Engineer/ Analyst or Subject Matter Expert – Level II

06 - Senior Project Manager/Engineer/ Analyst or Subject Matter Expert

15 - Project Scientist/Engineer/Analyst/Manager – Level II

05 - Project Scientist/Engineer/Analyst/Manager

14 - Senior Scientist/Engineer/Analyst – Level II

04 - Senior Scientist/Engineer/Analyst

13 - Scientist/Engineer/Analyst – Level II

03 - Scientist/Engineer/Analyst

12 - Associate Scientist/Engineer/Analyst – Level II

02 - Associate Scientist/Engineer/Analyst

01 - Scientist/Engineer/Analyst Intern or Senior Technical Assistant**

T1 - Technical Assistant**

36 - Senior Project Scientist/Engineer/Analyst/Manager or Subject Matter Expert – Level IV

Experience: A technical or administrative leader with expertise in one or more subject matter areas, attained through advanced education and years of related technical experience in that particular discipline. Has established a reputation for technical excellence in the subject community through various activities, such as peer development and training; technical publications, symposia presentations and/or papers; receipt of awards or certifications; or previous quality work in related or similar endeavors. Possesses the ability to undertake and resolve difficult and highly complex technical projects through research, analysis, and the application of judgment developed from previous experiences. Provides technical insight for addressing problems that are difficult to define, require unconventional or novel approaches, and

require sophisticated analytical techniques. Remains abreast of changes in the subject matter area and introduces technological/cutting edge breakthroughs into current efforts when applicable. Provides technical leadership through mentoring and training activities as well as recommending and supporting company-wide technical research policies and programs. Maintains communication with customers and markets existing products, services and company capabilities.

Education Requirement: Bachelor's Degree in Engineering, Computer Science, Business, Information Systems, or other related scientific or technical discipline.

Alternate Experience:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec
30	22	25	20	20	18	18	16	16	14

26 - Senior Project Scientist/Engineer/Analyst/Manager or Subject Matter Expert – Level III

Experience: A technical or administrative leader with expertise in one or more subject matter areas, attained through advanced education and years of related technical experience in that particular discipline. Has established a reputation for technical excellence in the subject community through various activities, such as peer development and training; technical publications, symposia presentations and/or papers; receipt of awards or certifications; or previous quality work in related or similar endeavors. Possesses the ability to undertake and resolve difficult and highly complex technical projects through research, analysis, and the application of judgment developed from previous experiences. Provides technical insight for addressing problems that are difficult to define, require unconventional or novel approaches, and require sophisticated analytical techniques. Remains abreast of changes in the subject matter area and introduces technological/cutting edge breakthroughs into current efforts when applicable. Provides technical leadership through mentoring and training activities as well as recommending and supporting company-wide technical research policies and programs. Maintains communication with customers and markets existing products, services and company capabilities.

Education Requirement: Bachelor's Degree in Engineering, Computer Science, Business, Information Systems, or other related scientific or technical discipline.

Alternate Experience:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec
28	19	23	17	18	15	16	12	14	10

16 - Senior Project Scientist/Engineer/Analyst/Manager or Subject Matter Expert – Level II

Experience: A technical or administrative leader with expertise in one or more subject matter areas, attained through advanced education and years of related technical experience in that particular discipline. Has established a reputation for technical excellence in the subject community through various activities, such as peer development and training; technical publications, symposia presentations and/or papers; receipt of awards or certifications; or previous quality work in related or similar endeavors. Possesses the ability to undertake and resolve difficult and highly complex technical projects through research, analysis, and the application of judgment developed from previous experiences. Provides technical insight for addressing problems that are difficult to define, require unconventional or novel approaches, and require sophisticated analytical techniques. Remains abreast of changes in the subject matter area and introduces technological/cutting edge breakthroughs into current efforts when applicable. Provides technical leadership through mentoring and training activities as well as recommending and supporting company-wide technical research policies and programs. Maintains communication with customers and markets existing products, services and company capabilities.

Education Requirement: Bachelor's Degree in Engineering, Computer Science, Business, Information Systems, or other related scientific or technical discipline.

Alternate Experience:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec
26	16	21	14	17	12	15	10	13	8

O6 - Senior Project Scientist/Engineer/Analyst/Manager or Subject Matter Expert

Experience: A technical leader with expertise in one or more subject matter areas, attained through advanced education and years of related technical experience in that particular discipline. Has established a reputation for technical excellence in the subject community through various activities, such as peer development and training; technical publications, symposia presentations and/or papers; receipt of awards or certifications;

or previous quality work in related or similar endeavors. Possesses the ability to undertake and resolve difficult and highly complex technical projects through research, analysis, and the application of judgement developed from previous experiences. Provides technical insight for addressing problems that are difficult to define, require unconventional or novel approaches, and require sophisticated analytical techniques. Remains abreast of changes in the subject matter area and introduces technological/cutting edge breakthroughs into current efforts when applicable. Provides technical leadership through mentoring and training activities as well as recommending and supporting company-wide technical research policies and programs. Maintains communication with customers and markets existing products, services and company capabilities.

Education Requirement: Bachelor's Degree in Engineering, Computer Science, Information Systems, or other related scientific or technical discipline.

Alternate Experience:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec
N/A	N/A	N/A	N/A	15	10	13	8	11	6

15 - Project Scientist/Engineer/Analyst/Manager – Level II

Experience: A technical or administrative leader with expertise in one or more technical or business-related areas, attained through education and years of related experience in a particular/or related discipline. Has established a reputation of professional excellence through years of quality work in related or similar endeavors and may have accomplishments in activities, such as peer development and training, awards or certifications, or technical publications, symposia presentations and/or papers. Possesses the ability to undertake and resolve difficult and highly complex projects through research, analysis, and the application of judgment developed from previous experience. Addresses problems that are difficult to define, require unconventional or novel approaches, and require sophisticated analytical techniques. Remains abreast of industry changes or changes in a particular field and introduces best practices into current efforts when applicable. Provides leadership through mentoring and training activities as well as recommending and supporting company-wide policies and programs. Maintains communication with customers and markets existing products, services and company capabilities.

Education Requirement: Bachelor's Degree in Engineering, Computer Science, Business, Information Systems, or other related scientific or technical discipline.

Alternate Experience:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec
22	12	17	10	13	8	11	6	9	5

O5 - Project Scientist/Engineer/Analyst/Manager

Experience: A technical or administrative leader with expertise in one or more technical or business-related areas, attained through education and years of related experience in a particular/or related discipline. Has established a reputation of professional excellence through years of quality work in related or similar endeavors and may have accomplishments in activities, such as peer development and training, awards or certifications, or technical publications, symposia presentations and/or papers. Possesses the ability to undertake and resolve difficult and highly complex projects through research, analysis, and the application of judgment developed from previous experience. Addresses problems that are difficult to define, require unconventional or novel approaches, and require sophisticated analytical techniques. Remains abreast of industry changes or changes in a particular field and introduces best practices into current efforts when applicable. Provides leadership through mentoring and training activities as well as recommending and supporting company-wide policies and programs. Maintains communication with customers and markets existing products, services and company capabilities.

Education Requirement: Bachelor's Degree in Engineering, Computer Science, Information Systems, or other related scientific or technical discipline.

Alternate Experience:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec
20	10	15	8	12	6	10	5	8	4

14 - Senior Scientist/Engineer/Analyst – Level II

Experience: A technical or administrative professional with expertise in one or more technical or business related areas, attained through education and years of experience, some of which are in a particular/or related discipline. Is establishing a reputation for professional excellence through quality work in related or similar endeavors and may have accomplishments in activities, such as peer development and training, awards or certifications, or technical publications or papers. Undertakes many routine program/administrative functions and participates in the resolution of difficult and

highly complex projects through the application of established practices and procedures, conduct of research and analysis, and the application of judgment developed from previous experience. Addresses problems that are both routine and difficult to define, requiring the application of established and new approaches, and analytical techniques. Remains abreast of industry changes or changes in a particular field and introduces best practices into current efforts when applicable. Provides leadership through continued self development, mentoring and training activities, as well as recommending and supporting company-wide policies and programs. Maintains communication with customers and markets existing products, services and company capabilities.

Education Requirement: Bachelor's Degree in Engineering, Computer Science, Business, Information Systems, or other related scientific or technical discipline.

Alternate Experience:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec
17	9	12	7	10	5	7	3	5	2

O4 - Senior Scientist/Engineer/Analyst

Experience: A technical or administrative professional with expertise in one or more technical or business related areas, attained through education and years of experience, some of which are in a particular/or related discipline. Is establishing a reputation for professional excellence through quality work in related or similar endeavors and may have accomplishments in activities, such as peer development and training, awards or certifications, or technical publications or papers. Undertakes many routine program/administrative functions and participates in the resolution of difficult and highly complex projects through the application of established practices and procedures, conduct of research and analysis, and the application of judgment developed from previous experience. Addresses problems that are both routine and difficult to define, requiring the application of established and new approaches, and analytical techniques. Remains abreast of industry changes or changes in a particular field and introduces best practices into current efforts when applicable. Provides leadership through continued self-development, mentoring and training activities, as well as recommending and supporting company-wide policies and programs. Maintains communication with customers and markets existing products, services and company capabilities.

Education Requirement: Bachelor's Degree in Engineering, Computer Science, Information Systems, or other related scientific or technical discipline.

Alternate Experience:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec
15	8	10	6	8	4	5	2	3	1

13 - Scientist/Engineer/Analyst – Level II

Experience: A technical or administrative professional with experience in one or more technical or business related areas, attained through education or years of experience, some of which must be in a related discipline. Is establishing a track record for professional excellence through quality work in similar endeavors and/or the receipt of certifications. Undertakes routine program/administrative functions and participates in the resolution of more complex program issues through the application of established practices and procedures and conducting research and analysis. Addresses problems that are both routine and difficult to define, requiring the application of established and new approaches, and analytical techniques. Remains abreast of program/project changes or changes in a particular field and recommends best practices for introduction into current efforts when applicable. Continues self-development through a mentoring relationship and by accessing available training activities. Is aware of, and adheres to, company-wide policies and programs making suggestions for improvements. Maintains communication with customers and markets existing products, services and company capabilities.

Education Requirement: Bachelor's Degree in Engineering, Computer Science, Business, Information Systems, or other related scientific or technical discipline.

Alternate Experience:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec
12	7	8	5	6	3	4	1	2	0

O3 - Scientist/Engineer/Analyst

Experience: A technical or administrative professional with experience in one or more technical or business related areas, attained through education or years of experience, some of which must be in a related discipline. Is establishing a track record for professional excellence through quality work in similar endeavors and/or the receipt of certifications. Undertakes routine program/administrative functions and participates in the resolution of more complex program issues through the application of established practices and procedures and conducting research and analysis. Addresses problems

that are both routine and difficult to define, requiring the application of established and new approaches, and analytical techniques. Remains abreast of program/project changes or changes in a particular field and recommends best practices for introduction into current efforts when applicable. Continues self-development through a mentoring relationship and by accessing available training activities. Is aware of, and adheres to, company-wide policies and programs making suggestions for improvements. Maintains communication with customers and markets existing products, services and company capabilities.

Education Requirement: Bachelor's Degree in Engineering, Computer Science, Information Systems, or other related scientific or technical discipline.

Alternate Experience:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec
10	6	8	5	4	3	2	1	1	0

12 - Associate Scientist/Engineer/Analyst – Level II

Experience: A technical or administrative professional with a technical or business degree and little or no related experience. Is starting a professional career. Undertakes routine program/ administrative functions and may participate in other more complex program issues through the application of established practices and procedures and conducting research and analysis. Addresses routine issues requiring the application of established approaches and analytical techniques. Remains abreast of program/project changes or changes in a particular field and makes suggestions for operational improvements when applicable. Continues self-development, learns about the company, customers, industry and technical/administrative field of study by accessing available training activities and participating in a mentoring relationship. Is aware of, and adheres to, company-wide policies and programs. Maintains communication with customers and notifies management of potential markets for existing products, services and company capabilities.

Education Requirement: Bachelor's Degree in Engineering, Computer Science, Business, Information Systems, or other related scientific or technical discipline.

Alternate Experience:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec
7	5	4	3	2	1	1	0	0	0

O2 - Associate Scientist/Engineer/Analyst

Experience: A technical or administrative professional with a technical or business degree and little or no related experience. Is starting a professional career. Undertakes routine program/ administrative functions and may participate in other more complex program issues through the application of established practices and procedures and conducting research and analysis. Addresses routine issues requiring the application of established approaches and analytical techniques. Remains abreast of program/project changes or changes in a particular field and makes suggestions for operational improvements when applicable. Continues self-development, learns about the company, customers, industry and technical/administrative field of study by accessing available training activities and participating in a mentoring relationship. Is aware of, and adheres to, company-wide policies and programs. Maintains communication with customers and notifies management of potential markets for existing products, services and company capabilities.

Education Requirement: Bachelor's Degree in Engineering, Computer Science, Information Systems, or other related scientific or technical discipline.

Alternate Experience:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec
5	3	3	2	1	0	0	0	0	0

O1 - Scientist/Engineer/Analyst Intern or Senior Technical Assistant

Experience: A technical or administrative professional with technical training and some related experience. Under the direction of an experienced technical professional, undertakes routine program/ administrative functions and may participate in other more complex program issues through the application of established practices and procedures and assists in the conduct of analysis and test and evaluation. Continues self-development, learns about the company, customers, industry and technical/administrative field of study by accessing available training activities and participating in a mentoring relationship. Is aware of, and adheres to, company-wide policies and programs.

Education Requirement: High School Diploma and educational background in a technical or administrative discipline.

Alternate Experience:

No Degree		Associate's		Bachelor's		Master's		Ph.D.	
Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec	Gen	Spec
3	2	2	0	0	0	0	0	0	0

T1 - Technical Assistant

Experience: Technical training and little or no related experience. Undertakes routine program/ administrative functions and may participate in other more complex program issues through the application of established practices and procedures. Continues self-development, learns about the company, customers, industry and technical/administrative field of study by accessing available training activities. Is aware of, and adheres to, company-wide policies and programs.

Education Requirement: High School Diploma.

Resumes shall be provided to the GSA Contracting Officer or user agency upon request.

PRICES:

SINs 871-1, 871-2, 871-3, 871-4, and 871-6

PEDs: ME, CE, and EE

OPTION PERIOD 2 – YEAR 3

LABOR CATEGORY	GOVERNMENT HOURLY RATE FROM:	GOVERNMENT HOURLY RATE TO:
36 - Senior Project Manager/Engineer/ Analyst or Subject Matter Expert – Level IV	192.31	199.30
26 - Senior Project Manager/Engineer/ Analyst or Subject Matter Expert – Level III	172.66	178.93
16 - Senior Project Manager/Engineer/ Analyst or Subject Matter Expert – Level II	155.01	160.64
O6 - Senior Project Manager/Engineer/ Analyst or Subject Matter Expert	142.82	148.01
15 - Project Scientist/Engineer/Analyst/Manager – Level II	139.17	144.23
O5 - Project Scientist/Engineer/Analyst/Manager	128.23	132.89
14 - Senior Scientist/Engineer/Analyst – Level II	123.43	127.91
O4 - Senior Scientist/Engineer/Analyst	109.04	113.00
13 - Scientist/Engineer/Analyst – Level II	103.02	106.76
O3 - Scientist/Engineer/Analyst	84.95	88.04
12 - Associate Scientist/Engineer/ Analyst – Level II	81.26	84.21

O2 - Associate Scientist/Engineer/ Analyst	70.22	72.77
O1 – Scientist/Engineer/Analyst Intern or Senior Technical Assistant*	48.58	50.34
T1 - Technical/Administrative Assistant*	41.15	42.64

**Indicates SCA eligible category.

SCA MATRIX	
SCA Eligible Contract Labor Category	WD Number – SCA Title
O1-Scientist/Engineer/Analyst Intern or Senior Technical Assistant	01011 - Accounting Clerk I
T1-Technical/Administrative Assistant	01111 – General Clerk I

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories (*) are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should SURVICE perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

The above prices include an Industrial Funding Fee (IFF) of 0.75%.

In accordance with I-FSS-969, future price adjustments will be based on an agreed upon market indicator. The agreed upon market indicator will be the Employment Cost Index (ECI), published by the Bureau of Labor Statistics (BLS), specifically Table 5 for private industry workers (service providing industries, white collar occupations, management, professional, and related), total compensation (not seasonally adjusted).

Other Direct Costs: Vendors are asked to include all incidentals/other direct costs in their proposal. On July 15, 1999, GAO ruled in the matter of the Pyxis Corporation, Decision B-282469 and B-282469.2, that “an agency may no longer rely on the “incidentals” test to justify the purchase of non-FSS items in connection with an FSS buy; where an agency buys non-FSS items, it must follow applicable acquisition regulations.” This means cumulative incidentals exceeding the micropurchase threshold of \$2,500 that are not part of the Federal Supply Schedule contract must be procured in accordance with applicable acquisition regulations (the Competition in Contracting Act).

DESCRIPTION	UNIT	PRICE
NONE		

Please note what quantity discounts are offered. **NONE**.

COMMITMENT TO SMALL BUSINESS UTILIZATION

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

SURVICE Engineering Company provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact SURVICE Engineering Company, Liz Seaburn, Contracts Manager, tel. 410-273-7722, e-mail liz.seaburn@survice.com, fax 410-272-7417.

**BLANKET PURCHASE AGREEMENTS
BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (Agency) and SURVICE Engineering Company enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) GS-23F-0012M.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

Signatures

Agency	Date	Kris Keller President <u>SURVICE Engineering Company</u> _____	Date
--------	------	--	------

SAMPLE BLANKET PURCHASE AGREEMENT

BPA NUMBER _____

**(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number GS-23F-0012M, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULE/DATES
_____	_____
_____	_____

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor: SURVICE Engineering Company

(b) Contract Number: GS-23F-0012M

(c) BPA Number;

(d) Model Number or National Stock Number (NSN);

(e) Purchase Order Number;

(f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

THESE TEAM ARRANGEMENTS CAN BE INCLUDED UNDER A BLANKET PURCHASE AGREEMENT (BPA). BPAS ARE PERMITTED UNDER ALL FEDERAL SUPPLY SCHEDULE CONTRACTS.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.