General Services Administration
Federal Supply Services

Authorized Federal Supply Schedule Price List

Multiple Award Schedule

FSC Group: Professional Services
Contract No.: GS-23F-0016T
Contract Period: January 9, 2017 to January 8, 2027
Business Size: Small Business
Service Codes: R703
R704
R408
Address: 123 North Pitt Street, Suite 500, Alexandria Virginia 22314
Telephone: Main - (703) 647-7444;
Direct – (703) 299-9836
Fax: 1 (866) 211-7964
Contact Email: leko@laniekocpas.com
Website: www.laniekocpas.com

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage®, a menu driven database system.

The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Price list current as of Modification # PO-0032, effective June 9, 2022
TABLE OF CONTENTS

- Customer Information
- About Lani Eko & Company, CPAs, PLLC
- SIN 541211 Auditing Services
- SIN 541219 Budget and Financial Management Services
- SIN 541611 Management and Financial Consulting Services, Acquisition and Grants Management Support, and Business Program and Project Management Services
- Our Customers
- FABS Rates
- Labor Categories
CUSTOMER INFORMATION

To send an RFQ or obtain additional information, please contact:

- Lani Eko; (703) 647-7444, direct (703) 299-9836; FAX: 1-866-211-7964; leko@laniekocpas.com
- Andrea Tyree; (703) 647-7444, direct (703) 299-8468; FAX (866) 211-7964; atyree@laniekocpas.com

1.a) Special Item Numbers:
- SIN 541211 - Auditing Services
- SIN 541219 - Budget and Financial Management Services
- SIN 541611 – Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management
- OLM - Order Level Material (OLM)

1.b) Identification of the lowest priced model number and lowest unit price for that model for each SIN awarded in the contract.

1. c) For prices and labor category descriptions see below.

2) Maximum Order: $1,000,000.

3) Minimum Order: $300.

4) Geographic Coverage: World-wide.

5) Point(s) of Production: 123 N. Pitt St., Suite 500 Alexandria, VA 22314

6) Discount from List Prices or Statement of Net Price: Prices stated at Net Price.

7) Quantity Discount: Negotiable.

8) Prompt Payment Term: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual in exchange for other concessions.

9) Foreign Items: None

10. a) Time of Delivery: To be negotiated with ordering agency.

10. b) Expedited: To be negotiated with ordering agency.
<table>
<thead>
<tr>
<th>10. c) Overnight and 2-Day Delivery: To be negotiated with ordering agency.</th>
<th>10. d) Urgent Requirements: To be negotiated with ordering agency.</th>
</tr>
</thead>
<tbody>
<tr>
<td>11. F.O.B. Point(s): Destination.</td>
<td>12.a) Ordering Address: Lani Eko &amp; Company, CPAs, PLLC, 123 N. Pitt Street, Suite 5001, Alexandria, VA 22314 Attn: Lani Eko</td>
</tr>
<tr>
<td>12.b) Ordering Procedures: The ordering procedures information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.</td>
<td>13) Payment Address: 110 N. Pitt Street, Suite 500, Alexandria, VA 22314</td>
</tr>
<tr>
<td>14) Warranty Provision: Lani Eko &amp; Company, CPAs, PLLC will exercise due professional care and competence in the performance of the services being provided hereunder.</td>
<td>15) Export Packing Charges: N/A.</td>
</tr>
<tr>
<td>16) Terms and Conditions of Rental, Maintenance, and Repair: N/A.</td>
<td>17) Terms and Conditions of Installation: N/A.</td>
</tr>
<tr>
<td>18.a) Terms and Conditions of Repairs Parts Including Dates, Price and Discount: N/A.</td>
<td>18.b) Terms and Conditions of Any Other Service: To be negotiated with ordering agency.</td>
</tr>
<tr>
<td>19) List of Service and Distribution Points: N/A.</td>
<td>20) List of Participating Dealers: N/A</td>
</tr>
<tr>
<td>21) Preventive Maintenance: N/A.</td>
<td>22.a) Special Attributes such as Environmental Attributes: N/A.</td>
</tr>
<tr>
<td>22.b) Section 508 Compliance Information: N/A.</td>
<td>23) SAM UEI: M59TMHZU6AN6.</td>
</tr>
<tr>
<td>24) System for Award Management (SAM) database registration: Yes.</td>
<td></td>
</tr>
</tbody>
</table>

**Service Contract Act**

The Service Contract Labor Standards (SCLS) is applicable to this contract and as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the Contractor adds SCLS labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS
labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract
About Lani Eko & Company, CPAs, PLLC

After over 20 years of providing auditing and accounting services to federal agencies, including six years as a Senior Manager with the Public Sector Group of Ernst & Young, Mr. Eko founded Lani Eko & Company, CPAs, PLLC (LEC). LEC is a professional and technical services company specializing in Auditing and Accounting; Budget and Financial Management Services; and Business Program and Project Management Services. Our blend of auditing and accounting, financial management consulting, and project management expertise enables LEC to meet the most challenging and complex client requirements.

The firm you select is only as good as its people. We at LEC pride ourselves in producing solutions that meet and exceed our clients' needs. LEC embraces a tradition of excellence through strong technical and professional competence. As a result of these strengths, LEC is in a highly competitive position to assist our clients in meeting various federal financial management initiatives' objectives. We have assembled an exceptional team of experienced and dedicated professionals who work effectively together. Our clients know that Lani Eko & Company will provide the best service from highly qualified professionals. We staff our engagements with professionals who possess significant and relevant experience. LEC professionals have extensive experience providing auditing, accounting, and consulting services to various Federal entities. Specific tasks performed have included

- audits of financial statements,
- compilation of financial statements,
- evaluations of internal controls, and
- assessments of compliance with laws and regulations.

Over the last 20 years, LEC's professionals have assisted Federal agencies to overcome disclaimer or qualified opinions on their financial statements due to accounting, budgeting, and financial reporting problems. We compiled financial statements and support agencies' quarterly and year-end financial reporting requirements under OMB and the U.S. Treasury requirements. LEC performed reviews of agencies' internal control using the guidance in the GAO's Green Book and OMB Circular A-123. Also, LEC professionals have provided agencies with documentation of accounting practices and procedures, with recommendations for improving those practices and procedures.

LEC has a proven track record of providing audits, financial management advisory services, and information technology services to federal agencies and departments. Our team possesses appropriate skill sets and experience, which enables our company to assist our clients with various federal financial management services. By sustaining a strong customer focus, LEC has established and maintained a high client trust and confidence through its knowledge of and concern for the clients' business needs. LEC provides client service with proven methodologies, effective communication, and appropriate technologies and expertise. These are critical factors contributing to the successful completion of projects within contract terms.
As LEC continues to grow, our goal is to recruit employees of the highest caliber committed to excellence and meet the firm's rigid professional standards. This ensures the continuity of a professional team in which we can take great pride and one in which our clients can place their full confidence.

LEC's success to date is a tribute to the Company's commitment to providing its clients with the highest possible service level. This commitment is born of the practical conviction that LEC's survival and growth are linked (a) directly to the quality of its work and (b) the extent to which it continues to provide its clients with exemplary services.

Our company approach to management, recruitment, staff development, project performance, and quality control is geared to assuring the delivery of outstanding professional services and products to our clients, on schedule and within budget, and in response to the specific technical and administrative requirements of each contract.

LEC's commitment to quality and providing cost-effective services is the cornerstone of our management philosophy. As the basis for our past success, this commitment stands as the foundation for our future growth. Lani Eko & Company is devoted to quality. We have taken extra steps to ensure that we meet and even exceed the professional standards of quality established by Government Auditing Standards and the American Institute of Certified Public Accountants (AICPA). Our firm adheres to our profession's most rigorous criteria established by the Government Accountability Office and the AICPA through our management and staff's dedication and commitment.

Our Services

Lani Eko & Company, CPAs, PLLC's varied professional services and technical expertise includes:

- **Chief Financial Officers' Act and Other Complementary Audits**

  We perform CFO Act audits, financial statement audits, financial-related audits, and performance audits. An independent assessment of an audited entity's

  1. financial statements in conformity with generally accepted accounting principles,
  2. financial information, adherence to financial compliance requirements and internal controls, or
  3. organization or program performance to identify areas for improvement.

  We also support agencies in developing questions for use at hearings, design methods and approaches in evaluating a new or proposed program, and forecast potential
program outcomes. Also, LEC performs audits to recover funds resulting from improper overpayments.

### OMB Circular A-123 Compliance

The passage of the Sarbanes-Oxley Act of 2002 (SOX) has refocused federal agencies and departments' attention to reevaluate internal controls over financial reporting and related management responsibilities. To apply SOX requirements to the Federal arena, Office of Management and Budget (OMB) Circular A-123 was revised through Appendix A-Internal Control over Financial Reporting, as amended. Appendix A emphasizes management responsibilities for establishing and maintaining adequate internal control over financial reporting by

1. requiring that documentation be maintained not only of the controls in place but also of the assessment process and the methodology management used to support its assertion as to the effectiveness of the internal control over financial reporting,
2. requiring that management performed monitoring activities that include direct testing of controls as part of the assessment process, and
3. requiring a separate assurance statement from management concerning the effectiveness of internal control over financial reporting.

LEC's professionals have gained experience through direct knowledge of providing similar services to federal agencies and departments. Over the years, we supported agencies in identifying and assessing risks, developing controls, testing and documentation standards, and evaluating controls' effectiveness. We do not believe in a one size fits all approach; we support agencies developing Corrective Action Plans that meet their unique needs.

### Contract, Grant, and Cost Proposal Audits and Reviews

LEC professionals assist agencies in determining the propriety of grant charges, the prospective contractors' financial capability, the adequacy of the offerors' accounting systems, the allocation and allowability of charges, compliance with enabling laws, and the reasonableness of proposed costs. The audits are in accordance with Government Auditing Standards, OMB Bulletins and Circulars, the cost principles as outlined in the Accounting Guide for Government Contracts, Federal Acquisition Regulations, and Cost Accounting Standard Board Rules and Regulations.

### Accounting and Reconciliation Assistance

We support agencies reconciling Fund Balance with Treasury, general ledger accounts, and the differences between proprietary and budgetary accounts. Also, we support agencies in
1. defining accounting transactions that comply with Statements of Federal Financial Accounting Standards (SFFAS),
2. verifying accounting transactional logic and accuracy of balances;
3. correcting existing errors in the general ledger account balances, and
4. training staff in the proper implementation of accounting policies and procedures.

Also, we perform transaction analysis, transaction processing, data analysis and summarization, and provide technical assistance in devising new or revised accounting policies and procedures, classifying accounting transactions, and conducting special studies to improve accounting operations.

- Financial Statements Compilation

LEC supports agencies compiling financial statements that comply with the SFFAS, other generally accepted accounting principles, and agency accounting policies and procedures.

- Auditability Assessment

We perform assessments of agencies' current financial statements and ability to produce auditable financial statements; develop audit milestones for each implementation task; assist agencies to "cleanse" system data, and find suitable alternative solutions to support general ledger balances that no longer have supporting data. Also, we enhance the data collection and retention process and provide recommendations so that agencies can meet their goals of issuing financial statements that comply with the SFFAS.

- Credit Reform Accounting

The Federal Credit Reform Act of 1990 (FCRA), as amended, significantly changed the way the federal government budgets and accounts for its credit programs. Under the FCRA, agencies budget for the present value of expected long-term subsidy costs to the federal government, associated with direct loans and guaranteed loans. LEC professionals support agencies to assess data quality and critical assumptions, test loan models, review backcast and sensitivity analyses, evaluate the propriety of OMB Subsidy Calculator options selected, compare results of modeling to general ledger entries, and review disclosures for consistency with SFFAS.

- Budgeting

We support agencies in assessing and improving the budget formulation and execution processes, conducting special reviews to resolve budget formulation or
budget execution issues, and providing technical assistance to improve budget preparation or execution processes.

Why Use Lani Eko & Company?

The Best People

LEC is not a manufacturer of goods. We are a service provider. As a result, we recognize that our people are our most significant resources since our firm's founding. At LEC, we nurture a healthy, creative, respectful, and pleasant environment. The foundation of LEC's success is our people and their cooperation spirit for the good of the company, employees, and customers. Our team consists of seasoned and dedicated federal financial management professionals. LEC's staff possess a unique combination of essential skills related to Federal financial statement and audit preparation, accounting and reconciliations, OMB A-123 implementation, credit reform issues, budget preparation, budget execution policies and practices, training, and other related areas derived from years of experience serving Federal clients. Our staff understands the federal financial management arena and knows how to execute an assignment with maximum efficiency.

We Value Quality

At LEC, we understand our core values and business. Our motto, "Quality Nurtured by Leadership and Integrity," reflects our value. Our values are built on the concept of customer service, innovation, teamwork, and experience. Our primary business is providing assurance and financial advisory services to federal agencies and departments. We do not purport to be everything to everyone. We strive to understand our clients' business and needs, which is why we recruit candidates who have the best combination of experience, skills, and cultural fit. Our senior management fosters these values through a cooperative management style reinforced through project management leadership. LEC has a proven track record of accomplishments at federal agencies. We are committed to these agencies' successes and to developing relationships that bring a strong value proposition to our clients.

Outstanding Federal Knowledge

LEC is fundamentally different and better than our competition. Our team has a long track record of accomplishments servicing federal agencies and departments. Our team has broad knowledge and understanding of federal financial management initiatives, federal budgetary accounting, and proprietary accounting. Our team has assisted federal agencies and departments in complying with federal financial management initiatives, resolving audit findings, and recommending solutions to complex accounting issues. LEC, through its combination of people, experience, knowledge, and proven service delivery, is uniquely qualified to execute federal assignments successfully.
Unsurpassed Service Delivery

LEC’s success is intrinsically linked to our clients. We consistently strive to provide unsurpassed service delivery by

1. employing and retaining seasoned staff who understand the federal financial management arena,
2. investing in knowledge and technology,
3. operating our firm within the framework of the AICPA and Government Accountability Office professional standards, and
4. recognizing that we need to be flexible and innovative in offering solutions that will meet our clients' needs today and tomorrow.
SPECIAL ITEM NUMBERS (SIN) EXPERIENCE

541211  AUDITING SERVICES

LEC performs financial-related audits, performance audits, recovery audits, transportation audits, and contract audits in accordance with Generally Accepted Government Auditing Standards (GAGAS) and non-GAGAS. Specifically:

**Financial and Performance Audits:** an independent assessment of an audited entity's financial statements in conformity with generally accepted accounting principles, financial information, adherence to financial compliance requirements and internal controls, or organization or program performance to identify areas for improvement.

**Recovery audits:** identify recoverable funds resulting from overpayments, duplicate payments, and underpayments under the authority of public law and regulation, e.g., Section 354 of the National Defense Authorization Act for F.Y. 96 (Public Law 104-106; 110 Stat. 268; 10 U.S.C. 2461),

**Transportation audits:** perform administrative reviews and rate examinations on prepayment and post-payment transportation bills to ensure accuracy, completeness, and compliance with established rates, tariffs, quotations, agreements, tenders, or other applicable rate authority.

541219  BUDGET AND FINANCIAL MANAGEMENT SERVICES

Lani Eko & Company, CPAs, PLLC’s diverse and technical budget and financial management expertise include accounting, budgeting, and complementary financial services such as transaction analysis, transaction processing, data analysis and summarization, technical assistance in devising new or revised accounting policies and procedures, classifying accounting transactions, special studies to improve accounting operations, assessment and improvement of budget formulation and execution processes, special reviews to resolve budget formulation or budget
execution issues, and technical assistance to improve budget preparation or execution processes.

541611 MANAGEMENT AND FINANCIAL CONSULTING, ACQUISITION AND GRANTS, AND BUSINESS PROGRAM AND PROJECT MANAGEMENT SERVICES

Lani Eko & Company, CPAs, PLLC’s complimentary financial management services include provide operating advice and assistance on administrative and management issues. Examples include strategic and organizational planning, business process improvement, acquisition and grants management support, facilitation, surveys, assessment and improvement of financial management systems, financial reporting and analysis, due diligence validating an agency’s portfolio of assets and related support services, strategic financial planning, financial policy formulation and development, special cost studies, actuarial services, economic and regulatory analysis, benchmarking and program metrics, and business program and project management.
OUR CUSTOMERS

- U.S. Department of the Treasury
- Department of Defense
- U.S. Department of State
- U.S. Agency for International Development
- Consumer Financial Protection Bureau
- U.S. Department of Agriculture – Commodity Credit Corporation
- Defense Nuclear Facility Safety Board
- U.S. Department of Health and Human Services
- Federal Communications Commission
- U.S. Department of Agriculture – Foreign Agriculture Services
- U.S. Department of Education
- Office of Personnel Management
- U.S. Department of Veterans Administration
- U.S. Department of Agriculture – Farm Service Agency
- U.S. Department of Energy
- U.S. Department of Agriculture – Natural Resources Conservation Services
FABS RATES

- SIN 541211 Auditing
- SIN 541219 Budgeting and Financial Management Services
- SIN 541611 Management & Financial Consulting Services, Acquisition & Grant Mgmt. Support, & Business Prog. & Project Services

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Partner/Principle/Director</td>
<td>$270.65</td>
<td>$278.77</td>
<td>$287.13</td>
<td>$295.75</td>
<td>$304.62</td>
</tr>
<tr>
<td>Senior Manager</td>
<td>$183.81</td>
<td>$189.32</td>
<td>$195.00</td>
<td>$200.85</td>
<td>$206.88</td>
</tr>
<tr>
<td>Manager II</td>
<td>$175.21</td>
<td>$180.46</td>
<td>$185.88</td>
<td>$191.45</td>
<td>$197.20</td>
</tr>
<tr>
<td>Manager I</td>
<td>$156.28</td>
<td>$160.97</td>
<td>$165.80</td>
<td>$170.78</td>
<td>$175.90</td>
</tr>
<tr>
<td>Supervisory Auditor</td>
<td>$123.84</td>
<td>$127.56</td>
<td>$131.38</td>
<td>$135.33</td>
<td>$139.39</td>
</tr>
<tr>
<td>Senior Auditor II</td>
<td>$110.43</td>
<td>$113.74</td>
<td>$117.15</td>
<td>$120.67</td>
<td>$124.29</td>
</tr>
<tr>
<td>Senior Auditor I</td>
<td>$103.78</td>
<td>$106.89</td>
<td>$110.10</td>
<td>$113.40</td>
<td>$116.80</td>
</tr>
<tr>
<td>Staff Auditor II</td>
<td>$92.60</td>
<td>$95.37</td>
<td>$98.23</td>
<td>$101.18</td>
<td>$104.22</td>
</tr>
<tr>
<td>Staff Auditor I</td>
<td>$89.83</td>
<td>$92.52</td>
<td>$95.30</td>
<td>$98.16</td>
<td>$101.10</td>
</tr>
<tr>
<td>IT Project Manager</td>
<td>$208.12</td>
<td>$214.36</td>
<td>$220.79</td>
<td>$227.42</td>
<td>$234.24</td>
</tr>
<tr>
<td>IT Senior Auditor</td>
<td>$144.18</td>
<td>$148.50</td>
<td>$152.96</td>
<td>$157.54</td>
<td>$162.27</td>
</tr>
<tr>
<td>IT Staff Auditor</td>
<td>$101.90</td>
<td>$104.95</td>
<td>$108.10</td>
<td>$111.34</td>
<td>$114.68</td>
</tr>
<tr>
<td>Intern</td>
<td>$56.93</td>
<td>$58.64</td>
<td>$60.40</td>
<td>$62.21</td>
<td>$64.07</td>
</tr>
</tbody>
</table>
LABOR CATEGORIES

**Partner/Principal/Heavy Senior Manager**

**Education:** Bachelor's degree in accounting or other technical field from an accredited college or university with at least 24 semester hours in accounting.

**Experience:** Minimum of 10 years.

**Certification:** CPA, CGFM or CISA.

**Areas of Specialization/Concentration:** Audit and financial accounting assistance services.

**Special Skills, Knowledge:** Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards and concepts, OMB Circulars and Bulletins, or other relevant industry practices pertaining to the engagement.

**Responsibilities:** Responsible for scope, direction and completion of an engagement as well as the commitment of the Firm’s resources to the engagement plan. Monitors the status of the engagement, and responsible for communications with the client, overall project management, quality control and presentation of final work product.

**Senior Manager**

**Education:** Bachelor's degree in accounting or other technical field from an accredited college or university.

**Experience:** Minimum of 8 years.

**Certification:** CPA or CGFM (9 years of audit, accounting or other financial advisory services experience may be substituted for CPA/CGFM certification based on partner approval).

**Areas of Specialization/Concentration:** Audit and financial accounting assistance services.

**Special Skills, Knowledge:** Proficient knowledge of GAAP; GAAS; federal regulations, guidelines, standards, and concepts; OMB Circulars and Bulletins, or other relevant industry practices pertaining to the engagement.

**Responsibilities:** Manage and supervise project teams, provide on-site quality control, monitor engagement budget, plan and assign tasks to project team, advice and consult partners of all significant developments, review work-papers, oversee drafting of reports, provide technical assistance to federal agencies and project staff.

**Manager II**

**Education:** Bachelor's degree in accounting or other technical field from an accredited college or university.

**Experience:** Minimum of 7 years.
**Certification:** CPA or CGFM (8 years of audit, accounting, or other financial advisory services experience may be substituted for CPA/CGFM certification based on partner approval).

**Areas of Specialization/Concentration:** Audit, accounting, and/or financial advisory services.

**Special Skills, Knowledge:** Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards and concepts, OMB Circulars and Bulletins or other relevant industry practices pertaining to the engagement.

**Responsibilities:** Manage and supervise project teams, provide onsite quality control, monitor engagement budget, plan and assign tasks to project team, act as liaison between project senior and project partner/principal, review work papers, provide technical assistance to federal agencies and project staff.

---

**Manager I**

**Education:** Bachelor's degree in accounting or other technical field from an accredited college or university.

**Experience:** Minimum of 5 years.

**Areas of Specialization/Concentration:** Audit, accounting, and/or financial advisory services.

**Special Skills, Knowledge:** Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards and concepts, OMB Circulars and Bulletins or other relevant industry practices pertaining to the engagement.

**Responsibilities:** Manage and supervise project teams, provide onsite quality control, monitor engagement budget, plan and assign tasks to project team, act as liaison between project senior and project partner/principal, review work papers, provide technical assistance to federal agencies and project staff.

---

**Supervisory Senior**

**Education:** Bachelor's degree in accounting or other technical field from an accredited college or university with at least 24 semester hours in accounting.

**Experience:** Minimum of 4 years.

**Areas of Specialization/Concentration:** Audit and financial accounting assistance services.

**Special Skills, Knowledge:** Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards and concepts, or other relevant industry practices pertaining to the engagement.

**Responsibilities:** Supervise senior and staff auditors, provide technical guidance on work assignments, independently perform major segments of engagement, act as liaison between project staff and project manager, and perform assigned tasks related to the engagement.
**Senior Auditor/Accountant II**

**Education:** Bachelor's degree in accounting or other technical field from an accredited college or university.

**Experience:** Minimum of 3 years

**Areas of Specialization/Concentration:** Audit and financial accounting assistance services.

**Special Skills, Knowledge:** Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards and concepts, OMB Circulars and Bulletins or other relevant industry practices pertaining to the engagement.

**Responsibilities:** Perform field work, and supervise and review staff accountants’ work.

---

**Senior Auditor/Accountant I**

**Education:** Bachelor's degree in accounting or other technical field from an accredited college or university.

**Experience:** Minimum of 2 years

**Areas of Specialization/Concentration:** Audit, accounting assistance services and other financial advisory services.

**Special Skills, Knowledge:** Proficient knowledge of GAAP, GAAS, federal regulations, guidelines, standards and concepts, OMB Circulars and Bulletins or other relevant industry practices pertaining to the engagement.

**Responsibilities:** Perform field work, and supervise and review staff accountants’ work.

---

**Staff Auditor/Accountant II**

**Education:** Bachelor's degree from an accredited college or university.

**Experience:** Minimum of 1 year.

**Areas of Specialization/Concentration:** Audit, accounting assistance services and other financial advisory services.

**Special Skills:** Ability to work with minimal direct supervision.

**Responsibilities:** Perform specifically assigned tasks in accordance with directions provided by senior auditor, manager, senior manager and partner.

---

**Staff Auditor/Accountant I**

**Education:** Bachelor's degree from an accredited college or university.

**Experience:** None required.

**Areas of Specialization/Concentration:** Audit and financial accounting assistance services.

**Special Skills:** Ability to work with minimal direct supervision.

**Responsibilities:** Perform specifically assigned tasks in accordance with directions provided by senior auditor, manager, senior manager and partner.
IT Project Manager

Education: Bachelor's degree in information systems, accounting or other relevant field from an accredited college or university.
Experience: Minimum of 8 years.
Areas of Specialization/Concentration: Performs audit of general and application controls in the information technology environment and other duties relevant to the engagement.
Special Skills: Knowledge and experience executing engagements in accordance with FISCAM and relevant industry practices.
Responsibilities: Manage and supervise IT project teams, provide on-site quality control, monitor engagement budget, plan and assign tasks to IT project team, advise and consult partners of all significant developments, review work papers, oversee drafting of reports, and provide technical assistance to federal agencies and project staff.

IT Senior Auditor

Education: Bachelor's degree in information systems, accounting or other relevant field from an accredited college or university.
Experience: Minimum of 4 years.
Areas of Specialization/Concentration: Performs audit of general and application controls in information technology environment and other duties relevant to the engagement.
Special Skills: Knowledge and experience executing engagements in accordance with FISCAM and relevant industry practices.
Responsibilities: Manage and supervise IT project team, provide on-site quality control, consult IT Project Manager on all significant developments, review work papers, support drafting of reports, and provide technical assistance to federal agencies and project staff.

IT Staff Auditor

Education: Bachelor's degree in information systems, accounting or other relevant field from an accredited college or university.
Experience: Minimum of 1 year.
Areas of Specialization/Concentration: Performs audit of general and application controls in information technology environment and other duties relevant to the engagement.
Special Skills: None required.
Responsibilities: Perform specifically assigned tasks in accordance with directions provided by IT project manager and IT senior auditors.
**Intern**

**Education:** Admitted to a Bachelor's degree program in an accredited college or university, and completed 24 semester credit hours.

**Experience:** None.

**Areas of Specialization/Concentration:** None required.

**Special Skills:** None required.

**Responsibilities:** Perform assigned tasks in accordance with directions provided by client serving and administrative staff.