GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

Financial and Business Solutions
FSC Group: 520
Contract Number: GS-23F-0017X

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is [http://www.gsaadvantage.gov](http://www.gsaadvantage.gov)

<table>
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<tr>
<th>Contract Number:</th>
<th>GS-23F-0017X</th>
</tr>
</thead>
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<tr>
<td>Contract Base Period:</td>
<td>December 13, 2010 to December 12, 2015</td>
</tr>
<tr>
<td>Business Size:</td>
<td>8(a) Firm, Small Disadvantaged Business, Minority-owned</td>
</tr>
</tbody>
</table>
| Contractor Information: | Rocha & Company, PC  
9841 Washingtonian, Blvd. Ste #310  
Gaithersburg, MD 20878 |
| Office Phone: | (301) 519-2912 |
| Office Fax: | (301) 519-2915 |
| Website: | [www.rochapc.com](http://www.rochapc.com) |
| Contract Administration: | Christopher Toht, Vice President |
| Email: | ctoht@rochapc.com |

*Prices Shown Herein are Net of Discounts*
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CUSTOMER INFORMATION

1a. **Special Item Numbers Awarded:**
   - 520-7 Financial and Performance Audits
   - 520-11 Accounting
   - 520-13 Complementary Financial Management Services

1b. **Labor Rates:**
   - See Page 7 for detailed rates

1c. **Labor Categories and Descriptions:**
   - See Pages 6 - 7 for labor category descriptions

2. **Maximum order:**
   - $1,000,000

3. **Minimum order:**
   - $100

4. **Geographic coverage:**
   - Domestic and Overseas

5. **Point(s) of production:**
   - As required by Task Order

6. **Discount from list prices or statement of net price:**
   - Net Price

7. **Quantity discounts:**
   - None

8. **Prompt payment terms:**
   - No prompt payment discount. Payment terms are Net 30 days.

9a. **Notification that Government purchase cards are accepted at or below the micro-purchase threshold:**
   - Yes, Government Purchase Cards are accepted at or below the micro-purchase threshold

9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:**
   - Yes, Government Purchase Cards are accepted above the micro-purchase threshold
10. **Foreign items:**
   - Not applicable

11a. **Time of delivery:**
   - Negotiated at the task order level

11b. **Expedited delivery:**
   - Negotiated at the task order level

11c. **Overnight and 2-day delivery:**
   - Negotiated at the task order level

11d. **Urgent requirements:**
   - Negotiated at the task order level

12. **F.O.B. point(s):**
   - Negotiated at the task order level

13a. **Ordering address:**
   - Attn: Christopher Toht
   - Rocha & Company, PC
   - 9841 Washingtonian Blvd., Ste. #310
   - Gaithersburg, MD 20878
   - Telephone: (301) 519-2912
   - Fax: (301) 519-2915

13b. **Ordering procedures:**
   - For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA’s), and a sample BPA can be found at the GSA/FSS schedule homepage (fss.gsa.gov/schedules).

14. **Payment address:**
   - Rocha & Company, PC
   - 9841 Washingtonian Blvd., Ste. #310
   - Gaithersburg, MD 20878

15. **Warranty provision:**
   - Not applicable

16. **Export packing charges:**
   - Not applicable
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).
   ▶ Not applicable

18. Terms and conditions of rental maintenance, and repair:
   ▶ Not applicable

19. Terms and conditions of installation:
   ▶ Not applicable

20. Terms and conditions of repair parts:
   ▶ Not applicable

20a. Terms and conditions for any other services:
   ▶ Not applicable

21. List of service and distribution points:
   ▶ Not applicable

22. List of participating dealers:
   ▶ Not applicable

23. Preventative maintenance:
   ▶ Not applicable

24a. Special attributes such as environmental attributes:
   ▶ Not applicable

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at www.Section508.gov/.
   ▶ Not applicable

25. Data Universal Number System (DUNS) number:
   ▶ 795128458

26. Notification regarding registration in Central Contractor Registration (CCR) database:
   ▶ Registered in CCR database
   ▶ Registration valid to: 10/15/2011
COMPANY OVERVIEW

About Rocha & Company, PC

Rocha & Company, PC (R&C) is a certified public accounting, management and technology consulting firm that provides a wide range of services from audit, accounting and taxation to accounting system design, implementation and testing. The industries represented within R&C’s client base include, but are not limited to, construction and real estate contractors, not-for-profit organizations, employee benefit plan, technology and professional service organizations. R&C is a minority owned company certified as an 8(a) firm by the United States Small Business Administration.

Established in January 2007, R&C is dedicated to providing clients with professional services of the highest quality. Our approach to service as well as the strength of our resources has allowed R&C to experience significant growth during its first three years of operations. From one employee on the day business started to nine employees today, R&C has grown steadily through existing client referrals and repeat business.

Quality is very important to R&C and our clients. R&C continually monitors and maintains effective quality control standards that meet AICPA requirements by reinforcing ethics and quality to our associates and making sure that all professional staff obtains continuing professional education on emerging issues.

Why Choose Rocha & Company, PC?

The broad experience and qualifications of our management and staff enables R&C, to deliver the highest level of service to our commercial clients and government customers. We effectively and efficiently provide solutions for large and small projects, and regardless of the size, R&C ensures the highest level of detailed service is provided. While large enough to manage significant projects the firm is small enough to ensure executive management is continuously involved with a “hands on” approach. The breadth of experience R&C possesses is exceptional in that R&C’s information technology capacity enables us to provide comprehensive solutions merging the needs of accounting, auditing and information technology. Our management team has experience in performing audits...
subject to GAGAS, as well as performing complex audits with operations in multiple states. We have experience with industry-standard software applications and software applications used by the Federal Government such as Oracle. In addition, R&C has the ability to provide project management of large scale implementations of ERP systems.

**Expertise & Services Provided**

R&C has the ability to deliver a wide array of services and solutions including:

- Audited Financial Statements
- Audits Readiness Evaluations and Support
- Internal Control Documentation and Evaluation
- Financial Statement Preparation
- Transaction Processing
- Account Reconciliation
- General Ledger Reconciliation and Maintenance
- Budgeting and Forecasting
- Payroll Services
- Other Agreed Upon Procedures

**NAICS Codes:**

- 541211 – Offices of Certified Public Accountants
- 541213 – Tax Preparation Services
- 541214 – Payroll Services
- 541219 – Other Accounting Services
- 541512 – Computer System Design Services
- 541611 – Administrative Management and General Management Consulting Services
FINANCIAL AND BUSINESS SOLUTIONS (FABS)

LABOR CATEGORY DESCRIPTIONS – SINs 520-7, 520-11, and 520-13

SENIOR PARTNER

**Functional Duties:** Responsible for engagement planning, coordinating overall engagement performance and ensuring client goals and milestones are achieved. Holds ultimate management authority, acts as senior client liaisons for engagements and are responsible for ensuring engagement performance meets or exceeds contract specifications. Senior Partners are proficient in the application of Government Auditing Standards and Generally Accepted Accounting Principles. Senior Partners provide final quality review to ensure engagement performance and deliverables meet or exceed the standards established by the firm, as well as professional standards. At least 24 of the 80 hours of continuing education and training must be in subjects directly related to the government environment or government auditing.

**Experience:** 15+ years performing similar or related work.

**Minimum Education:** Bachelor’s degree in Accounting

**Required Certification:** CPA License

PARTNER

**Functional Duties:** Responsible for engagement planning, coordinating overall engagement performance and ensuring client goals and milestones are achieved. Holds management authority, and works with Senior Partners as senior client liaisons for engagements. Partners are proficient in the application of Government Auditing Standards and Generally Accepted Accounting Principles. Partners work with clients to implement the most effective and streamlined approaches to maximize efficiency. Partners provide initial quality review to ensure engagement performance and deliverables meet or exceed the standards established by the firm, as well as professional standards. At least 24 of the 80 hours of continuing education and training must be in subjects directly related to the government environment or government auditing.

**Experience:** 10+ years performing similar or related work.

**Minimum Education:** Bachelor’s degree in Accounting

**Required Certification:** CPA License

MANAGER

**Functional Duties:** Heavily participates in engagement planning, and ensures client goals and milestones are achieved. Managers are responsible for daily management of engagements and reviews work papers and deliverables before final partner review. Managers are proficient in the application of Generally Accepted Accounting Principles and provide assistance on complex technical issues. At least 24 of the 80 hours of continuing education and training must be in subjects directly related to the government environment or government auditing.

Experience: 5+ years performing similar or related work.

Minimum Education: Bachelor’s degree in Accounting

Required Certification: CPA License

**SUPERVISOR**

Functional Duties: Responsible for supervision of staff and senior staff, as well as provide periodic progress reports to clients as well as to Managers and Partners. Provide technical assistance to clients and engagement staff on complex issues. Ensure established time tables, goals and milestones are being met throughout the project to achieve successful engagement completion.

Experience: 4+ years performing similar or related work.

Minimum Education: Bachelor’s degree

**SENIOR STAFF**

Functional Duties: Responsible for performing procedures and provide guidance to staff members. Recognizes potential problems during an engagement and proposes solutions. Completes assignments efficiently and continuously reports to immediate supervisor as to engagement progress and milestones. All activities of the staff are supervised.

Experience: 2+ years performing similar or related work.

Minimum Education: Bachelor’s degree

**LABOR CATEGORY RATES**

SINS: 520-7 Financial and Performance Audits
  520-11 Accounting
  520-13 Complementary Financial Management Services

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Base Period Base Year</th>
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<tbody>
<tr>
<td>Senior Partner</td>
<td>$ 178</td>
</tr>
<tr>
<td>Partner</td>
<td>$ 164</td>
</tr>
<tr>
<td>Manager</td>
<td>$ 131</td>
</tr>
<tr>
<td>Supervator</td>
<td>$ 105</td>
</tr>
<tr>
<td>Senior Staff</td>
<td>$ 89</td>
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Rate Escalations
Rate escalations are based upon the Employment Cost Index, Private Industry, Professional and Business Services, Not Seasonably Adjusted, #CIU201540A000000A(B,I).