



FEDERAL SUPPLY SERVICE

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST  
FINANCIAL AND BUSINESS SOLUTIONS (FABS)**

**FSC GROUP:** 520, Financial Management Services

**SPECIAL ITEM NO. 520-7: FINANCIAL & PERFORMANCE AUDITS**

**SPECIAL ITEM NO. 520-12: BUDGETING**

**SPECIAL ITEM NO. 520-13: COMPLEMENTARY FINANCIAL MANAGEMENT SERVICES**

**SPECIAL ITEM NO. 520-22: GRANTS MANAGEMENT SUPPORT SERVICES**



**Ahmad Associates, Ltd. (AAL)**

8230 Old Courthouse, Suite 210

Vienna, Virginia, 22182

Tel 703.893.9644 Fax 703.893.0069

[www.aalcpas.com](http://www.aalcpas.com)

Contract Number: **GS-23F-0018M**

Contract Period: Oct. 19, 2011 – Oct. 18, 2016

Pricelist current through Modification \_\_\_\_\_ effective \_\_\_\_\_

Business size: Small

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is <http://www.fss.gsa.gov>

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).



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## CUSTOMER INFORMATION

- 1a. Authorized Special Item Number (SIN)  
520-7: FINANCIAL AND PERFORMANCE AUDITS  
530-12: BUDGETING  
520-13: COMPLEMENTARY FINANCIAL MANAGEMENT SERVICES  
520-22: GRANTS MANAGEMENT SUPPORT SERVICES  
  
Pricelist: see page 11
- 1b. N/A
- 1c. Description of Commercial Job Titles, Experience, and Education: see page 8
2. Maximum Order: \$1,000,000.
3. Minimum Order: \$300.
4. Geographic Coverage: 48 contiguous United States and the District of Columbia.
5. Points of Production: Vienna, VA
6. Discount from list Prices or Statements of Net Price: None
7. Quantity Discounts: None
8. Prompt Payment Terms: None
- 9a. Government purchase cards are accepted at or below the micro-purchase threshold \$2,500.
- 9b. Government purchase cards are accepted above the micro-purchase threshold \$2,500.
10. Foreign Items: N/A
- 11a. Time of Delivery: As agreed to in each Task Order or Purchase Order.
- 11b. Expedited Delivery: As agreed to in each Task Order or Purchase Order.
- 11c. Overnight and 2 Day delivery: N/A
- 11d. Urgent Requirements: As agreed to in each Task Order or Purchase Order.
12. FOB Point: Destination



13a. Ordering Address:

Ahmad Associates, Ltd. (AAL)  
8230 Old Courthouse, Suite 210  
Vienna, Virginia, 22182  
Tel 703.893.9644 Fax 703.893.0069  
www.aalcpas.com

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).

14. Payment Address:

Ahmad Associates, Ltd. (AAL)  
8230 Old Courthouse, Suite 210  
Vienna, Virginia, 22182

15. Warranty Provision: As agreed to in each Task Order or Purchase Order.

16. Export Packing Charges: N/A

17. Terms and Conditions of Government Purchase Card Acceptance: None

18. Terms and Conditions of Rental, Maintenance, and Repair: N/A

19. Terms and Conditions of Installation: N/A

20. Terms and Conditions of repair Parts: N/A

20a. Terms and conditions for any Other Services: N/A

21. List of Service and distribution Points: N/A

22. List of Participating Dealers: N/A

23. Preventive Maintenance: N/A

24a. Special Attributes: None

24b. N/A

25. Data Universal Number System (DUNS) number: 78-0241071

26. Ahmad Associates Limited (AAL) is registered in the Central Contractor Registration (CCR).



## **USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS**

### **PREAMBLE**

Ahmad Associates Limited (AAL) provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

### **COMMITMENT**

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact AAL, Shad Ahmad, tel. 703-893-9644, e-mail [aalcpas@aol.com](mailto:aalcpas@aol.com), fax 703-893-0069.



**BEST VALUE  
BLANKET PURCHASE AGREEMENT  
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (Agency) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

Signatures

\_\_\_\_\_ Agency

\_\_\_\_\_ Date

\_\_\_\_\_ Contractor

\_\_\_\_\_ Date



BPA NUMBER \_\_\_\_\_

**(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

<b>MODEL NUMBER/PART NUMBER</b>	<b>*SPECIAL BPA DISCOUNT/PRICE</b>
_____	_____
_____	_____

(2) Delivery:

<b>DESTINATION</b>	<b>DELIVERY SCHEDULE/DATES</b>
_____	_____
_____	_____

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

<b>OFFICE</b>	<b>POINT OF CONTACT</b>
_____	_____
_____	_____



(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;

(b) Contract Number;

(c) BPA Number;

(d) Model Number or National Stock Number (NSN);

(e) Purchase Order Number;

(f) Date of Purchase;

(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.



## **BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.



Description of Commercial Job Titles, Experience, and Education:

**Job Title:** Engagement Partner/ Principal

**Description:** Senior corporate advisor responsible for overall direction, coordination, and evaluation of major business units. Provides high-level expert guidance and expertise to examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements. Manages multiple projects. Advises complex organizations and teams by integrating skills into corporate client-focused solutions.

**Education and Experience Requirements:** Masters Degree or equivalent plus minimum of 10 years related experience and commensurate Continuing Professional Education.

**Job Title:** Program Manager

**Description:** Senior corporate manager responsible for overall direction, coordination, and evaluation of auditing and accounting projects. Provides high-level expert guidance and expertise to single or multiple projects. Manages teams by integrating skills into client-focused, object-oriented consulting solutions.

**Education and Experience Requirements:** Bachelors degree or equivalent plus minimum of 10 years related experience and commensurate Continuing Professional Education.

**Job Title:** Senior Technical Advisor

**Description:** Senior manager/advisor assists in overall direction, coordination, and evaluation of auditing and accounting projects. Provides high-level expert guidance and expertise to single or multiple projects. Manages teams by integrating skills into client focused, object-oriented consulting solutions.

**Education and Experience Requirements:** Bachelors degree or equivalent plus minimum of 10 years related experience and commensurate Continuing Professional Education.

**Job Title:** Team Lead

**Description:** Provides high-level expert guidance and expertise to single projects. Provides expertise to examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements. Integrates technical solutions and translates concepts into operational improvements and systems.

**Education and Experience Requirements:** Bachelors degree or equivalent plus minimum of 5 years related experience and commensurate Continuing Professional Education.



**Job Title:** Senior Analyst

**Description:** Responsible for examining program requirements to assess needs, collect information, and identify alternative methods and solutions. Provides research and analytical support to strategic planning, training development, problem solving, quality management, and financial analysis. Examines, analyzes, and interprets accounting records for the purpose of giving advice or preparing statements. Advises on systems for recording costs or other financial and budgetary data.

**Education and Experience Requirements:** Bachelors degree or equivalent. Up to 5 years of related experience and commensurate Continuing Professional Education.

**Job Title:** Analyst

**Description:** Defines problems, collects data, establishes facts, and draws valid conclusions. Provides technical expertise to examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements. conducts financial and cycle-time analysis.

**Education and Experience Requirements:** Bachelors degree or equivalent. Up to 2 years of related experience and commensurate Continuing Professional Education.

**Job Title:** Accounting Technician

**Description:** Define problems, collect data, establish facts, and prepare technical financial documentation. Performs data collection, reduction, analysis, and entry.

**Education and Experience Requirements:** High School Diploma and up to 2 years of related experience.

**Job Title:** Senior Systems Accountant/Auditor

**Description:** Advises on complex accounting and budgetary systems for recording costs or other financial and budgetary data. Responsible for examining program requirements to assess needs, collect information, and identify alternative methods and solutions. Provides research and analytical support to strategic planning, training development, problem solving, quality management, and financial analysis. Examines, analyzes, and interprets accounting records for the purpose of giving advice, preparing or reporting on statements.

**Education and Experience Requirements:** Bachelors degree or equivalent. More than 2 years of related experience and commensurate Continuing Professional Education.



**Job Title:** Certified Information Systems Auditor

**Description:** Capable of auditing with, around, and through computer as well as evaluating and assessing controls. Responsible for examining program requirements to assess needs, collect information, and identify alternative methods and solutions. Provides research and analytical support to strategic planning, training development, problem solving, quality management, and financial analysis. Examines, tests, analyzes, and interprets accounting records for the purpose of giving advice, preparing or reporting on statements. Advises on complex accounting and budgetary systems for recording costs or other financial and budgetary data.

**Education and Experience Requirements:** Bachelors degree or equivalent. More than 2 years of related experience, professional certification, and commensurate Continuing Professional Education.

**Job Title:** Statistician

**Description:** Defines and develops statistical sampling. Applies scientific, statistical approach in developing sample and sample size; Performs data reduction, analysis, inference and interpretation from sample about the sampled population.

**Education and Experience Requirements:** Bachelors degree in specialized field or equivalent. At least 3 years of related experience and commensurate Continuing Professional Education.



**PRICE LIST**

**SPECIAL ITEM NO. 520-7: FINANCIAL & PERFORMANCE AUDITS**

**SPECIAL ITEM NO. 520-12: BUDGETING**

**SPECIAL ITEM NO. 520-13: COMPLEMENTARY FINANCIAL MANAGEMENT SERVICES**

**SPECIAL ITEM NO. 520-22: GRANTS MANAGEMENT SUPPORT SERVICES**

Contract Period: Oct. 19, 2011 – Oct. 18, 2016

Labor Category	Year 1	Year 2	Year 3	Year 4	Year 5
(Hourly Firm Fixed Rates)	10/19/11 10/18/12	10/19/12 10/18/13	10/19/13 10/18/14	10/19/14 10/18/15	10/19/15 10/18/16
Engagement Partner/Principal	\$195.73	\$201.11	\$206.64	\$212.32	\$218.16
Program Manager	\$195.73	\$201.11	\$206.64	\$212.32	\$218.16
Senior Technical Advisor	\$195.73	\$201.11	\$206.64	\$212.32	\$218.16
Team Lead	\$154.46	\$158.71	\$163.08	\$167.56	\$172.17
Senior Analyst/Accountant	\$109.65	\$112.67	\$115.77	\$118.95	\$122.22
Analyst/Accountant	\$81.36	\$83.59	\$85.89	\$88.26	\$90.68
Accounting Technician	\$54.24	\$55.73	\$57.27	\$58.84	\$60.46
Sr. Systems Accountant/Auditor	\$115.55	\$118.73	\$122.00	\$125.35	\$128.80
Certified Information Systems Auditor/Statistician	\$271.19	\$278.65	\$286.31	\$294.18	\$302.27



## The Service Contract Act

"The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (\*\*) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly."

(vii) (A) There are three methods for determining price adjustments of Service Contract Act (SCA) eligible labor categories ONLY. The offeror will be required to select one method for the life of the contract.

(1) Method 1: Price Adjustment for the base contract period and all options exercised shall be in accordance with clause 52.222-43, Fair Labor Standards Act and Service Contract Act Price Adjustment (Multiple Year and Option Contracts). When a modification is issued to all contract holders incorporating a revised index of wage determinations, contractors shall notify the Contracting Officer of any increase/decrease claimed under clause 52.222-43 within 30 calendar days after receipt of the modification.

(2) Method 2: An escalation method is negotiated prior to award in accordance with the clause I-FSS-969, Economic Price Adjustment FSS Multiple Award Schedule, utilizing any of the methods available in the solicitation under that clause.

(3) Method 3: When the offered prices are based upon a commercial price list, then only revisions in the commercial price list will enable the contractor to revise prices. They will only be allowed increases in accordance with clause 552.216-70, Economic Price Adjustment FSS Multiple Award Schedule Contracts.

(B) Regardless of the method used, contractor must ensure that within 30 calendar days after the effective date of any modification to revise pricing based on changes in the applicable wage determination(s), the electronic catalog is updated on *GSA Advantage!™*.

(viii) Note 1: The contractor will not automatically be allowed an increase in prices based solely on new wage determinations.

(ix) Note 2: Reference Code of Federal Regulations, Title 29, Labor, Subtitle A Office of the Secretary of Labor, Part 4 Labor Standards for Federal Service Contracts, Subpart D Compensation Standards, paragraph 4.161 Minimum monetary wages under contracts exceeding \$2,500, which states: "No change in the obligation of the contractor or subcontractor with respect to minimum monetary wages will result from the mere fact that higher or lower wage rates may be determined to be prevailing for such employees in the locality after the award and before completion of the contract."



## About the Firm

Ahmad Associates Ltd (AAL) is a firm of certified public accountants (CPAs) and management consultants with a unique combination of skill sets that cover a wide array of specialties based on solid knowledge and experience. Our experts provide nationwide, creative, value-added services based on our professional expertise & proven technical service delivery systems.

AAL brings a wealth of expertise in governmental auditing, Yellow Book audits, performance audits, audits of recipients of federal funding (grants, subsidies, cooperative agreements), MBS issuers audits, contract assessment reviews, agreed-upon procedures engagements; internal controls and process improvements; program and budget support; budget & financial analysis, credit risk analysis & assessment (lenders & institutional borrowers), regulatory compliance, credit subsidy model, toxic/troubled loan asset predictive model, A-76 studies, financial & accounting systems, indirect cost rate determination, and information technology.

Our combined extensive governmental audit, accounting, financial management, internal audit, information risk management, and information technology experience enables us to offer the broadest skill sets to meet any challenges. Our 100+plus seasoned professionals bring impressive background mix that spans private sector, as well as, Governmental institutions/agencies such as FDIC, Treasury, Fannie Mae, Freddie Mac, Ginnie Mae, HUD, SBA, USDA, DHS, DoE, DoC, Library of Congress, and DoD to name a few.

## AAL Advantage

- ❖ GSA qualified - FABS Schedule (Contract No.GS-23F-0018M), IT Schedule (Contract No. GS-35F-0176R)
- ❖ Talented and distinguished professionals
- ❖ Successful 20-year track record
- ❖ Rated among the highest by D&B performance survey
- ❖ Compliant with GAO Yellow Book Standards
- ❖ Compliant with AICPA Quality Control Standards
- ❖ Diversified Government Clientele
- ❖ Minority-owned, small disadvantaged business (SDB)

## Practice Areas

### Audit & Assurance

We add reliability with our proven audit process & tools...

- Financial statements audits -Yellow Book, A-133 audits
  - Public Housing Authorities
  - Non-profit organizations
- Construction cost audits/cost certifications
- Lender/bank audits & regulatory compliance
- Program, compliance, & performance audits
- Contract assessment reviews/incurred cost audits
- Internal controls – A-123, SAS 70, Sarbanes-Oxley
- Agreed-upon procedures audits
- Federal financial statement audit support
- Information systems audits

### Consulting & Advisory

We provide service free from conflicts of interest...

- Grants Management and Program Support
- Credit risk analysis & assessment
- Credit subsidy/financial model support
- Federal budget & financial analysis/support
- Internal audit strategy & SOPs development
- Business process reengineering /A-76 Studies
- GPRA performance assessment
- Indirect cost/overhead rate determination
- Activity-based costing and cost model development
- Federal financial statement audibility assessment

### Information Technology

We bring a new, smart way of business beyond traditional IT...

- **RAAS<sup>TM</sup>** - Credit risk analysis and assessment system
- **TLAP<sup>TM</sup>** - Toxic/troubled loan asset predictive model
- Data mining & complex database management
- Cost model development
- Independent verification & validation (IV&V)
- System life cycle (SLC) methodologies
- System analysis & design
- Requirements analysis & engineering
- Design & implementation of MIS
- Internet application