



GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system.

The INTERNET address for GSA *Advantage!* is: www.GSAAdvantage.gov

Schedule Title: 520
FSC Group: 520-15 Financial and Business Solutions, Outsourcing
Recurring Commercial Activities for Financial Management
Services
Contract number: GS-23F-0019T

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract period: **January 16, 2007 - January 15, 2012
with 3-five year option periods (01/16/12 – 01/15/27)**

Contractor's name: **Maxim Healthcare Services, d.b.a. Maxim Health
Information Services**

Contractor's Address: **7227 Lee DeForest Drive, Columbia, MD 21046**

Contractor's Phone: **(410) 910-1439 -Tom Lingle, Contract Administration
(888) 917-8148 -Joshua Praus, Business Opportunities**

Contractor's Fax: **(310) 768-0075**

Contractor's Web: www.maximhealthinformationservices.com
www.maximgov.com

Contractor's E-Mail: bids@maximcoding.com

Business size. **Large**

(ii) CUSTOMER INFORMATION: The following information should be placed under this heading in consecutively numbered paragraphs in the sequence set forth below. If this information is placed in another part of the Federal Supply Schedule Price List, a table of contents must be shown on the cover page that refers to the exact location of the information.

- 1a. **520-15**
- 1b. **See below**
- 1c. **See below**
2. Maximum order: **\$1,000,000.00**
3. Minimum order: **\$300.00**
4. Geographic coverage: **Domestic and Overseas**
5. Point(s) of production: **7227 Lee DeForest Drive, Columbia, MD 21046**
6. Discount from list prices or statement of net price: **To be negotiated at task order level.**
7. Quantity discounts: **To be negotiated at task order level.**
8. Prompt payment terms: **Net 30 days**
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: **Yes**
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: **Yes**
10. Foreign items: **Not applicable**
- 11a. Time of delivery: **To be negotiated at task order level.**
- 11b. Expedited Delivery. **Items available for expedited delivery are noted in this price list.**
- 11c. Overnight and 2-day delivery. **Both are available, please contact the Contractor for rates for overnight and 2-day delivery.**
- 11d. Urgent Requirements. **See contract clause I-FSS-14-B. Agencies can contact the contact for contract administration to obtain faster delivery.**
12. F.O.B. point(s): Destination
- 13a. Ordering address: **7227 Lee DeForest Drive, Columbia, MD 21046**
- 13b. Ordering procedures: **For supplies and services, the ordering procedures, information on blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3 (fss.gsa.gov/schedules).**
14. Payment address: **7227 Lee DeForest Drive, Columbia, MD 21046**
15. Warranty provision: **Not applicable**
16. Export packing charges: **Not applicable**
17. Terms and conditions of Government purchase card acceptance: **Not applicable**
18. Terms and conditions of rental, maintenance, and repair: **Not applicable**
19. Terms and conditions of installation: **Not applicable**
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: **Not applicable**
- 20a. Terms and conditions for any other services: **Not applicable**
21. List of service and distribution points: **Not applicable**
22. List of participating dealers: **Not applicable**
23. Preventive maintenance: **Not applicable**
- 24a. Special attributes such as environmental attributes: **Not applicable**

- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov.
25. Data Universal Number System (DUNS) number: **60-629-0401**
26. Notification regarding registration in Central Contractor Registration (CCR) database: **Registered, valid through 3/12/08**

Maxim Health Information Services (MHIS) is a division of Maxim Healthcare Services (Maxim), the largest privately held healthcare staffing corporation in the nation providing supplemental healthcare staff to government and commercial agencies nationwide. Maxim is a privately owned, for-profit organization, incorporated in the State of Maryland.

Maxim Health Information Services utilizes the FABS/GSA contract GS-23F-0019T to provide all medical record coding and auditing services. Our unique ability to deliver long-term, contracted staff and traveling medical professionals, as well as an abundance of qualified and pre-screened per diem and part-time staff, gives Maxim a strong understanding of the expectation for providing contract healthcare staff in state and federal government healthcare facilities.

Since our inception, MHIS has provided thousands of hours of coding and auditing services in a variety of healthcare settings with a focus in Department of Veterans Affairs' Medical Centers. Our growth has allowed us to open a second office in Ohio and along with the Los Angeles office, we are able to meet the HIM needs for the entire nation. Over the past six years, MHIS has worked with over 20 VA Medical Centers and currently holds a backlog coding contract for VISNs 23 and 10. We have the proven experience to provide large scale coding services, such as this. These services have been provided in both a remote and onsite environment. Past and present clients can attest to our commitment, flexibility, quality and professionalism in fulfilling their needs and expectations.

In these past five years, MHIS has provided the following coding and auditing services to our VA clients:

- Facility coding – Inpatient, Observation and Nursing Home/Domiciliary.
- Inpatient professional services
- Outpatient services including clinic visits, ancillary diagnostic services and other therapeutic services, such as dialysis, rehab, chemotherapy, etc.
- Outpatient surgeries including any associated pathology and/or anesthesia services
- Monthly VHA Compliance and Business Integrity Coding Audits.
- Additional audits have included: Vesting Audits, Fee Basis Audits and other Focused and Probe Audits.

Fee Schedule

	Year 1	Year 2	Year 3	Year 4	Year 5
	1/16/07-1/15/08	1/16/08-1/15/09	1/16/09-1/15/10	1/16/10-1/15/11	1/16/11-1/15/12
Labor Category	GSA Hourly Price With IFF				
Project Manager	\$83.92	\$86.44	\$89.03	\$91.70	\$94.45
Medical Record Coder (Inpatient)	\$57.27	\$58.99	\$60.76	\$62.58	\$64.46
Medical Record Coder (Outpatient)	\$51.34	\$52.88	\$54.47	\$56.10	\$57.78
Interim HIM Director	\$118.48	\$122.03	\$125.70	\$129.47	\$133.35
Coding Supervisor	\$83.92	\$86.44	\$89.03	\$91.70	\$94.45
Coding Auditor	\$93.80	\$96.61	\$99.51	\$102.50	\$105.57
Medical Records Technician	\$34.56	\$35.60	\$36.66	\$37.76	\$38.90
Medical Biller	\$39.49	\$40.67	\$41.89	\$43.15	\$44.45
Flat Fees	GSA Price With IFF				
* Outpatient Remote Coding	\$5.13	\$5.28	\$5.44	\$5.61	\$5.77
** Inpatient Remote Coding	\$14.81	\$15.25	\$15.71	\$16.18	\$16.67

* Outpatient Remote Coding (per chart basis): \$5.13 per encounter

QTY/VOL Discount = \$4.90 per encounter with a commitment of 60,000 encounters (Base Year)

** Inpatient Remote Coding (per chart basis varies per encounter load): \$14.81 per encounter (averaging 4 encounters per hour), Base Year

Rate can be negotiated based on workload volume per hour within Statement of Work.

In accordance with Clause I-FSS-969, Economic Price Adjustment FSS Multiple Award Schedule (Jan 2002), for Years 2-5 and Years 6-20 (Option Period) prices are increased 3% per annum, effective January 16, of each year of the Contract.

In accordance with Clause 552.238-75, Price Reduction Clause, the category of customer is all commercial customers.