



Gonzales Consulting Services, Inc.

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

**FSC GROUP - 520
Multiple Award Schedule Financial and Business Solutions**

Contract Number: GS-23F-0024J

For more information on ordering from Federal Supply Schedules click on **FSS Schedules** button at fss.gsa.gov.

Contract Period: 01/01/2008 through 01/01/2012

Contractor: Gonzales Consulting Services, Inc.
633 17th Street, Suite 2600
Denver, Colorado 80202

Business Size: Small, Disadvantaged Business

Phone: (303) 383-5500

Fax: (303) 383-5510

Web: www.gcs-usa.com

Email: sheilam@gcs-usa.com

Contact: Sheila McCombs
Director, Contract Administration

CUSTOMER INFORMATION

- 1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:**

520-5, 520-7, 520-8, 520-11, 520-12 and 520-13

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

N/A

- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate not applicable for this item.**

SEE ATTACHED PRICELIST

a. Commercial Job Titles/Description/Experience/Functional Responsibility/Education

Principal

Education	Degree with emphasis in accounting. Must also possess an active Certified Public Accountant designation with 15-20 years of experience in Business and Public Accounting.
Experience	Must have extensive experience in conducting financial audits in the federal and/or state government environment. Must have at least three years of experience managing financial audits for large organizations. Must have thorough knowledge and understanding of federal accounting/audits policies, procedures, and regulations.
Responsibilities	<ul style="list-style-type: none"> • Serves as person responsible for engagement. • Supervises all services planned and performed by the team. • Assigns personnel to the engagement as required • Oversees risk assessment of the engagement and establishes the engagement materiality factor. • Principal will attend all meetings with the client and resolve any issues. • Reviews all engagement work papers and reports and participates in the review of all reports with the client. Signs final report

Senior Manager (Reports to Principal)

- Education Degree with emphasis in accounting; active Certified Public Accountant designation.
- Experience 0-15 years in Public Accounting.
- Responsibilities
- Serves as person responsible for the performance of the engagement.
 - Directly supervises engagement team.
 - Determines the programs to be implemented for the conduct of the engagement and selection of the audit team
 - Resolves all accounting and engagement problems with the assistance of the principal
 - Attends all meetings with the client.
 - Participates in the review of all reports with the client, supervises changes required and submits to the Principal for signing and issuance.

Manager (Reports to Senior Manager)

- Education Degree with emphasis in Public Accounting; active Certified Public Accountant; or experience in lieu of degree.
- Experience Six to 10 years in Public Accounting with Bachelor s; four to eight years with Master s Degree; and 14 18 years without an advanced degree.
- Responsibilities
- Ability to work independently on a major segment of the task.
 - Communicate and comply with all aspects of GCS policies and procedures regarding Federal Government auditing procedures including, but not limited to, obtaining a contract, pricing a contract, accounting for contract costs, dealing with suppliers, and contract performance.
 - Frequent inter-organizational and outside customer contacts.
 - Representation of organization in providing solutions to difficult problems associated with projects.
 - Exercise judgment within generally defined practices and policies in selection of methods and techniques in obtaining solutions.
 - Works on problems of diverse scope where analysis of data requires evaluation of identifiable factors.
 - Assists the Senior Manager and Principal in the design and implementation of audit procedures throughout the organization.
 - Provides status report.

Senior Auditor (Reports to Manager)

Education	Bachelor's degree in Finance or Accounting with 4+ years of auditing/accounting experience, CPA may be required.
Experience	A minimum of 7 years experience in commercial or governmental accounting and/or auditing. Strong knowledge of GAAP and auditing techniques. Strong PC skills. Excellent communication, interpersonal, presentation and organizational skills. Ability to work independently and as part of a team. Knowledge of GAAP, Yellowbook, federal acquisition regulations and related cost accounting standards for government contractors preferred.
Responsibilities	<p>Directs a group of auditors for various, complex auditing projects. Assignments do not include information systems auditing. Familiar with a variety of the field's concepts, practices, and procedures. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected.</p> <ul style="list-style-type: none">• Plans and performs audits and special projects of both a financial and operational nature.• Prepares work papers supporting the work performed, conclusions reached and related recommendations for improvement or disposition, including mapping of process, back up data and supporting evidence, when applicable.• Drafts and presents audit reports to management.• Provides technical guidance and counsel to senior management regarding the application of generally accepted accounting principles and related cost accounting standards for government contractors.• Participates in planning audits, performing audit field work, and appraising systems of internal controls.• Plans and performs audits by surveying activities, developing audit program, preparing audit work papers, and evaluating internal controls.• Facilitates the communication of audit results, through written reports and oral presentation to management.• Performs administrative duties such as completing reconciliations of revenues and expenditures; prepares travel vouchers of expenditure reimbursements; and performs tasks necessary to assist management with special projects.• Develops and supervise staff auditors by setting performance goals, monitoring performance, providing feedback, and documenting performance.

Accountant (Reports to Manager)

- Education Bachelor s Degree or experience in lieu of degree.
- Experience Zero to two years with degree, four to six years with no degree.
- Responsibilities
- Must be able to apply basic principles, theories, and concepts to solve routine problems.
 - Works on problems of limited scope.
 - Follows standard practices and procedures in analyzing situations or data from answers that can readily be obtained.
 - Communicate and comply with all aspects of GCS policies and procedures regarding contracting with the Federal Government.
 - Primary contact with immediate supervisor.

Accounting Technician (Reports to Manager)

- Education High School Diploma and/or GED
- Experience A combination of six to twelve months of directly related training and/or experience.
- Responsibilities
- Applies accepted procedures to the preparation and maintenance of financial and business transaction data, and prepares reports to ensure accurate accounting records.
 - Performs complex clerical and entry level accounting activities.
 - Recommend changes to procedures, guidelines and assist with updates of accounting policies.
 - Prepare reports and special projects as assigned including management and audit requests.

Administrative Support Specialist (Reports to Manager)

- Education High School Diploma and/or GED
- Experience A combination of twelve to eighteen months of directly related training and/or experience.
- Responsibilities
- Assists manager, accountants, auditors, specialists, and analysts in a staff capacity by coordinating office services, such as personnel, budget preparation and control, records control, and special management duties.
 - Coordinates collection and preparation of financial and operations reports.
 - Locates and compiles information and formats reports, graphs, tables, records and other sources of information.
 - Assembles and categorizes facts and figures for written computation and calculations.

EDP Consultant

- Education Degree in Computer Sciences or equivalent experience. Current certification as Certified Information Systems Auditor.
- Experience Must have minimum ten years experience on projects involving auditing

- of large, complex systems including the mainframes, mini-computers, client/server architectures, personal computers, and LAN/WAN environments. Mastery of specific security technologies and policies and broad knowledge of automated financial accounting systems and practices.
- Responsibilities
- Applies systems analysis and design techniques to complex computer systems in a broad area such as finance management; accounting, or statistics; logistics planning; material management.
 - Produces innovative solutions for a variety of complex problems.
 - Analyzes system architecture and provides support to the project and EDP Specialist.

EDP Specialist

- Education Degree in Computer Sciences or equivalent experience, including or supplemented by 15 college-level credits in accounting and auditing, and 12 credits in computer science; and three years of professional experience in the auditing of electronic data processing systems and operations; current certification as a Certified Information Systems Auditor.
- Experience 7 years experience in the EDP systems security domain. Must have experience with federal finance systems with respect to designing, configuring, and implementing system security architectures. Must have minimum two years of experience auditing large, complex, distributed systems for their conformance to security processes and procedures, both at the technical and operational level.
- Responsibilities
- Plans EDP audits; collects review and analyze data pertaining to EDP systems and operations; write technical reports; speak before technical/professional groups to report audit findings.
 - Applies systems analysis and design techniques to complex computer systems in a broad area such as finance management; accounting, or statistics; logistics planning; material management.
 - Reviews and analyses EDP security policies and procedures for conformance to relevant federal and industry standards.
 - Requires competence in all phases of systems analysis techniques, concepts, and methods and knowledge of available system software, computer equipment, and the regulations, structure, techniques, and management practices of the EDP security subject-matter areas.
 - Guides clients in formulating security requirements; advises on alternatives and on the implications of new or revised data processing systems security techniques.
 - Analyzes project proposals, identifies omissions and errors in requirements and conducts feasibility studies.
 - Recommends optimum approach and develops system security architecture design for approved projects.

2. Maximum Order Guideline:

\$1,000,000

This maximum order is a dollar amount at which it is suggested that the ordering agency request higher discounts from the contractor before issuing the order. The contractor may: 1) Offer a new lower price, 2) Offer the lowest price available under the contract, or 3) Decline the order within five (5) days. In accordance with the Maximum Order provisions contained in the Schedule a delivery order may be placed against the Schedule contract even though it exceeds the maximum order.

3. Minimum Order Limitation:

\$300.00

4. Geographic Coverage:

48 Contiguous United States

5. Production Point

City and County of Denver, Colorado

6. Base Discount

Government Net Prices (discounts already deducted).
See prices attached

7. Quantity Discounts

N/A

8. Prompt payment terms

Net 30 days

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold:

Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:

Contact Contractor

10. Foreign items (list items by country of origin):

N/A

11a. Time of Delivery (Contractor insert number of days):

15 DARO or per SOW.

11b. Expedited Delivery. The Contractor will insert the sentence **Items available for expedited delivery are noted in this price list. under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:**

None.

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:

Consult Contractor.

11d. Urgent Requirements. The Contractor will note in its price list the **Urgent Requirements** clause of its contract and advise agencies that they can also contact the Contractor s representative to effect a faster delivery:

Consult Contractor.

12. F.O.B Points(s):

Destination.

13a. Ordering Address:

Same as contractor s address.

13b. Ordering Procedures:

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA s), and a sample BPA can be found at the GSA/FSS Schedule homepage <http://www.gsa.gov/Portal/gsa/ep/channelView.do?pageTypeId=8199&channelId=-13460>. Then click on **Blanket Purchase Agreement (BPA)**, then **BPA Format**, and select the **Blanket Purchase Agreement Format Sample BPA Format** link to view the Sample BPA Format.

14. Payment Address:

Same as contractor s address.

15. Warranty Provision:

N/A.

16. Export Packing Charges:

N/A.

17. Terms and Conditions of Government Purchase Card Acceptance:

N/A.

18. Terms and Conditions of Rental:

N/A.

19. Terms and Conditions of Installation:

N/A.

20. Terms and Conditions of Repair Parts:

N/A.

20a. Terms and Conditions For Any Other Services:

N/A

21. List of Service and Distribution Points:

N/A.

22. List of Participating Dealers:

N/A.

23. Preventative Maintenance:

N/A.

24a. Special Attributes:

N/A.

24b. Section 508:

N/A.

25. Data Universal Numbering System (DUNS) number:

11-7849356

26. Notification regarding registration in Central Contractor Registration (CCR) database:

Registration valid until April 1, 2009, CAGE Code: 1B1K4.

Prices

Labor Categories 520-7, 520-11 & 520-13	PERIOD OF PERFORMANCE				
	01/01/08 12/31/08	01/01/09 12/31/09	01/01/10 12/31/10	01/01/11 12/31/11	01/01/12 12/31/12
Principal	\$196.99	\$203.89	\$211.02	\$218.41	\$226.05
Senior Manager	\$154.78	\$160.20	\$165.81	\$171.61	\$177.62
Manager	\$133.66	\$138.34	\$143.18	\$148.19	\$153.38
Staff	\$84.42	\$87.38	\$90.44	\$93.60	\$96.88
Accounting Technician	\$31.87	\$32.99	\$34.14	\$35.33	\$36.57
Administrative Support Specialist	\$43.47	\$44.99	\$46.57	\$48.20	\$49.88
EDP Consultant	\$133.66	\$138.34	\$143.18	\$148.19	\$153.38
EDP Specialist	\$112.57	\$116.51	\$120.58	\$124.80	\$129.17

Labor Categories 520-5, 520-8 & 520-12	PERIOD OF PERFORMANCE				
	01/01/08 12/31/08	01/01/09 12/31/09	01/01/10 12/31/10	01/01/11 12/31/11	01/01/12 12/31/12
Principal	\$190.33	\$196.99	\$203.88	\$211.02	\$218.40
Senior Manager	\$149.56	\$154.79	\$160.21	\$165.82	\$171.62
Manager	\$129.16	\$133.68	\$138.36	\$143.20	\$148.21
Staff	\$81.57	\$84.42	\$87.38	\$90.44	\$93.60
Accounting Technician	\$31.87	\$32.99	\$34.14	\$35.33	\$36.57
Administrative Support Specialist	\$43.47	\$44.99	\$46.57	\$48.20	\$49.88
EDP Consultant	\$129.16	\$133.68	\$138.36	\$143.20	\$148.21
EDP Specialist	\$108.76	\$112.56	\$116.50	\$120.58	\$124.80