

HAGERTY

partners for public sector excellence



**FINANCIAL AND BUSINESS SOLUTIONS (FABS)
CONTRACT # GS-23F-0027V**

**GENERAL SERVICES ADMINISTRATION (GSA)
FEDERAL SUPPLY SERVICES SCHEDULE (FSS)
AUTHORIZED PRICE LIST – SCHEDULE 520**

**HAGERTY CONSULTING
1618 ORRINGTON AVE., SUITE 201
EVANSTON, IL 60201 847.492.8454**

CHICAGO WASHINGTON D.C.

HAGERTYCONSULTING.COM

Federal Supply Service – Schedule Price List

Schedule for:

Financial and Business Solutions (FABS)

Special Item Number

520-11: Accounting Services

520-13: Complementary Financial Management Services

520-11RC: Recovery Purchasing

520-13RC: Recovery Purchasing

Federal Supply Group: 520

Federal Supply Class: R499

Contract Number: GS-23F-0027V

Contract Period: February 20, 2009 – February 19, 2014

Contract Administrator: Perry Pockros (202) 887-6900

Business Size: Large

DUNS Number: 14-352-9720

Hagerty Consulting, Inc.

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WELCOME & OVERVIEW

Hagerty Consulting, Inc (Hagerty), a professional service firm under the 541611 NAICS, *Administrative Management and General Management Consulting Services*, is pleased to present its qualifications and price list for the General Services Administration's (GSA) Financial and Business Solutions (FABS) contract. Hagerty is a public sector management consulting firm that helps clients choose the best way forward in times of change, uncertainty or crisis. Under our FABS schedule, we offer the following operational and advisory accounting and financial management services: evaluating and revising accounting policies and procedures, improving accounting and financial reporting operations, performing cost-benefit, regulatory, and managerial accounting analyses, assessing internal controls and improper payments, conducting special cost studies, and managing disaster recovery grant and loan programs. We encourage you to visit our website at www.hagertyconsulting.com to discover more about our service offerings, capabilities, and experience.

Since its inception in 2001, Hagerty's mission has been to work collaboratively with leading public sector agencies throughout the country to address their unique business process challenges, help make distinct improvements to their business performance, and deliver meaningful results. Hagerty's success has been marked by our ability to understand clients' needs, assemble a highly qualified team to meet those needs, develop a customized and thoughtful approach to the project, and proactively help clients define and achieve short and long-term objectives. Our firm, with the equivalent of 50 full-time professionals, has successfully completed more than 100 management consulting projects ranging in size from \$10,000 to \$10 million.

Specifically we have successfully:

- Helped re-engineer Federal, state, and local financial, accounting, and program reporting processes.
- Managed the implementation of a two-year \$7.4 billion Federal grant program for the City of New York for September 11th disaster recovery.
- Reengineered, coordinated, and implemented a \$1.3 billion Federal community disaster loan program after Hurricane Katrina.
- Conducted OMB A-123 Improper Payment Information Act reviews.
- Reviewed cost reasonableness and eligibility determinations of Federal grant awards.
- Performed internal controls reviews and developed accounting methodology to track municipal infrastructure reconstruction grant programs.
- Managed a Government wide Accounting Modernization Project.
- Facilitated a disaster recovery alternative housing pilot program.
- Calculated disaster related business interruption claims.

If you ever have a need for operational or advisory services, or just want another point of view on a challenge you're trying to address, we hope you will consider reaching out to Hagerty Consulting. Similarly, if your organization is seeking professional or technical assistance, we hope you will include Hagerty Consulting on the list of companies invited to bid. We are confident we can make a significant and meaningful contribution to your organization.

CUSTOMER INFORMATION

1 (a) FABS SERVICES

SIN 520-11: Accounting Services

Accounting and financial reporting standards are essential for public accountability and for an efficient and effective functioning of Federal agencies. Hagerty professionals have extensive experience providing a broad range of accounting services, including:

- Transaction processing and analysis
- Improving accounting operations
- Developing performance measurement
- Developing new or revising existing accounting policies and procedures
- Resolving accounting issues
- Assessing internal controls
- Government and regulatory compliance reviews
- Classifying accounting transactions
- Resolving and implementing audit findings
- Improving operational efficiency and effectiveness

SIN 520-13 Complementary Financial Management Services

Federal financial management circulars, guidance, and, procedures present complex challenges to Federal agencies. Hagerty professionals can help analyze and resolve financial management processes, systems and reporting problems that program managers face. We offer the following services:

- Assessing and improving financial reporting, analysis and systems
- Performing cost-benefit, regulatory, and managerial cost analysis
- Developing accounting methodologies and checklists
- Resolving audit findings and recommendations
- Designing regulatory self-assessment compliance guidance
- Conducting A-123 Improper Payment Information Act reviews
- Implementing Government Performance and Results Act requirements
- Managing intergovernmental grant and loan programs
- Performing financial system business process impact analysis
- Creating strategic and operational financial plans

DISASTER RECOVERY PURCHASING

Hagerty Consulting is a recognized national leader in emergency preparedness, and disaster response and recovery. Our FABS labor categories (SINs identified by the suffix “RC”) offer State and local governments disaster recovery financial management professionals. Public Law 109-364 authorized the General Service Administration to provide for the use of Federal Supply Schedules by State and local governments for the purchase of products and services to recover from major disasters, terrorism, or nuclear, biological, chemical, or radiological attacks. Our FABS schedule is authorized for disaster recovery purchasing by State and local governments. We have extensive experience providing disaster recovery support services to State and local governments through the Federal Emergency Management Agency’s (FEMA) Public and Individual Assistance Programs. Hagerty Consulting has mobilized its resources nationwide to facilitate Federal funding assistance to State and local governments for debris removal, restoration of infrastructure, provision of temporary housing, and long term community recovery planning. In addition, we have developed and implemented training courses on reimbursement eligibility, interim and permanent housing strategies, community recovery plans, and debris management guides.

1(b) Pricing

Government price exclusive of any quantity/dollar volume, prompt payment, or discount.

SIN 520-11 (Accounting Services) and SIN 520-13 (Financial Management Services) Recovery Purchasing: SIN 520-11RC, 520-13RC

SIN	SIN	Labor Category	Hourly Rate (2/19/09-2/18/14)
520-11	520-13	Project Executive	\$232.80
520-11	520-13	Subject Matter Expert	\$233.88
520-11	520-13	Project Manager	\$187.21
520-11		Accountant III	\$187.21
520-11		Accountant II	\$150.35
520-11		Accountant I	\$99.43
	520-13	Financial Analyst III	\$187.21
	520-13	Financial Analyst II	\$150.35
	520-13	Financial Analyst I	\$99.43

Note: Price adjustments and price escalations subject to FAR 522.216-70.

1(c) Labor Skill Description

Hagerty attracts a very talented and dynamic cadre of professionals who have demonstrated a commitment to public sector excellence and have in-depth accounting and financial management experience, industry specialization, or hold graduate degrees and certifications. Our clients look to Hagerty when they need top-tier professionals to help them solve complex accounting and financial management issues. Labor skill descriptions provided by Hagerty under the FABS Schedule follow.

SIN 520-11 (Accounting Services) and SIN 520-13 (Financial Management Services)

Project Executive: Experience of twelve or more years with an advanced degree or fifteen years or more experience with a Bachelors degree and senior experience in management consulting. Managing director of the FABS Schedule and responsible for all specialized services on FABS engagements and that these services comply with applicable professional standards, professional excellence, and the firm's mission, vision, and values. Maintains ultimate responsibility for technical quality and customer satisfaction for all Hagerty Consulting engagements.

Subject/Industry Matter Specialist: Experience of fifteen or more years in a specific subject or industry, or ten years experience and possess more than one specialized advanced degree. Provides senior level advice, guidance, and training on subject and industry matter expertise relative to applicable laws, regulations, Executive Orders, and OMB Circulars. Responsible for ensuring technical accuracy of subject/industry matter topics for internal documents and submittals, adherence to subject/industry standards, and assisting Project Executive in the development of the overall FABS engagement approach. Interfaces with client's specialists and resolves subject/industry matter issues with the Manager.

Project Manager: Experience of eight or more years, or an advanced degree or registration and six years experience. Responsible for the management and supervision of the engagement team, quality control, review and approval of internal documents and submittals, adherence to standards, and assisting Project Executive in the development of the overall FABS engagement approach. Provide guidance and direction of FABS projects to subordinates. Has overall responsibility, with input from the Project Executive, for client relations; project methodology, scope and budget; and performance of project and firm personnel. Interfaces with the client and resolves project specific issues or elevates issues when necessary.

SIN 520-11 (Accounting Services)

Accountant III: Ten years of applicable financial or business consulting experience, including three years of management experience. An advanced degree or certification, such as Certified Public Accountant, may be substituted for equivalent years of experience. Devises new or revised accounting policies and procedures, performs special studies to improve accounting operations, resolves audit findings or accounting issues, assesses accounting internal controls, and improves operating efficiency and effectiveness. Focuses on high performance work that requires relatively more experience, supervising subordinates, and reviewing draft findings and reports. Responsible for completing assigned tasks accurately, thoroughly, and within scope and budget.

Accountant II: Five years of applicable financial or business consulting experience, including two years of management experience. An advanced degree or certification, such as Certified Public Accountant, may be substituted for equivalent years of experience. Analyzes, processes, and summarizes transactions, classifies accounting transactions, resolves accounting issues, assesses accounting internal controls, and improves operating efficiency and effectiveness. Focused on high performance work that requires relatively more experience, supervising subordinates, and reviewing draft findings and reports. Responsible for completing assigned tasks accurately, thoroughly, and within scope and budget.

Accountant I: Holds a four year degree from an accredited college/university and has experience of one or more years. Assists in analyzing, processing, and summarizing transactions. Performs data collection, analyzes information, and provides general support to project team.

SIN 520-13 (Financial Management Services)

Financial Analyst III: Ten years of applicable financial or business consulting experience, including three years of management experience. An advanced degree, or professional certification, may be substituted for equivalent years of experience. Provides financial management, economic and/or regulatory analyses and identifies requirements of related processes and systems. Focused on high performance work that requires relatively more experience, supervising subordinates, and reviewing draft findings and reports. Responsible for completing assigned tasks accurately, thoroughly, and within scope and budget.

Financial Analyst II: Five years of applicable financial or business consulting experience, including two years of management experience. An advanced degree, or professional certification, may be substituted for equivalent years of experience. Assists in improving and streamlining reporting and analysis processes, and performs other specialized financial analyses. Focused on high performance work including data collection, materials development, and other analytical tasks. Responsible for completing assigned tasks accurately, thoroughly, and within scope and budget.

Financial Analyst I: Holds a four year degree from an accredited college/university and experience of one or more years. Assists in drafting and preparing project deliverables. Performs data collection, analyzes information, and provides general support to project team.

2. Maximum Order: \$1,000,000
3. Minimum Order: \$300
4. Geographic Coverage (Delivery Area): National
5. Point(s) of Production: Evanston, Cook County, Illinois and Washington, DC
6. Discount from List Prices: All prices listed are net prices
7. Quantity Discounts: For task or delivery orders equal to or exceeding \$500,000, Hagerty will offer discounts in the range of 5% to 12%.
8. Prompt Payment Terms: Net 30 Days
- 9(a) Notification that Government purchase cards are accepted at or below the micro-purchase threshold. N/A
- 9(b) Notification that Government purchase cards are accepted or not accepted above the micro-purchase threshold. N/A
10. Foreign Items (list items by country of origin). None
- 11(a) Time of Delivery: TBD on Each Task Order
- 11(b) Expedited Delivery: Items available for expedited delivery. Contact Hagerty for further information.
- 11(c) Overnight and 2-day Delivery: 2-Day delivery is available. Contact Hagerty for further information.
- 11(d) Urgent Requirements: For urgent requirements, contact Hagerty for more information.
12. F.O.B. point(s): Destination
- 13(a) Ordering Address(es): Hagerty Consulting, Inc., 1618 Orrington Avenue, Suite 201, Evanston, Illinois 60201. Telephone: 847-492-8454
- 13(b) Ordering Procedures: For supplies and services, the ordering procedures and information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14 Payment Address(es)

By Electronic Payment

Bank: Citibank
ABA#: 021272655
Credit to: Hagerty Consulting, Inc.
Account #: 1087793000
111 Sylvan Avenue
Englewood Cliffs, N.J. 07632
(201) 227-2900

By Check remit to

Smith Barney
Attention: Bill Currie
C/O: Hagerty Consulting
130 East Seneca Street
Suite 500
Ithaca, N.Y. 14850

- 15. Warranty Provision: N/A
- 16. Export Packing Charges, if Applicable: N/A
- 17. Terms and conditions of government purchase card acceptance: N/A
- 18. Terms and conditions of rental, maintenance, and repair: N/A
- 19. Terms and conditions of installation: N/A
- 20. Terms and conditions of repair parts indicating date of parts price lists and discounts: N/A
- 20(a) Terms and conditions for any other services: N/A
- 21 List of service and distribution points: N/A
- 22 List of participating dealers: N/A
- 23 Preventive maintenance: N/A
- 24(a) Special attributes: N/A
- 24(b) Section 508: If applicable, Section 508 compliance information on Electronic and Information Technology (EIT) supplies and services will be addressed on a task order basis. The EIT standards can be found at www.section508.gov.
- 25. Data Universal Numbering System (DUNS) Number: 14-352-9720
- 26. Central Contractor Registration (CCR) Database: Hagerty Consulting is registered in the Central Contractor registration (CCR) database.
- 27. Uncompensated Overtime: Not Used