



General Services Administration  
Federal Supply Services  
Authorized Federal Supply Schedule Price List

# Financial and Business Solutions Schedule (FABS)

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is <http://www.GSAAdvantage.gov>. Agencies can also browse GSA Advantage! By accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>.

**Schedule Title:** Financial Business Solutions  
**FSC Group:** 520  
**Contract Number:** GS-23F-0030J

For more information on ordering from Federal Supply Schedules click on the FSS Schedules at [fss.gsa.gov](http://fss.gsa.gov).

**Contract Period:** December 28, 2013 through December 27, 2018

**Contractor Name:** Chortek LLP  
**Address:** 400 Virginia Ave SW C 130  
Washington, DC 20024  
**Phone Number:** 202.600.2895  
**Fax Number:** 202.554.0529  
**E-mail:** [kfiasca@chortek.com](mailto:kfiasca@chortek.com)  
**Web Site:** <http://www.chortek.com>

**Contract Administrator:** Karl Fiasca, CFO

**Business Size:** Small Business

**Pricelist Current through Modification #:** PA-0026, Dated February 13, 2014

**Effective Date:** February 13, 2014

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## Customer Information

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- 1a. **Special Item Number (SIN):**
  - SIN 520-7 Financial & Performance Audits
  - SIN 520-8 Complementary Audit Services
  - SIN 520-11 Accounting
  - SIN 520-13 Complementary Financial Management Services
- 1b. **Pricing List:** See below for FABS Labor Category Rates
- 1c. **Labor Categories:** See below for Labor Category Descriptions
2. **Maximum order:** \$1,000,000
3. **Minimum order:** \$300
4. **Geographic coverage (delivery area):** Domestic only
5. **Point of production:** Washington, D.C., Waukesha, WI and Chicago, IL.
6. **Discount from list prices or statement of net price:** Price stated at Net Price
7. **Quantity discounts:** Per Task Order

<u>Dollar Volume</u>	<u>Quantity Discount</u>
\$100,000 - \$299,999	2%
\$300,000+	4%
8. **Prompt payment terms:** Net 30 Days
- 9a. **Government purchase cards:** Government purchase cards are accepted at or below the micro-purchase threshold
- 9b. **Government purchase cards:** Government purchase cards are accepted above the micro-purchase threshold
10. **Foreign items:** N/A
- 11a. **Time of delivery:** As agreed to by ordering agency and contractor

- 11b. **Expedited Delivery:** Items available for expedited delivery are noted in this price list
- 11c. **Overnight and 2-day delivery:** Specific to each task order. At customer's expense.
- 11d. **Urgent Requirements:** To be negotiated with ordering agency
- 12. **F.O.B. point:** Destination
- 13a. **Ordering address:**
  - Chortek LLP
  - 400 Virginia Ave SW C 130
  - Washington, DC 20024
  - Ph: 202.600.2895
  - Fax: 202.554.0529
  - kfiasca@chortek.com
- 13b. **Ordering procedures:** Supplies and services, ordering procedures and information on blanket purchase agreements (BPA's), can be found at the GSA/FSS schedule homepage ([fss.gsa.gov/schedules](https://fss.gsa.gov/schedules)).
- 14. **Payment address:**
  - Chortek LLP
  - Karl Fiasca
  - 400 Virginia Ave SW C 130
  - Washington, DC 20024
- 15. **Warranty provision:** N/A
- 16. **Export packing charges:** N/A
- 17. **Terms and conditions of Government purchase card acceptance:** Accepted above the micro-purchase threshold
- 18. **Terms and conditions of rental, maintenance, and repair:** N/A
- 19. **Terms and conditions of installation:** N/A
- 20. **Terms and conditions of repair parts:** N/A
- 20a. **Terms and conditions for any other services:** N/A
- 21. **List of service and distribution points:** N/A

- 22. **List of participating dealers:** N/A
- 23. **Preventive maintenance:** N/A
- 24a. **Special attributes such as environmental attributes:** N/A
- 24b. **Section 508 compliance information:** N/A
- 25. **Data Universal Number System (DUNS) number:** 176633386
- 26. **Notification regarding registration in System for Award Management (SAM) database:** Chortek LLP is registered in the SAM Database.

## Who We Are

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Chortek LLP provides accounting, auditing and advisory services to federal government agencies to professional services firms. We are a Small Business located in the Washington, DC metropolitan area along with offices in Wisconsin and Illinois. For over 65 years, Chortek has helped organizations, as a trusted advisor providing expert insight, achieve their financial goals in this competitive global marketplace. As a sought after provider of audit, advisory, and financial management services to the federal government, we have become a trusted resource to analyze and report on the financial responsibilities of government entities that are entrusted to use public funding in the most ethical and appropriate manner.

**FABS Labor Category Rates**

<b>Labor Categories</b>	<b>12/28/2013</b>	<b>12/28/2014</b>	<b>12/28/2015</b>	<b>12/28/2016</b>	<b>12/28/2017</b>
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>12/27/2014</b>	<b>12/27/2015</b>	<b>12/27/2016</b>	<b>12/27/2017</b>	<b>12/27/2018</b>
<b>Senior Partner</b>	\$ 288.62	\$ 294.39	\$ 300.28	\$ 306.29	\$ 312.41
<b>Partner</b>	\$ 204.44	\$ 208.53	\$ 212.70	\$ 216.95	\$ 221.29
<b>Senior Manager</b>	\$ 168.36	\$ 171.73	\$ 175.16	\$ 178.67	\$ 182.24
<b>Manager</b>	\$ 140.71	\$ 143.52	\$ 146.39	\$ 149.32	\$ 152.31
<b>Senior Auditor</b>	\$ 116.65	\$ 118.98	\$ 121.36	\$ 123.79	\$ 126.26
<b>Senior Consultant</b>	\$ 116.65	\$ 118.98	\$ 121.36	\$ 123.79	\$ 126.26
<b>Consultant</b>	\$ 93.80	\$ 95.68	\$ 97.59	\$ 99.54	\$ 101.53
<b>Staff Accountant</b>	\$ 93.80	\$ 95.68	\$ 97.59	\$ 99.54	\$ 101.53
<b>Junior Professional</b>	\$ 39.69	\$ 40.48	\$ 41.29	\$ 42.12	\$ 42.96

## Labor Category Descriptions

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Our personnel will provide services under the FABS contract utilizing the following labor categories:

### *Senior Partner*

**Experience:** Fifteen (15) years of experience

**Functional Responsibility:** A CPA in good standing, who is an owner of the firm and has at least fifteen years professional experience. A Senior Partner's responsibilities include the preparation of bids, negotiation with the client, assignment of key personnel to projects, review of work plans, review of deliverables and general oversight of all work performed and affairs of the firm.

**Education Level:** Bachelor's Degree

### *Partner*

**Experience:** Ten (10) years of experience

**Functional Responsibility:** A CPA in good standing, who is an owner of the firm and has at least ten years professional experience. A Partner's responsibilities include the preparation of bids, negotiation with the client, assignment of key personnel to projects, review of work plans, review of deliverables and general oversight of all work performed and affairs of the firm.

**Education Level:** Bachelor's Degree

### *Senior Manager*

**Experience:** Ten (10) years of experience

**Functional Responsibility:** A professional, usually a CPA in good standing, with at least 10 years of professional experience. A Senior Manager generally possesses an advanced degree in a related field and/or a professional license or certification. The Senior Manager prepares work plans, supervises staff, oversees fieldwork and works closely with the client.

**Education Level:** Bachelor's Degree

***Manager***

**Experience:** Seven (7) years of experience

**Functional Responsibility:** A professional, usually a CPA in good standing, with at least seven years of professional experience. A manager generally possesses an advanced degree in a related field and/or a professional license. The manager prepares work plans, supervises staff, oversees fieldwork and works closely with the client.

**Education Level:** Bachelor's Degree

***Senior Auditor***

**Experience:** Three (3) years of experience

**Functional Responsibility:** A professional, who is a CPA in good standing with at least three years of professional experience. The senior auditor supervises staff, conducts fieldwork independently and works with clients.

**Education Level:** Bachelor's Degree

***Senior Consultant***

**Experience:** Three (3) years of experience

**Functional Responsibility:** A professional, usually a CPA in good standing, with at least three years of professional experience. A senior consultant generally possesses an advanced degree in a related field and/or a professional license. The senior consultant supervises staff, conducts fieldwork independently and works with clients.

**Education Level:** Bachelor's Degree

***Consultant***

**Experience:** One (1) year of experience

**Functional Responsibility:** A professional with one to three years of professional experience. A consultant generally possesses an advanced degree in a related field and/or a professional license. The consultant is supervised by senior personnel, performs work independently and works with clients.

**Education Level:** Bachelor's Degree

***Staff Accountant***

**Experience:** One (1) year of experience

**Functional Responsibility:** A professional, who is a CPA in good standing or CPA candidate with one to three years of professional experience. The staff accountant is supervised in the field by senior personnel and performs tasks such as tests of transactions and preparation of work papers.

**Education Level:** Bachelor's Degree

***Junior Professional***

**Experience:** One (1) year or experience

**Functional Responsibility:** A professional with one year of experience and a bachelor's degree. Junior professionals assist senior personnel in the preparation of presentations, reports, spreadsheets, database files and work papers.

**Education Level:** Bachelor's Degree