



Hill International

Multiple Award Schedule

Construction Solutions | Program Management | Project Management | Staff Augmentation

GSA Federal Supply Schedule: Contract No. GS-23F-0035P
Contract Period November 4, 2018 through November 3, 2023

Modification PS- A812 effective February 04, 2020



GSA

Table of Contents

	<u>Pages</u>
I. INTRODUCTION	3
II. CUSTOMER INFORMATION	4 - 5
III. COMMERCIAL JOB TITLES JOB DESCRIPTIONS	6 - 10
IV. FEE SCHEDULE: 2018-2023	11
V. SERVICE CONTRACT LABOR STANDARDS	11

Introduction

Hill International, Inc. (Hill) is an international construction consulting firm that provides program and project management, construction management, cost engineering and estimating, quality assurance, inspection, scheduling, risk management, and claims avoidance to clients involved in major construction projects worldwide. Hill has participated in over 10,000 project assignments with a total construction value of more than \$500 billion. Hill is ranked as the 8th largest construction management firm in the United States according to *Engineering News-Record* magazine.

Through our experience and expertise, Hill offers several advantages to our clients. Hill brings an in-depth view of the risks projects are likely to encounter. We quickly identify these risks and provide recommendations on how to protect your project. Hill also brings a regional focus, with a detailed understanding of the conditions, nuances, risks, and opportunities likely to influence your project, but supported by our internationally recognized industry experts as needed. Hill's independence offers another benefit to our clients: as the largest "for-fee-only" project management firm in the U.S., we do not provide design or contracting services. This means we support your projects with no potential conflicts of interest. The combination of these strengths means, from concept to completion, Hill adds value to your projects.

Hill employs approximately 2,700 professionals and support personnel in local offices around the world. Our staff includes professionals in all construction and building-related disciplines, including planners, schedulers, estimators, value engineering specialists, construction managers, resident engineers, construction inspectors and a full range of technical and support staff to represent owners. Our depth of expertise means we will always be able to support your project, regardless of manpower needs.

Hill offers its clients a full spectrum of construction dispute resolution services, enabling them to complete construction on time and within budget, while minimizing claims and other problems. Hill's project management services include:

- Program Management
- Project Management
- Construction Management
- Project Management Oversight
- Troubled Project Turnaround
- Staff Augmentation
- Project Labor Agreements
- Management Consulting

Our point of contact for the PSS is:

Kenneth J. Dunn
1667 K Street, NW, Suite 520
Washington D.C. 20006
Tel: 202-408-3030
Fax: 202-408-3058
kendunn@hillintl.com

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Washington D.C. 20006
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Hill is a large business.

Customer Information

1a. SPECIAL ITEM NUMBERS (SINS). SINS and professional service disciplines proposed include:

SIN	Recovery	SIN Description
541330ENG	541330ENGR	Engineering Services
541380	541380RC	Testing Laboratory Services
541420	541420RC	Engineering System Design & Integration
541715	541715RC	Engineering Research, Development, & Planning
OLM	OLMRC	Order Level Materials (OLM)

1b. LOWEST PRICED MODEL & LOWEST UNIT PRICE. Not applicable to this contract.

1c. COMMERCIAL JOB TITLES/DESCRIPTIONS. Hill International is proposing hourly wages. Job descriptions are included at end of section.

2. MAXIMUM ORDER. SINS 541330ENG, 541420, and 541715 \$1,000,000; SINS 541380 and OLM \$250,000.

3. MINIMUM ORDER. \$100.00.

4. GEOGRAPHIC COVERAGE (delivery area). Worldwide.

5. POINTS OF PRODUCTION. As specified by each task order, including Hill offices and client project location.

6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE. Government Net Prices (discounts already deducted).

7. QUANTITY DISCOUNTS. Not applicable to this contract.

8a. PROMPT PAYMENT TERMS. A discount of 1% is provided for payments made within 10 days of invoice receipt or acceptance.

8b. INFORMATION FOR ORDERING OFFICES. Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9a. GOVERNMENT PURCHASE CARDS UP TO THE MICRO-PURCHASE THRESHOLD. Accepted.

9b. GOVERNMENT PURCHASE CARDS ABOVE THE MICRO-PURCHASE THRESHOLD. Not accepted.

10. FOREIGN ITEMS. Not applicable to this contract.

11a. TIME OF DELIVERY. Not applicable to this contract.

11b. EXPEDITED DELIVERY. Items available for expedited delivery are noted in this price list.

11c. OVERNIGHT AND 2-DAY DELIVERY. Not applicable to this contract.

11d. URGENT REQUIREMENTS. Not applicable to this contract.

12. F.O.B. POINTS. Destination.

13. ORDERING ADDRESSES:

a. Mailed Orders: Hill International, Inc., 1667 K Street, NW, Suite 520, Washington D.C. 20006, Tel: 202-408-3000

b. Facsimile Orders: 215-523-6221 Attention: Stephanie Latshaw

- 13b. ORDERING PROCEDURES. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. PAYMENT ADDRESS: Hill International, Inc., 2005 Market Street, 17th Floor, Philadelphia, PA, 19103
Attn: Stephanie Latshaw, Billing Supervisor
15. WARRANTY PROVISION. Not applicable to this contract.
16. EXPORT PACKING CHARGES. Not applicable to this contract.
17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE. Not accepted.
18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE AND REPAIR. Not applicable to this contract.
19. TERMS AND CONDITIONS OF INSTALLATION. Not applicable to this contract.
20. TERMS AND CONDITIONS OF REPAIR PARTS. Not applicable to this contract.
- 20a. TERMS AND CONDITIONS OF ANY OTHER SERVICES. Not applicable to this contract.
21. LIST OF SERVICE AND DISTRIBUTION POINTS. Professional services will be provided by personnel located in a Hill office or a location to be specified by the task order instructions when services are to be provided at a government location.
22. LIST OF PARTICIPATING DEALERS. Not applicable to this contract.
23. PREVENTATIVE MAINTENANCE. Not applicable to this contract.
- 24a. SPECIAL ATTRIBUTES. None.
- 24b. SECTION 508 COMPLIANCE. Hill will comply with Section 508 standards.
25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER. 03-776-3513
26. NOTIFICATION REGARDING REGISTRATION IN THE SYSTEM FOR AWARD MANAGEMENT (SAM): Hill International, Inc. is registered in SAM.

Commercial Job Titles Job Descriptions

Project Executive

Bachelor's Degree and Professional Registration or Certification is required. Minimum of twenty years of progressive experience using various project delivery systems such as design-build, construction management, and traditional design-bid-build methodologies is required. Successful delivery of construction projects on time and within budget is required; experience in change management and compliance with applicable laws, rules, ordinances and regulations is required. Experience in all construction project phase services including pre-design, design/pre-bid, bid, construction, and post-construction as well as experience managing a staff augmentation contract, and experience in contract administration.

Responsibilities: The Project Executive's primary responsibility as the Principal-In-Charge will be to perform as the advocate of the Government relating to the project from initial design through final completion. The Project Executive (PEX) will be Hill's senior level interface with the Government for all contract matters. The PEX will oversee the performance of all assigned personnel for each project or task order. The PEX, alongside of Hill's Project Director, will ensure that all personnel assigned to the project are knowledgeable of the contract requirements, terms and conditions, deliverables, and schedule requirements. The PEX will be responsible for ensuring that all Hill personnel assigned to the project will meet the contract requirements for personnel qualifications for each job description.

Project Director

Bachelor's Degree and Professional Registration or Certification is required. Minimum of fifteen years of progressive experience using various project delivery systems such as design-build, construction management, and traditional design-bid-build methodologies is required. Successful delivery of construction projects on time and within budget; experience in change management and compliance with applicable laws, rules, ordinances and regulations; experience in all construction project phase services including pre-design, design/pre-bid, bid, construction, and post-construction as well as experience managing a staff augmentation contracts and experience in government contract administration.

Responsibilities: The Project Director's (PD) primary responsibility will be to perform as the advocate of the Government relating to the project from initial design through final completion. The PD will be Hill's mid-level interface with the Government for all contract matters. The PD will oversee the performance of all assigned personnel for each project or task order. The PD, alongside of Hill's Project Manager, will ensure that all personnel assigned to the project are knowledgeable of the contract requirements, terms and conditions, deliverables, and schedule requirements.

Program Manager

Bachelor's Degree and Professional Registration or Certification is required. Minimum of fifteen years of progressive experience using various project delivery systems such as design-build, construction management, and traditional design-bid-build methodologies is required. Successful delivery of construction projects on time and within budget is required. Experience in change management and compliance with applicable laws, rules, ordinances and regulations; experience in all construction project phase services including pre-design, design/pre-bid, bid, construction, and post-construction as well as experience managing a staff augmentation contract; experience in government contract administration.

Responsibilities: The Program Manager's (PgM) primary responsibility will be to perform as the advocate of the Government relating to the project from initial design through final completion. The PgM will be Hill's mid-level interface with the Government for all contract matters. The PgM will oversee the performance of all assigned personnel for each project or task order. The PgM, alongside of Hill's Project Manager will ensure that all personnel assigned to the project are knowledgeable of the contract requirements, terms and conditions, deliverables, and schedule requirements.

Senior Project Manager

Bachelor's Degree and Professional Registration or Certification is required. Minimum of fifteen years of progressive experience using various project delivery systems such as design-build, construction management, and traditional design-bid-build methodologies is required. Successful delivery of construction projects on time and within budget is a must. Experience in change management and compliance with applicable laws, rules, ordinances and regulations; experience in all construction project phase services including pre-design, design/pre-bid, bid, construction, and post-construction as well as experience managing a staff augmentation contract experience in government contract administration.

Responsibilities: The Senior Project Manager's (Sr. PM) primary responsibility will be to perform as the advocate of the Government relating to the project from initial design through final completion. The Sr. PM will oversee the performance of all assigned personnel for each project or task order. The Sr. PM, alongside of Hill's Project Manager will ensure that all personnel assigned to the project are knowledgeable of the contract requirements, terms and conditions, deliverables, and schedule requirements. The Sr. PM will be responsible for ensuring that all Hill personnel assigned to the project will meet the contract requirements for personnel qualifications for each job description.

Senior Construction Manager

Bachelor's Degree and Professional Registration or Certification is required. A minimum of fifteen years' progressive experience including accountability for industrial and commercial building type construction or renovation projects is required. Experience using various projects delivery systems such as design-build, construction management and traditional design-bid-build methodologies is required. Successful delivery of construction projects on time and within budget, experience in change management and compliance with applicable laws, rules, ordinances and regulations; experience in all construction project phase services including pre-design, design/pre-bid, bid, construction, and post-construction; experience in government contract administration with extensive knowledge of automated contract management and project administration tools such as Primavera Contract Management or Meridian Prolog Manager.

Responsibilities: The Senior Construction Manager (SCM) reports to the Project Director. The SCM provides oversight to the Construction Manager. The SCM ensure that the Construction Manager is fulfilling Hill's obligations regarding the progress of the project, compliance with the Governments contract, and compliance with Hill's policies and procedures.

Project Manager

Bachelor's Degree and a minimum of ten years of progressive experience using various project delivery systems such as design-build, construction management and traditional design-bid-build methodologies is required. Successful delivery of construction projects on time and within budget; experience in change management and compliance with applicable laws, rules, ordinances and regulations; experience in all construction project phase services including pre-design, design/pre-bid, bid, construction, and post-construction; experience in government contract administration with extensive knowledge of automated contract management and project administration tools such as Primavera Contract Management or Meridian Prolog Manager.

Responsibilities: The Project Manager (PM) will manage and coordinate all field and home office construction management activities to ensure all Contractors fulfill their contractual requirements with the Government particularly in the areas of schedule compliance, budget, safety, and deliverables. The PM will manage Hill's resources to provide oversight of the project including constructability reviews of the design, technical and commercial compliance of the construction effort, selection of qualified contractors, construction management, contract administration, engineering, safety, documentation, estimating, and scheduling.

Construction Manager

Bachelor's Degree and a minimum ten years of experience using various project delivery systems such as design-build, construction management, and traditional design-bid-build methodologies is required. Successful

delivery of construction projects on time and within budget and compliance with applicable laws, rules, ordinances and regulations is a must. Experience in all construction project phase services including pre-design, design/pre-bid, bid, construction, and post-construction as well as experience managing a staff augmentation contract and a familiarity with project management tools.

Responsibilities: The Construction Manager reports to the Project Director and Senior Construction Manager. The Construction Manager (CM) will monitor and coordinate the exchange of correspondence between all of the participants. The CM's efforts will be directed exclusively at preserving and advancing the interests of the government especially in the areas of cost, quality, safety, schedule, invoice disposition, and payment. The CM will focus on key elements for successful management through constructability reviews, planning and scheduling, managing the Contractors, and implementing processes which will be used to ensure the Contractors deliver quality work, on time, safely, and within budget.

Project Engineer

Bachelor's Degree and a minimum of five years' experience of progressive experience using various project delivery systems such as design-build, construction management, and traditional design-bid-build methodologies are required. Support of successful construction projects is a must. Experience in most construction project phase services including pre-design, design/pre-bid, bid, construction, and post-construction as well as experience managing a staff augmentation contract and familiarity with project management tools.

Responsibilities: The Project Engineer reports to the Senior Engineer and Construction Manager. The Project Engineer (PE) will provide field support to the CM in the areas of constructability reviews, value engineering, quality assurance, technical compliance of all contractors' construction activities that relates to the technical specifications, drawings, and contract deliverables. The PE will notify Hill's Senior Engineer and Construction Manager when matters of non-compliance, safety, and overall performance of the Contractors and their subcontractors need to be addressed. The PE will refer technical related issues that cannot be addressed in the field to Hill's Senior Engineer or Construction Manager for disposition and direction.

Architect

Bachelor's Degree in Architecture and a minimum of five years' experience is required. Registration is preferred, but not required.

Responsibilities: The Architect will work under the direction of the Project Manager and will meet with the project design firm periodically to perform constructability reviews, and recommend changes to design that could reduce costs associated with construction. Also, the Architect will provide on-site support to the Construction Manager as the need arises.

Senior Engineer

Bachelor's Degree in Engineering, professional registration, and a minimum of ten years' experience in their designated field of expertise is required. Experience should include alternative analysis and design, constructability and biddability reviews and contracting knowledge in federal government or quasi-federal government contract administration requirements.

Responsibilities: The Senior Engineer (SE) will work under the direction of the Project Manager. The SE will be responsible for ensuring technical compliance of all Hill activities on the Project. The SE will provide direction to the Project Engineer, Engineer, and CADD operator. The SE will provide the Project Engineer with technical direction during construction, in particular, during the design and bidding phases with Contractors. The Senior Engineer will notify the Project Manager and Construction Manager when issues of non-compliance are brought to his/her attention. The Senior Engineer will provide the Project Manager with his/her recommendation as the need arises.

Engineer

Bachelor's Degree in Engineering and a minimum of five years' experience is required. Registration is preferred, but not required.

Responsibilities: The Engineer will work under the direction of the Senior Engineer. The Engineer will review all technical specifications and drawings to ensure compliance with the government requirements. Any non-compliance will be noted and provided to the Senior Engineer for disposition and resolution.

Senior Scheduler

Bachelor's Degree and a minimum of ten years' experience in the development and monitoring of critical path method schedules on large industrial and renovation type projects or Professional Certification is required. Must be proficient in the application of computer scheduling packages such as Primavera P6 Enterprise Project Portfolio Management.

Responsibilities: The Senior Scheduler reports to the Project Manager, advises the Construction Manager, and provides direction to the Scheduler. The Senior Scheduler ensures that the scheduler has the tools to review and maintain the project schedule. The Senior Scheduler advises the Project Manager and Construction Manager when schedule slippages and float occurs on the project.

Scheduler

Bachelor's Degree with a minimum of five years' experience in the development and monitoring of critical path method schedules on large industrial and renovation type projects is required. Must be proficient in the application of computer scheduling packages such as Primavera P6 Enterprise Project Portfolio Management.

Responsibilities: The Scheduler reports to the Senior Scheduler and performs schedule reviews and maintenance. The Scheduler performs his/her responsibilities both in the field and in the home office and interfaces with the Contractors with respect to schedule compliance. The Scheduler notifies the Senior Scheduler of schedule slippages and schedule float on a regular basis.

Senior Estimator/Senior Cost Estimator

Bachelor's Degree or certification as a Certified Cost Engineer/ Certified Professional Estimator and a minimum of ten years' experience in estimating building construction projects including independent cost estimating, evaluation of cost models, project budget development and compliance cost estimating, and change order cost analysis including establishing a fair and reasonable cost for authorized changes is required. Must be proficient in the application of computer estimating packages such as Timberline, US Costs, MCASES, or comparable estimating packages.

Responsibilities: The Senior Estimator reports to the Project Manager. The Senior Estimator provides direction to the Estimator and ensures that the estimator has the tools to perform the required tasks.

Estimator/Cost Engineer

Associate's Degree and a minimum of five years' experience, or certification as a Certified Cost Engineer/ Certified Professional Estimator. Experience in estimating for building construction projects is required. Contracting knowledge in federal government or quasi-federal government contract administration requirements

Responsibilities: The Estimator reports to the Senior Estimator and provides budget estimates, should cost estimates associated with change requests from Contractors, and supports the Project Manager in the development of project reports.

Construction Inspector

Associate's Degree with a minimum of ten years of experience in their designated area of expertise in inspection is required. Must have experience in variance documentation and reporting, oversight of construction and renovation projects, review and coordination of permitting and government agency approvals.

Responsibilities: The Construction Inspector reports to the Construction Manager. The Inspector performs inspections of the Contractors mechanical, electrical, plumbing work. Inspector ensures that Contractors are complying with the technical specifications and drawing requirements. Non-compliances are brought to the Construction Manager's attention for disposition and action.

Engineering Technician/CADD Operator

Associate's Degree or a minimum of five years' experience in complete CADD capability, experience with AutoCAD or equivalent is required. Must be able to adapt and/or have experience in architectural designs, details from Building Design Standards. Experience with conceptual plans and construction drawings involving architectural, mechanical, electrical and plumbing, grading plans, profiles, cross-sections, drainage, and quantity estimating is a must.

Responsibilities: CADD Operator reports to the Senior Engineer. The CADD Operator provides support to the Senior Engineer for constructability reviews during the design phase.

Senior Contract Administrator

Bachelor's Degree and a minimum of ten years' experience dealing with federal, state, or local government contract administration requirements including design contract administration, preparation of bid forms and documentation, bid review and recommendations, bid award processing, and proposal review and award processing is required.

Responsibilities: The Senior Contract Administrator (SCA) reports to the Project Manager. The SCA is responsible to ensure that all contract administration is performed in accordance with the FAR or other appropriate procurement requirements. The SCA manages the contract administrators on the project and ensures that contracting activities performed by the CA is in full compliance with the Government requirements.

Contract Administrator

Bachelor's Degree and a minimum of five years' experience dealing with federal, state, or local government contract administration requirements including design contract administration, preparation of bid forms and documentation, bid review and recommendations, bid award processing, and proposal review and award processing is required.

Responsibilities: The Contract Administrator (CA) report to the Senior Contract Administrator. The CA is responsible for pre-qualifying bidders, writing scope documents, bidding, supporting the government in the negotiation process, issuance of contracts, and administration of those contracts.

Administrative Assistant/Secretary

High School Diploma or equivalent and no prior experience. Capable of typing 60 words per minute on word processing software, have good knowledge of spreadsheet software, excellent telephone manners and filing knowledge.

Responsibilities: The Administrative Assistant/Secretary reports to the Project Manager and is responsible for word processing, filing project documentation, and coordination of meetings with the Government and Contractors.

Fee Schedule: 2018-2023

Rates effective November 4, 2018 through November 3, 2023

LABOR CATEGORY	HOURLY RATES				
	11/4/2018 to 11/3/2019	11/4/2019 to 11/3/2020	11/4/2020 to 11/3/2021	11/4/2021 to 11/3/2022	11/4/2022 to 11/3/2023
Project Executive	\$247.76	\$252.71	\$257.77	\$262.92	\$268.18
Project Director / Program Manager / Sr. Project Manager / Sr. Construction Manager	\$222.98	\$227.44	\$231.99	\$236.63	\$241.36
Project Manager / Construction Manager	\$140.77	\$143.59	\$146.46	\$149.39	\$152.37
Project Engineer	\$135.14	\$137.84	\$140.60	\$143.41	\$146.28
Architect	\$133.87	\$136.55	\$139.28	\$142.06	\$144.90
Senior Engineer	\$152.03	\$155.07	\$158.17	\$161.34	\$164.56
Engineer	\$133.87	\$136.55	\$139.28	\$142.06	\$144.90
Senior Scheduler	\$140.77	\$143.59	\$146.46	\$149.39	\$152.37
Scheduler	\$123.88	\$126.36	\$128.88	\$131.46	\$134.09
Senior Estimator / Sr. Cost Engineer	\$157.66	\$160.82	\$164.03	\$167.31	\$170.66
Estimator / Cost Engineer	\$126.44	\$128.97	\$131.55	\$134.18	\$136.86
Construction Inspector	\$112.62	\$114.87	\$117.17	\$119.51	\$121.90
Engineering Tech / CADD Operator	\$78.83	\$80.41	\$82.02	\$83.66	\$85.33
Sr. Contract Administrator	\$157.66	\$160.82	\$164.03	\$167.31	\$170.66
Contract Administrator	\$101.35	\$103.38	\$105.45	\$107.56	\$109.71
Secretary / Administrative Assistant	\$59.52	\$60.71	\$61.93	\$63.16	\$64.43

Service Contract Labor Standards

SCA ELIGIBLE CONTRACT LABOR CATEGORY	SCA EQUIVALENT CODE – TITLE	WD NUMBER
Engineering Technician	30082 Engineering Technician II	2015-4281
Secretary /Administrative Assistant	01313 – Secretary III	2015-4281

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).



Hill International

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