



R. NAVARRO & ASSOCIATES, CPA'S INC.

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

FINANCIAL AND BUSINESS SOLUTIONS (FABS)

FSC Group: 520

Contract Number: GS-23F-0038N

DUNS: 132586173

R. Navarro & Associates, CPA's Inc.

2375 Northside Drive, Suite 320

San Diego, CA 92108

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Fax: (619) 294-4579

www.rnacpa.com

Attn: Matthew Navarro

(619) 298-8193

mnavarro@rnacpa.com

Contract Period: October 23, 2012 to October 22, 2017; (one option period remaining)

Pricelist Current through Mod #PS-0022

Business Size: Small Disadvantaged

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven data base system. The INTERNET address GSA ADVANTAGE! is: GSAAdvantage.gov.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.



Awarded service information listed by Special Item Numbers (SINS):

SIN: 520 11 - Accounting

SIN: 520 7 - Financial & Performance Audits

Labor Category	10/23/2013 – 10/22/2014	10/23/2014 – 10/22/2015	10/23/2015 – 10/22/2016	10/23/2016 – 10/22/2017
Partner Accountant	\$173.68	\$176.11	\$178.58	\$181.08
Manager Accountant	\$142.91	\$144.91	\$146.94	\$149.00
Senior Accountant	\$110.08	\$111.62	\$113.18	\$114.76
Staff Accountant	\$85.92	\$87.12	\$88.34	\$89.58
Audit Manager	\$137.73	\$140.62	\$143.57	\$146.59
Partner/Principal	\$156.78	\$160.08	\$163.44	\$166.87
Senior Auditor	\$95.23	\$97.23	\$99.27	\$101.35
Staff Auditor	\$80.57	\$82.26	\$83.99	\$85.75
Information Systems Audit Support Services	\$116.03	\$118.47	\$120.96	\$123.50
Audit Manager	\$137.73	\$140.62	\$143.57	\$146.59

Professional Services

Partner Accountant

Minimum/General Experience: Must have at least seven (7) years of general audit, accounting consulting or business management consulting experience, of which five (5) years of experience must be in the field of Federal Government auditing or consulting.

Functional Responsibility: Administers the approach and flow of the engagement and approves the end work product produced. Provides overall project management and is responsible for the work performed.

Minimum Education: A Bachelor s Degree in Accounting or in a Business related subject matter including economics and finance, or advanced training or graduate degree in a field or application germane to the position. Must have a minimum of 40 hours of continuing professional education within the last 2 years that meets government CPE requirements.



Manager Accountant

Minimum/General Experience: Must have at least four (4) years of general audit, accounting consulting or business management consulting experience. Graduate degrees and professional certifications/licenses may offset required years of experience commiserate with skill set derived.

Functional Responsibility: (1) reviews work product and deliverables, (2) determines the project work flow and escalation of work flow, (3) facilitates a working dialogue with the client focused on the direction and results of the work performed, (4) maintains projects budget and timetable of deliverables, (5) manages senior and staff consultants

Minimum Education: A Bachelor s Degree in Accounting or in a Business related subject matter including economics and finance, or advanced training or graduate degree in a field or application germane to the position. Must have a minimum of 40 hours of continuing professional education within the last 2 years that meets government CPE requirements.

Senior Accountant

Minimum/General Experience: Must have at least two (2) years of general audit, accounting consulting or business management consulting experience. Graduate degrees and professional certifications/licenses may offset required years of experience commiserate with skill set derived.

Functional Responsibility: (1) Directs the work flow and work flow escalation of staff consultants, directs staff consultants in work to be performed and reviews their work, (2) must be able to work independently significant sectors of the consulting engagement.

Minimum Education: A Bachelor s Degree in Accounting or in a Business related subject matter including economics and finance, or advanced training or graduate degree in a field or application germane to the position. Must have a minimum of 40 hours of continuing professional education within the last 2 years that meets government CPE requirements.

Staff Accountant

Minimum/General Experience: No experience is required.

Functional Responsibility: Performs specific consulting tasks under the supervision of a senior consultant.

Minimum Education: A Bachelor s Degree in Accounting or in a Business related subject matter including economics and finance, or advanced training or graduate degree in a field or application germane to the position. Must have a minimum of 40 hours of continuing professional education within the last 2 years that meets government CPE requirements.



Audit Manager

Manages audit engagements, to include: (1) reviewing working papers, financial statements and related reports for accuracy and completeness, (2) Discussing with clients the results of work performed, (3) Directing senior and junior auditors, (4) Reviewing and approving work plans and programs, (5) Ensuring that assignments are completed in the budgeted time and within delivery commitments, (6) Following the progress of the engagement and resolving accounting, auditing and reporting problems as they arise.

Partner/Principal

Oversees and has final authority in the conduct of engagements. Provides overall project management, with full responsibility for the work performed. Reviews and approves the final report.

Senior Auditor

Acts as senior auditor, and independently performs a major segment of an audit. Directs the work of junior auditors instructs them in the work to be performed, reviews their work and directs revisions as necessary. Makes decisions on all but the most unusual accounting, auditing, and reporting matters.

Staff Auditor

Performs specific audit steps under the supervision of a senior auditor.

Information Systems Audit Support Specialist

Analyzes a wide variety of information systems, including batch and on-line systems, data formats, and complex programs. Writes computer programs for mainframe and personal computer environments. Uses available tools, languages and utilities to perform data and statistical analyses, and to produce formatted reports. Performs routine general and application reviews, and computer assisted audit techniques.

SIN: 520 7 - Financial & Performance Audits

Partner/Principal

Oversees and has final authority in the conduct of engagements. Provides overall project management, with full responsibility for the work performed. Reviews and approves the final report.



Audit Manager

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Manager Accountant

Minimum/General Experience: Must have at least four (4) years of general audit, accounting consulting or business management consulting experience. Graduate degrees and professional certifications/licenses may offset required years of experience commiserate with skill set derived.

Functional Responsibility: (1) reviews work product and deliverables, (2) determines the project work flow and escalation of work flow, (3) facilitates a working dialogue with the client focused on the direction and results of the work performed, (4) maintains projects budget and timetable of deliverables, (5) manages senior and staff consultants

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Senior Accountant

Minimum/General Experience: Must have at least two (2) years of general audit, accounting consulting or business management consulting experience. Graduate degrees and professional certifications/licenses may offset required years of experience commiserate with skill set derived.

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Minimum/General Experience: No experience is required.

Functional Responsibility: Performs specific consulting tasks under the supervision of a senior consultant.

Minimum Education: A Bachelor s Degree in Accounting or in a Business related subject matter including economics and finance, or advanced training or graduate degree in a field or application germane to the position. Must have a minimum of 40 hours of continuing professional education within the last 2 years that meets government CPE requirements.



TERMS AND CONDITIONS

1. Table of awarded special item numbers with appropriate cross-reference to item descriptions and awarded prices.

520-7 Financial and Performance Audits (NAICS Code 541211)

520-11 Accounting (NAICS Codes 541211 & 541219)
2. Maximum Order Threshold: 520-7, \$1,000,000
520-11, \$1,000,000
3. Minimum Order: \$0.00
4. Geographical coverage (delivery area): Domestic
5. Point of production (city, county and State or foreign country):

2375 Northside Drive
Suite 320
San Diego, CA 92108
6. Discount from list prices or statement of net price: Net Price
7. Quantity discounts: N/A
8. Prompt payment terms: 1%, 15 days
 0.75%, 20 days
 0% Net, 30 days
9. Notification that Government purchase cards are accepted or not accepted above the micro-purchase threshold: YES
10. Foreign items (list items by country of origin): N/A
11. Time of delivery: Negotiated at Task Order
12. Expedited Delivery: Negotiated at Task Order
13. Overnight and 2-day delivery: N/A
14. Urgent Requirements: Negotiated at Task Order
15. FOB points(s): Destination



16. Ordering Address: 2375 Northside Drive, Suite 320
San Diego, CA 92108
Phone: (619) 298-8193
Fax: (619) 294-4579
mnavarro@macpa.com
17. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
18. Payment Address: 2375 Northside Drive, Suite 320
San Diego, CA 92108
Phone: (619) 298-8193
Fax: (619) 294-4579
mnavarro@macpa.com
19. Warranty provision: N/A
20. Export packing charges N/A
21. Terms and conditions of rental, maintenance and repair: N/A
22. Terms and conditions of installation: N/A
23. Term and conditions of repair parts indicated date of parts price lists and any discounts from list prices: N/A
24. Terms and conditions for any other services: N/A
25. List of service and distribution points: N/A
26. List of participating dealers: N/A
27. Preventative maintenance: N/A
28. Special attributes such as environmental attributes (recycled content, energy efficiency and/or reduced pollutants): N/A
29. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services. The EIT standards can be found at: www.Section508.gov/: N/A
30. Data Universal Number System (DUNS) number #132586173
31. Notification regarding registration in Central Contract Registration (CCR) database: YES