

General Services Administration  
Federal Supply Service  
Authorized Federal Supply Schedule Price List

# Financial and Business Solutions (FABS)

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>™</sup>, a menu-driven database system. The INTERNET address for **GSA Advantage!**<sup>™</sup> is:  
<http://www.GSAAdvantage.gov>.

**Contract Number:** GS-23F-0038U

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

**Contract Period:** May 2, 2008 - May 1, 2018

**Contractor Name:** **Castro & Company, LLC**

**Address:** 1711 King Street  
Suite C  
Alexandria, VA 22314

**Phone Number:** 703-229-4440

**Fax Number:** 703-859-7603

**E-mail:** [tcastro@castroco.com](mailto:tcastro@castroco.com)

**Website:** [www.castroco.com](http://www.castroco.com)

**Contract Administrator:** Thomas Castro, CPA - President

**Business Size:** Small Business  
SBA Certified 8(a) Firm  
SBA Certified Small Disadvantaged Business

## Customer Information

**1a. Table of Awarded Special Item Numbers (SINs) with appropriate cross-reference to page numbers:**

Special Item Number	Special Item Description	Awarded Pricing	Awarded Labor Category Descriptions
520-7	Financial & Performance Audits	5	6-7
520-8	Complementary Audit Services	5	6-7
520-11	Accounting	5	6-7
520-13	Complementary Financial Management Services	5	6-7

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. N/A**

**1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. See pages 6-7.**

**2. Maximum Order:** \$1,000,000.00

**3. Minimum Order:** \$100.00

**4. Geographic Coverage:** Worldwide

**5. Point of production:** Alexandria, Virginia, USA

**6. Discount from list prices or statement of net price:** Prices shown herein are net prices.

**7. Quantity discounts:** Per Task Order

SINs	Range	Discount Percentage
520-7	\$50,000-\$100,000	2%
520-8	\$100,001-\$150,000	3%
520-11 520-13	\$150,001-\$99,999,999	4%

- 8. **Prompt payment terms:** Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
- 9a. Government purchase cards **are accepted** up to the micro-purchase threshold (currently \$3,000).
- 9b. Government purchase cards **are accepted** above the micro-purchase threshold (currently \$3,000).
- 10. **Foreign items:** None
- 11a. **Time of Delivery:** Depends on Task Order
- 11b. **Expedited Delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements:** Contact Contractor
- 12. **F.O.B Points:** Destination
- 13a. **Ordering Address:**

Ordering Address:
Castro & Company, LLC Thomas Castro 1711 King Street Suite C Alexandria, VA 22314 Ph:703-229-4440 Fax:703-859-7603 tcastro@castroco.com

- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage ([www.gsa.gov/schedules](http://www.gsa.gov/schedules)).

- 14. **Payment address:**

Payment Address:
Castro & Company, LLC c/o Access National Bank PO Box 221374 Chantilly, VA 20153-1374 USA Ph:703-871-7390 Fax:703-871-2139

- 15. **Warranty Provisions:** N/A

16. **Export Packing Charges:** N/A
17. Government purchase cards **are accepted** above the micro-purchase threshold.
18. **Terms and conditions of rental, maintenance, and repair:** N/A
19. **Terms and conditions of installation:** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** N/A
- 20a. **Terms and conditions for any other services:** N/A
21. **List of service and distribution points:** N/A
22. **List of participating dealers:** N/A
23. **Preventive maintenance:** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.):** The EIT standards can be found at: [www.Section508.gov](http://www.Section508.gov)
25. **Data Universal Numbering System (DUNS) number:** 619053411
26. **Castro & Company, LLC is registered in the System for Award Management (SAM) database.**

**GSA Approved Labor Rates**  
**(SINs 520-7, 520-8, 520-11, & 520-13)**

<b>GSA Approved Labor Category</b>	<b>5/02/2013-5/01/2014</b>	<b>5/02/2014-5/01/2015</b>	<b>5/02/2015-5/01/2016</b>	<b>5/02/2016-5/01/2017</b>	<b>5/02/2017-5/01/2018</b>
Partner/Principal	\$201.86	\$207.41	\$213.12	\$218.98	\$225.00
Senior Manager	\$167.26	\$171.86	\$176.58	\$181.44	\$186.43
Manager	\$126.89	\$130.38	\$133.96	\$137.64	\$141.43
Supervisor	\$109.58	\$112.60	\$115.69	\$118.87	\$122.14
Senior II	\$98.04	\$100.74	\$103.51	\$106.36	\$109.28
Senior I	\$86.52	\$88.89	\$91.34	\$93.85	\$96.43
Staff II	\$78.44	\$80.60	\$82.81	\$85.09	\$87.43
Staff I	\$72.66	\$74.66	\$76.72	\$78.83	\$80.99

**GSA Approved Labor Category Descriptions**  
**(SINs 520-7, 520-8, 520-11, & 520-13)**

<b>Partner/Principal</b>	
<b>Minimum Experience:</b>	10 years
<b>Minimum Education:</b>	Bachelor's Degree / CPA required on attest engagement
<b>Functional Requirements:</b>	Responsible for client handling, quality control, supervision of team and resolution of significant issues. Also responsible for the overall contract management and will provide the technical and managerial skills to ensure that all products and deliverables meet the client's requirement and deadlines. Requires CPA/CGFM or Subject Matter Expert.

<b>Senior Manager</b>	
<b>Minimum Experience:</b>	7 years
<b>Minimum Education:</b>	Bachelor's Degree / CPA required on attest engagement
<b>Functional Requirements:</b>	Responsible for client handling, quality control, supervision of team and resolution of significant issues. Also responsible for the overall contract management and will provide the technical and managerial skills to ensure that all products and deliverables meet the client's requirement and deadlines. Please note – Eight (8) years of experience required if not certified as a CPA/CGFM or a Subject Matter Expert.

<b>Manager</b>	
<b>Minimum Experience:</b>	5 years
<b>Minimum Education:</b>	Bachelor's Degree / CPA required on attest engagement
<b>Functional Requirements:</b>	Responsible for client handling, quality control, supervision of team and resolution of issues. Also responsible for the overall contract management and will provide the technical and managerial skills to ensure that all products and deliverables meet the client's requirements and deadlines. Please note - Six (6) years of experience required if not certified as a CPA/CGFM or a Subject Matter Expert.

<b>Supervisor</b>	
<b>Minimum Experience:</b>	4 years
<b>Minimum Education:</b>	Bachelor's Degree
<b>Functional Requirements:</b>	Responsible for performing managerial functions in less complex engagements and senior functions in complex engagements. Please note - Five (5) years of experience required if not certified as a CPA/CGFM.

Senior II	
<b>Minimum Experience:</b>	3 years
<b>Minimum Education:</b>	Bachelor's Degree
<b>Functional Requirements:</b>	Responsible for performing complex procedures, assisting in drafting reports and findings, and supervision of staff.

Senior I	
<b>Minimum Experience:</b>	2 years
<b>Minimum Education:</b>	Bachelor's Degree
<b>Functional Requirements:</b>	Responsible for performing complex procedures, assisting in drafting reports and findings, and supervision of staff.

Staff II	
<b>Minimum Experience:</b>	1 year
<b>Minimum Education:</b>	Bachelor's Degree
<b>Functional Requirements:</b>	Responsible for performing less complex testing and procedures.

Staff I	
<b>Minimum Experience:</b>	0 years
<b>Minimum Education:</b>	Bachelor's Degree
<b>Functional Requirements:</b>	Responsible for performing less complex testing and procedures.

**Service Contract Act:** The Service Contract Act (SCA) is applicable to this contract as it applies to the entire FABS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.