



Authorized Federal Supply Schedule Price List and Customer Information

**GSA Schedule 520 – Financial and Business Solutions
(FABS), Special Item Number (SIN) 520-13,
Administrative Management and General
Management Consulting Services (Financial
Management Consulting Services)**

March 2007

capital city
TECHNOLOGIES

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GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

Contract Information

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAAdvantage.gov.

Schedule Title: Financial and Business Solutions

FSC Group:520

Contract Number:GS-23F-0041T

For more information on ordering from Federal Supply Schedules click on the FSS Schedules at fss.gsa.gov.

Contract Period: March 29, 2007 to March 28, 2012 with three five year options

Contractor Name: Capital City Technologies, Inc.

Address: 4732 Blackwater Way
Suwanee, GA 30024-7692

Phone Number: (770) 904-6384

Fax Number: (770) 904-6257

Web Site: www.capcitytech.com

Contact for contract administration: Mr. Patrick (Pat) Kavanaugh
patrick.kavanaugh@capcitytech.com
(770) 904-6384

Alternate: Mr. Dennis Sullivan
dennis.sullivan@capcitytech.com
(703) 798-9616

Business size: Small

Prices shown herein are net (discount deducted).

Supplement Number: Not required, this is the first price list submitted. Each subsequent price list will have a sequential supplement number.

Date: March 29, 2007

Customer Information

- 1a. **Awarded SIN:** SIN 520-13, Administrative Management and General Management Consulting Services (Financial Management Consulting Services)
- 1b. **Awarded Pricing:** See page 4
- 1c. **Labor Categories:** See page 6
2. **Maximum Order:** \$1,000,000 – Capital City Technologies will honor any order exceeding this maximum unless Capital City provides notice otherwise per clause 52.216-19 (August 1999).
3. **Minimum Order:** \$300
4. **Geographic Coverage (delivery area):** Domestic delivery
5. **Point(s) of production (city, county, and state or foreign country):** Suwanee, Gwinnett County, Georgia
6. **Discount from list prices or statement of net price:** To be negotiated at the task order level
7. **Quantity discounts:** Capital City Technologies will provide a 2% quantity discount on all task orders greater than \$3,000,000.
8. **Prompt Payment Terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted at or below the micro-purchase threshold.** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.** Yes. Capital City Technologies may accept government purchase cards above the threshold or will advise the ordering agency within 24 hours of receipt of the order if not accepted.
10. **Foreign items:** Not Applicable
- 11a. **Time of delivery:** As specified on Task Order.
- 11b. **Expedited delivery:** Not Applicable
- 11c. **Overnight and 2-day delivery:** Not Applicable
- 11d. **Urgent requirements:** See contract clause I-FSS-14-B. Agencies can contact the contact for contract administration to obtain faster delivery.
12. **FOB point(s):** Destination

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- 13a. **Ordering address(es):** Capital City Technologies, Inc.
4732 Blackwater Way
Suwanee, GA 30024-7692
Phone: (770) 904-6384
Fax: (770) 904-6257
- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA's), and a sample BPA can be found at the GSA/FSS schedule homepage (fss.gsa.gov/schedules).
14. **Payment address:** Capital City Technologies, Inc.
4732 Blackwater Way
Suwanee, GA 30024-7692
Phone: (770) 904-6384
Fax: (770) 904-6257
15. **Warranty provision:** Not Applicable
16. **Export packing charges:** Not Applicable
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).** Capital City Technologies may accept government purchase cards (any thresholds above micro-purchase level) or will advise the ordering agency within 24 hours of receipt of the order if not accepted.
18. **Terms and conditions of rental maintenance, and repair -** Not Applicable
19. **Terms and conditions of installation -** Not Applicable
20. **Terms and conditions of repair parts -** Not Applicable
- 20a. **Terms and conditions for any other services -** Not Applicable
21. **List of service and distribution points -** Not Applicable
22. **List of participating dealers -** Not Applicable
23. **Preventative maintenance -** Not Applicable
- 24a. **Special attributes such as environmental attributes:** Not Applicable
- 24b. **Section 508 compliance:** Not Applicable
25. **Data Universal Number System (DUNS) number:** 14-579-3357. Capital City is registered in the Online Representations and Certifications Application (ORCA) database under DUNS 14-579-3357.
26. **Registration in Central Contractor Registration (CCR) database:** Registered. Registration is valid until 06/04/2008 (Cage Code 3U4G3).

Awarded Pricing

FABS SIN	Services	Price	Unit/Issue
<i>Year 1 - March 29, 2007 - March 28, 2008</i>			
520-13	Senior Principal Financial Consultant	\$216.31	Per Hour
520-13	Principal Financial Consultant	\$194.00	Per Hour
520-13	Senior Financial Consultant	\$144.53	Per Hour
520-13	Financial Consultant	\$116.40	Per Hour
520-13	Senior Financial Analyst Consultant	\$91.18	Per Hour
520-13	Financial Analyst Consultant	\$67.90	Per Hour
<i>Year 2 - March 29, 2008 - March 28, 2009</i>			
520-13	Senior Principal Financial Consultant	\$221.72	Per Hour
520-13	Principal Financial Consultant	\$198.85	Per Hour
520-13	Senior Financial Consultant	\$148.14	Per Hour
520-13	Financial Consultant	\$119.31	Per Hour
520-13	Senior Financial Analyst Consultant	\$93.46	Per Hour
520-13	Financial Analyst Consultant	\$69.60	Per Hour
<i>Year 3 - March 29, 2009 - March 28, 2010</i>			
520-13	Senior Principal Financial Consultant	\$227.26	Per Hour
520-13	Principal Financial Consultant	\$203.82	Per Hour
520-13	Senior Financial Consultant	\$151.85	Per Hour
520-13	Financial Consultant	\$122.29	Per Hour
520-13	Senior Financial Analyst Consultant	\$95.80	Per Hour
520-13	Financial Analyst Consultant	\$71.34	Per Hour
<i>Year 4 - March 29, 2010 - March 28, 2011</i>			
520-13	Senior Principal Financial Consultant	\$232.94	Per Hour
520-13	Principal Financial Consultant	\$208.92	Per Hour
520-13	Senior Financial Consultant	\$155.64	Per Hour
520-13	Financial Consultant	\$125.35	Per Hour
520-13	Senior Financial Analyst Consultant	\$98.19	Per Hour
520-13	Financial Analyst Consultant	\$73.12	Per Hour

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FABS SIN	Services	Price	Unit/Issue
<i>Year 5 - March 29, 2011 - March 28, 2012</i>			
520-13	Senior Principal Financial Consultant	\$238.77	Per Hour
520-13	Principal Financial Consultant	\$214.14	Per Hour
520-13	Senior Financial Consultant	\$159.53	Per Hour
520-13	Financial Consultant	\$128.48	Per Hour
520-13	Senior Financial Analyst Consultant	\$100.65	Per Hour
520-13	Financial Analyst Consultant	\$74.95	Per Hour

Prices shown are net (discount deducted). These are the maximum rates that can be charged. Lower rates may be quoted. All rates in years 2-5 reflect a 2.5% escalation.

Dollar volume discount per task order: Capital City Technologies will provide a 2% quantity discount on all task orders greater than \$3,000,000.

Labor Categories and Description

Under the contract, Capital City Technologies provides complementary financial management services. This includes but is not limited to the following:

- Assess and improve financial management systems
- Conduct A-127 system compliance reviews
- Assist with implementation of corrective actions
- Document systems
- Identify systems requirements
- Plan and develop systems
- Assist in meeting agency financial management system requirements
- Assess and improve financial reporting and analysis
- Develop new reporting formats and pro-forma financial reports
- Assist in improving and streamlining reporting and analysis processes
- Perform cost-benefit or other special financial analyses
- Assist with the requirements of the Government Performance & Results Act
- Assist with devising and implementing performance measures and related processes and systems
- Assist with strategic and operational financial planning
- Resolve audit recommendations
- Assist in managerial cost accounting
- Assist in financial policy formulation and development
- Perform economic and regulatory analyses
- Assist with quality assurance efforts

Senior Principal Financial Consultant

Experience Requirements: Senior Principal Financial Consultants possess at least 15 years of financial management, financial advisory or management consulting experience relevant to the engagement to which they will be assigned. They must also possess extensive experience related to the management and implementation of business improvement efforts for large clients.

Duties: Senior Principal Financial Consultants perform the following duties:

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- Manage large and complex projects and programs in partnership with their client project and program management
- Develop and recommend strategic plans and goals for achieving major change efforts
- Provide executive guidance and expert advice to client personnel on the leading practices related to the major business improvement that they would like to achieve such as financial management systems
- Deliver executive briefings to executive and senior level personnel within the client organization.

Minimum Education: Bachelors Degree

Principal Financial Consultant

Experience Requirements: Principal Financial Consultants possess at least 12 years of financial management, financial advisory or management consulting experience relevant to the engagement to which they will be assigned. They must also possess extensive experience related to the management and implementation of business improvement efforts for large clients.

Duties: Principal Financial Consultants perform the following duties:

- Manage large and complex projects and programs in partnership with their client project and program management
- Develop and maintain recommended tactics and strategies for major change efforts
- Provide executive guidance to client personnel on the leading practices related to the major business improvement that they would like to achieve
- Deliver executive briefings to senior level personnel within the client organization.

Minimum Education: Bachelors Degree

Senior Financial Consultant

Experience Requirements: Senior Financial Consultants possess at least 6 years of financial management, financial advisory or management consulting experience relevant to the engagement to which they will be assigned. They must also possess training or experience related to the management and implementation of business improvement efforts for large clients.

Duties: Senior Financial Consultants perform the following duties:

- Management of small to moderate pieces of larger projects and programs.
- Document and communicate recommended tactics and strategies for major change efforts.
- Lead tasks necessary to implement recommended change strategies

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- Document and communicate leading practices related to the major business improvement that they would like to achieve
- Develop executive briefings to senior level personnel within the client organization.

Minimum Education: Bachelors Degree

Financial Consultant

Experience Requirements: Financial Consultants possess at least 4 years of financial management, financial advisory or management consulting experience relevant to the engagement to which they will be assigned. They must also possess training or experience related to the management and implementation of business improvement efforts for large clients.

Duties: Financial Consultants perform the following duties:

- Management of project segments or groups of tasks as part of a small or medium piece of larger projects and programs.
- Document and communicate recommended tactics and strategies for major change efforts.
- Perform tasks necessary to implement recommended change strategies
- Document and communicate leading practices related to the major business improvement that they would like to achieve
- Deliver client presentations to junior level personnel within the client organization.

Minimum Education: Bachelors Degree

Senior Financial Analyst Consultant

Experience Requirements: Senior Financial Analyst Consultants possess at least 2 years of financial management experience relevant to the engagement to which they will be assigned. They must also possess training or experience related to the management and implementation of business improvement efforts for clients of medium size.

Duties: Senior Financial Analyst Consultants perform the following duties:

- Manage project and program management documents including work plans and resource plans
- Document recommended tactics and strategies for major change efforts.
- Perform tasks necessary to implement recommended change strategies
- Document leading practices related to the major business improvement that they would like to achieve

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- Develop content for executive briefings to senior level personnel within the client organization.

Minimum Education: Bachelors Degree

Financial Analyst Consultant

Experience Requirements: Financial Analyst Consultants possess at least 1 year of financial management experience relevant to the engagement to which they will be assigned. They must also possess training or experience related to the implementation of performance improvement efforts for clients.

Duties: Financial Analyst Consultants perform the following duties:

- Maintain project and program management documents including work plans and resource plans
- Develop and maintain processes for performance measurement
- Contribute to guidance on tactical level decisions related to business improvement
- Perform interviews of client personnel to serve as input to a solution
- Develop content for executive briefings

Minimum Education: Bachelors Degree

Why Select Capital City Technologies?

Capital City Technologies personnel bring many years of experience in helping clients manage large, complex projects and information systems in financial management. These efforts have allowed governmental entities to achieve superior results. Capital City Technologies professionals have helped government agencies achieve success in dozens of financial management programs and projects. These qualifications are invaluable in the Federal Departments and Agencies including audit requirements, large transaction volumes, fund accounting, multiple appropriations, and budgetary control. Further, Capital City Technologies provides seasoned Federal Government executives and managers having demonstrated success with improving large financial management operations to every engagement. We provide deep experience in the areas of financial statements, field-level accounting operations, systems life cycle management, assessment, program formulation and execution, and analysis/decision support. Our capabilities map well with the requirements of SIN 520-13; examples follow:

Program Management Success

Capital City Technologies assists leadership federal organizations with strategic and operational financial planning such as integration of enterprise-wide financial management with related functions like human resources and logistics. We assist in the decision process by performing cost-benefit or other special financial analyses, such as business case. A key contribution is our development and implementation of comprehensive and synergistic performance measures and the related processes and source system information for efficient maintenance. Our strategic role includes the formulation and development of financial policy, such as department-wide policy and implementing instruction for data reliability. In summary our approach for program management success assures quality across the spectrum of responsibilities such as configuration management, change management, and user training strategies.

Information Systems Leadership

Capital City Technologies has documented financial systems for federal government organizations for the full range of activities, from concept of operations to the details of data mapping. Our company supported successful design and development of an ERP solution using Oracle eBusiness suite for a large government agency with over \$100 billion in annual budget. As part of this effort, we identified and managed systems requirements including change management, requirements integration, implementation, training and other program management needs. Capital City Technologies planned and developed enterprise-wide systems for several federal governmental agencies. This includes assisting in meeting agency financial management system requirements on-time and within budget.

Capital City Technologies has assessed, identified improvements and assisted in their implementation for financial management systems to include those supporting departmental-level reporting for federal government agencies.

Achieve Compliance

Capital City Technologies has conducted A-123 and A-127 system compliance reviews for billions of dollars of transactions and assisted with identification and implementation of corrective actions. Capital City Technologies has also assisted with the requirements of the Government Performance & Results Act such as developing supporting information and analysis for a Department's Performance and Accountability Report. These compliance efforts include resolving audit recommendations. Capital City Technologies has also performed economic and regulatory analyses such as found in the OMB Capital Investment Report that is part of the Information Technology budget and the National Defense Authorization Act certification and reporting.

Improve Accounting and Reporting:

Capital City Technologies has had a leading role in setting the strategies and performing the tactical implementation for improvement of financial reporting in number of federal agencies managing billions of dollars in assets. These efforts include assessment of alternative approaches and building the detailed planning for success for the long term. We have participated in developing new reporting formats for departmental-level financial statements such as alternatives for revised footnote information and provide pro-forma financial reports as part of that development. Capital City Technologies assists in examining the entire process from origination through financial reporting and identifies ways for streamlining and resolving problems and inefficiencies. Our assistance for program management success includes assisting in the use of financial and cost information for management decisions and day-to-day program management.