



U.S. GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE

## Authorized Federal Supply Schedule Price List

**CONTRACTOR:**

**PEAK GOVERNMENT SERVICES, INC.**

6920 MIRAMAR ROAD, STE 305  
SAN DIEGO, CA 921212643  
Contract Number: GS23F0042R

Schedule Title : **Financial and Business Solutions (FABS)**  
Product Service Code : **R704**  
DUNS# : **148142529**  
Contract Period : **November 23, 2004 - November 22, 2014**  
Business Size : **Small**

Contract Administrator : **GABE STEIN**  
Phone Number : **888-435-6500**  
Fax Number : **858-530-4880**  
Web Site : <http://www.peakgovt.com>

Online access to contract ordering information, terms and conditions, up-to-date pricing,  
and the option to create an electronic delivery order are available through  
GSA Advantage!, a menu-driven database system.  
<http://www.GSAAdvantage.gov>

For more information on ordering from Federal Supply Schedules, visit  
<http://www.gsa.gov/portal/content/197989>

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**Awarded service information listed by Special Item Numbers (SINS):**

**SIN:520 15 - Outsourcing Recurring Commercial Activities for Financial Management Services Professional Services**

**Coding Audit**

Minimum 3 years of HIM supervisory or leadership experience in an acute care setting. Extensive knowledge of: (1) all health information functions and processes; and (2) federal and state rules/regulations as they relate to health information. Has experience using CQI concepts, tools, and techniques. Strong personal computer, analytical, problem-solving, decision-making, and organizational skills. Experience with computerized medical record systems. Experience working with systems such as SoftMed and SMS Invision computer systems preferred. Knowledge of DRG and APC reimbursement methodology and third-party billing requirements. Knowledge of JCAHO regulations. Typical Peak Government Services, Inc.'s coding audits include reviewing inpatient and/or outpatient charts, invoices, remittance advices, and other supporting documentation appropriate to a given patient for services rendered by referring, attending, or consulting physicians and affiliated healthcare staff. Review is given to all areas of patient charts including history of present illness; past, family, and social history; physical examination; single systems examination; multi-system examination; specialty field examination; diagnosis; treatment; and billing-related documentation and coding. Changes to coding or coding specialty are recommended as well as notations on billing discrepancies (such as data entry error, software error, editing problems in the system like overwrites, unexplained discrepancies, and insufficient documentation. Clarification is sought from appropriate organizational healthcare and administrative staff to correct or complete records, and changes or recommendations for changes are made by Peak Government Services, Inc. staff. (Coded worksheets are used while assessing charts to protect the privacy of patients.) Unresolved audit results are addressed, along with general recommendations, in a final billing and coding report for review by the organization's governance. An exit interview is conducted between (at a minimum) the Peak Government Services, Inc.'s project manager and organizational governance or their appointee(s). Depending on the organization, the exit summary may also include coding staff, HIM management staff, case managers, and/or administrative officials such as the CFO. The audit findings are addressed during the summary and may include citation reasoning, coding references, patterns in coding, and any additional educational discourse on coding issues in general.

Unit of Issue:	Per Hour
11/23/2012 – 11/22/2013:	\$154.95
11/23/2013 – 11/22/2014:	\$158.82

**Compliance Review**

Peak Government Services, Inc. conducts an objective compliance effectiveness review to determine whether a healthcare organization has a compliance plan and program that meet state and federal laws, regulations, and mandates. In addition, Peak Government Services, Inc. reviews pertinent documentation and interviews staff (including leadership and governance) to ensure that all applicable laws, regulations, and mandates are, in actuality, abided and encouraged (including those stipulated by Medicare, Medicaid, and Office of the Inspector General). Peak focuses its objective compliance effectiveness reviews in the following areas (see items 1 through 11 below). The review serves to gather data and information on the daily operations of a given healthcare organization. By conducting these reviews, Peak Government Services, Inc. determines whether organizations consistently meet or exceed "best practice" standards set forth in state and federal laws, regulations, and mandates. Peak provides corporate governance with a summary report (noting any deficiencies or variances that would hinder full compliance).

1. Review Compliance Officer Responsibilities
2. Review Compliance Committee Function
3. Review Company Written Policies and Procedures
4. Review Compliance Training Program
5. Review Compliance Audit Procedures
6. Review OIG Reporting Obligations
7. Review Confidential Disclosure Program
8. Review Disciplinary Policy and

Procedures.9. Review New Employee Policy.10. Provide Risk Assessment.11. Ensure HIPAA and Other Appropriate Security/Privacy Laws and Regulations are Followed.

Unit of Issue:	Per Hour
11/23/2012 – 11/22/2013:	\$206.61
11/23/2013 – 11/22/2014:	\$211.78

**Inpatient Coder**

Minimum 2 years of coding/abstracting experience in acute-care setting(s). Demonstrated knowledge of ICD-9-CM and DRG?s and all coding terminology necessary for proper coding of a record or encounter. Excellent written and oral communications skills. Knowledge of Prospective Payment System (PPS). Microsoft Office Suite experience.Assists in auditing medical records departments. Audits health information management (HIM) departments and provides education when necessary.

Unit of Issue:	Per Hour
11/23/2012 – 11/22/2013:	\$77.48
11/23/2013 – 11/22/2014:	\$79.42

**Outpatient Coder**

Minimum 2 years of coding/abstracting experience in acute care setting(s). Demonstrated knowledge of ICD-9-CM, CPT, HCPCS, AND APC?s. Excellent written and oral communications skills. Knowledge of Prospective Payment System (PPS). Assists in auditing medical records departments. Audits health information management (HIM) departments and provides education when necessary.

Unit of Issue:	Per Hour
11/23/2012 – 11/22/2013:	\$64.56
11/23/2013 – 11/22/2014:	\$66.17

**Outpatient Surgery Coder**

Minimum 2 years of coding/abstracting experience in acute care setting(s). Demonstrated knowledge of ICD-9-CM, CPT, E&M, and APC?s. Excellent written and oral communications skills. Knowledge of Prospective Payment System (PPS). Assists in auditing medical records departments. Audits health information management (HIM) departments and provides education when necessary.

Unit of Issue:	Per Hour
11/23/2012 – 11/22/2013:	\$71.02
11/23/2013 – 11/22/2014:	\$72.80

**Remote Outpatient Coder**

Minimum 2 years of coding/abstracting experience in acute care setting(s). Demonstrated knowledge of ICD-9-CM, CPT, HCPCS, AND APC?s. Excellent written and oral communications skills. Knowledge of Prospective Payment System (PPS). Assists in auditing medical records departments. Audits health information management (HIM) departments and provides education when necessary.

Unit of Issue:	Per Transaction
11/23/2012 – 11/22/2013:	\$4.80
11/23/2013 – 11/22/2014:	\$4.92

**Terms and Conditions:**

**1. Table of awarded special item number(s) with appropriate cross reference to item descriptions and awarded price(s):**

SIN	Description
520 15	Outsourcing Recurring Commercial Activities for Financial Management Services

**2. Maximum order per SIN:**

SIN	Maximum Order
520 15	\$1,000,000.00

**3. Minimum order:**

\$300.00

**4. Geographic Coverage:**

WorldWide

**5. Point(s) of production (city, county, and State or foreign country):**

6920 Miramar Rd Ste 305, San Diego, CA 92121-SAN DIEGO COUNTY

**6. Quantity Discounts:**

**7. Prompt payment terms:**

0%-0 0%-0 NET 30

**8. Government purchase cards accepted above the micro-purchase threshold:**

No

**9. Government purchase cards are accepted at or below the micro-purchase threshold:**

Yes

**10. Foreign Items:**

Not applicable.

**11. Time of Delivery:**

15 Days From date of award to date of completion (services only)

**12. Expedited Delivery:**

Items available for expedited delivery are noted in this price list.

**13. Overnight and 2-Day Delivery:**

Not applicable.

**14. Urgent requirements:**

Agencies can contact the contact for contract administration to obtain faster delivery.

**15. F.O.B. points:**

Alaska : D - Destination  
Continental US : D - Destination  
Hawaii : D - Destination  
Puerto Rico : D - Destination

**16. Ordering Addresses:**

<b>1</b>	Bryanna Fowler Contracting 6920 Miramar Rd Ste 305 San Diego, CA 92121 USA Ph:888-440-2144 Fax:858-408-3699 bfowler@peakgovt.com
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**17. Ordering Procedures:**

For supplies and services, the ordering procedures, information on blanket purchase agreements (BPAs), and a sample BPA can be found at the GSA/FSS schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).

**18. Payment Addresses:**

<b>1</b>	Bruce Lambright Accounting 6920 Miramar Rd Ste 305 San Diego, CA 92121 USA Ph:888-440-2144 Fax:858-408-3699 blambright@peakgovt.com
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**19. Warranty Provision:**

Not applicable.

**20. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):**

Not applicable.

**21. Terms and conditions of repair parts:**

Not applicable.

**22. Terms and conditions for any other services:**

Not applicable.

**23. Terms and conditions of rental, maintenance, and repair:**

Not applicable.

**24. Terms and conditions of installation:**

Not applicable.

**25. List of service and distribution points:**

Not applicable.

**26. List of participating dealers:**

Not applicable.

**27. Preventative maintenance:**

Not applicable.

**28. Special attributes such as environmental attributes:**

Not applicable.

**29. Section 508 compliance information:**

Not applicable.

**30. Data Universal Number System (DUNS) number:**

148142529