



**GENERAL SERVICES ADMINISTRATION**

**FEDERAL SUPPLY SERVICE**

**AUTHORIZED FEDERAL SUPPLY SERVICE SCHEDULE PRICE LIST**

Schedule Title: Financial and Business Solutions

FSC Group: 520

Contract Number: GS-23F- 0042U

For more information on ordering from Federal Supply Schedules click on the FSS Schedules at [fss.gsa.gov](http://fss.gsa.gov).

Contract Period: June 12, 2008 through June 11, 2013

Contractor Name: Macfadden & Associates, Inc.

Phone: 301.588.5900

Email: [Contracts@Macf.com](mailto:Contracts@Macf.com)

Address: 8403 Colesville Road  
Silver Spring Metro Plaza 2, STE 400  
Silver Spring, MD 20910

Business size: Large Business

Pricelist current through Modification PO-004, dated December 1, 2010

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through **GSA Advantage!**, a menu-driven database system. The **INTERNET** address for **GSA Advantage!** is: [GSAAvantage.gov](http://GSAAvantage.gov).*



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**CUSTOMER INFORMATION PAGE**

- 1a. Awarded Special Item Number(s)  
520-11 Accounting  
520-13 Complementary Financial Management Services
2. Maximum order: Requirements exceeding the maximum order may be handled. Pursuant to clause IFSS-125 (August 1995). In accordance with FAR 8.404, there may be circumstances where an ordering activity finds it advantageous to request a price reduction such as where a quantity of an individual order clearly indicates the potential for obtaining a reduced price. To assist customer agencies in determining when they should seek a price decrease, a level called a maximum order has been established under the contract. When an agency order exceeds this maximum amount, it is recommended that the ordering activity contact the contractor for a reduced price.
- a. The contractor may:
1. Offer a new lower price for this requirement (the Price Reduction clause is not applicable to orders placed over the maximum order in FAR 52.216-19);
  2. Offer the lowest price available under the contract; or,
  3. Decline the order; orders must be returned in accordance with FAR 52.216-19.
- b. A delivery order for quantities that exceed the maximum order may be placed with the contractor selected in accordance with FAR 8.404. The order will be placed under the current contract.
- c. Sales for orders that exceed the maximum order shall be reported in accordance with GSAR552.238-72.
3. Minimum order: \$300.00
4. Geographic coverage (delivery area): Domestic Delivery
5. Point(s) of production: Not Applicable
6. Discount from list prices or statement of net price: Prices shown herein are net (Discount deducted)
7. Quantity discounts: None
8. Prompt payment terms: 2% - 15 days

- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Yes
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: No
10. Foreign items: Not applicable.
- 11a. Time of delivery: Per individual Task Order
- 11b. Expedited delivery: Not applicable
- 11c. Overnight and 2-day delivery: Not applicable
- 11d. Urgent requirements: Contact Contractor
12. F.O.B. point(s): Destination
- 13a. Ordering address(es): Same as company address
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA's), and a sample BPA can be found at the GSA/FSS schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
14. Payment address: 8403 Colesville Road  
Silver Spring Metro Plaza 2, STE 400  
Silver Spring, MD 20910
15. Warranty provision: Not applicable
16. Export packing charges: Not applicable
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Not applicable
18. Terms and conditions of rental maintenance, and repair – Not applicable.
19. Terms and conditions of installation – Not applicable.
20. Terms and conditions of repair parts – Not applicable.
- 20a. Terms and conditions for any other services – Not applicable.
21. List of service and distribution points – Not applicable

- 22. List of participating dealers: Not applicable
- 23. Preventative maintenance – Not applicable
- 24a. Special attributes such as environmental attributes: Not applicable
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.)  
  
The EIT standards can be found at [www.Section508.gov/](http://www.Section508.gov/): Not applicable
- 25. Data Universal Number System (DUNS) number: #609321344
- 26. Notification regarding registration in Central Contractor Registration (CCR) database: Macfadden is registered in CCR
- 27. Uncompensated Overtime: MACFADDEN professional employees are expected to work such hours as necessary to complete the job and are not reimbursed for hours in excess of forty. Eligible support staffs are paid for overtime hours in excess of forty in a work week in compliance with Department of Labor regulations.

**HOURLY RATES for**

**SPECIAL ITEM NUMBERS 520-11 and 520-13**

<b>Labor Categories</b>	<b>Base Year Rates Hourly (06/12/08-06/11/09)</b>	<b>Option Year 1 Rates Hourly (06/12/09-06/11/10)</b>	<b>Option Year 2 Rates Hourly (06/12/10-06/11/11)</b>	<b>Option Year 3 Rates Hourly (06/12/11-06/11/12)</b>	<b>Option Year 4 Rates Hourly (06/12/12-06/11/13)</b>
<b>Project Manager</b>	\$80.75	\$83.41	\$86.17	\$89.01	\$91.95
<b>Senior Account Lead</b>	\$76.00	\$78.51	\$81.10	\$83.78	\$86.54
<b>Senior Accountant</b>	\$72.00	\$74.38	\$76.83	\$79.37	\$81.98
<b>Mid Account</b>	\$64.25	\$66.37	\$68.56	\$70.82	\$73.16
<b>Mid Accounting Technician</b>	\$48.00	\$49.58	\$51.22	\$52.91	\$54.66
<b>Jr Accounting Technician</b>	\$36.00	\$37.19	\$38.42	\$39.68	\$40.99



## LABOR CATEGORY DESCRIPTIONS

### SIN 520-11 - Accounting

#### **Project Manager**

Education/Experience: Bachelor Degree in accounting or other technical field from an accredited university. Minimum of 10 years experience. Audit and financial accounting assistance services. Proficient knowledge of federal regulations, guidelines, standards and concepts, or other relevant industry practices pertaining to the engagement.

Responsibilities: Provides direct customer liaison at the project management level. Develops and implements systems and performance strategies. Sets day-to-day accomplishments and priorities, ensuring coordination among the project team, monitoring progress against schedules, budgets, and status reporting. Confers with government management staff regarding specific program/technical activities, issues or conflicts.

#### **Senior Accountant - Lead**

Education/Experience: Bachelor's degree in accounting or other technical field from an accredited college or university. Minimum of 9 years experience (or equivalent combination of education and experience). CPA candidate preferred. Proficient knowledge of GAAP; federal regulations, guidelines, standards, and concepts; or other relevant industry practices pertaining to the engagement.

Responsibilities: Devises new or revised accounting policies and/or procedures. Performs field work, supervises and reviews staff accountants' work. Provide technical guidance on work assignments, independently performs major segments of engagement, act as liaison between project staff and project manager, and performs assigned tasks related to the engagement. Sets day-to-day accomplishments and priorities, ensuring coordination among the project team, monitoring progress against schedules, budgets, and status reporting.

#### **Senior Accountant**

Education/Experience: Bachelor's degree in accounting or other technical field from an accredited college or university. Minimum of 8 years experience (or equivalent combination of education and experience). CPA candidate preferred. Proficient knowledge of GAAP; federal regulations, guidelines, standards, and concepts; or other relevant industry practices pertaining to the engagement.

Responsibilities: Devises new or revised accounting policies and/or procedures. Performs field work, supervises and reviews staff accountants' work. Provide technical guidance on work

assignments, independently performs major segments of engagement, act as liaison between project staff and project manager, and performs assigned tasks related to the engagement.

### **Mid Accountant**

Education/Experience: Bachelor's degree in accounting, finance, or related discipline from an accredited college or university. 1-3 years of related experience(or equivalent combination of education and experience). No certification required. CPA candidate preferred.

Responsibilities: Assists in devising new or revised accounting policies and/or procedures. Performs special studies to improve accounting operations; analyzes, processes, and summarizes transactions; resolves accounting issues. Assists in improving and streamlining reporting and analysis processes. Ability to work with minimal direct Supervision.

### **Mid Accounting Technician**

Education/Experience: Bachelors or high school diploma and a minimum of 3 years experience in GAAP principles and standards, government accounting practices and policies.

Responsibilities: Documents status of funds and accounts in accordance with applicable Federal reporting requirements. Assists in resolving audit findings and implementing audit recommendations. Conducts audits to determine program compliance with generally accepted accounting practices. Reviews chart of accounts and transaction flows.

### **Jr. Accounting Technician**

Education/Experience: Bachelors or high school diploma. 0-1 years of general business or administrative experience.

Responsibilities: Works under general supervision, providing clerical support and basic analysis of accounting projects utilizing a computer based finance and accounting system. Responsible for the accurate, efficient, and timely receipt, processing, editing, entering, adjustment, and tracking of complex documents and information. Maintains computerized files and general ledger accounts. Provides assistance for research and modification services.

## LABOR CATEGORY DESCRIPTIONS

### SIN 520-13 – Complementary Financial Management Services

#### **Project Manager**

Education/Experience: Bachelor Degree in accounting or other technical field from an accredited university. Minimum of 10 years experience. Audit and financial accounting assistance services. Proficient knowledge of federal regulations, guidelines, standards and concepts, or other relevant industry practices pertaining to the engagement.

Responsibilities: Provides direct customer liaison at the project management level. Develops and implements systems and performance strategies. Sets day-to-day accomplishments and priorities, ensuring coordination among the project team, monitoring progress against schedules, budgets, and status reporting. Confers with government management staff regarding specific program/technical activities, issues or conflicts.

#### **Senior Accountant - Lead**

Education/Experience: Bachelor's degree in accounting or other technical field from an accredited college or university. Minimum of 9 years experience (or equivalent combination of education and experience). CPA candidate preferred. Proficient knowledge of GAAP; federal regulations, guidelines, standards, and concepts; or other relevant industry practices pertaining to the engagement.

Responsibilities: Devises new or revised accounting policies and/or procedures. Performs field work, supervises and reviews staff accountants' work. Provide technical guidance on work assignments, independently performs major segments of engagement, act as liaison between project staff and project manager, and performs assigned tasks related to the engagement. Sets day-to-day accomplishments and priorities, ensuring coordination among the project team, monitoring progress against schedules, budgets, and status reporting.

#### **Senior Accountant**

Education/Experience: Bachelor's degree in accounting or other technical field from an accredited college or university. Minimum of 8 years experience (or equivalent combination of education and experience). CPA candidate preferred. Proficient knowledge of GAAP; federal regulations, guidelines, standards, and concepts; or other relevant industry practices pertaining to the engagement.

Responsibilities: Devises new or revised accounting policies and/or procedures. Performs field work, supervises and reviews staff accountants' work. Provide technical guidance on work

assignments, independently performs major segments of engagement, act as liaison between project staff and project manager, and performs assigned tasks related to the engagement.

### **Mid Accountant**

Education/Experience: Bachelor's degree in accounting, finance, or related discipline from an accredited college or university. 1-3 years of related experience(or equivalent combination of education and experience). No certification required. CPA candidate preferred.

Responsibilities: Assists in devising new or revised accounting policies and/or procedures. Performs special studies to improve accounting operations; analyzes, processes, and summarizes transactions; resolves accounting issues. Assists in improving and streamlining reporting and analysis processes. Ability to work with minimal direct Supervision.

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