

# General Services Administration



## FEDERAL SUPPLY SERVICE AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

### FINANCIAL AND BUSINESS SOLUTIONS

FSC Group 520

## RyanSharkey, LLP

12700 Sunrise Valley Drive  
Suite 450

Reston, VA 20191-5801

Phone: 703-652-1124

Fax: 703-652-1125

[www.ryansharkey.com](http://www.ryansharkey.com)

Business Size: Small Business

Contract Number: GS-23F-0042W

Contract Period: March 23, 2010 through March 22, 2015



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For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET address for GSA *Advantage!* is: <http://www.GSAAdvantage.gov>

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## **CUSTOMER INFORMATION**

- 1a. Table of awarded special item numbers:  
**SIN 520 7 Financial & Performance Audits**  
**SIN 520 11 Accounting**  
**See awarded price on Page 6**
- 1b. Lowest Unit Price: Assurance Staff \$100 per hour
- 1c. Labor Category Descriptions: **See Page 6**
2. Maximum order: **\$1,000,000**
3. Minimum order: **\$100.00**
4. Geographic coverage: **Services under SIN 520-7 will be provided in Virginia, Maryland District of Columbia**  
**Services under SIN 520-11 will be provided 48 states, District of Columbia, Alaska, Hawaii, Puerto Rico and the US territories**
5. Point(s) of production: **Same as contractor's address**
6. Discount from list prices or statement of net price: **Prices shown are net**
7. Quantity discounts: **Not Applicable**
8. Prompt payment terms: **0%, 30 Days**
- 9a. Government purchase cards **are** accepted for all purchases up to the micro-purchase threshold
- 9b. Government purchase cards **are** accepted above the micro-purchase threshold.
10. Foreign items: **Not Applicable**
- 11a. Time of delivery: **To be negotiated with the ordering agency on each task order**
- 11b. Expedited Delivery: **To be negotiated with the ordering agency on each task order**
- 11c. Overnight and 2-day Delivery: **To be negotiated with the ordering agency on each task order**
12. F.O.B. point: **Destination, Location to be negotiated with the ordering agency on each task order**
13. Ordering address:  
**RyanSharkey, LLP**  
**12700 Sunrise Valley Drive**  
**Reston, VA 20191-5801**
14. Payment address:  
**RyanSharkey, LLP**  
**12700 Sunrise Valley Drive**  
**Reston, VA 20191-5801**
15. Warranty provision: **Not Applicable**
16. Export packing charges: **Not Applicable**
17. Terms and conditions of Government purchase card acceptance: Government purchase cards that are accepted for all purchases
18. Terms and conditions of rental, maintenance, and repair: **Not Applicable**
19. Terms and conditions of installation: **Not Applicable**
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: **Not Applicable**
- 20a. Terms and conditions for any other services: **Not Applicable**
21. List of service and distribution points: **Not Applicable**
22. List of participating dealers: **Not Applicable**
23. Preventive maintenance: **Not Applicable**
- 24a. Environmental attributes: **Not Applicable**
- 24b. Section 508 Compliance Information: **Not Applicable**
25. Data Universal Number System (DUNS) number: **004061657**
26. Contractor **is registered** in Central Contractor Register (CCR) database.

## ***RyanSharkey, LLP Overview***

RyanSharkey, LLP (RyanSharkey), formerly named Ryan, Sharkey & Crutchfield, LLP, was founded in 2003 with the mission to deliver national public accounting firm quality at local firm rates. In addition to traditional assurance and tax services, our firm provides technical advisory services in financial reporting, corporate tax consulting, including assistance with tax provisions, internal audit and Sarbanes-Oxley compliance services. We also place an emphasis on providing a personalized touch, with direct access to senior management throughout each engagement. RyanSharkey serves both publicly and privately held entities primarily in the following industries: government contracting, technology, professional services, construction and real estate.

The nature of our client engagements require that we employ experienced people, capable of providing both accounting and business advice. Many of our team members have worked within Big 4 accounting firms or Fortune 50 companies and their large firm and large client experience enables us to possess the backgrounds necessary to deliver highly sophisticated services to our small and mid-size clients. Our partners are integrally involved in each of our client engagements, delivering a level of financial acumen, business experience and personalized service that sets us apart. RyanSharkey currently has 35 team members with varying degrees of experience and certifications including Certified Public Accountant (CPA), Certified Valuation Analyst (CVA), Certified Internal Auditor (CIA), and Certified Information Systems Auditor (CISA). Over the past 6 years, RyanSharkey has worked on a broad range of engagements for a variety of commercial clients, including:

- Assessments of internal controls gaps and identification of deficiencies to ensure proper action plan creation for remediation.
- Facilitating the development of financial, operational, and IT policies and procedures to address certain business issues faced by our clients.
- Performing Mergers and Acquisition due diligence engagements.
- Designing new organizational processes to ensure compliance with regulations.
- Supporting compliance reviews through staff augmentation.
- Assistance with interpretation and implementation of complex financial accounting rules and regulations
- Prepare financial statements in compliance with applicable rules and regulation for a diverse client base

## **RyanSharkey, LLP Labor Categories**

### **Assurance Partner**

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**Functional Responsibility:** Responsible for the supervision and oversight of existing Assurance client accounts and Assurance staff, business development efforts, and leadership of firm administration functions. Tasks include:

- Responsible for project management oversight; resource scheduling and schedule management; establishes budgets for time spent in each phase and then directs resources to meet the budget and client expectations
- Delegate work to staff and ensure proper execution of assignment; hold staff accountable for quality and budget requirements
- Oversee the preparation and quality assurance of detailed reports on audit findings

Maintain contact with clients to build strong client relationships; obtain a thorough knowledge of the client and all facets of client's business; handle any client complaints.

**Minimum Experience:** Ten to fifteen years of relevant work experience demonstrating a progression in complexity, scope, and number of engagements managed, or equivalent combination of education and experience. Must either hold a current and valid certified public accountant's license or relevant license(s).

**Minimum Education:** Bachelor's degree or Master's degree in relevant field.

### **Assurance Senior Manager**

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**Functional Responsibility:** Responsible for larger more complex engagements and may manage two or more engagements simultaneously; performs and/or supervises detailed consulting assignments involving various functional areas; coaches and develops staff and seniors. Tasks include:

- Collaborate with the partnership group to develop innovative Assurance and consulting practices that adhere to required standards but serve our clients' interests; implement new systems and procedures as determined by Firm strategy; develop and advocate best practices suited for our practice.
- Maintain contact with clients to build strong client relationships; obtain a thorough knowledge of the client and all facets of client's business; handle any client complaints.
- Provide supervision, training, and performance evaluation to staff/seniors; maintains familiarity with staff qualifications; reviews staff assignments for appropriateness.
- Delegate work to senior and staff level positions and ensure proper execution of assignment; hold staff and senior level positions accountable for quality and budget requirements.
- Review working papers for conformity to accounting and assurance standards to verify accuracy and validity of client's financial matters.

Other tasks as assigned.

**Minimum Experience:** Seven years of relevant work experience demonstrating a progression in complexity, scope, and number of engagements managed, or equivalent combination of education and experience. Must either hold a current and valid certified public accountant's license or relevant license(s).

**Minimum Education:** Bachelor's degree or Master's degree in relevant field.

### **Assurance Manager**

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**Functional Responsibility:** Responsible for larger more complex engagements and may manage two or more engagements simultaneously; performs and/or supervises detailed consulting assignments involving various functional areas; coaches and develops staff and seniors. Tasks include:

- Maintain contact with clients to build strong client relationships; obtain a thorough knowledge of the client and all facets of client's business; handle any client complaints.

- Provide supervision, training, and performance evaluation to staff/seniors; maintains familiarity with staff qualifications; reviews staff assignments for appropriateness.
- Delegate work to senior and staff level positions and ensure proper execution of assignment; hold staff and senior level positions accountable for quality and budget requirements.
- Review working papers for conformity to accounting and assurance standards to verify accuracy and validity of client's financial matters.

Other tasks as assigned.

Minimum Experience: Three to five years of relevant work experience demonstrating a progression in complexity, scope, and number of engagements managed, or equivalent combination of education and experience. Must either hold a current and valid certified public accountant's license or relevant license(s) or be working towards obtaining those relevant licenses.

Minimum Education: Bachelor's degree or Master's degree in relevant field.

### **Assurance Senior Staff**

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Functional Responsibility: Takes a lead role in handling day-to-day engagement tasks including:

- Collect and analyze data to detect deficient controls, duplicated effort, fraud or non-compliance with laws, regulations, and management policies.
- Delegate work to staff level positions and ensure proper execution of assignment.
- Prepare detailed reports about audit findings and audit results, and recommend changes in operations and financial activities.
- Maintain contact with clients throughout the engagement as needed; obtain a thorough knowledge of the client and all facets of client's business; listen to client complaints and communicate issue with possible solutions to management.

Other tasks as assigned.

Minimum Experience: Two to three years of relevant work experience demonstrating a progression in complexity, scope, and number of engagements managed, or equivalent combination of education and experience. Must either hold a current and valid certified public accountant's license or relevant license(s) or be working towards obtaining those relevant licenses.

Minimum Education: Bachelor's degree or Master's degree in relevant field.

### **Assurance Staff**

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Functional Responsibility: : Completes a wide variety of diversified accounting assignments including:

- Performance of assurance engagements as assigned under the direction of the senior and manager.
- Review client files and maintain up-to-date and working knowledge of industry.
- Inspect account books and accounting systems for efficiency, effectiveness and use of accepted accounting procedures to record transactions or identify potential issues.
- Studies and evaluates clients' internal controls; assists in determining the extent of test-checking required in an audit and selects the transactions to be tested and performs test procedures; prepares routine correspondence to client for approval and signature of a partner.
- Solicit information from clients and identify potential issues and communicate appropriately with manager/client; effective written documentation of findings.
- Effectively utilize accounting software and understand accounting methodology.

Other tasks as assigned.

Minimum Experience: Well rounded knowledge of basic accounting principles, or equivalent combination of education and experience. Must either hold a current and valid certified public accountant's license or relevant license(s) or be working towards obtaining those relevant licenses.

**RyanSharkey, LLP Pricelist**

<b>SINs</b>	<b>Labor Category</b>	<b>GSA Price 3/23/10 to 3/22/11</b>	<b>GSA Price 3/23/11 to 3/22/12</b>	<b>GSA Price 3/23/12 to 3/22/13</b>	<b>GSA Price 3/23/13 to 3/22/14</b>	<b>GSA Price 3/23/14 to 3/22/15</b>
520 7 and 520 11	Assurance Partner	\$294.00	\$299.88	\$305.88	\$312.00	\$318.24
520 7 and 520 11	Assurance Senior Manager	\$196.00	\$199.92	\$203.92	\$208.00	\$212.16
520 7 and 520 11	Assurance Manager	\$181.30	\$184.93	\$188.62	\$192.40	\$196.24
520 7 and 520 11	Assurance Senior Staff	\$128.80	\$131.38	\$134.00	\$136.68	\$139.42
520 7 and 520 11	Assurance Staff	\$98.00	\$99.96	\$101.96	\$104.00	\$106.08