



BOWDEN TECHNOLOGIES, LLC

GSA

Schedule

Contract GS-23F-0043U

GENERAL SERVICES ADMINISTRATION  
Federal Supply Service

*Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

**Schedule Title:** 520  
**FSC Group:** 520-15 Financial and Business Solutions, Outsourcing  
Recurring Commercial Activities for Financial Management  
Services  
**Contract number:** GS-23F-0043U

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

**Contract period:** June 18, 2008 – June 17, 2018  
with Two Five year option periods  
(06/18/2018 – 06/17/2028)

**Contractor's name:** Bowden Technologies, LLC (BTL)

**Contractor's address:** 2100 Crystal Drive, Ste. 750;  
Arlington, VA 22202

**Contractor's phone:** (202) 289-8362

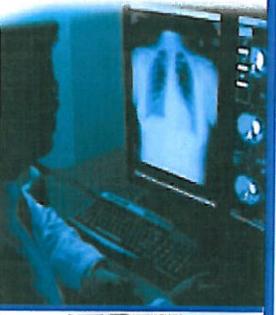
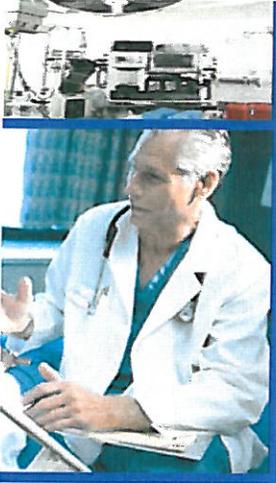
**Contractor's FAX:** (202) 962-0065

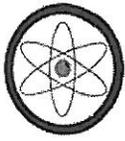
**Contractor's Web:** [www.BTL-LLC.com](http://www.BTL-LLC.com)

**Contractor's E-Mail:** [patel-arvind@btl-llc.com](mailto:patel-arvind@btl-llc.com) or [miller-richard@btl-llc.com](mailto:miller-richard@btl-llc.com)

**Contract Administrator:** Arvind Patel

**Business size:** Small



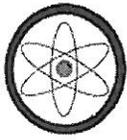


## **CUSTOMER INFORMATION:**

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**SIN**                      **Description: Financial and Business Solutions, Outsourcing  
Recurring Commercial Activities for Financial Management  
Services**

- 1a. **520-15**
- 1b. **Labor Category Descriptions: See Page 4-5**
- 1c. **Hourly Rates See Pg. 5**
2. **Maximum order: \$1,000,000**
3. **Minimum order: \$300**
4. **Geographic coverage: Domestic and Overseas**
5. **Point(s) of production: 2100 Crystal Drive, Suite 750; Arlington, VA 22202**
6. **Discount from list prices or statement of net price: To be negotiated at task order level**
7. **Quantity discounts: To be negotiated at task order level**
8. **Prompt payment terms: Net 30 days**
- 9a. **Government purchase cards are accepted at or below the micro-purchase threshold: Yes**
- 9b. **Government purchase cards are accepted above the micro-purchase threshold: Yes**
10. **Foreign items (list items by country of origin): Not Applicable**
- 11a. **Time of delivery: To be negotiated at task order level**
- 11b. **Expedited Delivery: Contact BTL for Availability**
- 11c. **Overnight and 2-day delivery: Not Available**
- 11d. **Urgent Requirements: See contract clause I-FSS-140-B. Agencies can contact BTL to effect a faster delivery.**
12. **F.O.B. point(s): Destination**
- 13a. **Ordering address(es): 2100 Crystal Drive, Suite 750; Arlington, VA 22202**
- 13b. **Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation**

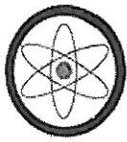


**(FAR) 8.405-3. Information on blanket purchase agreements (BPAs), and a sample BPA can also be found at the GSA/FSS schedule homepage (fss.gsa.gov/schedules).**

14. Payment address(es): **2100 Crystal Drive, Suite 750; Arlington, VA 22202**
15. Warranty provision: **Not Applicable**
16. Export packing charges, if applicable: **Not Applicable**
17. Terms and conditions of Government purchase card : **Accepted Above & Below Micro-Purchase Level**
18. Terms and conditions of rental, maintenance, and repair: **Not Applicable**
19. Terms and conditions of installation: **Not Applicable**
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: **Not Applicable**
- 20a. Terms and conditions for any other services : **Not Applicable**
21. List of service and distribution points: **Not Applicable**
22. List of participating dealers: **Not Applicable**
23. Preventive maintenance: **Not Applicable**
- 24a. Special attributes such as environmental: **Not Applicable**
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).
25. Data Universal Number System (DUNS) number: **148682904**
26. Notification regarding registration in System For Award Management database:  
**Registered – Valid until 1/23/2015**

As a Small Business, Bowden Technologies, LLC (BTL) is proposing services for FSC Group 520, Special Item Number 520-15, Outsourcing Recurring Commercial Activities for Financial Management Services.

BTL offers medical records coding, transcription, and third party billing services to the Commercial and Federal healthcare community. Our comprehensive auditing program is designed to maximize the quality of coding, billing and payment errors through the performance



of regular and periodic audits of medical records, payor contracts and claims data. Our quality control process provides continuous quality feedback to our customers to ensure a high standard level for coding and billing accuracy. BTL provides Medical Record Reviews, Medical Records Coding, Third Party Billing expertise and related healthcare services. We provided these services for extensive backlog coding, outpatient data validation, concurrent clinic review and education for providers, coders and billers.

BTL uses skills and knowledge of ICD-9-CM, CPT-4, HCPCS Level II and other generally accepted available resources to review medical record documentation and providers' scope of practice to assign diagnostic and procedural codes at a minimum 95% accuracy rate. BTL abstracts other identified data items and either enter the data into the local medical records system or write the information on source documents as agreed with the customer facility. This information includes a decision as to whether or not an episode is billable, based on the documentation and VHA billing guidelines, and the type of insurance coverage of the patient.

**BTL's coding and auditing services include:**

- **Medical Records Coding and Compliance**
- **Inpatient/Outpatient DRG/QAR**
- **Outpatient Data Validation**
- **Chargemaster Reviews**
- **Charge Document Development & Review**
- **Inpatient/Outpatient ProFee Review**
- **Backlog Coding On-Site/Remote Charge Audits**

## **Labor Skills and Categories**

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BTL is proposing a defined set of labor skills to perform the work required for Medical Records Coding and related services such as Third Party Billing and Transcription support.

### **Program Manager**

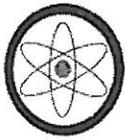
**Minimum/General Experience:** Five years management experience in a healthcare setting. Strong communication and supervisory skills. Expert knowledge of Medical Records Coding/Billing Infrastructure requirements and quality control practices

**Responsibilities:** Provides program management direction for all coding and auditing staff to ensure a high level of customer support and quality control. Oversees all program activities to maintain control of deliverables and production.

**Qualifications:** Extensive program management experience in Medical Services program management.

### **Medical Records Coder**

**Minimum/General Experience:** Five years successful coding experience in a healthcare setting. Demonstration of technical knowledge in different aspects of coding, HIPAA, Medicare compliance and other third party reimbursement guidelines.



**Responsibilities:** Abstracts pertinent information from the patient record for assignment of ICD-9, CPT-4, HCPCS II codes and appropriate modifiers. Reports to supervisor, concerns that include inadequate, ambiguous or unclear documentation for coding purposes. Reviews publications and available information sources to ensure the most current guidelines are followed.

**Qualifications:** High school diploma or equivalent required. Completion of and continuing certification for at least one recognized coding certificate program CPC, CPC-H, CCS or CCS-P. Multiple certifications preferred.

**Coding and Compliance Auditor**

**Minimum/General Experience:** Five years technical experience in Health Information Management or coding, plus five years experience in a compliance related setting.

**Responsibilities:** Conducts audits and coordinates ongoing monitoring of coding and documentation accuracy. Provides feedback and focused educational programs on the results of auditing and monitoring activities to appropriate client members. Prepares trend analysis to identify variations in coding and reimbursement requiring further investigation. Recommends corrective action to insure resolution of problem areas.

**Qualifications:** Certification as RHIT, RHIA or education in a related field. Five years coding experience, plus five years successful experience in a healthcare compliance setting.

**Price List**

ITEM NO.	DESCRIPTION	UNIT	06/18/2013 to 06/17/2014	06/18/2014 to 06/17/2015	06/18/2015 to 06/17/2016	06/18/2016 to 06/17/2017	06/18/2017 to 06/17/2018
1	Outpatient encounter Off site	EA	\$5.59	\$5.70	\$5.82	\$5.93	\$6.05
2	Outpatient encounter On site	EA	\$6.47	\$6.60	\$6.73	\$6.87	\$7.00
3	Inpatient encounter Off site	EA	\$6.89	\$7.03	\$7.17	\$7.31	\$7.46
4	Inpatient encounter On site	EA	\$7.51	\$7.66	\$7.81	\$7.97	\$8.13
5	Medical Records Coding Program Manager	HR	\$78.65	\$80.22	\$81.83	\$83.46	\$85.13
6	Medical Records Coding Auditor	HR	\$71.14	\$72.56	\$74.01	\$75.49	\$77.00
7	Inpatient Coder Off site	HR	\$66.23	\$67.55	\$68.91	\$70.28	\$71.69
8	Inpatient Coder On site	HR	\$75.03	\$76.53	\$78.06	\$79.62	\$81.21
9	Outpatient Coder Off site	HR	\$55.88	\$57.00	\$58.14	\$59.30	\$60.49
10	Outpatient Coder On site	HR	\$64.68	\$65.97	\$67.29	\$68.64	\$70.01

Off Site = at Customer Provided Facilities  
On Site = at BTL Facilities

All prices are inclusive of GSA Industrial Funding Fee of .75%