



# Schedule

U.S. GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE

## Authorized Federal Supply Schedule Price List

**CONTRACTOR:**

**CASCADES ADVISORY GROUP, LLC**

46866 GRAHAM COVE SQ  
POTOMAC FALLS, VA 201657586  
Contract Number: GS23F0048W

Schedule Title : **Financial and Business Solutions (FABS)**  
Product Service Code : **R704**  
DUNS# : **793223996**  
Contract Period : **April 17, 2010 - April 16, 2015**  
Business Size : **Small**

Contract Administrator : **MANDA E HAMILTON**  
Phone Number : **703-980-4663**  
Fax Number : **866-395-9471**  
Web Site : <http://www.cascadesadvisory.com>

Online access to contract ordering information, terms and conditions, up-to-date pricing,  
and the option to create an electronic delivery order are available through  
GSA Advantage!, a menu-driven database system.  
<http://www.GSAAdvantage.gov>

For more information on ordering from Federal Supply Schedules, visit  
<http://www.gsa.gov/portal/content/197989>

<b>CONTRACTOR:</b> CASCADES ADVISORY GROUP, LLC 46866 GRAHAM COVE SQ POTOMAC FALLS, VA 201657586	Schedule Title : <b>Financial and Business Solutions (FABS)</b> Product Service Code : <b>R704</b> DUNS# : <b>793223996</b> Contract Period : <b>April 17, 2010 - April 16, 2015</b> Business Size : <b>Small</b>
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**Awarded service information listed by Special Item Numbers (SINS):**

**SIN:520 14 - Audit & Financial Training Services**

**Instructional Designer I**

Assists in the development of web-based or paper-based instructional courses for use in distance learning, classroom learning, or computer-based learning environments.

Unit of Issue:	Per Hour
04/17/2012 – 04/16/2013:	\$55.63
04/17/2013 – 04/16/2014:	\$55.63
04/17/2014 – 04/16/2015:	\$55.63

**Instructional Designer II**

Designs web-based or paper-based instructional courses for use in distance learning, classroom learning, or computer-based learning environments. Demonstrates skills in the scope of work encompassed by the task order; provides technical guidance in instructional design to the project team in performance of the work. Is responsible for own work product with little guidance and oversight.

Unit of Issue:	Per Hour
04/17/2012 – 04/16/2013:	\$64.90
04/17/2013 – 04/16/2014:	\$64.90
04/17/2014 – 04/16/2015:	\$64.90

**Fixed Fee Services**

**USMS E-Pay**

2-day interactive course on the USMS' financial system, STARS, concentrating on the E-Pay functionality and processes

Unit of Issue:	Per Course
<b>Overtime Rate:</b>	-
<b>Min Participants:</b>	10
<b>Max Participants:</b>	30
04/17/2012 – 04/16/2013:	\$1,948.44
04/17/2013 – 04/16/2014:	\$1,948.44
04/17/2014 – 04/16/2015:	\$1,948.44

**USMS E-Pay Refresher**

2-day interactive refresher (follow-on) course on the USMS' financial system, STARS, concentrating on the E-Pay functionality and processes

Unit of Issue:	Per Course
<b>Overtime Rate:</b>	-
<b>Min Participants:</b>	10
<b>Max Participants:</b>	30
04/17/2012 – 04/16/2013:	\$1,948.44
04/17/2013 – 04/16/2014:	\$1,948.44
04/17/2014 – 04/16/2015:	\$1,948.44

**USMS E-Share Basic**

2-day interactive basic course on the USMS' financial system, STARS, concentrating on the E-Share functionality and processes

<b>Unit of Issue:</b>	Per Course
<b>Overtime Rate:</b>	-
<b>Min Participants:</b>	10
<b>Max Participants:</b>	30
<b>04/17/2012 – 04/16/2013:</b>	\$1,948.44
<b>04/17/2013 – 04/16/2014:</b>	\$1,948.44
<b>04/17/2014 – 04/16/2015:</b>	\$1,948.44

**USMS E-Share Supervisor**

1.5-day interactive course for supervisors on the USMS' financial system, STARS, concentrating on the E-Share functionality and processes

<b>Unit of Issue:</b>	Per Course
<b>Overtime Rate:</b>	-
<b>Min Participants:</b>	10
<b>Max Participants:</b>	30
<b>04/17/2012 – 04/16/2013:</b>	\$1,461.33
<b>04/17/2013 – 04/16/2014:</b>	\$1,461.33
<b>04/17/2014 – 04/16/2015:</b>	\$1,461.33

**USMS Finance E-Manual**

1.5-day interactive course on the USMS' Finance E-Manual, including navigation and use.

<b>Unit of Issue:</b>	Per Course
<b>Overtime Rate:</b>	-
<b>Min Participants:</b>	10
<b>Max Participants:</b>	30
<b>04/17/2012 – 04/16/2013:</b>	\$1,461.33
<b>04/17/2013 – 04/16/2014:</b>	\$1,461.33
<b>04/17/2014 – 04/16/2015:</b>	\$1,461.33

**Terms and Conditions:**

**1. Table of awarded special item number(s) with appropriate cross reference to item descriptions and awarded price(s):**

SIN	Description
520 14	Audit & Financial Training Services

**2. Maximum order per SIN:**

SIN	Maximum Order
520 14	\$1,000,000.00

**3. Minimum order:**

\$100.00

**4. Geographic Coverage:**

50 St,DC,Terri.

**5. Point(s) of production (city, county, and State or foreign country):**

Not Applicable

**6. Quantity Discounts:**

**7. Prompt payment terms:**

5%-15 0%-30 NET 30

**8. Government purchase cards accepted above the micro-purchase threshold:**

Yes

**9. Government purchase cards are accepted at or below the micro-purchase threshold:**

Yes

**10. Foreign Items:**

Not applicable

**11. Time of Delivery:**

30 Days From date of award to date of completion (services only)

**12. Expedited Delivery:**

Contact Cascades Advisory Group, LLC

**13. Overnight and 2-Day Delivery:**

Contact Cascades Advisory Group, LLC

**14. Urgent requirements:**

Contact Cascades Advisory Group, LLC

**15. F.O.B. points:**

- Alaska : D - Destination
- Continental US : D - Destination
- Hawaii : D - Destination
- Puerto Rico : D - Destination

**16. Ordering Addresses:**

<b>1</b>	Cascades Advisory Group, Manda Grant 226 Connor Drive Jeannette, PA 15644 USA Ph:703-980-4663 Fax:866-395-9471 mhamilton@cascadesadvisory.com
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**17. Ordering Procedures:**

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA) and the ordering procedures, information on Blanket Purchase Agreements (BPA) are found in Federal Acquisition Regulation (FAR) 8.405-3.

**18. Payment Addresses:**

<b>1</b>	Cascades Advisory Group, Manda Grant 226 Connor Drive Jeannette, PA 15644 USA Ph:703-980-4663 Fax:866-395-9471 mhamilton@cascadesadvisory.com
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**19. Warranty Provision:**

Not applicable

**20. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):**

Not applicable

**21. Terms and conditions of repair parts:**

Not applicable

**22. Terms and conditions for any other services:**

Not applicable

**23. Terms and conditions of rental, maintenance, and repair:**

Not applicable

**24. Terms and conditions of installation:**

Not applicable

**25. List of service and distribution points:**

Not applicable

**26. List of participating dealers:**

Not applicable

**27. Preventative maintenance:**

Not applicable

**28. Special attributes such as environmental attributes:**

Not applicable

**29. Section 508 compliance information:**

Not applicable

**30. Data Universal Number System (DUNS) number:**

793223996