



*Excellence in Financial and
Program Management*

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

**Financial and Business Solutions
FSC Group:520
Contract No.: GS-23F-0055U**

Contract Period: 8/11/2008 – 8/10/2013

**Catapult Consultants, LLC
1750 Tysons Boulevard, Suite 240
McLean, VA 22554
Telephone: (703)849-0960
Fax: (703)852-2843
www.catapultconsultants.com**

**Business Size / Status: Small, Disadvantaged, 8(a)
Prices shown herein are NET (discount deducted)**

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GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**[™], a menu-driven database system. The INTERNET address for **GSA Advantage!**[™] is:
<http://www.GSAAdvantage.gov>.

Schedule for – Financial and Business Solutions (FABS)

Federal Supply Group: 520

Contract Number: GS-23F-0055U

For more information on ordering from Federal Supply Schedules:

click on the FSS Schedules button at <http://www.fss.gsa.gov>

SCHEDULE HOLDER INFORMATION

Contract Period: August 11, 2008 through August 10, 2013

Contractor: Catapult Consultants LLC
1750 Tysons Blvd, Suite 240
McLean, VA 22554

Business Size: Small, Disadvantaged, 8(a) Business

Telephone: (703) 849-0960

Extension: 120

FAX Number: (703) 852-2843

Web Site: www.catapultconsultants.com

E-mail: plynch@catapultconsultants.com

Contract Administration: Stephen Forrey

TERMS AND CONDITIONS

- 1a. **Table of Awarded Special Item Number(s):**
 - A. 520-9 – Recovery Audits
 - B. 520-11 - Accounting
 - C. 520-12 - Budgeting
 - D. 520-13 – Complementary Financial Management Services

- 1b. **Identification of the lowest priced model number and lowest unit price** Please Refer to Page 11

- 1c. **Labor Category Descriptions** Please Refer to Page 5

- 2. **Maximum Order:** \$1,000,000.00
- 3. **Minimum Order:** \$300.00
- 4. **Geographic Coverage (delivery Area):** Domestic and Overseas
- 5. **Point(s) of production (city, county, and state or foreign country):** Not Applicable
- 6. **Discount from list prices:** Government net prices (discounts already deducted).
- 7. **Quantity discounts:** None Offered
- 8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will accept over \$3,000
- 10. **Foreign items:** Not Applicable
- 11a. **Time of Delivery:** Specified on the Task Order
- 11b. **Expedited Delivery:** To Be Negotiated with Ordering Agency
- 11c. **Overnight and 2-day delivery:** To Be Negotiated with Ordering Agency
- 11d. **Urgent Requirements.** To Be Negotiated with Ordering Agency
- 12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address:** Catapult Consultants, LLC
Attn: Patrick Lynch
1750 Tysons Blvd., Suite 240

McLean, VA 22554

- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).**
- 14. Payment address:** Catapult Consultants, LLC
 Attn: Steve Forrey
 1750 Tysons Blvd., Suite 240
 McLean, VA 22554
- 15. Warranty provision.:** Not Applicable
- 16. Export Packing Charges:** Not Applicable
- 17. Terms and conditions of Government purchase card acceptance:** Contact Contract Administrator
- 18. Terms and conditions of rental, maintenance, and repair:** Not Applicable
- 19. Terms and conditions of installation (if applicable):** Not Applicable
- 20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** Not Applicable
- 20a. Terms and conditions for any other services (if applicable):** Not Applicable
- 21. List of service and distribution points (if applicable):** Not Applicable
- 22. List of participating dealers (if applicable):** Not Applicable
- 23. Preventive maintenance (if applicable):** Not Applicable
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** Not Applicable
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/.**

**25. Data Universal Numbering System
(DUNS) number:**

12-1827260

**26. Catapult Consultants, LLC, is Registered in the Central Contractor Registration
(CCR) database.**

LABOR CATEGORIES AND POSITION DESCRIPTIONS

Catapult Consultants will utilize a comprehensive set of labor categories to provide tailored support to our Federal clients. The categories will range from administrative support up to senior principal, with appropriate labor hour rates for each. Catapult provides detailed labor category position descriptions, below.

Senior Principal I

Qualifications: 20 years of experience in providing business and/or financial management services to commercial and/or government organizations. Responsible to plan, organize, execute, and control multiple project tasks to result in successful delivery of professional services.

Education/Degrees: BA/BS Degree, Advanced Degree, plus two additional years of subject matter experience or subject matter certifications. An additional 4 years of experience may be substituted for advanced degree.

Functional Duties: Provide primary interface with client management personnel regarding strategic issues and/or high-level subject matter expertise. To direct the completion of projects within estimated time frames and budget constraints, coordinates parties' efforts on tasks, and reviews work products for completeness and adherence to applicable regulations and customer requirements. Responsible for delivery, presentations and leading strategic level client meetings.

Senior Principal II

Qualifications: 15 years of experience in providing business and/or financial management services to commercial and/or government organizations. Responsible to plan, organize, execute, and control multiple project tasks to result in successful delivery of professional services.

Education/Degrees: BA/BS Degree, Advanced Degree, plus two additional years of subject matter experience or subject matter certifications. An additional 4 years of experience may be substituted for advanced degree.

Functional Duties: Provide primary interface with client management personnel regarding strategic issues and/or high-level subject matter expertise. To direct the completion of projects within estimated time frames and budget constraints, coordinates parties' efforts on tasks, and reviews work products for completeness and adherence to applicable regulations and customer requirements. Responsible for delivery, presentations and leading strategic level client meetings.

Principal I

Qualifications: 12 years experience managing and directing the delivery of business and/or financial management services to commercial and/or government organizations. 10 years FABS related work experience. Responsible to provide technical and subject matter expertise, advice, and guidance to project and to plan, organize, execute, and control project tasks to result in successful delivery of professional services.

Education/Degrees: BA/BS Degree, Advanced Degree, plus two additional years of subject matter experience or subject matter certifications. An additional 4 years of experience may be substituted for advanced degree.

Functional Duties: Provide backup/primary interface with client management personnel regarding strategic issues. To direct the completion of projects within estimated time frames and budget constraints, coordinates parties' efforts on tasks, and reviews work products for completeness and adherence to applicable regulations and customer requirements. Responsible for delivery, presentations, and leading strategic level client meetings.

Principal II

Qualifications: 10 years experience managing and directing the delivery of business and/or financial management services to commercial and/or government organizations. 10 years FABS related work experience. Responsible to provide technical and subject matter expertise, advice, and guidance to project and to plan, organize, execute, and control project tasks to result in successful delivery of professional services.

Education/Degrees: BA/BS Degree, Advanced Degree, plus two additional years of subject matter experience or subject matter certifications. An additional 4 years of experience may be substituted for advanced degree.

Functional Duties: Provide backup/primary interface with client management personnel regarding strategic issues. To direct the completion of projects within estimated time frames and budget constraints, coordinates parties' efforts on tasks, and reviews work products for completeness and adherence to applicable regulations and customer requirements. Responsible for delivery, presentations, and leading strategic level client meetings.

Senior Financial Manager I

Qualifications: 12 years of experience in performing business and/or financial management tasks for commercial or government organizations. Responsible to plan, organize, execute, control, and perform project work efforts to result in successful delivery of professional services.

Education/Degrees: BA/BS degree. An additional 4 years of experience can be substituted for a BA/BS degree.

Functional Duties: Significantly responsible for design, implementation and management of projects. Interface with client on project specific issues, direct the completion of projects within estimated time frames and budget constraints, coordinate project specific parties and review work products for completeness and adherence to applicable regulations and customer requirements.

Senior Financial Manager II

Qualifications: 10 years of experience in performing business and/or financial management tasks for commercial or government organizations. Responsible to plan, organize, execute, control, and perform project work efforts to result in successful delivery of professional services.

Education/Degrees: BA/BS degree. An additional 4 years of experience can be substituted for a BA/BS degree.

Functional Duties: Significantly responsible for design, implementation and management of projects. Interface with client on project specific issues, direct the completion of projects

within estimated time frames and budget constraints, coordinate project specific parties and review work products for completeness and adherence to applicable regulations and customer requirements.

Senior Financial Manager III

Qualifications: 8 years of experience in performing business and/or financial management tasks for commercial or government organizations. Responsible to plan, organize, execute, control, and perform project work efforts to result in successful delivery of professional services.

Education/Degrees: BA/BS degree. An additional 4 years of experience can be substituted for a BA/BS degree.

Functional Duties: Significantly responsible for design, implementation and management of projects. Interface with client on project specific issues, direct the completion of projects within estimated time frames and budget constraints, coordinate project specific parties and review work products for completeness and adherence to applicable regulations and customer requirements.

Senior Financial Manager IV

Qualifications: 6 years of experience in performing business and/or financial management tasks for commercial or government organizations. Responsible to plan, organize, execute, control, and perform project work efforts to result in successful delivery of professional services.

Education/Degrees: BA/BS degree. An additional 4 years of experience can be substituted for a BA/BS degree.

Functional Duties: Significantly responsible for design, implementation and management of projects. Interface with client on project specific issues, direct the completion of projects within estimated time frames and budget constraints, coordinate project specific parties and review work products for completeness and adherence to applicable regulations and customer requirements.

Financial Manager I

Qualifications: 7 years of experience in performing business and/or financial management tasks for commercial or government organizations. Responsible to plan, organize, execute, control, and perform project work efforts to meet contract requirements.

Education/Degrees: BA/BS degree. An additional 4 years of experience can be substituted for a BA/BS degree.

Functional Duties: Interface with the client on a day-to-day basis, direct the completion of project specific tasks within estimated time frames and budget constraints, manages the day-to-day activities of the project team, and reviews work products for quality, completeness, and adherence to applicable regulations and customer requirements. This position ensures the project team's conformance with work standards, and coordinates work effort with involved parties to ensure problem resolution and client satisfaction. Delivers presentations and leads client meetings.

Senior Financial Consultant I

Qualifications: 6 years of experience in performing business and/or financial management tasks for commercial or government organizations. Demonstrated in depth knowledge of and analytical skill related to business, finance, and/or information technology area of expertise.

Education/Degrees: BA/BS degree. An additional 4 years of experience can be substituted for a BA/BS degree.

Functional Duties: Interface with the client on a day-to-day basis, direct the completion of project specific tasks within estimated time frames and budget constraints, manages the day-to-day activities of the project team, and reviews work products for quality, completeness, and adherence to applicable regulations and customer requirements. This position ensures the project team's conformance with work standards, and coordinates work effort with involved parties to ensure problem resolution and client satisfaction. Delivers presentations and leads client meetings.

Senior Financial Consultant II

Qualifications: 5 years of experience in performing business and/or financial management tasks for commercial or government organizations. Demonstrated in depth knowledge of and analytical skill related to business, finance, and/or information technology area of expertise.

Education/Degrees: BA/BS degree. An additional 4 years of experience can be substituted for a BA/BS degree.

Functional Duties: Develops and implements systems and creates and maintains databases. Prepares technical documentation, reports, and other deliverables for client approval. Supports team and helps administer implementation and testing. Participates in planning of engagement and is responsible for all tasks delegated by Managers.

Senior Financial Consultant III

Qualifications: 3 years of experience in performing business and/or financial management tasks for commercial or government organizations. Demonstrated in depth knowledge of and skill related to business, finance, and/or information technology area of expertise.

Education/Degrees: AA degree or 2 years of college. An additional 2 years of experience can be substituted for a AA degree/2 years of college.

Functional Duties: Develops and implements systems and creates and maintains databases. Prepares technical documentation, reports, and other deliverables for client approval. Supports team and helps administer implementation and testing. Participates in planning of engagement and is responsible for all tasks delegated by Managers.

Senior Financial Consultant IV

Qualifications: Less than 3 years of experience in performing business and/or financial management tasks for commercial or government organizations. Demonstrated in depth knowledge of and skill related to business, finance, and/or information technology area of expertise.

Education/Degrees: AA degree or 2 years of college. An additional 2 years of experience can be substituted for a AA degree/2 years of college.

Functional Duties: Develops and implements systems and creates and maintains databases. Prepares technical documentation, reports, and other deliverables for client approval. Supports

team and helps administer implementation and testing. Participates in planning of engagement and is responsible for all tasks delegated by Managers.

Financial Consultant I

Qualifications: 2 years of experience in performing business and/or financial management tasks for commercial or government organizations. Demonstrated ability to perform business and/or financial management tasks.

Education/Degrees: AA degree or 2 years of college. An additional 2 years of experience can be substituted for a AA degree/2 years of college

Functional Duties: Provide technical knowledge in their area of expertise, work individually and on teams to support the completion of project specific tasks within estimated time frames and budget constraints and interface with the client on a day-to-day basis. Apply specific expertise to practical issues they identify, or those presented by the client. Assist in formulating solutions, preparing reports, studies and documentation while supporting presentations and client meetings.

Financial Consultant II

Qualifications: 1 year of experience in performing business and/or financial management tasks for commercial or government organizations. Strong written and oral communication skills.

Education/Degrees: High school diploma.

Functional Duties: Work individually and on teams to support the completion of project specific tasks within estimated time frames and budget constraints and interface with the client on a day-to-day basis. Assist in formulating solutions, preparing reports, studies and documentation while supporting presentations and client meetings.

Financial Consultant III

Qualifications: Less than 1 year of experience in performing business and/or financial management tasks for commercial or government organizations. Strong written and oral communication skills.

Education/Degrees: High school diploma.

Functional Duties: Assist drafting and preparing project deliverables. Supports team in implementation and acceptance process. Analyzes information and other project requirements. Develops required corrective or support actions. Assists manager in reporting and tracking of project costs and level of effort.

Admin/Support Personnel I

Qualifications: 1 year or more of experience in providing administrative support services. Knowledgeable of key Microsoft products (ie: Outlook, Word and Excel).

Education/Degrees: High school diploma.

Functional Duties: Provide efficient and effective support of project tasks.

Admin/Support Personnel II

Qualifications: 6 months or more of experience in providing administrative support services. Knowledgeable of key Microsoft products (ie: Outlook, Word and Excel).

Education/Degrees: High school diploma.

Functional Duties: Provide efficient and effective support of project tasks.

Admin/Support Personnel III

Qualifications: 3 months or more of experience in providing administrative support services. Knowledgeable of key Microsoft products (ie: Outlook, Word and Excel).

Education/Degrees: High school diploma.

Functional Duties: Provide efficient and effective support of project tasks.

PRICE LIST

SINs: 520-9, 520-11, 520-12, 520-13	Base Year Hourly Rate Inclusive of IFF
Senior Principal I	\$ 277.07
Senior Principal II	\$ 204.79
Principal I	\$ 192.74
Principal II	\$ 173.76
Senior Financial Manager I	\$ 179.54
Senior Financial Manager II	\$ 163.83
Senior Financial Manager III	\$ 127.43
Senior Financial Manager IV	\$ 124.80
Financial Manager I	\$ 127.43
Senior Financial Consultant I	\$ 120.46
Senior Financial Consultant II	\$ 96.37
Senior Financial Consultant III	\$ 93.84
Senior Financial Consultant IV	\$ 72.28
Financial Consultant I	\$ 68.35
Financial Consultant II	\$ 60.81
Financial Consultant III	\$ 54.45
Admin/Support Personnel I	\$ 58.50
Admin/Support Personnel II	\$ 40.55
Admin/Support Personnel III	\$ 32.81