



**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is: <http://www.gsaadvantage.gov>*

**General Services Administration  
Federal Acquisition Service  
Financial and Business Solutions (FABS)  
Schedule 520**

CONTRACT NUMBER:  
**GS-23F-0056V**

Period Covered by Contract:  
**April 24, 2009 through April 23, 2014**

**Rose Financial Services, L.L.C.**

**2 Research Place, Suite 300  
Rockville, MD 20850-3311  
Phone: 301-527-1130  
Fax: 301-527-1140**

**<http://www.rosefinancial.com/>**

General Services Administration  
Management Services Center Acquisition Division  
Supplement # \_\_\_\_\_, dated \_\_\_\_\_.

Business Size: **Small**  
DUNS: **152919882**

---

**GSA AWARDED TERMS AND CONDITIONS  
ROSE FINANCIAL SERVICES, L.L.C.**

- 1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).  
**520-11: Accounting**  
**520-12: Budgeting**  
**520-13: Complementary Financial Management Services**  
**520-15: Outsourcing Recurring Commercial Activities for Financial Management Services**
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.  
**Please see attached pricelist for details**
- 1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.  
**Please see attached pricelist for details**
2. Maximum order.  
**\$1,000,000**
3. Minimum order.  
**\$300**
4. Geographic coverage (delivery area).  
**48 contiguous states and Washington, DC**
5. Point(s) of production (city, county, and State or foreign country).  
**Rose Financial Services, L.L.C  
2 Research Place, Suite 300  
Rockville, MD 20850-3311**
6. Discount from list prices or statement of net price.  
**Net GSA pricing is listed in the attached pricing table**
7. Quantity discounts.  
**None**
8. Prompt payment terms.  
**0% Net 30 Days**
- 9a. Government purchase cards *are accepted* at or below the micro-purchase threshold.
- 9b. Government purchase cards *are not accepted* above the micro-purchase threshold.

10. Foreign items (list items by country of origin).  
**Not Applicable**
- 11a. Time of delivery.  
**To be negotiated between Contractor and Ordering Agency**
- 11b. Expedited Delivery.  
**Expedited delivery time is to be negotiated between Contractor and Ordering Agency**
- 11c. Overnight and 2-day delivery.  
**Overnight and 2-day delivery time is to be negotiated between Contractor and Ordering Agency**
- 11d. Urgent Requirements.  
**Urgent Requirements delivery time is to be negotiated between Contractor and Ordering Agency**
12. F.O.B. point(s).  
**Not applicable**
- 13a. Ordering address(es).  
**Rose Financial Services, L.L.C  
2 Research Place, Suite 300  
Rockville, MD 20850-3311  
Phone: 301-527-1130  
Fax: 301-527-1140**
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address(es).  
**Rose Financial Services, L.L.C  
2 Research Place, Suite 300  
Rockville, MD 20850-3311  
Phone: 301-527-1130  
Fax: 301-527-1140**
15. Warranty provision.  
**Not Applicable**
16. Export packing charges, if applicable.  
**Not Applicable**

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).  
**Rose Financial Services, L.L.C will accept Government Purchase Cards for purchases up to, but not above the micro-purchase threshold of \$3,000.**
18. Terms and conditions of rental, maintenance, and repair (if applicable).  
**Not Applicable**
19. Terms and conditions of installation (if applicable).  
**Not Applicable**
- 20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).  
**Not Applicable**
- 20b. Terms and conditions for any other services (if applicable)  
**Not Applicable**
21. List of service and distribution points (if applicable).  
**Not Applicable**
22. List of participating dealers (if applicable).  
**Not Applicable**
23. Preventive maintenance (if applicable).  
**Not Applicable**
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).  
**None**
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).  
**Not Applicable**
25. Data Universal Number System (DUNS) number: **152919882**
26. Notification regarding registration in Central Contractor Registration (CCR) database.  
**CAGE Code No. 4UD35 active in CCR until 9/22/2009**



## **ROSE FINANCIAL SERVICES, L.L.C. LABOR CATEGORY DESCRIPTIONS**

### **TITLE**

Accounting Staff

### **SUMMARY**

Accounting Staff is an entry level, professional staff position that provides overall accounting support for Rose Financial Services clients. Primary accounting responsibilities include: accounts payable, cash disbursements, billings, cash receipts, collections, fixed assets, sales and use taxes, personal property taxes, franchise taxes, payroll assistance, and closing assistance. Accounting staff are expected to respond to client and supervisor requests on a timely basis, continue their own professional development, assist other staff when available or requested, and assist with the firm's recruiting and marketing efforts. The duties and requirements are subject to change at management's discretion.

### **EDUCATION, LICENSES, AND EXPERIENCE**

- 4 year degree in accounting
- GPA in accounting of 3.0 or better
- Relevant accounting experience will be considered as a substitute for an accounting degree on a case by case basis (requires approval of the President or a team project manager).
- Candidate must demonstrate a passion for pursuing a career in accounting and financial management.
- Valid driver's license and access to an automobile.
- Minimum experience required (0 – 24 months: Rose Financial Services, Accounting, or Auditing).

### **CAREER TRACK**

An individual will become eligible for promotion to Accounting Senior upon the mastery of current essential duties and the demonstration of a working knowledge of the required technical skills for the new position.

### **WORK ENVIRONMENT**

Individuals are expected to perform the essential duties in an office environment. This environment may be at Rose Financial Services facilities or at a client site.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily and must demonstrate the appropriate level of required technical skills. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**TITLE**

Accounting Senior

**SUMMARY**

Accounting Senior is a supervisory, professional position that provides overall accounting support for Rose Financial Services clients and supervision of Accounting Staff. Primary accounting responsibilities include: review of accounts payable, review of cash disbursements, review of billings, review of cash receipts, supervision of collections, review of fixed assets, review of sales and use taxes, review of personal property taxes, review of franchise taxes, payroll administration, and closing process management. Accounting Seniors are expected to respond to client and management requests on a timely basis, review Accounting Staff work on a timely basis continue their own professional development, assist other staff and seniors when available or requested, and assist with the firm's recruiting and marketing efforts. The duties and requirements are subject to change at management's discretion.

**EDUCATION, LICENSES, AND EXPERIENCE**

- 4 year degree in accounting
- CPA or CPA candidate
- Relevant accounting experience will be considered as a substitute for a CPA or being a CPA candidate on a case by case basis (requires approval of the President or a team project manager).
- Candidate must demonstrate a passion for pursuing a career in accounting and financial management.
- Valid driver's license and access to an automobile.
- Minimum experience required (1 - 2 years as Rose Financial Services Accounting Staff or 2 - 4 years as an accounting supervisor/manager).

**CAREER TRACK**

An individual will become eligible for promotion to Assistant Client Controller upon the mastery of current essential duties and the demonstration of a working knowledge of the required technical skills for the new position.

**WORK ENVIRONMENT**

Individuals are expected to perform the essential duties in an office environment. This environment may be at Rose Financial Services facilities or at a client site.

**QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily and must demonstrate the appropriate level of required technical skills. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**TITLE**

Assistant Controller

**SUMMARY**

Assistant Controller is a supervisory professional position that provides overall accounting support for Rose Financial Services clients and supervision of Accounting Staff and Accounting Senior. Primary accounting responsibilities include supervision for the following processes: accounts payable, cash disbursements, billings, cash receipts, collections, fixed assets, sales and use taxes, personal property taxes, franchise taxes, payroll administration, and closing process management. Assistant Controllers are expected to respond to client and management requests on a timely basis, review Accounting Staff and Accounting Seniors work on a timely basis, continue their own professional development, assist other Accounting Seniors and Assistant Controllers when available or requested, and assist with the firm's recruiting and marketing efforts. The duties and requirements are subject to change at management's discretion.

**EDUCATION, LICENSES, AND EXPERIENCE**

- 4 year degree in accounting.
- CPA or CPA candidate.
- Relevant accounting experience will be considered as a substitute for an accounting degree on a case by case basis (requires approval of the President or a Team Leader).
- Candidate must demonstrate a passion for pursuing a career in accounting and financial management.
- Valid driver's license and access to an automobile.
- Minimum experience required (3-5 years Rose Financial Services, 5-7 years as an accounting supervisor/manager).

**CAREER TRACK**

An individual will become eligible for promotion to Client Controller upon the mastery of current essential duties and the demonstration of a working knowledge of the required technical skills for the new position.

**WORK ENVIRONMENT**

Individuals are expected to perform the essential duties in an office environment. This environment may be at Rose Financial Services facilities or at a client site.

**QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily and must demonstrate the appropriate level of required technical skills. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**TITLE**

Client Controller

**SUMMARY**

Client Controller is a supervisory professional position that provides overall accounting support for Rose Financial Services clients and supervision of Accounting Staff, Accounting Seniors, and Assistant Controllers. Primary accounting responsibilities include supervision for the following processes: accounts payable, cash disbursements, billings, cash receipts, collections, fixed assets, sales and use taxes, personal property taxes, franchise taxes, payroll administration, and closing process management. Client Controllers are expected to respond to client and management requests on a timely basis, review Assistant Controller and Accounting Seniors work on a timely basis, continue their own professional development, assist other Client Controllers when available or requested, and assist with the firm's recruiting and marketing efforts. The duties and requirements are subject to change at management's discretion.

**EDUCATION, LICENSES, AND EXPERIENCE**

- 4 year degree in accounting
- Maintain an active CPA License
- Candidate must demonstrate a passion for pursuing a career in accounting and financial management.
- Valid driver's license and access to an automobile.
- Minimum experience required (5-7 years experience at Rose Financial Services, at least 1 year as an assistant controller; 7-10 years accounting/managerial experience).

**CAREER TRACK**

An individual will become eligible for promotion to Team Leader upon the mastery of current essential duties and the demonstration of a working knowledge of the required technical skills for the new position.

**WORK ENVIRONMENT**

Individuals are expected to perform the essential duties in an office environment. This environment may be at Rose Financial Services facilities or at a client site.

**QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily and must demonstrate the appropriate level of required technical skills. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**TITLE**

Project Manager

**SUMMARY**

Project Manager is a supervisory professional position that provides overall accounting support for Rose Financial Services clients and supervision of Accounting Staff, Accounting Seniors, Assistant Controllers and Client Controllers. Primary accounting responsibilities include ownership of the client relationship and management and oversight of all client deliverables. Project Managers are expected to respond to client and management requests on a timely basis, review Client Controller and Assistant Controller's work on a timely basis, continue their own professional development, assist other Project Managers when available or requested, and assist with the firm's recruiting and marketing efforts. The duties and requirements are subject to change at management's discretion.

**EDUCATION, LICENSES, AND EXPERIENCE**

- 4 year degree in accounting
- Maintain an active CPA License
- Candidate must demonstrate a passion for pursuing a career in accounting and financial management.
- Valid driver's license and access to an automobile.
- Minimum experience required (10+ years of accounting/managerial experience).

**WORK ENVIRONMENT**

Individuals are expected to perform the essential duties in an office environment. This environment may be at Rose Financial Services facilities or at a client site.

**QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily and must demonstrate the appropriate level of required technical skills. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**TITLE**

Chief Financial Officer

**SUMMARY**

Chief Financial Officer is a supervisory professional position that provides overall accounting and finance support for Rose Financial Services clients and supervision of Accounting Staff, Accounting Seniors, Assistant Controllers, Client Controllers and Project Managers. Primary accounting responsibilities include ownership of the client relationship and management and oversight of all client deliverables. Chief Financial Officers are expected to respond to client and management requests on a timely basis, review Program Manager, Client Controller and Assistant Controller's work on a timely basis, continue their own professional development, and assist with the firm's recruiting and marketing efforts. The duties and requirements are subject to change at management's discretion.

**EDUCATION, LICENSES, AND EXPERIENCE**

- 4 year degree in accounting and a MBA
- Maintain an active CPA License
- Candidate must demonstrate a passion for pursuing a career in accounting and financial management.
- Valid driver's license and access to an automobile.
- Minimum experience required (15+ years of accounting/managerial experience).

**WORK ENVIRONMENT**

Individuals are expected to perform the essential duties in an office environment. This environment may be at Rose Financial Services facilities or at a client site.

**QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily and must demonstrate the appropriate level of required technical skills. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Rose Financial Services, L.L.C.  
 Awarded GSA Escalated Pricing  
 Financial and Business Solutions (FABS)  
 GS-23F-0056V

SINs	Labor Category	GSA Awarded Hourly Rate 4/24/2009 - 4/23/2010	GSA Awarded Hourly Rate 4/24/2010 - 4/23/2011	GSA Awarded Hourly Rate 4/24/2011 - 4/23/2012	GSA Awarded Hourly Rate 4/24/2012 - 4/23/2013	GSA Awarded Hourly Rate 4/24/2013 - 4/23/2014
520-11, 520-12, 520-13, 520-15	Accounting Staff - Contractor Site	\$50.00	\$51.75	\$53.56	\$55.44	\$57.38
520-11, 520-12, 520-13, 520-15	Accounting Staff - Customer Site	\$58.06	\$60.09	\$62.20	\$64.37	\$66.63
520-11, 520-12, 520-13, 520-15	Accounting Senior - Contractor Site	\$75.00	\$77.63	\$80.34	\$83.15	\$86.06
520-11, 520-12, 520-13, 520-15	Accounting Senior - Customer Site	\$80.31	\$83.12	\$86.03	\$89.04	\$92.16
520-11, 520-12, 520-13, 520-15	Assistant Controller - Contractor Site	\$95.00	\$98.33	\$101.77	\$105.33	\$109.01
520-11, 520-12, 520-13, 520-15	Assistant Controller - Customer Site	\$105.01	\$108.69	\$112.49	\$116.43	\$120.50
520-11, 520-12, 520-13, 520-15	Client Controller - Contractor Site	\$120.00	\$124.20	\$128.55	\$133.05	\$137.70
520-11, 520-12, 520-13, 520-15	Client Controller - Customer Site	\$135.90	\$140.66	\$145.58	\$150.68	\$155.95
520-11, 520-12, 520-13, 520-15	Project Manager - Contractor Site	\$150.00	\$155.25	\$160.68	\$166.31	\$172.13
520-11, 520-12, 520-13, 520-15	Project Manager - Customer Site	\$172.96	\$179.01	\$185.28	\$191.76	\$198.47
520-11, 520-12, 520-13, 520-15	CFO - Contractor and Customer Site	\$234.74	\$242.95	\$251.46	\$260.26	\$269.37