

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!TM, a menu-driven database system. The Internet address for GSA-Advantage!TM is: <http://www.gsaadvantage.gov>

The Professional Services Schedule

FSC Group: 00CORP

Contract No.: GS-23F-0057W



For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at: <http://www.fss.gsa.gov>

Contract Period: May 19, 2010 – May 18, 2020



**TFC Consulting, Inc.
9901 Belward Campus Drive
Suite 165
Rockville, MD 20850
Telephone: (240) 453-6288
Fax: (800) 430-4253
<http://www.tfcci.net>**

Business Size/Status: Small Disadvantaged, 8(a) Business

Pricelist current through Modification PS-0028, effective September 29, 2016.



Contract Holder

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GENERAL CONTRACT INFORMATION

1a. Table of Awarded Special Item Numbers (SINs):

- 520-1/520-1RC Program Financial Advisor
- 520-7/520-7RC Financial & Performance Audits
- 520-8/520-8RC Complementary Audit Services
- 520-9/520-9RC Recovery Audits
- 520-10/520-10RC Transportation Audits
- 520-11/520-11RC Accounting
- 520-12/520-12RC Budgeting
- 520-13/520-13RC Complementary Financial Management Services
- 520-14/520-14RC Audit & Financial Training Services
- 520-15/520-15RC Outsourcing Recurring Commercial Activities for Financial Management Services
- 520-17/520-17RC Risk Assessment and Mitigation Services
- 520-21/520-21RC Program Management Services
- 520-22/520-22RC Grants Management Support Services
- C132-51/C132-51RC Information Technology Professional Services

1b. Lowest Priced Model Number and Lowest Price: Please refer to our rates on page #[12](#)

1c. Labor Category Descriptions: Please refer to page #[8](#)

2. Maximum Order: \$1,000,000

3. Minimum Order: \$100

4. Geographic Coverage: Domestic Only

5. Point of Production: Not Applicable

6. Discount from List Price: All Prices Herein are Net

7. Quantity Discounts: Not Applicable

8. Prompt Payment Terms: Net 30 days

9a. Government Purchase Card *is* accepted at or below the micro – purchase threshold.

9b. Government Purchase Card *is* accepted above the micro – purchase threshold.

10. Foreign Items: None

11a. Time of Delivery: To Be Negotiated with Ordering Agency

11b. Expedited Delivery: To Be Negotiated with Ordering Agency

11c. Overnight and 2-Day Delivery: To Be Negotiated with Ordering Agency

11d. Urgent Requirement: To Be Negotiated with Ordering Agency

12. F.O.B. Point(s): Destination

13a. Ordering Address: TFC Consulting, Inc.
Attn: Tashu Trivedi/GSA Orders
9901 Belward Campus Drive, Suite 165
Rockville, MD 20850



- 13b. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment Address: TFC Consulting, Inc.
Attn: Accounts Receivable / GSA Orders
9901 Belward Campus Drive, Suite 165
Rockville, MD 20850
15. Warranty Provision: Not Applicable
16. Export Packing Charges: Not Applicable
17. Terms & Conditions of Government Purchase Card Acceptance (any thresholds above the micro-purchase level): Contact Contract Administrator
18. Terms and conditions of rental, maintenance, and repair: Not Applicable
19. Terms and conditions of installation (if applicable): Not Applicable
20. Terms and conditions of repair parts indicating date of parts, price lists and any discounts from list prices: Not Applicable
- 20a. Terms and conditions for any other services (if applicable): Not Applicable
21. List of service and distribution points (if applicable): Not Applicable
22. List of participating dealers (if applicable): Not Applicable
23. Preventative maintenance (if applicable) Not Applicable
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants.): Not Applicable
- 24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/ : Contact Contract Administrator for more information.
25. Data Universal Number System (DUNS) Number: 133844881
26. TFC Consulting, Inc. is registered in the System for Award Management (SAM) database.

CONTRACT OVERVIEW

GSA awarded TFC Consulting, Inc. a GSA Federal Supply Schedule contract for The Professional Services Schedule (PSS), Contract No. GS-23F-0057W. The current contract period is 05/19/2010 – 05/18/2020. GSA may exercise a total of up to three additional 5 year option periods. The contract allows for the placement of Firm Fixed Price or Time and Materials task orders using the labor categories and ceiling rates defined in the contract.

CONTRACT ADMINISTRATOR

Tashu Trivedi
TFC Consulting, Inc.
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Rockville, MD 20850
Telephone: (240) 453-6288
Fax Number: (240) 453-6208
Email: gsafabs@tfcci.net

MARKETING AND TECHNICAL POINT OF CONTACT

Tashu Trivedi
TFC Consulting, Inc.
9901 Belward Campus Drive, Suite 165
Rockville, MD 20850
Telephone: (240) 453-6288
Fax Number: (240) 453-6208
Email: gsafabs@tfcci.net

BRIEF COMPANY OVERVIEW

TFC Consulting, Inc. assists Federal agencies address financial management and regulatory compliance needs.

Federal agencies face challenges as changes in economic conditions impact budgets and emphasis on accountability and transparency increase the regulatory burden of shrinking financial management teams.

TFC supports our Federal clients with teams of seasoned, experienced Federal audit managers, accountants and subject matter specialists. We also serve as the proxy for internal audit functions, assisting management to detect and prevent problems in advance of audit review.

We help clients enhance the accuracy, reliability, and integrity of their financial data and internal controls.

Our portfolio of Federal Financial Management Services includes:

- FMFIA / OMB Circular A-123 Documentation / Assessment
- CFO Act Audit Support
- Improper Payments Information Act (IPIA) Support
- Accounting Support, Staff Augmentation/Outsourcing Back Office using Oracle, Momentum, PeopleSoft
- Accountability Reporting, Compliance and Monitoring
- Budget and Performance Integration
- Performance Measurement and Reporting

CONTRACT USE

This contract is available for use by all federal government agencies, as a source for The Professional Services Schedule, for worldwide use. Executive agencies, other Federal agencies, mixed –ownership Government corporations, and the District of Columbia; government contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1; and other activities and organizations authorized by statute or regulation to use GSA as a source of supply may use this contract. Additionally, contractors are encouraged to accept orders received from activities within the Executive Branch of the Federal Government.



CONTRACT SCOPE

The contractor shall provide all resources including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide a wide range of professional services as specified in each task order.

Services specified in a task order may be performed at the contractor's facilities or the ordering agencies' facilities. The government will determine the contractor's compensation by any of several different methods (to be specified at the task order level) e.g., a firm-fixed price for services with or without incentives, labor hours or time-and-material.

The Special Item Numbers (SINs) available under this contract provide services across the full life cycle of a project. When task orders are placed, they must identify the SIN or SINs under which the task is being executed. TFC Consulting, Inc. has been awarded a contract by GSA to provide services under the following SINs:

- 520-1/520-1RC Program Financial Advisor
- 520-7/520-7RC Financial & Performance Audits
- 520-8/520-8RC Complementary Audit Services
- 520-9/520-9RC Recovery Audits
- 520-10/520-10RC Transportation Audits
- 520-11/520-11RC Accounting
- 520-12/520-12RC Budgeting
- 520-13/520-13RC Complementary Financial Management Services
- 520-14/520-14RC Audit & Financial Training Services
- 520-15/520-15RC Outsourcing Recurring Commercial Activities for Financial Management Services
- 520-17/520-17RC Risk Assessment and Mitigation Services
- 520-21/520-21RC Program Management Services
- 520-22/520-22RC Grants Management Support Services
- C132-51/C132-51RC Information Technology Professional Services

A full description of each SIN definition and examples of the types of work covered by the SIN are available on eLibrary.

INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that TFC Consulting, Inc. meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract.

If it is determined that your agency needs an outside source to provide FABS services, follow these simple steps:

Step 1. Develop a Statement of Work (SOW)

In the SOW, include the following information:

- Work to be performed,
- Location of work,
- Period of performance;
- Deliverable schedule, and
- Special standards and any special requirements, where applicable.

Step 2. Select Contractor and Place Order

- If the order is at or below the micro-purchase threshold, select the contractor best suited for your needs and place the order.
- If the order is exceeding the micro-purchase threshold, but less than the maximum order threshold (MOT), prepare an RFQ;
- If the order is in excess of the MOT, prepare an RFQ. Consider expansion of competition and seek price reductions.

Step 3. Prepare a Request for Quote (RFQ)

- Include the SOW and evaluation criteria;
- Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order;
- If preferred, request a performance plan from contractors and information on past experience; and include information on the basis for selection.
- May be posted on GSA's electronic RFQ system, e-Buy

Step 4. Provide RFQ to at least Three Firms

Step 5. Evaluate Offers, Select Best Value Firm, and Place Order

REQUIREMENTS EXCEEDING THE MAXIMUM ORDER

In accordance with FAR 8.404, before placing an order that exceeds the maximum order threshold, ordering offices shall:

- Review additional schedule contractors' catalogs/price lists or use the "GSA Advantage!" on-line shopping service;
- Based upon the initial evaluation, generally seek price reductions from the schedule contractor(s) appearing to provide the best value (considering price and other factors); and
- After price reductions have been sought, place the order with the schedule contractor that provides the best value and results in the lowest overall cost alternative (see FAR 8.404(a)). If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

Vendors may:

Offer a new lower price for this requirement (the Price Reduction clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations.)

- Offer the lowest price available under the contract; or
- Decline the order (orders must be returned in accordance with FAR 52.216-19).

A task order that exceeds the maximum order may be placed with the Contractor selected in accordance with FAR 8.404. The order will be placed under the contract.

Sales for orders that exceed the Maximum Order shall be reported in accordance with GSAR 552.238-74.

BLANKET PURCHASE AGREEMENT

Ordering activities may establish BPAs under any schedule contract to fill repetitive needs for supplies or services. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPAs and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). In determining how many BPAs to establish, consider:

- The scope and complexity of the requirement(s);
- The need to periodically compare multiple technical approaches or prices;
- The administrative costs of BPAs; and
- The technical qualifications of the schedule contractor(s).

Establishment of a single BPA, or multiple BPAs, shall be made using the same procedures outlined in 8.405-1 or 8.405-2. BPAs shall address the frequency of ordering, invoicing, discounts, requirements (*e.g.* estimated quantities, work to be performed), delivery locations, and time.

When establishing multiple BPAs, the ordering activity shall specify the procedures for placing orders under the BPAs.

Establishment of a multi-agency BPA against a Federal Supply Schedule contract is permitted if the multi-agency BPA identifies the participating agencies and their estimated requirements at the time the BPA is established.

Ordering from BPAs:

Single BPA. If the ordering activity establishes one BPA, authorized users may place the order directly under the established BPA when the need for the supply or service arises.

Multiple BPAs. If the ordering activity establishes multiple BPAs, before placing an order exceeding the micro-purchase threshold, the ordering activity shall:

- Forward the requirement, or statement of work and the evaluation criteria, to an appropriate number of BPA holders, as established in the BPA ordering procedures; and
- Evaluate the responses received, make a best value determination (see 8.404(d)), and place the order with the BPA holder that represents the best value.

BPAs for hourly rate services. If the BPA is for hourly rate services, the ordering activity shall develop a statement of work for requirements covered by the BPA. All orders under the BPA shall specify a price for the performance of the tasks identified in the statement of work.

Duration of BPAs. BPAs generally should not exceed five years in length, but may do so to meet program requirements. Contractors may be awarded BPAs that extend beyond the current term of their GSA Schedule contract, so long as there are option periods in their GSA Schedule contract that, if exercised, will cover the BPA's period of performance.

Review of BPAs:

The ordering activity that established the BPA shall review it at least once a year to determine whether:

- The schedule contract, upon which the BPA was established, is still in effect;
- The BPA still represents the best value (see 8.404(d)); and
- Estimated quantities/amounts have been exceeded and additional price reductions can be obtained.

The ordering activity shall document the results of its review.

LABOR CATEGORY DESCRIPTIONS FOR PROFESSIONAL SERVICES

Experience Substitutions:

| | | |
|---|--------|------------------|
| H.S. Diploma + 4 years additional experience | Equals | Bachelors Degree |
| Associates Degree + 2 years additional experience | Equals | Bachelors Degree |
| Bachelors Degree + 2 years additional experience | Equals | Masters Degree |
| Masters Degree + 3 years additional experience | Equals | Ph.D |

Education Substitutions:

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| A Ph.D. may be substituted for 3 years of required experience with a Masters Degree or 5 years with a Bachelors Degree. |
| A Masters Degree may be substituted for 2 years of required experience with a Bachelors Degree. |
| A Bachelors Degree may be substituted for 2 years of required experience with an Associates Degree. |
| An Associates Degree may be substituted for 2 years of required experience with a H.S. Diploma. |

Certification Substitutions:

| | | |
|---|--------|------------------------------------|
| Certified Associate of Project Management (CAPM) Certified Internal Controls Auditor (CICA) Certified Internal Auditor (CIA) Certified Information Systems Auditor (CISA) and additional certifications based on evaluation of authorizing authority and requirements | Equals | 1 year of additional experience |
| Certified Government Financial Manager (CGFM) and additional certifications based on evaluation of authorizing authority and requirements | Equals | 2 years of additional experience |
| Project Manager Professional (PMP) and additional certifications based on evaluation of authorizing authority and requirements | Equals | 2.5 years of additional experience |
| Certified Public Accountant (CPA) and additional certifications based on evaluation of authorizing authority and requirements | Equals | 3 years of additional experience |

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|--|
| Title: Sr. Principal I |
| Minimum/General Experience: 12 years |
| Functional Responsibility: Coordinates multiple work streams and programs; oversees the work of other program managers and/or multiple engagements; applies experience in process analysis and redesign, financial management, risk management, performance measurement and management, and strategy to the most complex and complicated projects. |
| Minimum Education: Bachelors Degree |

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|--|
| Title: Principal II |
| Minimum/General Experience: 11 years |
| Functional Responsibility: Coordinates multiple work streams and programs; oversees the work of other program managers and/or multiple engagements; applies experience in process analysis and redesign, financial management, risk management, performance measurement and management, and strategy to highly complex and complicated projects. |
| Minimum Education: Bachelors Degree |

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|---|
| Title: Principal I |
| Minimum/General Experience: 10 years |
| Functional Responsibility: Coordinates multiple work streams and provides overall interface on project/program matters with the client; oversees the work of other program managers and/or multiple engagements; applies experience to ensure resolution to complex and complicated projects; directs communication across the project and with key stakeholders. |
| Minimum Education: Bachelors Degree |

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| Title: Subject Matter Expert |
| Minimum/General Experience: 8 years |
| Functional Responsibility: Provides assistance for planning and executing projects or tasks using expertise in a specified subject area. |
| Minimum Education: Bachelors Degree |

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| Title: Program Manager or Director |
| Minimum/General Experience: 7 years |
| Functional Responsibility: Responsible for the overall direction, coordination, implementation, execution, control and completion of specific projects ensuring consistency with client strategy, commitments and goals. |
| Minimum Education: Bachelors Degree |

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| Title: Project Manager |
| Minimum/General Experience: 7 years |
| Functional Responsibility: Uses project management principles to manage a project. Experience includes planning, initiating, managing, executing, and closing out projects in support of a client's mission. |
| Minimum Education: Bachelors Degree |

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|---|
| Title: Assistant Program or Assistant Project Manager |
| Minimum/General Experience: 5 years |
| Functional Responsibility: Support Program Manager or Project Manager in the coordination, implementation, execution, control and completion of specific projects ensuring consistency with client strategy, commitments and goals. |
| Minimum Education: Bachelors Degree |

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| Title: Program Analyst |
| Minimum/General Experience: 5 years |
| Functional Responsibility: Provides program planning, audits, and evaluations of large scale programs. Focuses on the substantive nature of agency programs, along with the analytical and evaluative methods, techniques for assessing program development, and/or execution. |
| Minimum Education: Bachelors Degree |

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|---|
| Title: Sr. Manager II |
| Minimum/General Experience: 7 years |
| Functional Responsibility: Interface on project matters with the client and directs the completion of deliverables; oversees the work of senior managers, managers & team leaders/ members, as well as subject matter experts; applies experience to ensure the completion of project goals and supports program managers in their interface with stakeholders. |
| Minimum Education: Bachelors Degree |

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|---|
| Title: Sr. Manager I |
| Minimum/General Experience: 6 years |
| Functional Responsibility: Interfaces on project matters with the client and directs the completion of deliverables; oversees the work of managers & team leaders/ members, as well as subject matter experts; applies experience to ensure the completion of project goals and supports program managers in their interface with stakeholders. |
| Minimum Education: Bachelors Degree |

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| Title: Manager II |
| Minimum/General Experience: 6 years |
| Functional Responsibility: Interface on project matters with the client and directs the completion of deliverables; oversees the work of managers & team leaders/ members, as well as subject matter experts; applies experience to ensure the completion of project goals and supports program managers in their interface with stakeholders. |
| Minimum Education: Bachelors Degree |



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| Title: Manager I |
| Minimum/General Experience: 4 years |
| Functional Responsibility: Interface on project matters with the client and directs the completion of deliverables; oversees the work of other managers, supervisors, team leaders/members, as well as subject matter experts; applies experience to ensure the completion of project goals and supports program/project/senior managers in their interface with stakeholders. |
| Minimum Education: Bachelors Degree |

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| Title: EDP Manager I |
| Minimum/General Experience: 4 years |
| Functional Responsibility: Interface on EDP/Information Technology project matters with the client and directs the completion of deliverables; oversees the work of other EDP managers, supervisors, team leaders/members, as well as EDP subject matter experts; applies experience to ensure the completion of project goals and supports program/project/senior managers in their interface with stakeholders. |
| Minimum Education: Bachelors Degree |

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|---|
| Title: Supervisor III |
| Minimum/General Experience: 5 years |
| Functional Responsibility: Provides specialized experience and knowledge in financial management, process analysis, risk management and performance measurement to support/contribute to project activities; manages small task teams within a project, applies technical and analytical approaches to address client issues; support the project management. |
| Minimum Education: Bachelors Degree |

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|---|
| Title: Supervisor II |
| Minimum/General Experience: 3 years |
| Functional Responsibility: Provides specialized experience and knowledge in financial management, process analysis, risk management and performance measurement to support/contribute to project activities; manages small task teams within a project, applies technical and analytical approaches to address client issues; support the project management. |
| Minimum Education: Bachelors Degree |

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|---|
| Title: Supervisor I |
| Minimum/General Experience: 2.5 years |
| Functional Responsibility: Provides specialized experience and knowledge in financial management, process analysis, risk management and performance measurement to support/contribute to project activities; Manages small task teams within a project, applies technical and analytical approaches to address client issues; support the project management. |
| Minimum Education: Bachelors Degree |

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|---|
| Title: Senior Accountant |
| Minimum/General Experience: 6 years |
| Functional Responsibility: Provides specific knowledge and methodologies for the evaluation of controls, identifying risks, system reviews, and recommending process improvements. Manages or provides significant input into overall planning and reporting to client; performs work that includes difficult and technical areas and supervises staff accountants. |
| Minimum Education: Bachelors Degree |

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| Title: Senior III |
| Minimum/General Experience: 3 years |
| Functional Responsibility: Responsibilities may include organizing the work performed by one or more staff, in addition to analyzing data, performing testing, documenting work performed, conducting and documenting interviews, assisting in the development of deliverables and supporting solution methods prescribed by supervisors and managers. |
| Minimum Education: Bachelors Degree |

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| Title: Senior II |
| Minimum/General Experience: 2 years |
| Functional Responsibility: Responsibilities may include organizing the work performed by one or more staff, in addition to analyzing data, performing testing, documenting work performed, conducting and documenting interviews, assisting in the development of deliverables and supporting solution methods prescribed by supervisors and managers. |
| Minimum Education: Bachelors Degree |

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| Title: Senior I |
| Minimum/General Experience: 1 year |
| Functional Responsibility: Responsibilities may include organizing the work performed by one or more staff, in addition to analyzing data, performing testing, documenting work performed, conducting and documenting interviews, assisting in the development of deliverables and supporting solution methods prescribed by supervisors and managers. |
| Minimum Education: Bachelors Degree |

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| Title: Analyst |
| Minimum/General Experience: 2 years |
| Functional Responsibility: Reviews business processes including operational and financial management elements to provide recommendations for improvement. Responsibilities may include preparing manuals and training workers in new processes, forms, reports or equipment. |
| Minimum Education: Bachelors Degree |

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|---|
| Title: Staff III |
| Minimum/General Experience: 2 years |
| Functional Responsibility: Provides significant knowledge and methodologies for the evaluation of internal controls, identifying risks, and knowledge to performing accounting analysis, and provides other management consulting assistance for program, operational, or financial management areas. |
| Minimum Education: Bachelors Degree |

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| Title: Staff II |
| Minimum/General Experience: 1 year |
| Functional Responsibility: Responsibilities may include analyzing data, performing testing, documenting work performed, conducting and documenting interviews, assisting in the development of deliverables and supporting solution methods prescribed by supervisors and managers. |
| Minimum Education: High School Diploma |

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| Title: Staff I or Associate |
| Minimum/General Experience: Entry Level, no experience required |
| Functional Responsibility: Responsibilities may include analyzing data, performing testing, documenting work performed, conducting and documenting interviews, assisting in the development of deliverables and supporting solution methods prescribed by supervisors and managers. |
| Minimum Education: Associates Degree |

HOURLY GSA RATES FOR PROFESSIONAL SERVICES

SINs 520-1/520-1RC, 520-7/520-7RC, 520-8/520-8RC, 520-9/520-9RC, 520-10/520-10RC, 520-11/520-11RC, 520-12/520-12RC, 520-13/520-13RC, 520-14/520-14RC, 520-15/520-15RC, 520-17/520-17RC, 520-21/520-21RC, 520-22/520-22RC

| GSA Labor Category | May 19, 2016 - May 18, 2017 | May 19, 2017 - May 18, 2018 | May 19, 2018 - May 18, 2019 | May 19, 2019 - May 18, 2020 |
|---|--|--|--|--|
| Sr. Principal I | \$264.52 | \$270.87 | \$277.37 | \$284.03 |
| Principal II | \$238.07 | \$243.78 | \$249.63 | \$255.62 |
| Principal I | \$214.58 | \$219.73 | \$225.00 | \$230.40 |
| Subject Matter Expert | \$171.44 | \$175.66 | \$179.98 | \$184.40 |
| Program Manager or Director | \$180.83 | \$185.27 | \$189.83 | \$194.50 |
| Project Manager | \$156.60 | \$160.45 | \$164.39 | \$168.44 |
| Assistant Program or Assistant Project Manager | \$139.03 | \$142.44 | \$145.95 | \$149.54 |
| Program Analyst | \$128.75 | \$131.92 | \$135.16 | \$138.49 |
| Sr. Manager II | \$156.26 | \$160.01 | \$163.85 | \$167.78 |
| Sr. Manager I | \$136.82 | \$140.10 | \$143.46 | \$146.91 |
| Manager II | \$118.91 | \$121.84 | \$124.83 | \$127.90 |
| Manager I | \$110.04 | \$112.68 | \$115.38 | \$118.15 |
| EDP Manager I | \$110.04 | \$112.68 | \$115.38 | \$118.15 |
| Supervisor III | \$100.06 | \$102.52 | \$105.04 | \$107.62 |
| Supervisor II | \$96.04 | \$98.34 | \$100.70 | \$103.12 |
| Supervisor I | \$88.03 | \$90.14 | \$92.30 | \$94.52 |
| Senior Accountant | \$103.56 | \$106.10 | \$108.71 | \$111.39 |
| Senior III | \$81.24 | \$83.19 | \$85.19 | \$87.23 |
| Senior II | \$69.84 | \$71.51 | \$73.23 | \$74.98 |
| Senior I | \$68.67 | \$70.32 | \$72.01 | \$73.74 |
| Analyst | \$72.60 | \$74.38 | \$76.21 | \$78.08 |
| Staff III | \$70.06 | \$71.78 | \$73.54 | \$75.35 |
| Staff II | \$65.60 | \$67.17 | \$68.79 | \$70.44 |
| Staff I or Associate | \$58.40 | \$59.83 | \$61.30 | \$62.81 |

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Services Schedule (PSS) Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

LABOR CATEGORY DESCRIPTIONS FOR COMPLEMENTARY IT PROFESSIONAL SERVICES

| Certification Substitutions | | |
|---|--------|----------------------------------|
| Microsoft Certified Solutions Associate (MCSA) CompTIA Security+ CompTIA Network+ CompTIA Server+ CompTIA Linux+ Convergence Technologies Professional (CTP+) and additional certifications based on evaluation of authorizing authority and requirements | Equals | 1 year of additional experience |
| Microsoft Certified Solutions Expert (MCSE) Certified Information Systems Security Professional (CISSP) Certified Information Systems Auditor (CISA) Cisco Certified Network Associate (CCNA) CompTIA Project+ and additional certifications based on evaluation of authorizing authority and requirements | Equals | 2 years of additional experience |
| CompTIA Advanced Security Practitioner (CASP) and additional certifications based on evaluation of authorizing authority and requirements | Equals | 3 years of additional experience |

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| Title: IT Project Director |
| Minimum/General Experience: 4 years |
| Functional Responsibility: Responsible for the overall direction, coordination, implementation, execution, control and completion of specific projects ensuring consistency with client strategy, commitments and goals. |
| Minimum Education: Bachelors Degree |

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| Title: Supervisory IT Analyst |
| Minimum/General Experience: 3 years |
| Functional Responsibility: Interface on Information Technology project matters with the client and directs the completion of deliverables; oversees the work of other team members; applies experience to ensure the completion of project goals and supports program/project/senior managers in their interface with stakeholders. |
| Minimum Education: Bachelors Degree |

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| Title: Sr. IT Analyst II |
| Minimum/General Experience: 2.5 years |
| Functional Responsibility: Provides specific knowledge and methodologies for the evaluation of controls, identifying risks, system reviews, process improvements, and significant input into overall planning and reporting to client. |
| Minimum Education: Bachelors Degree |

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|--|
| Title: Sr. IT Analyst I |
| Minimum/General Experience: 2 years |
| Functional Responsibility: Responsibilities may include organizing the work performed by one or more staff, in addition to analyzing data, performing testing, documenting work performed, conducting and documenting interviews, assisting in the development of deliverables and supporting solution methods prescribed by supervisors and managers. |
| Minimum Education: Bachelors Degree |

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|---|
| Title: IT Analyst II |
| Minimum/General Experience: 1.5 years |
| Functional Responsibility: Provides knowledge and methodologies for the evaluation of IT parameters, controls, and risks. Provides knowledge to perform analysis and provide recommendations. |
| Minimum Education: Bachelors Degree |

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| Title: IT Analyst I |
| Minimum/General Experience: 1 year |
| Functional Responsibility: Responsibilities may include analyzing data, performing testing, documenting work performed, conducting and documenting interviews, assisting in the development of deliverables and supporting solution methods prescribed by supervisors and managers. |
| Minimum Education: Bachelors Degree |

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| Title: Technical Associate |
| Minimum/General Experience: Entry Level |
| Functional Responsibility: Ability to consider the most beneficial options and courses of action to the client, when faced with problems; With input deliver measurable products; Respond to client questions within expected timeframes; Consistently provide to client's request in a timely manner to ensure the delivery of quality products; Effectively communicate with engagement team members and the client. |
| Minimum Education: Bachelors Degree |

HOURLY GSA RATES FOR COMPLEMENTARY IT PROFESSIONAL SERVICES
SIN C132-51 / C132-51 RC

| GSA Labor Category | September 29, 2016 | May 19, 2017 | May 19, 2018 | May 19, 2019 |
|-------------------------------|--------------------|-------------------|-------------------|-------------------|
| | - May 18, 2017 | - May 18, 2018 | - May 18, 2019 | - May 18, 2020 |
| IT Project Director | \$169.15 | \$173.21 | \$177.37 | \$181.62 |
| Supervisory IT Analyst | \$141.29 | \$144.68 | \$148.15 | \$151.71 |
| Sr. IT Analyst II | \$131.34 | \$134.49 | \$137.71 | \$141.02 |
| Sr. IT Analyst I | \$99.50 | \$101.88 | \$104.33 | \$106.83 |
| IT Analyst II | \$94.53 | \$96.80 | \$99.12 | \$101.50 |
| IT Analyst I | \$84.57 | \$86.60 | \$88.68 | \$90.81 |
| Technical Associate | \$80.35 | \$82.28 | \$84.26 | \$86.28 |