

General Services Administration  
Federal Supply Service  
Authorized Federal Supply Schedule

Price List  
For  
Professional Service Schedule

Federal Supply Schedule Industrial Group 00CORP

Contract No. GS-23F-0064L

Option Period 3: December 7, 2015 through December 6, 2020

Contractor:  
TIAX LLC  
35 Hartwell Avenue  
Lexington, MA 02421-3102

Business Size: Small Business (IAW NAICS Code 541712)

Contract Administration:  
Renee Wong  
Contracting Officer  
Phone: (781) 879-1286  
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On-line access to contract ordering information, terms and conditions, up-to-date-pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is <http://www.GSAAdvantage.gov>.

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## **1. CUSTOMER INFORMATION**

1a. Awarded Special Item Number(s) (SINs):

<b>SIN</b>		<b>Professional Services Disciplines</b>
871-1	Strategic Planning for Technology Programs/Activities	Chemical, Electrical, Mechanical Engineering
871-1RC	Strategic Planning for Technology Programs/Activities	Chemical, Electrical, Mechanical Engineering
871-2	Concept Development and Requirements Analysis	Chemical, Electrical, Mechanical Engineering
871-2RC	Concept Development and Requirements Analysis	Chemical, Electrical, Mechanical Engineering
871-3	System Design, Engineering and Integration	Chemical, Electrical, Mechanical Engineering
871-3RC	System Design, Engineering and Integration	Chemical, Electrical, Mechanical Engineering
871-4	Test and Evaluation	Chemical, Electrical, Mechanical Engineering
871-4RC	Test and Evaluation	Chemical, Electrical, Mechanical Engineering
871-5	Integrated Logistics Support	Chemical, Electrical, Mechanical Engineering
871-5RC	Integrated Logistics Support	Chemical, Electrical, Mechanical Engineering
871-6	Acquisition and Life Cycle Management	Chemical, Electrical, Mechanical Engineering
871-6RC	Acquisition and Life Cycle Management	Chemical, Electrical, Mechanical Engineering

- 1b. Lowest Priced Service/Unit Price: N/A
2. Maximum Order: \$1,000,000 (but see "How to Order")
3. Minimum Order: \$100
4. Geographic Coverage: The geographic scope of this contract will include the 48 contiguous states and the District of Columbia. Services required in Alaska, Hawaii, the Commonwealth of Puerto Rico, or any overseas location, will be negotiated on a per order basis.
5. Point of Production: Lexington, MA
6. Discount from List Prices: All prices herein are net
7. Quantity Discounts: Volume discounts and terms to be negotiated in individual task orders
8. Prompt Payment Terms: Net 30 days
9. Contact TIAX regarding acceptance for orders placed with Government Credit Card
10. Foreign Items: N/A
11. Time of Delivery: Specified in negotiated task orders
12. F.O.B. Point(s): Destination

13. **Ordering Address and Information:**  
TIAX LLC  
35 Hartwell Avenue  
Lexington, MA 02421-3102  
Website: <http://www.tiaxllc.com>  
**For Contract and Ordering Information**  
Attn.: Renée Wong  
Telephone: (781) 879-1286  
Facsimile: (781) 879-1204  
e-mail: [wong.renee@tiaxllc.com](mailto:wong.renee@tiaxllc.com)  
**For Information on Services**  
Mr. Boyd Bucher  
Telephone: (781) 879-1250  
Facsimile: (781) 879-1204  
e-mail: [bucher.b@tiaxllc.com](mailto:bucher.b@tiaxllc.com)
14. Payment Address: TIAX LLC, 35 Hartwell Avenue, Lexington, Massachusetts 02421-3102
15. Warranty Provision: N/A
16. Export Packing Charges: N/A
17. Terms and conditions of Government purchase card acceptance: Contact TIAX for credit card orders.
18. Terms and Conditions of Rental, Maintenance, and Repair: N/A
19. Terms and Conditions of Installation: N/A
- 20a. Terms and Conditions of Repair Parts: N/A
- 20b. Terms and Conditions for any Other Services: N/A
21. List of Service and Distribution Points: N/A
22. List of Participating Dealers: N/A
23. Preventive Maintenance: N/A
24. Environmental attributes: N/A
25. Data Universal Numbering System (DUNS) Number: 11-104-6152
26. TIAX is registered in the System for Award Management (SAM) Database

## **2. HOW TO ORDER**

There is a minimum order requirement of \$100. There is no maximum; however, ordering activities may seek a price reduction for orders over the maximum threshold of \$1,000,000.

To order services under this schedule, ordering offices shall —

I. **Prepare a Request for Quotes that:**

A. Includes a performance-based statement of work that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.).

B. Requests either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office determines that it is not possible to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence, in which case a labor hour or time-and-materials quote may be requested. The firm-fixed

price of the order should also include any other incidental costs related to performance of the services ordered. The order may provide for reimbursement of travel costs at the rates provided in the Federal Travel Regulations, or as a fixed-price incidental item. A ceiling price must be established for labor-hour and time-and-materials orders.

C. May request that contractors submit a project plan for performing the task and information on the contractor's experience and/or past performance performing similar tasks.

D. Notifies contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the best value selection criteria including the intended use of past performance factors.

**II. Transmit the Request for Quotes to Contractors:**

A. Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, hourly rates and other factors such as contractors' locations, as appropriate).

B. The request for quotes should be provided to at least three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold. For proposed orders exceeding the maximum order threshold, the request for quotes should be provided to additional contractors. Ordering offices should try to minimize contractors' costs associated with responding to requests for by requesting the minimum level necessary for adequate evaluation, selection and placement of an order. Oral presentations should be considered, whenever practical.

**III. Evaluate quotes and select the contractor to receive the order:**

After responses have been evaluated against the factors identified in the request for quotes, the order should be placed with the schedule contractor that represents the best value and results in the lowest overall cost alternative (considering price, special qualifications, administrative costs, etc.) to meet the Government's needs.

**3. SERVICE CONTRACT ACT (SCA) MATRIX**

<b>SCA MATRIX</b>		
<b>SCA Eligible Contract Labor Category</b>	<b>SCA Equivalent Code - Title</b>	<b>WD Number</b>
CAD Designer	30064 - Drafter/CAD Operator V	2005-2255
Administrative Assistant	01020 - Administrative Assistant	2005-2255

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

## **Labor Category Descriptions - Option Period 3**

### **Principal Engineer / Scientist**

**General Experience:** Minimum ten years of progressive Engineering or Scientific experience in specialized technical leadership positions including those in technical areas included in the SOW.

**Specialized Experience:** Minimum five years in specialized technical leadership positions performing and guiding substantial Engineering or Scientific projects. A recognized authority in a technical field, capable of independent work, establishing new methodologies and project strategy development. This experience has been in major engineering or scientific developments involving new methodologies or standards.

**Functional Responsibility:** Ensures problem resolution and customer satisfaction resolving unique and difficult methodologies; provides technical direction for personnel performing on the task order.

**Minimum Education:** Ph.D

### **Senior Supervisor / Director**

**General Experience:** Minimum fifteen years of progressive Engineering or Scientific experience including at least five projects in technical areas included in the SOW.

**Specialized Experience:** Minimum ten years in supervision of substantial Engineering or Scientific projects or service in specialized technical leadership. Five years of this experience must have been in engineering services, including people of various job categories and skills. Individual has a history of successful major project leadership and customer satisfaction.

**Functional Responsibility:** Ensures problem resolution and customer satisfaction for large complex task orders; provides supervisory, technical, and administrative direction for personnel performing on the task order. Defines new hire requirements, corporate staff needs and development, and initiates complex intersectional projects.

**Minimum Education:** Master's Degree

## **Senior Program Manager - Engineer / Scientist**

### ***Level 2:***

**General Experience:** Minimum ten years of progressive Engineering or Scientific experience including at least three projects in technical areas included in the SOW.

**Specialized Experience:** Minimum five years in supervision of substantial tasks of Engineering or Scientific projects related to the individual's subject matter expertise. A proven track record of successful leadership.

**Functional Responsibility:** Serves as the senior supervisor in areas relevant to the project. Produces/reviews substantive and /or complex technical documentation reflecting detailed knowledge of technical areas in the SOW. Subjects shall include but not be limited to design, architecture, feasibility studies, and system specifications. Interfaces with Government management personnel. Reports in writing and orally to company management and Government representatives, including the Government COR.

**Minimum Education:** Master's Degree

### ***Level 1:***

**General Experience:** Minimum five years of progressive Engineering or Scientific experience including at least three projects in technical areas included in the SOW.

**Specialized Experience:** Minimum three years in supervision of substantial tasks of Engineering or Scientific projects related to the individual's subject matter expertise. A proven track record of successful leadership.

**Functional Responsibility:** Serves as the senior supervisor in areas relevant to the project. Produces/reviews substantive and /or complex technical documentation reflecting detailed knowledge of technical areas in the SOW. Subjects shall include but not be limited to design, architecture, feasibility studies, and system specifications. Interfaces with Government management personnel. Reports in writing and orally to company management and Government representatives, including the Government COR. Assigned projects will be of smaller dollar value and less complex as for Senior Program Manager - Engineer / Scientist Level 2.

**Minimum Education:** Master's Degree

## **Program Manager - Engineer / Scientist**

### *Level 2:*

**General Experience:** Minimum seven years of progressive Engineering or Scientific experience including at least three projects in technical areas included in the SOW.

**Specialized Experience:** Minimum three years leading tasks, projects or programs related to the individual's subject matter expertise.

**Functional Responsibility:** Serves as the subject matter technical expert in areas relevant to the project. Produces/reviews substantive and/or complex technical documentation reflecting detailed knowledge of technical areas included in the SOW. Subjects include, but are not limited to design, architecture, human factors, logistics, information management, feasibility studies, and system specifications. Interfaces with Government management personnel. Reports in writing and orally to company management and Government representatives, including the Government COR.

**Minimum Education:** Master's Degree

### *Level 1:*

**General Experience:** Minimum five years of progressive Engineering or Scientific experience including at least three projects in technical areas included in the SOW.

**Specialized Experience:** Minimum two years leading tasks, projects or programs related to the individual's subject matter expertise.

**Functional Responsibility:** Serves as the subject matter technical expert in areas relevant to the project. Produces/reviews substantive and/or complex technical documentation reflecting detailed knowledge of technical areas included in the SOW. Subjects include, but are not limited to design, architecture, human factors, logistics, information management, feasibility studies, and system specifications. Interfaces with Government management personnel. Reports in writing and orally to company management and Government representatives, including the Government COR. Assigned projects will be of smaller dollar value and less complex as for Program Manager - Engineer / Scientist Level 2.

**Minimum Education:** Bachelor's Degree

## **Engineer / Scientist**

### ***Level 3:***

**General Experience:** Minimum seven years of progressive engineering or scientific program experience in the work described in the SOW.

**Functional Responsibility:** Works without supervision, developing the requirements of a work product from inception to conclusion, and has been placed in a task leadership role at least once. Develops required work products for simple to complex problems.

**Minimum Education:** Bachelor's Degree

### ***Level 2:***

**General Experience:** Minimum five years of progressive engineering or scientific program experience in the work described in the SOW.

**Functional Responsibility:** Works without supervision, developing the requirements of a work product from inception to conclusion. Develops required work products for simple to moderately complex problems.

**Minimum Education:** Bachelor's Degree

### ***Level 1:***

**General Experience:** Minimum one year of progressive engineering or scientific program experience in the work described in the SOW.

**Functional Responsibility:** Works without supervision, developing the requirements of a work product from inception to conclusion. Develops required work products for simple to moderately complex problems.

**Minimum Education:** Bachelor's Degree

## **Research Analyst**

**General Experience:** Minimum one year of engineering, scientific, or specialty program experience in the work described in the SOW. Should have academic knowledge or recent college degree related to technical areas described in the SOW.

**Functional Responsibility:** Works under general supervision, developing the requirements of a work product from inception to conclusion. Develops required work products for simple to moderately complex tasks.

**Minimum Education:** Bachelor's Degree

## **CAD Designer**

**General Experience:** Minimum twenty years of experience in drafting and interpreting concepts into multiple level drawing packages.

**Specialized Experience:** Proficient in CAD software such as Pro E and Solid Works.

**Functional Responsibility:** Works without supervision, developing the requirements of a work product from inception to conclusion.

**Minimum Education:** Formal Accreditation

## **Technician**

*Level 2 - Senior Technician:*

**General Experience:** Minimum fifteen years of progressive engineering and scientific related experience including at least five projects in technical areas included in the SOW.

**Functional Responsibility:** Responsible for setting up test equipment, fabricating and assembling prototypes and carrying out the tests under the general supervision of the engineering manager on projects. Prepares and makes briefings and presentations.

**Minimum Education:** Formal Accreditation

## **Technician**

### *Level 1 - Technician:*

**General Experience:** Minimum seven years of progressive engineering and scientific experience including at least five projects in technical areas included in the SOW.

**Functional Responsibility:** Performs direct technical work on projects. Is responsible for setting up test equipment, fabricating and assembling prototypes and carrying out the tests under the general supervision of the engineering manager on projects. Works under general supervision.

**Minimum Education:** High School Diploma

## **Support Staff**

### *Project Administrator:*

**General Experience:** Minimum five years of experience performing general project administration functions, including managing the cost control data associated with project administration.

**Functional Responsibility:** Works under general supervision, developing a work product that details actual and projected costs for a project.

**Minimum Education:** High School Diploma

### *Graphics Specialist:*

**General Experience:** Minimum twenty years of experience in graphics slide development or document production.

**Functional Responsibility:** Works under general supervision, developing the requirements of a work product from inception to conclusion.

**Minimum Education:** High School Diploma

## **Support Staff**

### *Administrative Assistant:*

**General Experience:** Minimum ten years secretarial experience. Good typing, filing, organizational and interpersonal skills, flexibility to meet tight deadlines, good judgement and initiative.

**Specialized Experience:** PC literate using MS Office for Windows environment; familiarity with electronic communications.

**Functional Responsibility:** Working under general supervision, prepares and produces reports, proposals, presentations, and routine correspondence; coordinates travel arrangements; answers telephones; coordinates meetings; maintains filing system, etc.

**Minimum Education:** High School Diploma

**5. SCHEDULE PRICE LIST - OPTION PERIOD 3 (12/7/2015 - 12/6/2020)**

<b>Option 3 - Year Sixteen (12/07/2015 - 12/06/2016) Labor Category</b>	<b>TIAX Hourly Rate</b>
Principal Engineer/Scientist	\$ 319.83
Sr Supervisor/Director	\$ 319.83
Sr Program Mgr - Engineer/Scientist - Level 2	\$ 261.69
Sr Program Mgr - Engineer/Scientist - Level 1	\$ 215.16
Program Mgr - Engineer/Scientist - Level 2	\$ 215.16
Program Mgr - Engineer/Scientist - Level 1	\$ 174.46
Engineer/Scientist - Level 3	\$ 174.46
Engineer/Scientist - Level 2	\$ 139.56
Engineer/Scientist - Level 1	\$ 110.49
Research Analyst	\$ 110.49
CAD Designer	\$ 174.46
Technician - Level 2	\$ 139.56
Technician - Level 1	\$ 110.49
Project Administrator	\$ 139.56
Graphics Specialist	\$ 139.56
Administrative Assistant	\$ 110.49

<b>Option 3 - Year Seventeen (12/07/2016 - 12/06/2017) Labor Category</b>	<b>TIAX Hourly Rate</b>
Principal Engineer/Scientist	\$ 325.91
Sr Supervisor/Director	\$ 325.91
Sr Program Mgr - Engineer/Scientist - Level 2	\$ 266.66
Sr Program Mgr - Engineer/Scientist - Level 1	\$ 219.25
Program Mgr - Engineer/Scientist - Level 2	\$ 219.25
Program Mgr - Engineer/Scientist - Level 1	\$ 177.78
Engineer/Scientist - Level 3	\$ 177.78
Engineer/Scientist - Level 2	\$ 142.21
Engineer/Scientist - Level 1	\$ 112.59
Research Analyst	\$ 112.59
CAD Designer	\$ 177.78
Technician - Level 2	\$ 142.21
Technician - Level 1	\$ 112.59
Project Administrator	\$ 142.21
Graphics Specialist	\$ 142.21
Administrative Assistant	\$ 112.59

<b>Option 3 - Year Eighteen (12/07/2017 - 12/06/2018) Labor Category</b>	<b>TIAX Hourly Rate</b>
Principal Engineer/Scientist	\$ 332.10
Sr Supervisor/Director	\$ 332.10
Sr Program Mgr - Engineer/Scientist - Level 2	\$ 271.73
Sr Program Mgr - Engineer/Scientist - Level 1	\$ 223.42
Program Mgr - Engineer/Scientist - Level 2	\$ 223.42
Program Mgr - Engineer/Scientist - Level 1	\$ 181.16
Engineer/Scientist - Level 3	\$ 181.16
Engineer/Scientist - Level 2	\$ 144.92
Engineer/Scientist - Level 1	\$ 114.73
Research Analyst	\$ 114.73
CAD Designer	\$ 181.16
Technician - Level 2	\$ 144.92
Technician - Level 1	\$ 114.73
Project Administrator	\$ 144.92
Graphics Specialist	\$ 144.92
Administrative Assistant	\$ 114.73

<b>Option 3 - Year Nineteen (12/07/2018 - 12/06/2019) Labor Category</b>	<b>TIAX Hourly Rate</b>
Principal Engineer/Scientist	\$ 338.41
Sr Supervisor/Director	\$ 338.41
Sr Program Mgr - Engineer/Scientist - Level 2	\$ 276.89
Sr Program Mgr - Engineer/Scientist - Level 1	\$ 227.66
Program Mgr - Engineer/Scientist - Level 2	\$ 227.66
Program Mgr - Engineer/Scientist - Level 1	\$ 184.60
Engineer/Scientist - Level 3	\$ 184.60
Engineer/Scientist - Level 2	\$ 147.67
Engineer/Scientist - Level 1	\$ 116.91
Research Analyst	\$ 116.91
CAD Designer	\$ 184.60
Technician - Level 2	\$ 147.67
Technician - Level 1	\$ 116.91
Project Administrator	\$ 147.67
Graphics Specialist	\$ 147.67
Administrative Assistant	\$ 116.91

<b>Option 3 - Year Twenty (12/07/2019 - 12/06/2020) Labor Category</b>	<b>TIAX Hourly Rate</b>
Principal Engineer/Scientist	\$ 344.84
Sr Supervisor/Director	\$ 344.84
Sr Program Mgr - Engineer/Scientist - Level 2	\$ 282.15
Sr Program Mgr - Engineer/Scientist - Level 1	\$ 231.99
Program Mgr - Engineer/Scientist - Level 2	\$ 231.99
Program Mgr - Engineer/Scientist - Level 1	\$ 188.10
Engineer/Scientist - Level 3	\$ 188.10
Engineer/Scientist - Level 2	\$ 150.48
Engineer/Scientist - Level 1	\$ 119.13
Research Analyst	\$ 119.13
CAD Designer	\$ 188.10
Technician - Level 2	\$ 150.48
Technician - Level 1	\$ 119.13
Project Administrator	\$ 150.48
Graphics Specialist	\$ 150.48
Administrative Assistant	\$ 119.13