



## GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List



**Global Commerce Solutions**

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is [GSAAvantage.gov](http://GSAAvantage.gov).*

**Schedule Title:** Financial and Business Solutions  
**FSC Group:** 520  
**Contract Number:** GS-23F-0071V and  
GS-23F-0070V (Small Business Set-aside for SIN 520 14,  
Financial and Audit Training Services)

For more information on ordering from Federal Supply Schedules click on the FSS Schedules at [fss.gsa.gov](http://fss.gsa.gov).

**Contract Period:** July 16, 2014 through July 15, 2019  
**Contractor Name:** Global Commerce Solutions, Inc.  
**Address:** 1050 Connecticut Ave., N.W., Suite 1000  
Washington, D.C. 20036  
**Phone Number:** (703) 919-3101  
**Fax Number:** (240) 465-0420  
**Web site:** [www. Globalcommercesolutions.biz](http://www.Globalcommercesolutions.biz)  
**Contract Administration:** Kathleen M. Lock, Vice President  
**Business size:** EDWOSB  
**Prices Shown Herein are Net** (discount deducted)

## CUSTOMER INFORMATION PAGE

|      |  |   |
|------|--|---|
| 1a.  | Awarded Special Item Number (SIN)                                      | 520 8 Complementary Audit Services<br>520 12 Budgeting<br>520 13 Complementary Financial Management Services<br>520 14 Financial and Audit Training Services<br>520 15 Outsourcing Recurring Commercial Activities for Financial Management Services<br>520 21 Program Management Services<br>520 22 Grants Management Support Services |
| 1b.  | Pricing Model  | See Table 1, Page 6   |
| 1c.  | Labor Category Descriptions  | See Table 2, Page 7   |
| 2.   | Maximum order  | \$1,000,000 for all SINs  |
| 3.   | Minimum order  | \$300.00  |
| 4.   | Geographic coverage (delivery area)                                    | Domestic delivery only  |
| 5.   | Point(s) of production   | Washington, D.C.  |
| 6.   | Discount from list prices or statement of net price                    | To be negotiated at the task order level  |
| 7.   | Quantity discounts   | To be negotiated at the task order level  |
| 8.   | Prompt payment terms   | None  |
| 9a.  | Government Purchase Card Accepted at or below Micro-Purchase threshold | Yes   |
| 9b.  | Government Purchase Card Accepted above the Micro-Purchase threshold   | No  |
| 10.  | Foreign items  | Not applicable  |
| 11a. | Time of delivery   | To be negotiated at task order level  |
| 11b. | Expedited delivery   | Not applicable  |
| 11c. | Overnight and 2-day delivery   | Not applicable  |
| 11d. | Urgent requirements  | See contract clause I-FSS-14-B. Agencies can contact the contact for contract administration to obtain faster delivery  |
| 12.  | F.O.B. point(s)  | Destination   |
| 13a. | Ordering address(es)   | Global Commerce Solutions, Inc.<br>1050 Connecticut Ave., N.W.<br>Suite 1000<br>Washington, D.C. 20036  |
| 13b. | Ordering procedures  | For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA's), and a sample BPA can be found at the GSA/FSS schedule homepage ( <a href="http://fss.gsa.gov/schedules">fss.gsa.gov/schedules</a> )   |

|      |   |  |
|------|---|--|
| 14.  | Payment address   | Global Commerce Solutions, Inc.<br>1050 Connecticut Ave., N.W.<br>Suite 1000<br>Washington, D.C. 20036 |
| 15.  | Warranty provision  | Not applicable   |
| 16.  | Export packing charges                                      | Not applicable   |
| 17.  | Terms and conditions of Government purchase card acceptance | Not applicable   |
| 18.  | Terms and conditions of rental maintenance and repair       | Not applicable   |
| 19.  | Terms and conditions of installation                        | Not applicable   |
| 20.  | Terms and conditions of repair parts                        | Not applicable   |
| 20a. | Terms and conditions for any other services                 | Not applicable   |
| 21.  | List of service and distribution points                     | Not applicable   |
| 22.  | List of participating dealers                               | Not applicable   |
| 23.  | Preventative maintenance                                    | Not applicable   |
| 24a. | Special attributes such as environmental attributes         | Not applicable   |
| 24b. | Section 508 Compliance                                      | Not applicable   |
| 25.  | Data Universal Number System (DUNS) number                  | 07-3706496   |
| 26.  | Central Contractor Registration (CCR) database              | Registered   |

## FINANCIAL AND BUSINESS SERVICES AVAILABLE

Global Commerce Solutions (GCS) is a woman-owned, 8(a) program management, business and organization improvement services company based in Washington, DC. GCS offers program and business support in numerous areas, including program and project management, acquisition program management, personal property management, emergency preparedness/readiness and capital improvement program management. The principles of the firm possess more than 36 years of combined experience working in the Federal, state and local government arenas as Procurement Director, Chief Financial Officer, Budget Director, Program Manager for Federal design and construction capital improvement programs, and Training Director for the private sector financial services market.

GCS provides a portfolio of project/program management expertise and seasoned program management professionals with the capacity to successfully assist our clients. With a long and proud history of enabling government agencies to achieve greater efficiencies, GCS offers an unmatched blend of first-hand program management experience, techniques, procedures and best practices derived from over a decade of assisting federal agencies. GCS provides our clients with integrated insight, innovative ideas, and proven strategies to provide program management assistance and support their staffing capabilities.

At GCS we work in partnership with our clients to identify their needs and to provide strategic, tactical, and strategic planning services to help them meet any challenge they may face. We keep abreast of the latest legislative requirements within our various specialty fields and apply this experience and knowledge to help produce and implement effective plans.

### **520 8 COMPLEMENTARY AUDIT SERVICES**

GCS provides services related to the complementary activities of an audit organization. This may include but is not limited to the following:

- Assist in development of questions for use at hearings
- Develop methods and approaches to be applied in evaluating a new or a proposed program
- Forecast potential program outcomes under various assumptions
- Perform peer reviews

### **520 12 BUDGETING**

GCS provides budgeting services to federal agencies. This may include but is not limited to the following:

- Assess and improve the budget formulation process
- Assess and improve the budget execution process
- Conduct special reviews of budget formulation or execution issues
- Review budgetary controls
- Assist with implementation of corrective actions

### **520 13 COMPLEMENTARY FINANCIAL MANAGEMENT SERVICES**

GCS provides complementary financial management services to federal agencies. These services may include:

- Assess and improve financial management systems
- Assist with implementation of corrective actions
- Identify systems requirements
- Assist in meeting agency financial management system requirements
- Assess and improve financial reporting and analysis
- Develop new reporting formats and pro-forma financial reports
- Assist in improving and streamlining reporting and analysis processes
- Perform cost-benefit or other special financial analyses
- Assist with the requirements of the Government Performance & Results Act

- Assist with devising and implementing performance measures and related processes and systems
- Assist with strategic and operational financial planning
- Resolve audit recommendations
- Assist in financial policy formulation and development
- Perform economic and regulatory analyses
- Develop methods for analyzing costs, benefits and impacts of regulations and policies
- Conduct exposure and risk analyses
- Assist with quality assurance efforts

#### **520 14 FINANCIAL AND AUDIT TRAINING SERVICES (SMALL BUSINESS SET-ASIDE)**

GCS develops and provides instruction to agency personnel, subcontractors, and/or investors/buyers to support audits, financial management and/or financial asset services.

#### **520 15 OUTSOURCING RECURRING COMMERCIAL ACTIVITIES FOR FINANCIAL MANAGEMENT SERVICES**

GCS can provide the following services to federal agencies:

- Billing services
- Payroll processing
- Application processing
- Claim processing
- Grant application management
- Loan application management
- Inventory management

#### **520 21 PROGRAM MANAGEMENT SERVICES**

Program Management Services encompass the management of financial and business solutions programs and projects and includes but is not limited to program management, program oversight, project management and program integration of a limited duration. GCS can provide a wide variety of functions that may be utilized to support program integration or project management tasks.

#### **520 22 GRANTS MANAGEMENT SUPPORT SERVICES**

GCS supports and assists federal grants management personnel in all phases of the grants management process, including but not limited to:

- Assessing compliance of grantees business and financial management systems
- Assisting awarding agencies in ensuring grantees responsible and accountable use of grant funds
- Assisting with ensuring that grantees performance is in full compliance with grant requirements
- Assisting government Grants Management Officers, Grant Management Specialists, and other grants management personnel
- Advising government personnel in managing Grant Financial Management systems,
- Managing the project period of performance schedule
- Evaluating on-going status reports, final reports, and other deliverable products required under the grant program and
- Assisting in grant close-out procedures.

**Table 1**  
**Labor Categories and Hourly Rates**

| <b>SIN(s)</b>       | <b>Labor Category</b>      | <b>7/16/2014<br/>to<br/>7/15/2015</b> | <b>7/16/2015<br/>to<br/>7/15/2016</b> | <b>7/16/2016<br/>to<br/>7/15/2017</b> | <b>7/16/2017<br/>to<br/>7/15/2018</b> | <b>7/16/2018<br/>to<br/>7/15/2019</b> |
|---------------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| 8,12,13,14,15,21,22 | Executive Program Manager  | \$282.62                              | \$287.71                              | \$292.89                              | \$298.16                              | \$303.52                              |
| 8,12,13,14,15,21,22 | Senior Program Manager     | \$214.11                              | \$217.96                              | \$221.89                              | \$225.88                              | \$229.95                              |
| 8,12,13,14,15,21,22 | Senior Project Leader      | \$201.26                              | \$204.88                              | \$208.57                              | \$212.32                              | \$216.15                              |
| 8,12,13,14,15,21,22 | Project Leader 1           | \$192.70                              | \$196.17                              | \$199.70                              | \$203.29                              | \$206.95                              |
| 8,12,13,14,15,21,22 | Sr. Technical Specialist 2 | \$128.46                              | \$130.77                              | \$133.13                              | \$135.52                              | \$137.96                              |
| 8,12,13,14,15,21,22 | Technical Specialist 2     | \$115.62                              | \$117.70                              | \$119.82                              | \$121.98                              | \$124.17                              |
| 8,12,13,14,15,21,22 | Technical Specialist 3     | \$107.05                              | \$108.98                              | \$110.94                              | \$112.94                              | \$114.97                              |
| 8,12,13,14,15,21,22 | Analyst/Engineer 1         | \$98.49                               | \$100.26                              | \$102.07                              | \$103.90                              | \$105.78                              |
| 8,12,13,14,15,21,22 | Analyst/Engineer 2         | \$89.92                               | \$91.54                               | \$93.19                               | \$94.86                               | \$96.57                               |
| 8,12,13,14,15,21,22 | Analyst/Engineer 3         | \$81.36                               | \$82.82                               | \$84.32                               | \$85.83                               | \$87.38                               |
| 8,12,13,14,15,21,22 | Research Assistant         | \$72.80                               | \$74.11                               | \$75.44                               | \$76.80                               | \$78.18                               |
| 8,12,13,14,15,21,22 | Administrative Support     | \$72.80                               | \$74.11                               | \$75.44                               | \$76.80                               | \$78.18                               |

**Table 2  
Labor Category Descriptions**

| <b>Labor Category</b>      | <b>Position Description / Functional Requirements</b>   | <b>Qualifications</b>   |
|----------------------------|---|---|
| Executive Program Manager  | Manages multiple large-scale complex technical projects. Responsible for allocating resources and is the principal liaison with customer for business and technical matters.  | BA/BS Degree and minimum of 15 years of significant project management experience                         |
| Senior Program Manager     | Manages the program and ensures that all tasks are completed on-time and within budget. Responsible for maintaining relationship with customer to ensure customer satisfaction.   | BA/BS Degree and minimum of 15 years of significant experience in project management                      |
| Senior Project Leader      | Supervises multiple small to medium-sized, complex projects in the leader's area of technical expertise. Responsible for allocating resources among tasks and can function as the principal liaison with customer for business and technical matters. | BA/BS degree with minimum of 15 years of experience in technical or analytic field                        |
| Project Leader 1           | Responsible for business and technical execution of large, complex projects. Interacts with customer on technical issues.   | BA/BS with minimum 10 years of experience in leading increasingly complex technical projects              |
| Sr. Technical Specialist 2 | Serves as the lead analyst on large, technically complex projects. May be responsible for integrating results from multiple subtasks.   | BA/BS degree with minimum 7 years of experience, at least 3 years on large, technically complex projects. |
| Technical Specialist 2     | Provides specific technical expertise in engineering or other disciplines, performing mid-level analytical assignments.   | BA/BS degree with minimum 7 years of experience   |
| Technical Specialist 3     | Provides specific technical expertise in engineering or other disciplines, performing entry-level analytical assignments.   | BA/BS degree with minimum 5 years of experience   |
| Analyst/Engineer 1         | Serves as project team member   | BA/BS degree with minimum 3 years of experience in specific discipline                                    |
| Analyst/Engineer 2         | Serves as a project team member.  | BA/BS degree with minimum 1 year of experience in specific discipline                                     |
| Analyst Engineer 3         | Serves as a project team member.  | BA/BS degree with 0-1 years of experience in specific discipline  |
| Research Assistant         | Provides general research support to projects.  | BA/BS degree – no experience required   |
| Administrative Support     | Provides graphical and print/production-ready materials, integrates material from various sources and provides meeting support.   | Experience in preparing and reviewing reports, briefings, and other materials.                            |