GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system.
The INTERNET address for GSA Advantage! is:  www.GSAAdvantage.gov.

Federal Supply Group: MAS
Schedule Title: Multiple Award Schedule

FSC Class(es)/Product code(s) and/or Service Codes: R704
Contract Number: GS-23F-0073V

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Period: July 21, 2014 – July 20, 2024

BUFETE FORTUNO & FORTUNO FAS, CSP

P.O. Box 13786
SAN JUAN, PR 009083786
DUNS: 157107223

Contract Administrator: Juan Carlos Fortuno
Phone Number: 787-751-5290
Fax Number: 787-751-6155
Web Site: www.fortuno-law.com

Business Size: Small

Mod Number A812  Effective 3/2/20
CONTRACTOR: BUFETE FORTUNO & FORTUNO FAS, CSP
P.O. BOX 13786
SAN JUAN, PR 009083786

Schedule Title: Multiple Award Schedule
DUNS: 157107223
Contract Period: July 21, 2009 - July 20, 2024
Business Size: Small

Awarded service information listed by Special Item Numbers (SINS):

SIN: 541110 - Professional Legal Services
541110RC - Disaster and Recovery
OLM – Order Level Materials

<table>
<thead>
<tr>
<th>Labor Category Title</th>
<th>Year 10 4/3/19 to 7/20/19</th>
<th>Year 11 7/21/19 to 7/20/20</th>
<th>Year 12 7/21/20 to 7/20/21</th>
<th>Year 13 7/21/21 to 7/20/22</th>
<th>Year 14 7/21/22 to 7/20/23</th>
<th>Year 15 7/21/23 to 7/20/24</th>
</tr>
</thead>
<tbody>
<tr>
<td>Partner</td>
<td>177.08</td>
<td>177.08</td>
<td>$181.33</td>
<td>$185.68</td>
<td>$190.14</td>
<td>$194.70</td>
</tr>
<tr>
<td>Associate</td>
<td>154.67</td>
<td>154.67</td>
<td>$158.38</td>
<td>$162.18</td>
<td>$166.08</td>
<td>$170.06</td>
</tr>
<tr>
<td>Paralegal</td>
<td>53.69</td>
<td>$54.98</td>
<td>$56.30</td>
<td>$57.65</td>
<td>$59.03</td>
<td>$60.45</td>
</tr>
</tbody>
</table>

The Service Contract Labor Standards (SCLS) is applicable to this contract and as it applies to the Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CRF 5413.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the Contractor adds SCLS labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.
Terms and Conditions:

1. Table of awarded special item number(s) with appropriate cross reference to item descriptions and awarded price(s):
   - SIN 541110  Professional Legal Services  
   - SIN 541110RC  Disaster and Recovery  
   - OLM Order Level Materials  
   - OLMRC Order Level Materials

1b. Identification of the lowest priced service for each special item number awarded in the contract.
   
<table>
<thead>
<tr>
<th>SIN #</th>
<th>Model</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>541110</td>
<td>Paralegal</td>
<td>$54.98</td>
</tr>
</tbody>
</table>

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. See Page

2. Maximum order per SIN:
   - SIN 541110/541110RC 1,000,000.00  
   - SIN OLM/OLMRC $250,000

3. Minimum order: $100.00

4. Geographic Coverage: Puerto Rico

5. Point(s) of production (city, county, and State or foreign country): Puerto Rico

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity Volume Discounts: None

8. Prompt Payment Terms: Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Government purchase cards accepted above the micro-purchase threshold: Yes

9b. Government purchase cards are accepted at or below the micro-purchase threshold: Yes

10. Foreign Items: NA

11. Time of Delivery: TBD on a per Task Order Basis
11b. Expedited Delivery: NA

11c. Overnight and 2-Day Delivery: NA

11d. Urgent requirements: NA

12. F.O.B. points: Destination

13a. Ordering Addresses:
Fortuno & Fortuno Fas, CSP, Juan C. Fortuno, Esq.
P.O. Box 13786 San Juan, PR 00908 USA

13b. Ordering Procedures: NA

14. Payment Addresses:
Fortuno & Fortuno Fas, CSP, Juan C. Fortuno, Esq.
P.O. Box 13786 San Juan, PR 00908 USA
Ph:787-751-5290 Fax:787-751-6155 jcfortuno@fortuno-law.com

15. Warranty Provision: N/A

16. Export Packing Charges (if applicable): N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contract Administrator

18. Terms and conditions of rental maintenance, and repair: N/A

19. Terms and conditions of installation: N/A

20. Terms and conditions of repair parts: N/A

20a. Terms and conditions for any other services: N/A

21. List of service and distribution points: N/A

22. List of participating dealers: N/A

23. Preventative maintenance: N/A

24a. Special attributes such as environmental attributes: N/A

24b. Section 508 compliance: N/A

25. Data Universal Number System (DUNS) number: 157107223

26. Notification regarding registration in the System for Award Management (SAM) database: Registered
Labor Category Descriptions and Functional Responsibilities

**Title: Partner (formerly Professional Legal Services, Attorney III Labor Category)**

- Holds the title of Partner within the Firm;
- Licensed attorney with a bar admission before a state and/or US territory, and also admission to the federal bar;
- Has professional skill to manage any legal matter in the federal system (such as federal courts and/or agencies) where the Government may have a claim of interest;
- The skills include but are not limited to handling evidentiary proceedings and evidentiary disputes in the federal system, appearance in any type of judicial and/or quasi-judicial proceeding including appearance at trial or any hearing on appeal in the federal system;
- Drafting, defense and negotiation of disputes and/or transactions in the federal system where the Government may have a claim of interest;
- Providing advice and/or assessment pertaining to Government investments, debt transactions, bankruptcy matters, real estate concerns, and regulatory matters;
- Providing legal research and/or assessment on federal law(s) and/or federal regulation(s).

**Minimum Education:** Juris Doctor, licensed to practice law in one or more states and/or the Commonwealth of Puerto Rico and/or the District of Columbia and/or any other US Territory and admission to the federal bar of any judicial district of the United States.

**Minimum Experience Requirements:** Over ten (10) years of experience in the field of law. The attorney must possess excellent knowledge of the law, outstanding writing and oral skills.

**Title: Associate (formerly Professional Legal Services, Attorney II Labor Category)**

- Holds the title of Associate within the Firm;
- Licensed attorney with a bar admission before a state and/or US territory, and also admission to the federal bar;
- Has professional skill to manage any legal matter in the federal system (such as federal courts and/or agencies) where the Government may have a claim of interest;
- The skills include but are not limited to handling evidentiary proceedings and evidentiary disputes in the federal system, appearance in any type of judicial and/or quasi-judicial proceeding including appearance at trial or any hearing on appeal in the federal system;
- Drafting, defense and negotiation of disputes and/or transactions in the federal system where the Government may have a claim of interest;
- Providing advice and/or assessment pertaining to Government investments, debt transactions, bankruptcy matters, real estate concerns, and regulatory matters;
- Providing legal research and/or assessment on federal law(s) and/or federal regulation(s).

**Minimum Education:** Juris Doctor, licensed to practice law in one or more states and/or the Commonwealth of Puerto Rico and/or the District of Columbia and/or any other US Territory and admission to the federal bar of any judicial district of the United States.

**Minimum Experience Requirements:** Over three (3) years of experience in the field of law. The attorney must possess excellent knowledge of the law, outstanding writing and oral skills.
Title: Paralegal

- Has professional skills to provide assistance to legal counsel in their respective undertakings such as (but not limited to) in the drafting of necessary motions and/or the drafting of documents inherent to litigation, transactions, bankruptcy matters, real estate concerns;
- Perform legal research; assistance with discovery proceedings; assistance in providing assessment in asset transactions;
- Administrative support in matters where the Government may have a claim of interest where the assistance of the Law Firm is sought;
- Has coordination skills to arrange legal project teams;
- Billable at paralegal rate

Minimum Education: College or university graduate of a four-year college or university and/or recipient of paralegal certification

Substitution Methodology: 4 Years of experience = BA Degree

Minimum Experience Requirements: Minimum of 1 year of work experience, when graduated from college, university or with paralegal certification, or 4 years of experience if candidate lacks such degree.