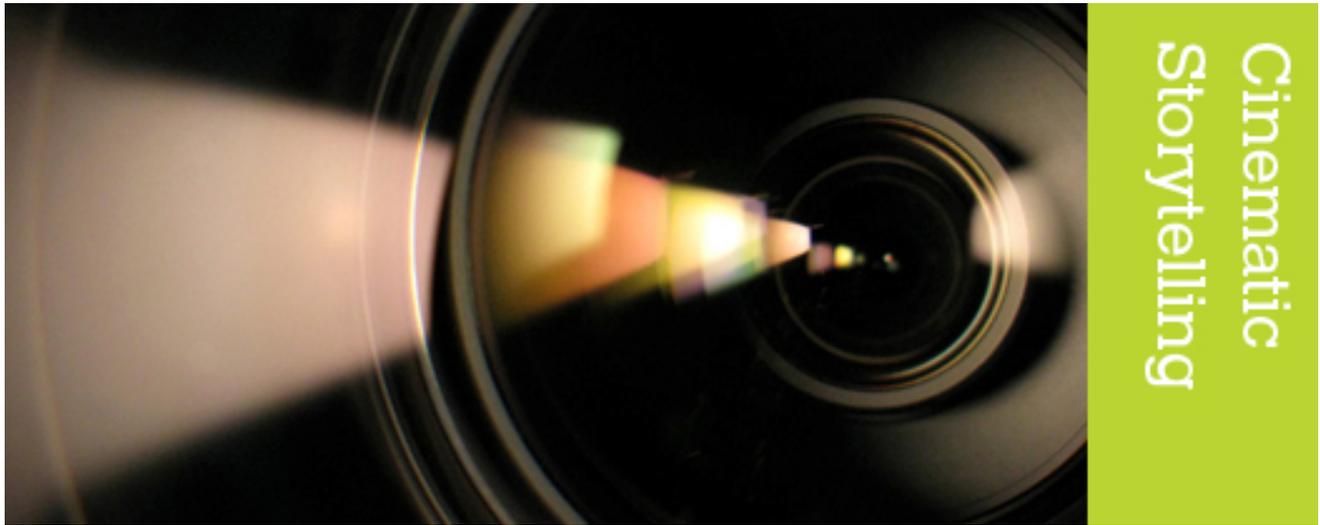




**GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List**



Schedule Title: **Professional Services Schedule (PSS)**
Industrial Group: **00CORP**
Contract #: **GS-23F-0074L**

Production Studio - DC

Rock Creek Productions, Inc.
1145 Herndon Pkwy.
Suite 500
Herndon, VA 20170
703-481-6590

Production Studio – NC

Rock Creek Productions, Inc.
15 W. Walnut St
Suite 201
Asheville, NC 28801
828-258-3456

Administrative Office

Rock Creek Productions, Inc.
10 Huntington Chase Dr.
Asheville, NC 28805
703-867-7655

www.rock-creek.com

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Online access to contract ordering information, terms, and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system.

The INTERNET address of GSA *Advantage!* is: www.GSAAdvantage.gov.

Schedule Title: **Professional Services Schedule (PSS)**

Industrial Group: **00CORP**

Contract #: **GS-23F-0074L**

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at www.fss.gsa.gov.

Contract Period: December 20, 2015 through December 19, 2020

Contractor: **Rock Creek Productions, Inc.**
www.rock-creek.com

Production Studio - DC

1145 Herndon Pkwy.
Suite 500
Herndon, VA 20170
703-481-6590

Production Studio – NC

15 W. Walnut St
Suite 201
Asheville, NC 28801
828-258-3456

Administrative Office

10 Huntington Chase Dr.
Asheville, NC 28805
703-867-7655

Contract Administration Sources:

Steve Agnew, President
steve@rock-creek.com
cell: 703.867.7655

Tim Phillips, Vice President
tim@rock-creek.com
cell: 703.655.0158

Business Size: Small

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CUSTOMER INFORMATION

1a. Table of Award Special Item Numbers (SIN)

SIN 541-4B	Video/Film Production Services (Labor)
SIN 541-1000	Other Direct Costs
SIN 541-4BRC	Disaster and Recovery (Labor)
SIN 541-1000RC	Disaster and Recovery (ODCs)

1b. Pricing: See Item #6, below.

1c. Hourly Rates: Not applicable except where noted; most rates are provided on a daily basis.

2. Maximum Order: \$1,000,000

3. Minimum Order: \$100

4. Geographic Coverage: Worldwide

5. Points of Production:

Herndon, Fairfax County, Virginia

Asheville, Buncombe County, North Carolina

6. Discount from List Prices or Statement of Net Price

Prices shown below are net, all discounts deducted, and valid for all areas including worldwide. Discounts are minimum 10% off of commercial price list. Rates shown include GSA's Industrial Funding Fee (IFF).

Services Contract Act

The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire Professional Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CFR 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

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SIN 541-4b Labor Categories	Unit of Issue	GSA Rate (including IFF)
Executive Producer	Day	\$906.80
Senior Producer	Day	770.78
Producer	Day	634.76
Associate Producer	Day	544.08
Director	Day	770.78
Assistant Director	Day	544.08
Director of Photography	Day	730.48
Videographer	Day	589.42
Camera Operator	Day	453.40
Scriptwriter	Day	634.76
Researcher	Day	453.40
Production Coordinator	Day	530.48
Art Director	Day	680.10
Interactive/Web Designer	Day	680.10
Computer/Multimedia Programmer	Day	589.42
Senior Still Photographer	Day	770.78
Still Photographer	Day	544.08
Audio Engineer	Day	589.42
Audio Technician	Day	498.74
Technical Engineer	Day	589.42
Lighting Director	Day	770.78
Gaffer	Day	634.76
Grip	Day	498.74
Make-up Artist	Day	634.76
Editor	Day	630.23
Assistant Editor	Day	408.06
Teleprompter Operator	Day	362.72
Props Technician	Day	530.48
Craft Service Technician	Day	362.72
Production Assistant	Day	317.38
Translators	Day	453.40
Media Placement	Day	589.42

**Professional Talent
(Category I -- Non-broadcast)**

On-Camera Narrator	day	\$1,477.01
Voice-Over Narrator (1st hour)	hour	705.08
Voice-Over Narrator (add'l 1/2 hours)	½ hour	201.45
Voice-Over Narrator (1/2 hour pick-up session)	½ hour	372.69
Day Players	day	825.96
1/2-day Day Player	½ day	568.09
Silent Bit	day	402.91
Extras	day	231.67
Non-Union	day	457.03

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**Professional Talent****(Category II -- Broadcast, Public Distribution)**

On-Camera Narrator	day	\$1,797.97
Voice-Over Narrator (1st hour)	hour	972.01
Voice-Over Narrator (add'l 1/2 hours)	½ hour	326.35
Voice-Over Narrator (pick-up session)	½ hour	488.52
Day Players	day	1,133.17
1/2-day Day Player	½ day	709.11
Silent Bit	day	548.96
Extras	day	314.26
Casting Agency Fee	per program	\$453.40
Wardrobe	each	24.35

SIN 541-1000 Other Direct Costs	Unit of Issue	GSA Rate (including IFF)
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Production -- Film/Video Camera Packages

Camera packages includes matte box, batteries and charger, camera mic, media cards, and tripod.

Camera Packages		
Digital Cinema/4K Resolution Camera	day	\$816.12
Digital Cinema/High Definition (HD) Camera	day	634.76
High Definition (HD) Camera	day	453.40
35mm Film Camera w/video assist	day	997.48
16mm Film Camera w/video assist	day	725.44
Two-person EFP Camera Crew	day	1,813.60
Steadicam Package (Archer 2s)	day	1,133.50
Panasonic 17" HD Field Monitor	day	90.68
Panasonic 9" HD Field Monitor	day	90.68
Digital Still Camera and accessories	day	167.76
Teleprompter	day	181.36

Production -- Audio

Field Audio Package includes field mixer, (1) lavalier mic, (1) wireless mic, boom mic w/pole, headphones, cables, etc.

Field Audio Package	day	\$249.37
Audio Mixer	day	149.62
Wireless Microphone	day	58.94
Lavaliere Microphone, wired	day	40.81
Boom Mic w/pole	day	68.01

Production -- Studio

Studio, Setup/Prelight	day	\$1,410.08
Studio, Production	day	1,813.60

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Ultimatte/Green Screen Compositing	day	1,015.62
Studio Paint (green screen)	day	308.31
Set Pieces, stock	per job	453.40
Set Pieces, custom	per job	453.40
Production -- Lighting/Grip		
Lighting and Grip (standard package)	day	226.70
<i>Standard package includes: Arri kit, Kino-flo 4x4 and Diva light, lighting controls, grip and electric</i>		
575w HMI Fresnel Light	day	\$122.42
1200w HMI Fresnel Light	day	167.76
2000w HMI Fresnel Light	day	249.37
Kino-flo Diva	day	\$58.94
Kino-flo 4x4 kit	day	108.82
Lite-panel	day	86.15
Mini Jib	day	136.02
Full-sized Jib (<i>with motorized head, remote zoom and focus</i>)	day	317.38
Doorway Dolly	day	77.08
Fisher Hydraulic Dolly	day	398.99
Dolly Track (curved and straight track)	section	22.90
One-ton Grip Truck	day	521.41
Cargo Van/Production Vehicle	day	136.20
Production -- Miscellaneous		
Craft Service (<i>average per person, per meal</i>)	per person/meal	\$13.60
Make-up Kit Fee	day	68.01
Permit or Location Fees	per job	453.40
Props	per job	272.04
Cargo Van/Production Vehicle Mileage	Mile	136.20
Disposables (<i>Batteries, diffusion, gels, gaffer tape, black wrap</i>)	day	90.68
Media Storage		
RAID Media Storage (2TB)	per drive	\$408.06
Temporary Field Storage Transfer Drive	per drive	145.09
Postproduction -- Video		
<i>High-definition post available on Avid Media Composer/Symphony, Adobe Premiere, and Final Cut Pro.</i>		
Logging	hour	\$81.61
Digitizing	hour	99.75
Digital Editing	hour	149.62
Digital Video Compression		
set-up fee	per session	\$136.02
compression	per minute	10.88
HD Deck	day	544.08

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Commercial/Stock Footage Acquisition

Stock Footage, public domain (~ ten second clips)	per clip	\$45.34
Non-broadcast Usage, rights required	per second	45.34
Broadcast Usage, rights required	per second	68.01

Postproduction -- Audio

Narration Recording	hour	\$199.50
Music Acquisition	hour	65.29
Music Composition	per minute	906.80
Music Needle Drop	needle drop	90.68
Sound Effects	needle drop	22.67
Digital Sound Mixing	hour	394.46

Postproduction -- Graphics and Animation

3D Animation	hour	249.37
2D Animation (After Effects/Motion)	hour	149.62
Photoshop	hour	113.35

Multimedia Development

DVD Replication, color ink-jet labels, and jewel cases		
1 – 10	per unit	\$14.96
11 – 50	per unit	11.34
51 – 100	per unit	8.16
101-499	per unit	5.89
over 500	per unit	2.52

Film-to-Tape Transfer

One Light Color Correction	hour	\$408.06
Scene-by-Scene Color Correction	hour	453.40

Subtitles/Captioning

Subtitles		
Set-up Fee	per program	\$272.04
Per finished minute	per minute	45.34
Closed/Open Captioning (w/transcription provided)		
Set-up Fee	per program	\$272.04
Per finished minute	per minute	16.32

Foreign Languages add 50% premium

Shipping and Delivery

Overnight via FedEx (<i>USPS, UPS, DHL available</i>)	as required	\$18.14
Courier Service for the local Washington DC Metropolitan Area	as required	\$45.34

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7. Quantity Discounts: n/a

8. Prompt Payment Terms: Payment due net/30.

9a. Notification that Government Purchase Cards are Accepted Below the Micro-purchase Threshold: Government credit cards are accepted for orders under the \$3,000 micro threshold limit.

9b. Notification that Government Purchase Cards are Accepted Above the Micro-purchase Threshold: Government credit cards are accepted for orders above the \$2,500 micro threshold limit.

10. Foreign Items: n/a

11a. Time of Delivery: Rock Creek will adhere to the delivery schedule as specified by the agency's purchase order.

11b. Expedited Delivery: Contact the contractor for expedited delivery.

11c. Overnight and 2-Day Delivery: Contact the contractor for expedited delivery.

11d. Urgent Requirements: Contact the contractor for expedited delivery.

12. F.O.B. Point(s): Destination

13a. Ordering Address:

Rock Creek Productions, Inc. or
1145 Herndon Parkway, Suite 500
Herndon, VA 20170
703.481.6590
www.rock-creek.com

Rock Creek Productions, Inc.
15 W. Walnut Street, Suite 201
Asheville, NC 28801
828.258.3456

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment Address:

Rock Creek Productions, Inc.
10 Huntington Chase Dr.
Asheville, NC 28805
www.rock-creek.com

15. Warranty Provision:

The contractor warrants and implies that the items delivered hereunder are

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merchantable and fit for the particular purpose described in this contract.

16. Export Packing Charges: n/a

17 Terms and Conditions of Government Purchase Card Acceptance (any Thresholds above the Micro-purchase Level): Accept.

18. Terms and Conditions of Rental, Maintenance, and Repair: n/a

19. Terms and Conditions of Installation: n/a

20. Terms and Conditions of Repair Parts, etc.: n/a

20a. Terms and Conditions for any Other Services: n/a (unless applicable)

21. List of Services and Distribution Points: n/a (unless applicable)

22. List of Participating Dealers: n/a

23. Preventive Maintenance: n/a

24a. Special Attributes such as Environmental Attributes: Rock Creek strives to be as environmentally conscious as possible.

24b. Section 508 Compliance:

As required, Rock Creek develops products that meet all Section 508 compliance requirements. Section 508 Compliance information and standards are available on Electronic and Information Technology (EIT) website at: www.Section508.gov/.

25. Data Universal Number System (DUNS) Number: 101097053

26. Notification regarding registration in System for Award Management (SAM) database: Rock Creek Productions, Inc. is registered in SAM: www.sam.gov

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Job Category Descriptions

Executive Producer

Executive manages large-scale projects with multiple producers; responsible for high-level client relationships, contract administration and financial management, personnel decisions and overall creative design and direction of product and client branding. *Ten years experience and BS or BA Degree.*

Senior Producer

Senior-level producer and project manager; manages project administration and client interface, oversees creative direction of programs, manages staff, participates in studio and location production efforts, set design, approves graphical and postproduction efforts, ensures overall quality control of projects. *Eight years experience and BS or BA Degree.*

Producer

Manages projects; responsible for operational-level client interface, production scheduling, resource and staffing allocations, creative direction, and managing day-to-day tasks within a project. Responsible for ensuring the overall vision for the program is carried through all development stages. *Five years experience and BS or BA Degree.*

Associate Producer

Assists producers by attending to mid-level tasking including negotiations with and management of outside vendors, talent agencies, freelance personnel, and equipment suppliers; breaking down scripts and determining production requirements; on-set oversight of equipment, cast, and crew, craft services, props, wardrobe, etc. *Two years experience and BS or BA Degree.*

Director

Responsible for managing all studio or location production efforts and implementing creative approach to script as determined in collaboration with the Producer and client; responsible for acquiring all audio and visual materials; and directing crew and talent, ensuring production quality, determining technical approaches to production effort. *Six years experience and BS or BA Degree.*

Assistant Director

Assistant to the Director; responsible for implementing Director's technical plans including camera set-up; managing talent, crew, gear, craft, etc.; overseeing media management. *Two years experience and BS or BA Degree.*

Director of Photography

Responsible for all camera technical operations and photography; determining lighting approach, directing lighting crew to implement approach, determining camera type and internal set-up (frame rate, shutter speed, white balance, etc.), camera platform, camera angles, lens and lens

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effects, lighting approach. *Eight years experience and BS or BA Degree.*

Videographer

Camera operator that both assists the Director of Photography and operates the camera; skills include application and function of various camera platforms including dollies, jibs, cranes, and vehicle mounts, as well as matte box/filter controls. *Four years experience and BS or BA Degree.*

Camera Operator

Responsible for basic camera set-up and operation in both field and studio settings; practical skills include creative understanding of shot composition, moves, pan, tilts, zooms, and white balance. *Two years experience and BS or BA Degree.*

Scriptwriter

Responsible for researching and writing scripts; involved in creative development with Producer/Director and client; determining style, tone, pacing of scripts, managing project researchers. *Four years experience and BS or BA Degree.*

Researcher

Assists the Scriptwriter by researching materials, determining copyrights and other ownerships, and providing background information to support scripting and creative development efforts. *One year experience and BS or BA Degree.*

Production Coordinator

Responsible for project coordination and scheduling; maintaining contacting and with various stakeholders (clients, crew, cast, and resource providers) to ensure efficient production schedules, ensuring all required resources are in place, making call sheets. *Two years experience and BS or BA Degree.*

Art Director

Responsible for the overall thematic direction of the program, sets, props, locations, and wardrobe, in addition to directing editorial staff with regards to text and graphical element design, and overall look and feel of the edited program. Also responsible for creating graphical elements, photo editing and manipulation, and developing animations for video, multimedia, and web-based products. *Six years experience and BS or BA Degree.*

Interactive/Web Designer

Responsible for designing and executing interactive and web designs; designing user interfaces, programming code architect. *Six years experience and BS or BA Degree.*

Computer/Multimedia Programmer

Responsible for all software development and implementation for multimedia and web-based products including disc- and online-based delivery systems. *Four years experience and BS or BA Degree.*

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Senior Still Photographer	High-level digital still photographer responsible for lighting direction and manipulation of photographs; photo retouching, color correction, and manipulation. <i>Six years experience and BS or BA Degree.</i>
Still Photographer	Digital still photographer responsible for assisting the Senior Still Photographer, maintaining camera equipment, managing photographic archives, and graphically manipulating imagery in postproduction. <i>Two years experience and BS or BA Degree.</i>
Audio Engineer	Responsible for recording audio in studio or on location; maintaining audio equipment, and microphone placement on talent; recording under a variety of conditions, tapping into house/PA systems, running multiple simultaneous inputs, filtering noise. <i>Six years experience and BS or BA Degree.</i>
Audio Technician	Assists Audio Engineer during studio and location production, postproduction, or recording environments. Sets-up and operates audio mixers, understands microphone types and placement, monitors levels on mixers for studio, field or special events. <i>Two years experience and BS or BA Degree.</i>
Technical Engineer	Responsible for managing and maintaining production audio equipment and ensuring optimal operation; assisting the Audio Engineer, recording audio using basic set-ups. <i>Two years experience and BS or BA Degree.</i>
Lighting Director	Responsible for executing the Producer/Director/DPs lighting plan in studio or on location; determining appropriate equipment to execute lighting design. <i>Six years experience and BS or BA Degree.</i>
Gaffer	Chief electrician and assistant to the Director of Photography and/or the lighting director, executing lighting and light control decisions, obtaining equipment, proficient in lighting controls, filters, gels, flags, etc., responsible for electric distribution and use on set. <i>Six years experience and BS or BA Degree.</i>
Grip	Assists both lighting director and gaffer in lighting, rigging, set construction, and other miscellaneous production tasks. <i>Two years experience and BS or BA Degree.</i>
Make-up Artist	Responsible for on-camera talent wardrobe, hair and make-up. <i>Six years experience and BS or BA Degree.</i>
Editor	Responsible for the integration of all program audio and visual assets via a non-linear editing platform; compressing products for presentation on various delivery systems; and

implementing all required captioning and subtitling. *Six years experience and BS or BA Degree.*

Assistant Editor

Provides assistance to the Editor during postproduction development phase; responsibilities include logging and digitizing footage, stringing out segments or shows, managing system drives, backing up raw media, archiving program materials. *Two years experience and BS or BA Degree.*

Teleprompter Operator

Responsible for set-up and operation of teleprompter hardware and software. *Two years experience and High School Diploma, GED, or BS or BA Degree.*

Props Technician

Responsible for acquisition and construction of props and set pieces. *Four years experience and BS or BA Degree.*

Craft Service Technician

Responsible for catering and other providing other special requirements to talent and production crew while on set. *One year experience and High School Diploma, GED, or BS or BA Degree.*

Production Assistant

Provides ground level assistance throughout all stages of product development in the office during preproduction, on set during production such as backing up raw media, and in the edit suite during postproduction. *One year experience and BS or BA Degree.*

Translators

Responsible for translations of audio, video, and written materials; interfacing with non-English speaking subjects; and reviewing and providing quality assurance for non-English language programming. *Fluency and two years experience and BS or BA Degree.*

Media Placement

Interfaces with media outlets and distribution channels to buy for and place programming materials. *Four years experience and BS or BA Degree.*

Professional Talent Category 1

Designation for productions designed to train, inform, promote a product or perform public-relations function for limited audiences. Exhibited in classrooms, museums or other places without admission charge. Also closed circuit or satellite TV.

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Professional Talent Category 2	Designation for productions with unrestricted exhibit to general public; point-of-purchase sales show; program given as premium or inducement to purchase.
On-Camera Narrator	Delivers content directly to the audience, portrays a program host. Casting is based on acting ability and suitability for designated role. <i>High School Diploma or GED required.</i>
Voice-over Narrator	Delivers content directly to the audience, portrays a program host. Casting is based on acting ability and suitability for designated role. <i>High School Diploma or GED required.</i>
Day Player	Portrays a designated on-camera role. Casting is based on acting ability and suitability for designated role. <i>High School Diploma or GED required.</i>
Silent Bit	Portrays a designated on-camera role with no speaking lines. Casting is based on acting ability and suitability for designated role. <i>High School Diploma or GED required.</i>
Extra	Performs background action. Casting is based on acting ability and suitability for designated role. <i>High School Diploma or GED required.</i>
Non-union	Actor is not a member of the American Federation of Radio and Television Actors/Screen Actors Guild. Casting is based on acting ability and suitability for designated role. <i>High School Diploma or GED required.</i>

NOTE: *In all cases, number of years of experience are guidelines relative to the technical expertise or artistic comprehension and demonstrated proficiency of the individual in question.*