

**General Services Administration
Financial and Business Solutions (FABS)
Version I – May 1, 2007
Authorized FABS Price List
Audit, Accounting and Complementary Financial Management Services
Awarded SIN 520 -07, 11 & 13
Contract Number: GS-23F-0078M
Contract Period: May 1, 2007 through January 17, 2012**

**Contractor:
Moss Adams LLP (Albuquerque)
6100 Uptown Blvd. NE
Suite 400
Albuquerque, NM 87110**

**Point of Contact: James Thompson, Contract Manager
Phone: (505) 830 - 6208
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Firm Web: mossadams.com
Contact Web: jim.thompson@mossadams.com
Business Size, Large**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*TM, a menu-driven database system. The INTERNET address *GSA Advantage!*TM is: <http://www.GSAAdvantage.gov>.

**MOSS ADAMS LLP (ALBUQUERQUE)
CONTRACT NUMBER GS-23F-0078M
PAPER SUPPLY PRICE LIST SCHEDULE**

- 1a. **Awarded Financial & Performance Audits SIN 520-07, Accounting SIN 520-11 and Complementary Financial Management Services SIN 520-13. See page 4.**
- 1b. **See pricing page 4.**
- 1c. **See labor category description page 5.**
2. Maximum order. **\$1,000,000**
3. Minimum order, **\$300**
4. Geographic coverage (delivery area). **Domestic**
5. Point(s) of production (city, county, and State or foreign country). **Throughout the Continental United States.**
6. Discount from list prices or statement of net price. **N/A.**
7. Quantity discounts. **None.**
8. Prompt payment terms. **None**
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. **Accepted.**
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. **Not Accepted**
10. Foreign items (list items by country or origin). **None**
- 11a. Time of delivery. (Contractor insert number of days.)
Delivery will be negotiated on a contract by contract basis.
- 11b. Expedited Delivery: **Delivery will be negotiated on a contract by contract basis.**
- 11c. Overnight and 2-day delivery: **Delivery will be negotiated on a contract by contract basis.**
- 11d. Urgent Requirements: **Delivery will be negotiated on a contract by contract basis.**
12. F.O.B. point(s). **Destination**
- 13a. Ordering address(es).

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- 13b. Ordering procedures: **For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).**
14. Payment addresse(es).
- Moss Adams LLP (Albuquerque)
James Thompson
6100 Uptown Blvd. NE Suite 400
Albuquerque, NM 87110**
15. Warranty provision. **None**
16. Export packing charges, if applicable. **N/A**
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). **N/A**
18. Terms and conditions for any other services (if applicable). **N/A**
19. Terms and conditions of installation (if applicable). **N/A**
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). **N/A**
- 20a. Terms and conditions for any other services (if applicable). **N/A**
21. List of service and distribution points (if applicable). **N/A**
22. List of participating dealers (if applicable). **N/A**
23. Preventive maintenance (if applicable). **N/A**
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). **N/A**

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- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location). The EIT standards can be found at: www.Section508.gov/. **N/A**
25. Data Universal Number system (DUNS) number. **07-573-4889**
26. Notification regarding registration in Central Contractor Registration (CCR) database. **Registered.**

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AWARDED FINANCIAL MANAGEMENT SERVICES SINS

SIN 520-07 – FINANCIAL & PERFORMANCE AUDITS

Services include performing financial statement audits, financial related audits and performance audits. Related services may also include independent assessments of an audited entity's: a) financial statements in conformity with generally accepted accounting principles; b) financial information, adherence to financial compliance requirements and internal controls; or c) organization or program performance to identify areas for improvement.

SIN 520-11 - ACCOUNTING

Accounting services provided under this SIN encompass all tasks normally performed by an agency or department's financial department, or tasks, performed by program personnel, that are of an accounting nature. Such tasks would include but not be limited to processing accounting transactions; compiling financial information; reconciling account balances; developing and documenting accounting policies or procedures; implementing audit recommendations; enhancing internal controls over financial information (including computer controls); increasing efficiency or effectiveness of accounting processes; assisting the agency in compiling accounting records and information to support agency litigation, providing expert accounting advice and any other accounting tasks normally performed by financial department of the agency.

SIN 520-13 Complementary Financial Management Services

These services include system compliance reviews conducted in accordance with OMB Circular A-127, Financial Management Systems, and other system reviews conducted to determine whether controls over existing systems are adequate, if systems are properly developed, or if the operational efficiency and effectiveness of existing systems can be improved. Task may also include documentation of procedures and controls over existing systems, documentation of procedures and controls over systems being implemented, assistance with the implementation of audit recommendations or corrective actions, and assessment of the integrity of the system and data generated by the system. Assistance with compliance with various agency or departmental financial management systems and quality assurance requirements is also included in this category.

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 PAPER SUPPLY PRICE LIST SCHEDULE**

Price Matrix for Financial Management Services (Awarded SIN 520-07, 11 & 13)

Moss Adams Albuquerque Office Hourly Rates

Labor Category	1/18/07- 1/17/08	1/18/08- 1/17/09	1/18/09- 1/17/10	1/18/10- 1/17/11	1/18/11- 1/17/12
Partner/Principal 2	\$204.00	\$210.12	\$216.42	\$222.91	\$229.60
Partner/Principal 1	\$187.00	\$192.61	\$198.39	\$204.34	\$210.47
Senior Manager 2	\$178.45	\$183.80	\$189.31	\$194.99	\$200.84
Senior Manager 1	\$121.24	\$124.88	\$128.63	\$132.49	\$136.46
Manager 2	\$119.00	\$122.57	\$126.25	\$130.04	\$133.94
Manager 1	\$108.91	\$112.18	\$115.55	\$119.02	\$122.59
Senior 2	\$100.00	\$103.00	\$106.09	\$109.27	\$112.55
Experienced Senior 1B	\$86.30	\$88.89	\$91.56	\$94.31	\$97.14
Senior 1A	\$73.97	\$76.19	\$78.48	\$80.83	\$83.25
Experienced Staff 2	\$67.82	\$69.85	\$71.95	\$74.11	\$76.33
Staff 1	\$60.62	\$62.44	\$64.31	\$66.24	\$68.23
Paraprofessional	\$47.27	\$48.69	\$50.15	\$51.65	\$53.20

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LABOR CATEGORY DESCRIPTIONS

The types and levels of personnel required for each project may vary depending on the requirements of each task order. The mix of labor categories and levels of experience will be discussed and negotiated with the Contracting Officer on a task order basis by task order basis.

SIN 520-07 – FINANCIAL & PERFORMANCE AUDITS

Partners/Principals 2 organize and direct overall project performance including ensuring that goals and objectives are met and project milestones and funding budgets are adhered to. Negotiates and makes decisions for the firm, ensures compliance with firm policies and professional standards. Performs concurring review all work products and make final decisions on project deliverables and technical issues. Most of our experienced partners have *twenty or more years of accounting experience with ten or more years of direct audit experience*. Accounting Partners/Principals are required to have a minimum education of a bachelor's degree and be a Certified Public Accountant.

Partners/Principals 1 have overall project responsibility and participate in project planning, status and exit meetings. They review all work products and make final decisions on project deliverables and technical issues. They monitor contract billings and deliverable timelines and ensure that appropriate resources are available to the engagement. They lead our team in the field and have interface with the client throughout the engagement. Most of our partners have *twelve to fifteen years of accounting experience*. Accounting Partners/Principals are required to have a minimum education of a bachelor's degree and be a Certified Public Accountant.

Senior Managers 2 assist the project partner in performing management of overall contract support operations. Ensures technical and project schedules are implemented in a timely and efficient manner. Attends project status meetings and addresses and resolves project staffing and planning issues throughout the project. Most of our Senior Managers have *ten to fifteen years of accounting experience with eight or more years of direct audit experience*. Accounting Senior Managers are required to have a minimum education of a bachelor's degree and be a Certified Public Accountant.

Senior Managers 1 are responsible for management oversight of engagement operations, such as assigning work tasks, developing maintaining and monitoring sub-task work plans, helps draft final reports, performs quality control inspections, supervise work of less experienced managers and provides updates to the experienced senior managers. They also provide technical supervision and interface with client personnel throughout the engagement. Most of our Senior Managers have *eight to ten years of accounting experience*. Accounting Senior Managers are required to have a minimum education of a bachelor's degree and be a Certified Public Accountant.

**MOSS ADAMS LLP (ALBUQUERQUE)
CONTRACT NUMBER GS-23F-0078M
PAPER SUPPLY PRICE LIST SCHEDULE**

LABOR CATEGORY DESCRIPTIONS (SIN 520-7 CONTINUED)

Managers 2 provide technical supervision, develop the project work plan, establish project standards, assists in drafting reports, review status reports, supervise work of less experienced managers and interface with client personnel throughout the engagement. Most of our Managers have *six to seven years of accounting experience with five or more years of direct audit experience*. Accounting Managers are required to have a minimum education of a bachelor's degree and be a Certified Public Accountant or have a Master's degree or higher equivalent.

Managers 1 review all work product of lower level personnel, prepare initial draft reports, supervises and coordinate project activities, monitor project milestones and staff relationships, prepare draft status reports and regularly attends status meetings. Most of our Managers have *five to six years* of accounting experience. Accounting Managers are required to have a minimum education of a bachelor's degree and be a Certified Public Accountant or have a Master's degree or higher equivalent.

Seniors 2 assist the manager in conducting personnel performance reviews, review work product of lower level personnel, assist in preparing initial drafts of project deliverables, supervises and coordinate project activities, prepare draft status reports and regularly attends status meetings. They also assist with technical research, quality control review and interface with client personnel throughout the engagement. Most of our Experienced Seniors have *four to six years of accounting experience with three or more years of direct audit experience*. Accounting Experienced Seniors are required to have a minimum education of a bachelor's degree in a relevant business or technical field.

Experienced Seniors 1B are responsible direct supervision of staff personnel and for performing more complex areas of work on the project, such as reviewing staff work, designing and developing databases and spreadsheets, performing preliminary research of technical issues, assisting in engagement planning, attending status meetings and preparing project deliverables. They also provide limited technical support, quality control review and interface with client personnel throughout the engagement. Most of our Experienced Seniors have *three to four years* of accounting experience. Accounting Experienced Seniors are required to have a minimum education of a bachelor's degree in a relevant business or technical field.

Seniors 1A are responsible direct supervision of staff personnel and for performing more complex areas of work on the project, such as reviewing staff work, designing and developing databases and spreadsheets, performing preliminary research of technical issues, assisting in engagement planning, attending status meetings and preparing project deliverables. They also provide limited technical support, quality control review and interface with client personnel throughout the engagement. Most of our seniors have *two to three years* of accounting experience. Accounting Seniors are required to have a minimum education of a bachelor's degree in a relevant business or technical field.

**MOSS ADAMS LLP (ALBUQUERQUE)
CONTRACT NUMBER GS-23F-0078M
PAPER SUPPLY PRICE LIST SCHEDULE**

LABOR CATEGORY DESCRIPTIONS (SIN 520-7 CONTINUED)

Experienced Staff 2 are responsible for performing work on the least complex areas of project, such as gathering supporting documentation, performing inquiry, performing observation, inputting transactional data into spreadsheets or databases. Assigned areas are usually more detailed and repetitive. Most of our Experienced Staff have *one to two years* of accounting experience. Accounting Experienced Staff are required to have a minimum education of a bachelors degree in a relevant business or technical field.

Staff 1 are responsible for performing work on the least complex areas of project, such as gathering supporting documentation, performing inquiry, performing observation, inputting transactional data into spreadsheets or databases. Assigned areas are usually more detailed and repetitive. Most of our Staff have *one year or less* of accounting experience. Accounting Staff are required to have a minimum education of a bachelors degree in a relevant business or technical field.

Paraprofessionals are responsible for administrative support services such as typing, binding reports, billing, record keeping and other administrative tasks required of the project. Paraprofessionals do not participate in any of the technical accounting or system work are required to have graduated high school or maintain a GED.

SIN 520-11 - ACCOUNTING AND SIN 520-13 Complementary Financial Management Services

Partners/Principals 2 organize and direct overall project performance including ensuring that goals and objectives are met and project milestones and funding budgets are adhered to. Negotiates and makes decisions for the firm, ensures compliance with firm policies and professional standards. Performs concurring review all work products and make final decisions on project deliverables and technical issues. Most of our experienced partners have *twenty or more years of accounting experience with ten or more years of direct consulting experience*. Consulting Partners/Principals are required to have a minimum education of a bachelor's degree in a relevant business or technical field.

Partners/Principals 1 have overall project responsibility and participate in project planning, status and exit meetings. They review all work products and make final decisions on project deliverables and technical issues. They monitor contract billings and deliverable timelines and ensure that appropriate resources are available to the engagement. They lead our team in the field and have interface with the client throughout the engagement. Most of our partners have *twelve to fifteen years* of accounting experience. Consulting Partners/Principals are required to have a minimum education of a bachelor's degree in a relevant business or technical field.

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CONTRACT NUMBER GS-23F-0078M
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LABOR CATEGORY DESCRIPTIONS (SIN 520-11 AND Sin 520-13)

Senior Managers 2 assist the project partner in performing management of overall contract support operations. Ensures technical and project schedules are implemented in a timely and efficient manner. Attends project status meetings and addresses and resolves project staffing and planning issues throughout the project. Most of our Senior Managers have *ten to fifteen years of accounting experience with eight or more years of direct consulting experience*. Consulting experienced senior managers are required to have a minimum education of a bachelor's degree in a relevant business or technical field.

Senior Managers 1 are responsible for management oversight of engagement operations, such as assigning work tasks, developing maintaining and monitoring sub-task work plans, helps draft final reports, performs quality control inspections, supervise work of less experienced managers and provides updates to the experienced senior managers. They also provide technical supervision and interface with client personnel throughout the engagement. Most of our Senior Managers have *eight to ten years* of accounting experience. Consulting senior managers are required to have a minimum education of a bachelor's degree in a relevant business or technical field.

Managers 2 provide technical supervision, develop the project work plan, establish project standards, assists in drafting reports, review status reports, supervise work of less experienced managers and interface with client personnel throughout the engagement. Most of our Managers have *six to seven years of accounting experience with five or more years of direct consulting experience*. Consulting experienced managers are required to have a minimum education of a bachelor's degree in a relevant business or technical field.

Managers 1 review all work product of lower level personnel, prepare initial draft reports, supervises and coordinate project activities, monitor project milestones and staff relationships, prepare draft status reports and regularly attends status meetings. Most of our Managers have *five to six years* of accounting experience. Consulting managers are required to have a minimum education of a bachelor's degree in a relevant business or technical field.

Seniors 2 assist the manager in conducting personnel performance reviews, review work product of lower level personnel, assist in preparing initial drafts of project deliverables, supervises and coordinate project activities, prepare draft status reports and regularly attends status meetings. They also assist with technical research, quality control review and interface with client personnel throughout the engagement. Most of our Experienced Seniors have *four to six years of accounting experience and three or more years of direct consulting experience*. Consulting supervisory seniors are required to have a minimum education of a bachelor's degree in a relevant business or technical field.

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LABOR CATEGORY DESCRIPTIONS (SIN 520-11 AND Sin 520-13)

Experienced Seniors 1B are responsible direct supervision of staff personnel and for performing more complex areas of work on the project, such as reviewing staff work, designing and developing databases and spreadsheets, performing preliminary research of technical issues, assisting in engagement planning, attending status meetings and preparing project deliverables. They also provide limited technical support, quality control review and interface with client personnel throughout the engagement. Most of our Experienced Seniors have *three to four years* of accounting experience. Consulting experienced seniors are required to have a minimum education of a bachelor's degree in a relevant business or technical field.

Seniors 1A are responsible direct supervision of staff personnel and for performing more complex areas of work on the project, such as reviewing staff work, designing and developing databases and spreadsheets, performing preliminary research of technical issues, assisting in engagement planning, attending status meetings and preparing project deliverables. They also provide limited technical support, quality control review and interface with client personnel throughout the engagement. Most of our seniors have *two to three years* of accounting experience. Consulting seniors are required to have a minimum education of a bachelor's degree in a relevant business or technical field.

Experienced Staff 2 are responsible for performing work on the least complex areas of project, such as gathering supporting documentation, performing inquiry, performing observation, inputting transactional data into spreadsheets or databases. Assigned areas are usually more detailed and repetitive. Most of our Experienced Staff have *one to two years* of accounting experience. Consulting experienced staff are required to have a minimum education of a bachelor's degree in a relevant business or technical field.

Staff 1 are responsible for performing work on the least complex areas of project, such as gathering supporting documentation, performing inquiry, performing observation, inputting transactional data into spreadsheets or databases. Assigned areas are usually more detailed and repetitive. Most of our Staff have *one year or less* of accounting experience. Consulting staff are required to have a minimum education of a bachelor's degree in a relevant business or technical field.

Paraprofessionals are responsible for administrative support services such as typing, binding reports, billing, record keeping and other administrative tasks required of the project. Paraprofessionals do not participate in any of the technical accounting or system work are required to have graduated high school or maintain a GED.