



GENERAL SERVICES ADMINISTRATION

FEDERAL SUPPLY SERVICE

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is <http://www.gsaadvantage.gov>

SCHEDULE: Multiple Award Schedule

FEDERAL SUPPLY GROUP: Professional Services

CONTRACT NUMBER: GS-23F-0088V

CONTRACT PERIOD: 08/20/2014 through 08/19/2024

Price List current through Modification PS-0035 effective August 19, 2022

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at www.fss.gsa.gov.

CONTRACTOR: **ATA Services, Inc.**
405 Urban St Ste 150
Lakewood, CO 80228
Tel: 866-550-4282
Web: www.ataservices.net

CONTRACTOR'S POINT OF CONTACT FOR CONTRACT ADMINISTRATION:

Kari Knowles
Director, Administrative Services
405 Urban St Ste 150
Lakewood, CO 80228
Tel: 866-550-4282

E-mail: kknowles@ataservices.net

BUSINESS SIZE: Small Business, Veteran Owned Small Business

Customer Information:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):

SIN	SIN Description
541214	Payroll Services
541219	Budget and Financial Management Services
541330ENG	Engineering Services
OLM	Order Level Material

1b. **LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH AWARDED SIN:** *See Appendix A*

1c. **HOURLY RATES (Services only):** *See Appendix A*

2. **MAXIMUM ORDER THRESHOLD:** *\$1,000,000*

3. **MINIMUM ORDER THRESHOLD:** *\$100.00*

4. **GEOGRAPHIC COVERAGE:** *Domestic Only*

5. **POINT(S) OF PRODUCTION:** *Lakewood, CO*

6. **DISCOUNT FROM BEST MARKET RATE:** *GSA Net Prices can be found in Pricing Matrixes (below). Negotiated discounts have been applied and the Industrial Funding Fee has been added.*

7. **QUANTITY DISCOUNT(S):** *Additional 2% discount on orders over \$500,000*

8. **PROMPT PAYMENT TERMS:** *Net 30. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions*

9. **FOREIGN ITEMS:** *None*

10a. **TIME OF DELIVERY:** *30 Days ARO*

10b. **EXPEDITED DELIVERY:** *Contact Contractor if Available*

10c. **OVERNIGHT AND 2-DAY DELIVERY:** *Contact Contractor if Available*

10d. **URGENT REQUIRMENTS:** *Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the Contractor for the purpose of requesting accelerated delivery.*

11. **FOB POINT:** *Destination*

- 12a. ORDERING ADDRESS:** ATA Services, Inc.
ATTN: Kari Knowles
405 Urban St Ste 150
Lakewood, CO 80228
- 12b. ORDERING PROCEDURES:** *For supplies and services, the ordering procedures, information on Blanket purchase Agreements (BPA's) are found in the Federal Acquisition Regulation (FAR) 8.405-3.*
- 13. PAYMENT ADDRESS:** ATA Services, Inc.
ATTN: Kari Knowles
405 Urban St Ste 150
Lakewood, CO 80228
- 14. WARRANTY PROVISION:** *N/A*
- 15. EXPORT PACKING CHARGES:** *None*
- 16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** *Not Applicable*
- 17. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** *Not Applicable*
- 18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** *Not Applicable*
- 18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** *Not Applicable*
- 19. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** *Not Applicable*
- 20. LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** *Not Applicable*
- 21. PREVENTIVE MAINTENANCE (IF APPLICABLE):** *Not Applicable*
- 22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** *Not Applicable*
- 22b. SECTION 508 COMPLIANCE FOR ELECTRONIC AND INFORMATION TECHNOLOGY (EIT):** *Compliant. The EIT standards can be found at: www.Section508.gov/.*
- 23. UNIQUE ENTITY IDENTIFIER (UEI) NUMBER:** *NY35NDEKHB74*
- 24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** *Contractor has an active registration in the System for Award Management (SAM) database.*

Appendix A

Price List

Labor Category	Rate (including IFF)
SINs 541219 and 541214	
Accounting Clerk I**	\$27.30
Accounting Clerk II**	\$27.11
Accounting Clerk III**	\$32.39
Accounting Clerk IV	\$35.41
Accountant I	\$34.89
Accountant II	\$40.69
Accountant III	\$49.96
Financial Analyst I	\$30.39
Financial Analyst II	\$43.68
Financial Analyst III	\$45.19
Financial Analyst IV	\$68.60
Project Manager	\$70.86
SIN 541330ENG	
Consultant Project Manager	\$73.15
Consultant Project Management Services	\$146.10
Project Assistant**	\$41.09
Project Assistant Lead**	\$41.09
Office Manager**	\$41.09
Tenant Agreement Specialist	\$41.09
Project Controls Engineer	\$58.23
Project Superintendent	\$58.23

SCA Matrix		
SCA Eligible Contract Labor Category	SCA Equivalent	WD Number
Accounting Clerk I	01011 - Accounting Clerk I	WD 15-5419
Accounting Clerk II	01012 - Accounting Clerk II	WD 15-5419
Accounting Clerk III	01013 - Accounting Clerk III	WD 15-5419
Project Assistant	01111 - General Clerk I	WD 15-5419
Project Assistant Lead	01112 - General Clerk II	WD 15-5419
Office Manager	01113 - General Clerk III	WD 15-5419

Service Contract Labor Standards: The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

Appendix B

Labor Category Descriptions

SINs 541219 and 541214

SERVICE PROPOSED	EDUCATION/ CERTIFICATION LEVEL	YEARS OF EXPERIENCE	DESCRIPTION OF DUTIES
Accounting Clerk I	High School Diploma	0	Performs routine accounting activities such as maintenance of the general ledger, preparation of various accounting statements and financial reports and accounts payable or receivable functions. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a supervisor or manager.
Accounting Clerk II	High School Diploma	2	Performs routine accounting activities such as maintenance of the general ledger, preparation of various accounting statements and financial reports and accounts payable or receivable functions. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.
Accounting Clerk III	High School Diploma	5	Performs routine accounting activities such as maintenance of the general ledger, preparation of various accounting statements and financial reports and accounts payable or receivable functions. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to a supervisor or manager.
Accounting Clerk IV	High School Diploma	7	Performs routine accounting activities such as maintenance of the general ledger, preparation of various accounting statements and financial reports and accounts payable or receivable functions. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to a supervisor or manager.
Accountant I	BS Degree	0	Prepares balance sheets, profit and loss statements, and other financial reports. Responsibilities also include analyzing trends, costs, revenues, financial commitments, and obligations incurred to predict future revenues and expenses. Reports organization's finances to management, and offers suggestions about resource utilization, tax strategies, and assumptions underlying budget forecasts. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a supervisor or manager.
Accountant II	BS Degree	2	Prepares balance sheets, profit and loss statements, and other financial reports. Responsibilities also include analyzing trends, costs, revenues, financial commitments, and obligations incurred to predict future revenues and expenses. Reports organization's finances to management, and offers suggestions about resource utilization, tax strategies, and assumptions underlying budget forecasts. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and

			judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.
Accountant III	BS Degree	4	Prepares balance sheets, profit and loss statements, and other financial reports. Responsibilities also include analyzing trends, costs, revenues, financial commitments, and obligations incurred to predict future revenues and expenses. Reports organization's finances to management, and offers suggestions about resource utilization, tax strategies, and assumptions underlying budget forecasts. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to a manager or head of a unit/department.
Financial Analyst I	BS Degree	0	Compiles and analyzes financial information for an organization. Develops integrated revenue/expense analyses, projections, reports, and presentations. Creates and analyzes monthly, quarterly, and annual reports and ensures financial information has been recorded accurately. Identifies trends and developments in competitive environments and presents findings to senior management. Performs financial forecasting and reconciliation of internal accounts. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Typically reports to a supervisor or manager.
Financial Analyst II	BS Degree	2	Compiles and analyzes financial information for an organization. Develops integrated revenue/expense analyses, projections, reports, and presentations. Creates and analyzes monthly, quarterly, and annual reports and ensures financial information has been recorded accurately. Identifies trends and developments in competitive environments and presents findings to senior management. Performs financial forecasting and reconciliation of internal accounts. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.
Financial Analyst III	BS Degree	4	Compiles and analyzes financial information for an organization. Develops integrated revenue/expense analyses, projections, reports, and presentations. Creates and analyzes monthly, quarterly, and annual reports and ensures financial information has been recorded accurately. Identifies trends and developments in competitive environments and presents findings to senior management. Performs financial forecasting and reconciliation of internal accounts. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. A wide degree of creativity and latitude is expected. Typically reports to a manager.
Financial Analyst IV	BS Degree	6	Compiles and analyzes financial information for an organization. Develops integrated revenue/expense analyses, projections, reports, and presentations. Creates and analyzes monthly, quarterly, and annual reports and ensures financial information has been recorded accurately. Identifies trends and developments in competitive environments and presents findings to senior management. Performs financial forecasting and reconciliation of internal accounts. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to a manager.
Project Manager	BS Degree	8	The Project Manager will have full responsibility and authority to manage and control ARA resources; assemble, maintain, and manage the proper mix and skill levels of personnel; and effectively direct all contract work as describes in the SOW. The PM will maintain effective communication and control of all contract work by being the onsite contact with the client for this contract, ensuring that all SOW requirements are met.

SIN 541331ENG

SERVICE PROPOSED	EDUCATION/ CERTIFICATION LEVEL	YEARS OF EXPERIENCE	DESCRIPTION OF DUTIES
Consultant Project Manager	BS Degree	5	Oversees and directs construction management. Communicates directly with contractors/designers concerning project cost, staffing, and scheduling. Prepares project status reports and works to ensure plans adhere to contract specifications.
Consultant Project Management Services	BS Degree	7	The major duties and responsibilities of project control engineer are controlling the progress of the project, ensuring resource availability and allocating the same, coordinating with various departments and external agencies, and reporting.
Project Assistant	High School Diploma	3	Support the Construction Site team by performing project administrative duties related to the projects.
Project Assistant Lead	High School Diploma	5	Support the Construction Team by performing administrative tasks related to the projects. Manages and oversees the work product of other Project Assistants.
Office Manager	High School Diploma	5	Maintains office services by organizing office operations and procedures; controlling correspondence; designing filing systems; reviewing and approving supply requisitions; assigning and monitoring clerical functions.
Tenant Agreement Specialist	High School Diploma	5	Maintains effective relationships between tenants and the occupants of the facilities.
Project Controls Engineer	BS Degree	6	Schedule preparation, pre-planning and resource forecasting for engineering and other technical activities relating to the project
Project Superintendent	BS Degree	8	Supervise the field construction of a project and to complete the work on schedule, within the budget and to the quality of workmanship specified.