

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address of GSA Advantage! is:

<http://gsaadvantage.gov/>



2010 Corporate Ridge, Suite 750
McLean, VA 22102

Phone: (703) 288-3200/Fax: (703) 288-3315

Website: <http://www.daston.com/>

Schedule Name: Financial and Business Solutions

FSC Group: 520

Contract No.: GS-23F-0131N

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://fss.gsa.gov/>

CONTRACT PERIOD:

28 January 2008 through 27 January 2013 with Two Five-Year Options

Price List Effective Date: January 28, 2008

Modification FX-04

Business Size: Small Woman-owned Disadvantaged Business

Contract Administrator: Ms. Wendy Nesbitt

contracts@daston.com

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Prices shown are net (discount deducted).

ABOUT DASTON

Founded in 1992, Daston Corporation is an 8(a) woman and minority-owned small business whose financial and business solutions services are sought by an ever-increasing number of government agencies. We provide Accounting Services, Budgeting Services, and Complementary Financial Management Services to the Federal financial management community.

In the federal government, Chief Financial Officers (CFOs) face increasing responsibility and accountability for managing agency resources and ensuring effective delivery of services to the public. Daston Corporation provides expert advice and assistance to the federal CFO and financial management community, helping clients to streamline operations and meet exacting audit standards by implementing financial management best practices.

Daston brings your challenges into focus and provides you with the clear direction you need to strengthen your financial management programs. We employ a structured approach that relies on a full understanding of your needs and current processes, outlines your stakeholder, customer, and employee needs and values, analyzes your business requirements, and identifies opportunities and risks that are on the horizon. We believe that a strong financial management program has five very distinct components when successful:

- A modern financial management system
- Integrated processes and information
- Timely, useful and reliable financial reporting
- A comprehensive performance measurement
- Highly skilled financial management personnel

We use these components as a basis for our analysis and offer financial management solutions that strengthen your programs in these areas. Those solutions include:

- Results-based management
- Integrated executive management information
- Business process re-engineering
- Financial management process and systems assessment
- Financial management systems development
- Activity-Based Costing
- Activity-Based Budgeting
- Strategic planning
- Performance measurement

We look forward to helping you build a comprehensive and complementary business solution that is customized to adapt to your current programs, processes, systems, and people and that provides short-term and long-term strategies to deliver desired program results.

CUSTOMER INFORMATION

1.a Table of Awarded Special Item Number(s)

Special Item Number	Item Description
SIN 520-11	Accounting Services. For more information, see below.
SIN 520-12	Budgeting Services. For more information, see below.
SIN 520-13	Complementary Financial Management Services. For more information, see below.

Detailed descriptions of Daston's awarded SINs are provided in the following paragraphs.

SIN 520-11: ACCOUNTING SERVICES

Daston provides accounting services that may include but are not limited to the following:

- Analyzing, processing, and summarizing transactions
- Assisting in devising new or revised accounting policies and procedures
- Classifying accounting transactions
- Performing special studies to improve accounting operations
- Resolving accounting issues
- Resolving and/or implementing audit findings
- Assessing or enhancing accounting internal controls
- Improving operating efficiency and effectiveness

SIN 520-12: BUDGETING SERVICES

Daston provides budgeting services that may include but are not limited to the following:

- Assessing and improving the budget formulation process
- Assessing and improving the budget execution process
- Conducting special reviews of budget formulation or execution issues
- Reviewing budgetary controls
- Assisting with implementation of corrective actions

SIN 520-13: COMPLEMENTARY FINANCIAL MANAGEMENT SERVICES

Daston provides complementary financial management services that may include but are not limited to the following:

- Assessing and improving financial management systems
- Conducting A-127 system compliance reviews
- Assisting with implementation of corrective actions
- Documenting systems
- Identifying systems requirements
- Planning and developing systems
- Assisting in meeting agency financial management system requirements
- Assessing and improving financial reporting and analysis
- Developing new reporting formats and pro-forma financial reports
- Assisting in improving and streamlining reporting and analysis processes
- Performing cost-benefit or other special financial analyses
- Assisting with the requirements of the Government Performance & Results Act
- Assisting with devising and implementing performance measures and related processes and systems
- Assisting with strategic and operational financial planning
- Resolving audit recommendations
- Assisting in managerial cost accounting
- Assisting in financial policy formulation and development
- Performing economic and regulatory analyses
 - Developing methods for analyzing costs, benefits and impacts of regulations and policies
 - Collecting data and preparing Information Collection Requests for approval by OMB
 - Conducting exposure and risk analyses
 - Developing, modifying or applying risk characterization models to analyze and evaluate policies, programs and regulations
- Performing actuarial services and/or actuarial data analysis services
 - Collecting, analyzing, editing, calibrating and performing data entry of Employee Benefit Plan information
 - Conducting updates of a full actuarial valuation pension plan database, program major upgrades or significant new modeling capabilities
 - Performing quantitative analysis of covered pension plans to identify plans that are potentially noncompliant or underfunded
 - Assisting with quality assurance efforts

1.b Price List

Hourly rates apply under all SINs. For each labor category under each SIN, the price (i.e., GSA Rate) is the Government price based on a unit of one labor hour, exclusive of any quantity/ dollar volume, prompt payment, or any other concession affecting price.

Labor Category	Unit	GSA Rate Option Year 1 1/28/2008- 1/27/2009	GSA Rate Option Year 2 1/28/2009- 1/27/2010	GSA Rate Option Year 3 1/28/2010- 1/27/2011	GSA Rate Option Year 4 1/28/2011- 1/27/2012	GSA Rate Option Year 5 1/28/2012- 1/27/2013
Project Manager	Hour	\$212.38	220.88	229.71	238.90	248.45
Senior Subject Matter Expert	Hour	\$218.45	\$227.19	\$236.28	\$245.73	\$255.56
Subject Matter Expert	Hour	\$115.30	\$119.91	\$124.71	\$129.70	\$134.88
Senior Financial Analyst	Hour	\$182.04	\$189.32	\$196.89	\$204.77	\$212.96
Financial Analyst	Hour	\$133.50	\$138.84	\$144.39	\$150.17	\$156.18
Junior Financial Analyst	Hour	\$48.55	\$50.49	\$52.51	\$54.61	\$56.80
Principal Consultant	Hour	\$151.70	\$157.77	\$164.08	\$170.64	\$177.47
Senior Consultant	Hour	\$139.57	\$145.15	\$150.96	\$157.00	\$163.28
Consultant	Hour	\$91.02	\$94.66	\$98.45	\$102.39	\$106.48
Senior Accountant	Hour	\$115.30	\$119.91	\$124.71	\$129.70	\$134.88
Junior Accountant	Hour	\$47.33	\$49.22	\$51.19	\$53.24	\$55.37
Administrative Assistant	Hour	\$42.47	\$44.17	\$45.94	\$47.77	\$49.68
Technical Writer	Hour	\$54.61	\$56.79	\$59.07	\$61.43	\$63.89

A yearly escalation factor of 4.0% applies to the above rates.

1.c Labor Category Descriptions

Following is a description of all commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services under this contract.

LC#	LABOR CATEGORY TITLE
1.	Project Manager
2.	Senior Subject Matter Expert
3.	Subject Matter Expert
4.	Senior Financial Analyst
5.	Financial Analyst
6.	Junior Financial Analyst
7.	Principal Consultant
8.	Senior Consultant
9.	Consultant
10.	Senior Accountant
11.	Junior Accountant
12.	Administrative Assistant
13.	Technical Writer

Daston Corporation offers only the personnel who meet or exceed the minimum qualification requirements stated in the Labor Category Descriptions provided herein. Daston does allow experience to substitute for education requirements. Daston criterion for minimum experience substitution by educational degree is as follows:

Undergraduate: Minimum of one (1) year additional relevant project and/or language experience may substitute for undergraduate degree.

Graduate or Above: Minimum of two (2) years additional and relevant project and/or language experience may substitute for graduate degree.

GSA and/or the ordering activities may have access to any Daston Corporation employee resume (by request) before, during, or after assignment of any GSA order. If for some extenuating reason a person assigned to an order must be replaced or substituted, the ordering activity will be notified in advance, in writing, and the substituting personnel will have equal or greater qualifications than specified in the labor category description of the departing employee.

Labor Category Title: Project Manager

Minimum Education: Bachelor's and master's degrees in related discipline.

Minimum/General Experience: In addition to general experience and knowledge of project management, must have fifteen (15) years of progressive experience in the specific financial and business areas.

Functional Responsibilities: Oversees multiple functions within FMS with specialized expertise in several SIN areas and a working knowledge of others. Typically, has experience in the scenario/environment, and provides expert, independent assessments and conceptual solutions/approaches to complex, integrated problems or problem areas when specialization is required. Interacts with government program manager and with peer Project Managers assigned to the client engagements, assisting as required to assure technical accuracy, proof of concept, and overall effectiveness.

Labor Category Title: Senior Subject Matter Expert

Minimum Education: Bachelor's and master's degrees in computer sciences, information systems, engineering or other related technical or scientific discipline related to the task to be supported.

Minimum/General Experience: In addition to general experience and knowledge of the particular area involved, must have fifteen (15) years of progressive experience in the specific area to be supported.

Functional Responsibilities: Plans, conducts, directs research, development and/or implementation work on specialized and/or moderately complex tasks necessitating the organization and application of innovative approaches. Provides management and/or technical direction to support personnel. Provides consulting services. Develops solutions to specific technical problems. Develops analytical techniques to problem solving.

Labor Category Title: Subject Matter Expert

Minimum Education: Bachelor's degree in business, operations research, management, computer science, engineering, or related discipline.

Minimum/General Experience: Minimum of ten (10) years of specialized technical experience in a functional area of expertise.

Functional Responsibilities: Plans, conducts, directs research, development and/or implementation work on specialized and/or moderately complex tasks necessitating the organization and application of innovative approaches. Provides management and/or technical direction to support personnel. Provides consulting services. Develops solutions to specific technical problems. Develops analytical techniques to problem solving. Consults with Senior Subject Matter Expert as required.

Labor Category Title: Senior Financial Analyst

Minimum Education: M.A./M.S. in Finance or Accounting.

Minimum/General Experience: Ten (10) or more years of experience providing financial consulting to senior managers or executive on agency-wide strategic and operational financial management strategy implementation.

Functional Responsibilities: Identifies best practices and develops and evaluates methodologies for change management and financial process reengineering. Promotes organizational development and improved financial and business management techniques. Provides guidance and direction for project specific tasks that require experience in performing financial analysis.

Labor Category Title: Financial Analyst

Minimum Education: B.A./B.S. in Finance or Accounting.

Minimum/General Experience: Ten (10) or more years of experience providing financial consulting to senior managers or executives on agency-wide strategic and operational financial management strategy implementation.

Functional Responsibilities: Reviews, develops and monitors financial models, financial analysis reports, data reasonableness checks, and due diligence

quality control. Analyzes existing financial effectiveness and identifies strategies for improvements in operational financial and business areas. Provides guidance and direction for project specific tasks that require experience in performing financial analysis.

Labor Category Title: Junior Financial Analyst

Minimum Education: B.A. or B.S. degree.

Minimum/General Experience: Minimum of three (3) years of financial management experience.

Functional Responsibilities: Serves as a junior member of a group of analysts who are working in concert to systematically integrate business, cost estimating and financial management processes to ensure the efficient stewardship of public funds. Possesses an understanding of the budget allocation, execution, and administration process. Under supervision, must be able to assess products and procedures for compliance with government standards, accounting principles and multi-tiered system application standards. May be familiar with activity based costing, business case analysis and outsourcing requirements.

Labor Category Title: Principal Consultant

Minimum Education: Bachelor's degree in Accounting, Finance, Management, Business, Computer Science, Management Information Systems, Engineering, or Math.

Minimum/General Experience: Ten (10) years of experience. Must be able to plan, manage and execute complex tasks and lead subordinate level positions.

Functional Responsibilities: Responsible for interpreting, organizing, executing and coordinating assignments. Plans and conducts research in problem areas of considerable scope and complexity. Serves as the technical specialist for the organization in the application of advanced theories, concepts, principles and processes. Keeps abreast of new methods and developments affecting the organization.

Labor Category Title: Senior Consultant

Minimum Education: Bachelor's degree.

Minimum/General Experience: Minimum of eight (8) years of financial experience working with United States corporate and/or government clients.

Functional Responsibilities: Responsible for interpreting, organizing, executing and coordinating assignments. Plans and conducts research in problem areas of considerable scope and complexity. Serves as a mid-level specialist in the application of advanced theories, concepts, principles and processes. Keeps abreast of new methods and developments affecting the organization. Must be able to plan, manage and execute complex tasks.

Labor Category Title: Consultant

Minimum Education: Bachelor's degree.

Minimum/General Experience: Minimum of five (5) years of experience

Functional Responsibilities: Responsible for interpreting, organizing, executing and coordinating assignments. Conducts research in problem areas of moderate scope and complexity. Supports the organization in the application of advanced theories, concepts, principles and processes. Keeps abreast of new methods and developments affecting the organization.

Labor Category Title: Senior Accountant

Minimum Education: Bachelor's degree in Accounting, Business, Management, Finance, Economics, Public Administration, or related field. At least one professional certification required, e.g., Certified Government Financial Manager (CGFM) or Certified Public Accountant (CPA).

Minimum/General Experience: Minimum of six (6) years of experience applying generally accepted accounting principles and standards, Government-wide accounting policy and practices, or financial management at the Federal Level.

Functional Responsibilities: Leads tasks and supervises staff in conducting audits to determine program compliance with generally accepted accounting practices. Reviews chart of accounts and transaction flows. Performs operational assessments of general ledger subsystems and the supporting managerial/cost accounting procedures; assists with implementing internal accounting systems control improvements. Reconciles trial balances and prepares pro forma financial statements. Analyzes indirect costs and computes adjusted overhead rate structures. Documents status of funds and accounts in accordance with applicable Federal reporting requirements. Proficient in resolving audit findings and implementing audit recommendations.

Labor Category Title: Junior Accountant

Minimum Education: Bachelor's degree in Accounting, Business Management, Finance, Economics, Public Administration, or related field.

Minimum/General Experience: Minimum of two (2) years of experience in generally accepted accounting principles and standards, Government-wide accounting policy and practices, or financial management at the Federal Level.

Functional Responsibilities: Participates in audits to determine program compliance with generally accepted accounting practices. Reviews chart of accounts and transaction flows. Supports operational assessments of general ledger subsystems and the supporting managerial/cost accounting procedures; assists with implementing internal accounting systems control improvements. Reconciles trial balances and prepares pro forma financial statements. Participates in analyzing indirect costs and computes adjusted overhead rate structures. Documents status of funds and accounts in accordance with applicable Federal reporting requirements. Assists in resolving audit findings and implementing audit recommendations.

Labor Category Title: Administrative Assistant

Minimum Education: High School Diploma or equivalent. Some college preferred but not required.

Minimum/General Experience: Minimum of two (2) years experience. Extensive computer experience. Strong communication skills. Excellent proofreading and editing skills. Organizational skills.

Functional Responsibilities: Responsible for assisting consulting project team

with completing work products. Works closely with all members of project team in producing work products. Provides administrative support as needed to prepare client presentations and proposals. Prepares documentation for work products. Prepares materials for client presentations and meetings. Assists with travel and client meeting arrangements. Prepares documentation for billing.

Labor Category Title: Technical Writer

Minimum Education: Bachelor's degree or equivalent experience.

Minimum/General Experience: Minimum of three (3) years of technical experience in the preparation of original text based on technical data, review of graphic design, and organization of text and graphic elements.

Functional Responsibilities: Writes, rewrites, and edits technical materials, including operations manuals and other business and technical publications.

2. Maximum Order. \$1,000,000.00 per SIN.

3. Minimum Order. \$300.00 per SIN.

4. Geographic Coverage (Delivery Area). Domestic.

5. Point of Production. Daston Corporation, 2010 Corporate Ridge, Suite 750, McLean, Fairfax County, Virginia 22102.

6. Discount From List Prices or Statement of Net Price. To be negotiated on a task order level.

7. Quantity Discounts. To be negotiated on a task order level. Daston Corporation will also consider discounts for orders under Blanket Purchase Agreement(s) established against this contract.

8. Prompt Payment Terms. Not applicable.

9a. Government purchase cards are accepted at or below the micro-purchase threshold. Yes.

9b. Government purchase cards are accepted above the micro-purchase threshold. Yes.

10. Foreign Items. Not applicable.

11a. Time of Delivery. To be negotiated on a task order level.

11b. Expedited Delivery. Items available for expedited delivery are noted in this pricelist.

11c. Overnight and 2-Day Delivery. As negotiated between Contractor and Ordering Agency. The Ordering Agency may contact Daston for rates for overnight and 2-day delivery.

11d. Urgent Requirements. Customers may contact the Contractor's representative to effect a faster delivery. This contract contains an Urgent Requirements clause (C.44 I-FSS-140-B URGENT REQUIREMENTS (JAN 1994)). When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B. Point(s). F.O.B. Destination.

13a. Ordering Address. Daston Corporation, 2010 Corporate Ridge, Suite 750, McLean, VA 22102. Daston Corporation will receive facsimile orders at (703) 288-3315.

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment Address. Daston Corporation, 2010 Corporate Ridge, Suite 750, McLean, VA 22102.

15. Warranty Provision. Not applicable.

16. Export Packing Charges. Not applicable.

17. Terms and Conditions of Government Purchase Card Acceptance (Any Thresholds Above the Micro-Purchase Level). Acceptable based on pre-negotiated terms and conditions on a task order basis.

18. Terms and Conditions of Rental, Maintenance, and Repair. Not applicable.

19. Terms and Conditions of Installation. Not applicable.

20. Terms and Conditions of Repair Parts. Not applicable.

20a. Terms and Conditions for Any Other Services. Not applicable.

21. List of Service and Distribution Points. Not applicable.

22. List of Participating Dealers. Not applicable.

23. Preventive Maintenance. Not applicable.

24a. Special Attributes. Daston Corporation has an active corporate recycling program and supports Federal recycling efforts wherever possible.

24b. Section 508 Compliance Information. Yes. EIT standards can be found at www.Section508.gov/.

25. Data Universal Number System (DUNS) Number. 931904486.

26. Notification Regarding Registration in Central Contractor Registration (CCR) Database. Yes.