



**Authorized Federal Supply Schedule Price List**

***Professional Engineering Services (PES)***

**FSC Group 871**

**Contract No.: GS-23F-0135K**

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**Business Size:** Small Business

**General Services Administration/Federal Supply Service**

**Contract Period:** 09 March 2010 through 08 March 2015 (Second Option Period)

**Price List Current through Modification PS-0011**

**30 June 2011**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA *Advantage!*™, a menu-driven database system. The INTERNET address for GSA *Advantage!*™ is <http://www.GSAAdvantage.gov>. For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at <http://www.fss.gsa.gov>

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## CUSTOMER INFORMATION

### 1. SINS and Labor Categories

#### a. Table of Awarded Special Item Number(s) (SINs)

Special Item No. 871-1 Strategic Planning for Tech Prog/Activities

Special Item No. 871-2 Concept Development and Requirements Analysis

Special Item No. 871-3 System Design, Engineering and Integration

Special Item No. 871-4 Test and Evaluation

Special Item No. 871-5 Integrated Logistics Support

Special Item No. 871-6 Acquisition and Life Cycle Management

Recovery Purchasing Special Item Numbers 871 1RC, 871 2RC, 871 3RC, 871 4RC, 871 5RC, and 871 6RC

#### b. Lowest Priced Model Number

Sumaria provides services only, not products; therefore, the lowest priced model number and lowest unit price for each SIN does not apply.

#### c. Labor Categories and Rates for Hourly Rate Employees (Applicable to all SINs)

Sumaria offers only personnel who meet or exceed the minimum qualification requirements stated in the labor category descriptions provided herein. Sumaria does allow experience and/or professional accreditations to be substituted for education requirements. Additionally, degrees may also be considered as a substitute for a lack of required experience tenure. Sumaria will obtain the Government's approval for all such exceptions. Our criterion for substitution for degrees or experience is as follows.

Degree:	Experience:
Associates:	Two (2) years specific, related experience with similar functional responsibilities and/or specific professional certifications.
Bachelors:	Associate's Degree plus four (4) years of additional specific, related experience with similar functional responsibilities; OR, six (6) years of additional specific, related experience with similar functional responsibilities and/or specific professional certifications approved by the Government end-user.
Graduate:	Bachelor's Degree plus four (4) years of additional general experience and two (2) additional years of specific, related experience with similar functional responsibilities; OR, ten (10) years of additional related experience with similar functional responsibilities.

GSA and/or the ordering activities may have access to any Sumaria employee resume (by request) before, during or after assignment of any GSA order. If for some extenuating reason a person assigned to an order must be replaced or substituted, the ordering activity will be notified in advance, and in writing. The personnel being substituted will have equal or greater qualifications than the departing employee.

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#### Program Director, PM4

**Minimum /General Experience:** Has fifteen (15) years of progressive experience in a combination of systems acquisition engineering, software development, and communications engineering support activities such as system design and integration, communications, etc. Has ten (10) years program/project management experience.

**Functional Responsibilities:** Responsible for the direction of large, complex program(s) or a particular function(s) which may involve a single or several customer locations. Directs the efforts of a substantial number of administrative and professional support staff in carrying out the tasks necessary to meet the customer's requirements. Must have demonstrated capabilities for oral and written communications with all levels of staff and management. Must have in-depth knowledge of the areas for which responsibility is given. Meets with

customer and contractor personnel to develop and review program plans, schedules, assignments, costs, etc. Ensures conformance with schedules and costs.

**Minimum Education:** Possesses a Master's degree in engineering, physics, business administration or other related technical or scientific discipline.

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### **Program Manager, PM3**

**Minimum /General Experience:** Has ten (10) years of progressive experience in a combination of systems acquisition engineering, software development, and communications engineering support activities such as system design and integration, communications, etc. Has five (5) years program/project management experience.

**Functional Responsibilities:** Responsible for the direction of a large, complex program(s) or a particular function(s) which may involve a single or several customer locations. Directs the efforts of a substantial number of administrative and professional support staff in carrying out the tasks necessary to meet the customer's requirements. Must have demonstrated capabilities for oral and written communications with all levels of staff and management. Must have in-depth knowledge of the areas for which responsibility is given. Meets with customer and contractor personnel to develop and review program plans, schedules, assignments, costs, etc. Ensures conformance with schedules and costs.

**Minimum Education:** Possesses a Master's degree in engineering, physics, business administration or other related technical or scientific discipline.

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### **Project Manager, PM2**

**Minimum/General Experience:** Has eight (8) years of progressive experience in a combination of systems acquisition engineering, software development and communications support activities such as systems design, and/or integration, repair, and maintenance activities; has three (3) years program/project management experience.

**Functional Responsibilities:** Organizes, directs, and manages the operation and maintenance functions at a specific site where a substantial number of contractor support personnel are assigned. Manages substantial systems acquisition engineering activities, including, but not limited to, systems acquisition, systems integration, system software engineering, quality assurance and test. Must have demonstrated capability for oral and written communications with all levels of management. Must have a thorough knowledge of applicable engineering skills. Meets with customer and contractor personnel to formulate and review task plans and deliverable items. Ensures conformance with task schedules and costs.

**Minimum Education:** Possesses a Bachelor's degree in engineering, physics, business administration or other related technical or scientific discipline.

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### **Task Manager, PM1**

**Minimum/General Experience:** Has six (6) years experience in related technical and management discipline.

**Functional Responsibilities:** Works under general supervision of overall project manager or higher-level company management. Is responsible for the management of a specific task, or for a particular portion of a larger, more complex project. Is fully knowledgeable of all aspects of the technical areas involved in the assigned project. Performs studies, analyses, and tests on projects or tasks that involve conventional plans, investigations, analyses, etc. Receives overall instructions on specific assignment objectives, features, possible solutions, etc. Assistance is furnished on unusual problems and work is reviewed for application of sound professional judgment.

**Minimum Education:** Possesses a Bachelor's degree in engineering, physics, or other related technical or scientific discipline.

**Engineering/Scientific Level Fourteen, E14**

**Minimum/General Experience:** Twenty (20) years of progressive experience in a particular subject matter area and/or technology possessing a significantly high level of specialized expertise in the specific area to be supported. Unique industry recognized experience in a particular subject matter area and/or technology possessing a significantly high level of specialized expertise in the specific area to be supported. Possesses demonstrated technical skills and is knowledgeable of all aspects of the program or functional area. Employs a high degree of creativity, foresight and mature judgment to plan, organize and guide complex programs for which approaches and precedents may be unclear or nonexistent.

**Functional Responsibilities:** Responsible for providing expert technical guidance and insight into specific technology application or technical area. Provides technical knowledge and analysis of specialized applications and operational environments or high-level functional systems analysis, design and integration; or implementation advice that requires extensive knowledge of the subject matter. Applies principles, methods and knowledge of the functional area of expertise to specific functional requirements. Develops and recommends creative and innovative solutions to customers' problems.

**Minimum Education:** Possesses Master's degree in a technical or scientific field.

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**Engineering/Scientific Level Thirteen, E13**

**Minimum/General Experience:** Seventeen plus (17+) years of progressive experience in a particular subject matter area and/or technology possessing a significantly high level of specialized expertise in the specific area to be supported. Possesses demonstrated technical skills and is knowledgeable of all aspects of the program or functional area. Employs a high degree of creativity, foresight and mature judgment to plan, organize and guide complex programs for which approaches and precedents may be unclear or nonexistent.

**Functional Responsibilities:** Responsible for providing expert technical guidance and insight into specific technology application or technical area. Provides technical knowledge and analysis of specialized applications and operational environments or high-level functional systems analysis, design and integration; or implementation advice that requires extensive knowledge of the subject matter. Applies principles, methods and knowledge of the functional area of expertise to specific task order requirements. Develops and recommends creative and innovative solutions to customers' problems.

**Minimum Education:** Possesses Master's degree in a technical or scientific field.

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**Engineering/Scientific Level Twelve, E12**

**Minimum/General Experience:** Seventeen (17) years of progressive experience in a particular subject matter area and/or technology possessing a significantly high level of specialized expertise in the specific area to be supported. Possesses demonstrated technical skills and is knowledgeable of all aspects of the program or functional area. Employs a high degree of creativity, foresight and mature judgment to plan, organize and guide complex programs for which approaches and precedents may be unclear or nonexistent.

**Functional Responsibilities:** Responsible for providing expert technical guidance and insight into specific technology application or technical area. Provides technical knowledge and analysis of specialized applications and operational environments or high-level functional systems analysis, design and integration; or implementation advice that requires extensive knowledge of the subject matter. Applies principles, methods and knowledge of the functional area of expertise to specific task order requirements. Develops and recommends creative and innovative solutions to customers' problems.

**Minimum Education:** Possesses Master's degree in a technical or scientific field.

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**Engineering/Scientific Level Eleven, E11**

**Minimum/General Experience:** Fifteen (15) years of progressive experience in a particular subject matter area and/or technology possessing a significantly high level of specialized expertise in the specific area to be supported. Possesses demonstrated technical skills and is knowledgeable of all aspects of the program or functional area. Employs a high degree of creativity, foresight and mature judgment to plan, organize and guide complex programs for which approaches and precedents may be unclear or nonexistent.

**Functional Responsibilities:** Responsible for providing expert technical guidance and insight into specific technology application or technical area. Provides technical knowledge and analysis of specialized applications and operational environments or high-level functional systems analysis, design and integration; or implementation advice that requires extensive knowledge of the subject matter. Applies principles, methods and knowledge of the functional area of expertise to specific task order requirements. Develops and recommends creative and innovative solutions to customers' problems.

**Minimum Education:** Possesses Master's degree in a technical or scientific field.

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**Engineering/Scientific Level Ten, E10**

**Minimum/General Experience:** Fourteen (14) years of progressive experience in a particular subject matter area and/or technology possessing a significantly high level of specialized expertise in the specific area to be supported. Possesses demonstrated technical skills and is knowledgeable of all aspects of the program or functional area. Employs a high degree of creativity, foresight and mature judgment to plan, organize and guide complex programs for which approaches and precedents may be unclear or nonexistent.

**Functional Responsibilities:** Responsible for providing expert technical guidance and insight into specific technology application or technical area. Provides technical knowledge and analysis of specialized applications and operational environments or high-level functional systems analysis, design and integration; or implementation advice that requires extensive knowledge of the subject matter. Applies principles, methods and knowledge of the functional area of expertise to specific task order requirements. Develops and recommends creative and innovative solutions to customers' problems.

**Minimum Education:** Possesses Master's degree in a technical or scientific field.

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**Engineering/Scientific Level Nine, E9**

**Minimum/General Experience:** Twelve (12) years progressive experience, selectively or in combination, within the general functional area with specialized experience directly related to the specified task area. Applicable functional areas include systems engineering, acquisition management, specialty engineering (e.g., systems safety, quality assurance, test and evaluation, human factors, reliability and maintainability, systems security, etc.), organizational planning, acquisition logistics, configuration and data information systems, and support of program management. Possesses demonstrated managerial skills and is knowledgeable of the major aspects of the program or functional area. Employs a high degree of creativity, foresight and judgment to plan, organize and guide programs.

**Functional Responsibilities:** Provides technical expertise for a single large (or several smaller) programs/projects or a major functional area. Participates in and supports programs/projects in the establishment of objectives and requirements, budgets, program/project standards and schedules. Has experience or extensive knowledge with the processes and procedures relative to the functional area. May coordinate, review and/or supervise work of assigned staff. Reviews/oversees preparation of all related documentation; conducts program reviews, meetings, etc. Works independently under general guidelines or objectives set by supervisor.

**Minimum Education:** Possesses a Bachelor's degree in a related technical discipline.

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**Engineering/Scientific Level Eight, E8**

**Minimum/General Experience:** Ten (10) years progressive experience, selectively or in combination, within the general functional area with specialized experience directly related to the specified task area. Applicable functional areas include systems engineering, acquisition management, specialty engineering (e.g., systems safety, quality assurance, test and evaluation, human factors, reliability and maintainability, systems security, etc.), organizational planning, acquisition logistics, configuration and data systems, and support of program management. Possesses demonstrated managerial skills and is knowledgeable of the major aspects of the program or functional area.

**Functional Responsibilities:** Provides technical expertise for a single moderate (or several smaller) programs/projects or a major functional area. Participates in and supports programs/projects in the establishment of objectives and requirements, budgets, program/project standards and schedules. Has experience or extensive knowledge with the processes and procedures relative to the functional area. May coordinate, review and/or supervise work of assigned staff. Reviews/oversees preparation of all related documentation; conducts program reviews, meetings, etc. Works independently under general guidelines or objectives set by supervisor.

**Minimum Education:** Possesses a Bachelor's degree in a related technical discipline.

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**Engineering/Scientific Level Seven, E7**

**Minimum/General Experience:** Eight (8) years progressive experience, selectively or in combination, within the general functional area with specialized experience directly related to the specified task area. Applicable functional areas include systems engineering, acquisition management, specialty engineering (e.g., systems safety, quality assurance, test and evaluation, human factors, reliability and maintainability, systems security, etc.), organizational planning, acquisition logistics, configuration and data systems, and support of program management. Knowledgeable of the major aspects of the program or functional area.

**Functional Responsibilities:** Provides technical expertise for a single moderate (or several smaller) programs/projects or a major functional area. Participates in and supports programs/projects in the establishment of objectives and requirements, budgets, program/project standards and schedules. Has experience or extensive knowledge with the processes and procedures relative to the functional area. Reviews/oversees preparation of all related documentation; conducts program reviews, meetings, etc. Works independently under general guidelines or objectives set by supervisor.

**Minimum Education:** Possesses a Bachelor's degree in a related technical discipline.

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**Engineering/Scientific Level Six, E6**

**Minimum/General Experience:** Six (6) years progressive experience, selectively or in combination, within the general functional area with specialized experience directly related to the specified task area. Applicable functional areas include systems engineering, acquisition management, specialty engineering (e.g., systems safety, quality assurance, test and evaluation, human factors, reliability and maintainability, systems security, etc.), organizational planning, acquisition logistics, configuration and data information systems, and support of program management. Knowledgeable of the major aspects of the program or functional area.

**Functional Responsibilities:** Provides technical expertise for a single moderate (or several smaller) programs/projects or a major functional area. Participates in and supports programs/projects in the establishment of objectives and requirements, budgets, program/project standards and schedules. Has experience or extensive knowledge with the processes and procedures relative to the functional area. Reviews/oversees preparation of all related documentation; conducts program reviews, meetings, etc. Works independently under general guidelines or objectives set by supervisor.

**Minimum Education:** Possesses a Bachelor's degree in a related technical discipline.

**Engineering/Scientific Level Five, E5**

**Minimum/General Experience:** Four (4) years progressive experience, selectively or in combination, within the general functional area with specialized experience directly related to the specified task area. Applicable functional areas include systems engineering, acquisition management, specialty engineering (e.g., systems safety, quality assurance, test and evaluation, human factors, reliability and maintainability, systems security, etc.), organizational planning, acquisition logistics, configuration and data information systems, and support of program management. Knowledgeable of the major aspects of the program or functional area.

**Functional Responsibilities:** Provides technical expertise for a single moderate (or several smaller) programs/projects or a major functional area. Participates in and supports programs/projects in the establishment of objectives and requirements, budgets, program/project standards and schedules. Has experience and knowledge with the processes and procedures relative to the functional area. Reviews/oversees preparation of all related documentation; conducts program reviews, meetings, etc. Works under general guidelines or objectives set by supervisor.

**Minimum Education:** Possesses a Bachelor's degree in a related technical discipline.

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**Engineering/Scientific Level Four, E4**

**Minimum/General Experience:** Three (3) years progressive experience, selectively or in combination, within the general functional area with specialized experience directly related to the specified task area. Applicable functional areas include systems engineering, acquisition management, specialty engineering (e.g., systems safety, quality assurance, test and evaluation, human factors, reliability and maintainability, systems security, etc.), organizational planning, acquisition logistics, configuration and data information systems, and support of program management.

**Functional Responsibilities:** Provides technical expertise for a single moderate (or several smaller) programs/projects or a major functional area. Participates in and supports programs/projects in the establishment of objectives and requirements, budgets, program/project standards and schedules. Has experience and knowledge with the processes and procedures relative to the functional area. Reviews/oversees preparation of all related documentation; conducts program reviews, meetings, etc. Works under general guidelines or objectives set by supervisor.

**Minimum Education:** Possesses a Bachelor's degree in a related technical discipline.

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**Engineering/Scientific Level Three, E3**

**Minimum/General Experience:** Two (2) years progressive experience, selectively or in combination, within the general functional area with specialized experience directly related to the specified task area. Applicable functional areas include systems engineering, acquisition management, specialty engineering (e.g., systems safety, quality assurance, test and evaluation, human factors, reliability and maintainability, systems security, etc.), organizational planning, acquisition logistics, configuration and data information systems, and support of program management.

**Functional Responsibilities:** Provides technical expertise for a single moderate (or several smaller) programs/projects or a major functional area. Participates in and supports programs/projects in the establishment of objectives and requirements, budgets, program/project standards and schedules. Has experience and knowledge with the processes and procedures relative to the functional area. Reviews/oversees preparation of all related documentation; conducts program reviews, meetings, etc. Works under general guidelines or objectives set by supervisor.

**Minimum Education:** Possesses a bachelor's degree in a related technical discipline.

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**Engineering/Scientific Level Two, E2**

**Minimum/General Experience:** One (1) year progressive experience, selectively or in combination, within the general functional area with specialized experience directly related to the specified task area. Applicable functional areas include systems engineering, acquisition management, specialty engineering (e.g., systems safety, quality assurance, test and evaluation, human factors, reliability and maintainability, systems security, etc.), organizational planning, acquisition logistics, configuration and data information systems, and support of program management.

**Functional Responsibilities:** Provides technical expertise for a single program or project or a major functional area. Participates in and supports programs/projects in the establishment of objectives and requirements, budgets, program/project standards and schedules. Has knowledge of the processes and procedures relative to the functional area. Reviews/oversees preparation of all related documentation; conducts program reviews, meetings, etc. Works under general guidelines or objectives set by supervisor.

**Minimum Education:** Possesses a bachelor's degree in a related technical discipline.

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**Engineering/Scientific Level One, E1**

**Minimum/General Experience:** Entry-level experience, selectively or in combination, within the general functional area with specialized experience directly related to the specified task area. Applicable functional areas include systems engineering, acquisition management, specialty engineering (e.g., systems safety, quality assurance, test and evaluation, human factors, reliability and maintainability, systems security, etc.), organizational planning, acquisition logistics, configuration and data information systems, and support of program management.

**Functional Responsibilities:** Provides technical expertise for a single program or project or a major functional area. Participates in and supports programs/projects in the establishment of objectives and requirements, budgets, program/project standards and schedules. Has knowledge of the processes and procedures relative to the functional area. Reviews/oversees preparation of all related documentation; conducts program reviews, meetings, etc. Works under general guidelines or objectives set by supervisor.

**Minimum Education:** Possesses a Bachelor's degree in a related technical discipline.

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**Acquisition/Program Management Level 3, AM3**

**Minimum/General Experience:** Twelve (12) years of progressive experience in application of integration, communication, coordination, organizational, and planning expertise to technical and acquisition efforts across a broad spectrum of functional disciplines.

**Functional Responsibilities:** Responsible for providing the application of knowledge and experience in acquisition management and program management philosophy, policies and procedures for systems, subsystems, and equipment procurement activities, source selection activities, post award project/program management tasks, and acquisition programs throughout their life cycles. Performs a wide range of program management activities, such as: gathering a variety of program information; conducting analyses; assisting in acquisition strategy planning; assisting in pre-award and post-award document preparation; assisting in milestone planning, tracking, and scheduling; assisting in establishing and maintaining databases; assisting in developing and analyzing key program metrics; assisting in developing and integrating risk management plans and strategies; supporting program briefings; assisting in determining program progress; and effectively communicating recommendations orally and in writing to higher organizational management.

**Minimum Education:** Possesses Bachelor's degree.

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**Acquisition/Program Management Level 2, AM2**

**Minimum/General Experience:** Eight (8) years of progressive experience in application of integration, communication, coordination, organizational, and planning expertise to technical and acquisition efforts across a broad spectrum of functional disciplines.

**Functional Responsibilities:** Responsible for providing evaluation, selection, and substantial adaptation and modification of standard techniques, procedures, and criteria. They are capable of identifying problems and recommending solutions with little or no supervision and must be able to devise new approaches to problems encountered. They evaluate program and mission requirements to establish detailed objectives and integrate these activities with other program and functional elements within the program office and outside organizations. They implement plans by preparing and reviewing program documents such as detailed acquisition plans, development and production schedules, engineering change proposals, design studies, etc. They support program reviews, conferences, and other functions, providing higher level management with status and decision information on assigned program(s).

**Minimum Education:** Possesses Bachelor's degree.

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**Acquisition/Program Management Level 1, AM1**

**Minimum/General Experience:** Three (3) years of experience in application of integration, communication, coordination, organizational, and planning expertise to technical and acquisition efforts across a broad spectrum of functional disciplines.

**Functional Responsibilities:** Responsible for performing perform specific, routine tasks within a narrowly defined scope of responsibility, on a set timeline. Assist in preparing correspondence, briefing materials, and other documentation in support of the program office. They are required to establish and utilize appropriate management information and feedback systems to review, control, and report on assigned projects. They will be required to work independently but will have recourse to supervisory direction for events outside the defined scope of the task.

**Minimum Education:** Possesses Associate's degree.

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**Configuration/Data Manager Level 3, CM3**

**Minimum/General Experience:** Seven (7) years of experience in configuration management, in a government or private industry program office. A thorough knowledge of configuration management policy, directives, standards, handbooks, pamphlets, etc., as well as DoD adopted industry standards relating to configuration/data management.

**Functional Responsibilities:** Responsible for providing: Configuration Identification, including reviewing program unique specifications for hardware and software; reviewing engineering drawings and conducting in-process reviews; requesting nomenclature and CPIN assignment for CIs; marking of CI/CSCIs and associated documentation. Change Control, including reviewing ACSNs, ECPs, CCPs, RFWs, RFDs for format and content requirements; planning and scheduling Configuration Control Boards (CCBs); Secretariat for CCBs; preparing CCB briefings and documentation; and tracking implementation of approved changes. Configuration Audits, including developing audit plans, agendas and schedules for FCAs/PCAs. Configuration Status Accounting (CSA), including determining CSA database requirements; monitoring data input; tracking the configuration of fielded systems and equipment; and monitoring changes and status of configuration baseline documentation. Deficiency Reporting, processing and tracking closure of deficiency reports; monitoring investigations; processing and disposition of exhibits; conducting briefings and generating reports for management on DR status and trends. Engineering Data Management (EDM), including making recommendations to management on the acquisition of engineering drawings; conducting engineering drawings IPRs; evaluating engineering drawings documentation to ensure format, drafting practices and limited rights

legends comply with contractual requirements; maintaining EDM files; performing follow-up actions to resolve drawings deficiencies.

**Minimum Education:** Possesses Associate's degree.

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### **Configuration/Data Manager Level 2, CM2**

**Minimum/General Experience:** Four (4) years of experience in configuration management, in a government or private industry program office. A thorough knowledge of configuration management policy, directives, standards, handbooks, pamphlets, etc., as well as DoD adopted industry standards relating to configuration/data management.

**Functional Responsibilities:** Responsible for supporting: Configuration Identification, including reviewing program unique specifications for hardware and software; reviewing engineering drawings and conducting in-process reviews. Change Control, including reviewing ACSNs, ECPs, CCPs, RFWs, RFDs for format and content requirements; preparing CCB briefings and documentation; and tracking implementation of approved changes. Configuration Audits, including developing audit plans, agendas and schedules for FCAs/PCAs. Configuration Status Accounting (CSA), including determining CSA database requirements; monitoring data input; tracking the configuration of fielded systems and equipment; and monitoring changes and status of configuration baseline documentation. Deficiency Reporting, processing and tracking closure of deficiency reports, conducting briefings and generating reports for management on DR status and trends. Contract Data Management, including issuing data calls; conducting data reviews; CDRL generation; application of evaluating change proposals for impacts to data; monitoring the delivery and approval of contract technical data. Engineering Data Management (EDM), conducting engineering drawings IPRs, evaluating engineering drawings documentation to ensure format; maintaining EDM files; performing follow-up actions to resolve drawings deficiencies.

**Minimum Education:** Possesses Associate's degree.

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### **Financial Management Level 3, FM3**

**Minimum/General Experience:** Ten (10) years of experience in cost, budget, or schedule analysis, operations research or engineering experience. Work requires the technical capability to assess financial management concepts, analyses, studies, and procedures. This encompasses a working knowledge of government budget processes, fiscal law, financial analysis methods, reporting requirements, financial systems, statistical techniques, applied mathematics, or economics.

**Functional Responsibilities:** Responsible for planning, organizing, and directing of cost, budget and/or schedule analysis and research efforts of a group of specialists and/or advising on and performing professional or technical work in cost, budget or schedule analysis and research. Independently plan, organize, complete, and present assessments of cost, budget and schedule implications of existing and projected technological advances as well as being able to evaluate the impact of new and innovative acquisition strategies. Develop cost estimates by gathering cost, technical and programmatic data from Government and Contractor sources to expand or develop the estimate. Conduct of cost studies in order to develop analyses that support decisions based on sound cost estimating techniques and procedures.

**Minimum Education:** Possesses Bachelor's degree.

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### **Financial Management Level 2, FM2**

**Minimum/General Experience:** Six (6) years of experience in cost, budget, or schedule analysis, operations research or engineering experience. This encompasses a working knowledge of government budget processes, fiscal law, financial analysis methods, reporting requirements, financial systems, statistical techniques, applied mathematics, or economics.

**Functional Responsibilities:** Responsible for assessing cost and schedule implications of existing and projected technological advances, as well as being able to evaluate the impact of new and innovative acquisition strategies. Work requires the technical capability to assess financial management concepts, analyses, studies, and procedures. Develop cost estimates by gathering cost, technical and programmatic data from Government and Contractor sources to expand or develop the estimate. Conduct of cost studies in order to develop analyses that support decisions based on sound cost estimating techniques and procedures.

**Minimum Education:** Possesses Associate's degree.

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### **Financial Management Level 1, FM1**

**Minimum/General Experience:** Three (3) years of experience in cost, budget, or schedule analysis, operations research or engineering experience. This encompasses a basic knowledge of government budget processes, fiscal law, financial analysis methods, reporting requirements, financial systems, statistical techniques, applied mathematics, or economics.

**Functional Responsibilities:** Responsible for performing professional or technical work in cost, budget, schedule analysis and/or research, utilize computers and computer programs as necessary to accomplish quantitative analysis work, and/or collecting, organizing and maintaining cost, budget, or schedule related data. This includes carrying out literature and reference searches to extract and/or abstract pertinent information from source materials in support of analysis activities.

**Minimum Education:** Possesses Associate's degree.

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### **Operations Research Analyst Level 3, OR3**

**Minimum/General Experience:** Ten (10) years of experience performing operations research or functional area type activities in the military acquisition or support environment.

**Functional Responsibilities:** Uses operations research methods and mathematical techniques to analyze acquisition logistics problems, develop techniques in applied mathematics, and completes and/or supervises the accomplishment of analytical studies. Conducts analytical investigations, develops analysis methods and techniques, acts as management consultant, and manages mathematical operations relating to acquisition logistics or other applicable subject matter. Responsible for the technical validity of studies. Advises acquisition logistics personnel or other disciplines as appropriate of the results and implications of studies for which responsible, particularly in relation to advances in scientific knowledge and technical/ management techniques in fields applicable to integrated logistics support (ILS).

**Minimum Education:** Possesses Associate's degree in Business, Engineering, Computer Science, Information Systems, or related discipline.

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### **Government Furnished Property Specialist Level 3, GP3**

**Minimum/General Experience:** Ten (10) years of experience in or related to the Government Furnished Property/Government Furnished Equipment (GFP/GFE) discipline. The GFP Specialist must possess good communication skills, verbal and written, to interface with technical and non-technical personnel in the performance of this position.

**Functional Responsibilities:** Responsibilities include duties associated with GFP Manager, Item Manager, Inventory/Material Management Specialist, Equipment Specialist, GFP Financial Manager/Analyst, GFP Acquisition Management System Manager, Support Equipment Manager, Acquisition/Logistics Specialist or Supply Analyst/Technician. Person at this level must be competent in all of these areas and be able to work with a minimum of guidance and direction. The GFP Specialist is responsible for processing, costing, budgeting, and resolving GFP documentation/ issues to ensure adequate asset availability. He/she must be familiar with FAR

Part 45 and AFMC instructions pertaining to GFP/GFE. Person at this level must have complete mastery of these areas and be able to work independently.

**Minimum Education:** Possesses Associate's Degree.

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### **Government Furnished Property Specialist Level 2, GP2**

**Minimum/General Experience:** Six (6) years of experience in or related to the Government Furnished Property/Government Furnished Equipment (GFP/GFE) discipline. The GFP Specialist must possess good communication skills, verbal and written, to interface with technical and non-technical personnel in the performance of this position.

**Functional Responsibilities:** Responsibilities include duties associated with GFP Manager, Item Manager, Inventory/Material Management Specialist, Equipment Specialist, GFP Financial Manager/Analyst, GFP Acquisition Management System Manager, Support Equipment Manager, Acquisition/Logistics Specialist or Supply Analyst/Technician. Person at this level must be competent in all of these areas and be able to work with a minimum of guidance and direction. The GFP Specialist is responsible for processing, costing, budgeting, and resolving GFP documentation/ issues to ensure adequate asset availability. He/she must be familiar with FAR Part 45 and AFMC instructions pertaining to GFP/GFE.

**Minimum Education:** Possesses Associate's Degree.

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### **Logistician Level 3, LG3**

**Minimum/General Experience:** Ten (10) years of experience in the area of the logistics discipline, supply management, integrated logistics support or maintenance activity of aeronautical weapon systems and/or associated acquisition programs.

**Functional Responsibilities:** Responsibilities include directing, developing, or performing logistics management operations that involve planning, coordinating, or evaluating the logistical actions required to support a specified mission, weapons system, or other designated program. Create and implement logistics plans and influence/evaluate the system design to ensure a fully supportable system is fielded. The work involves: (1) identifying the specific requirements for money, manpower, material, facilities, services needed to support the program, and management information system planning and (2) correlating those requirements with program plans to assure that the needed support is provided at the right time and place.

**Minimum Education:** Possesses Associate's degree in management, logistics management, or other technically equivalent degree.

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### **Logistician Level 2, LG2**

**Minimum/General Experience:** Six (6) years of experience in the area of the logistics discipline, supply management, integrated logistics support or maintenance activity of aeronautical weapon systems and/or associated acquisition programs.

**Functional Responsibilities:** Responsibilities include performing logistics management operations that involve evaluating the logistical actions required to support a specified mission, weapons system, or other designated program. Create and implement logistics plans and influence/evaluate the system design to ensure a fully supportable system is fielded. The work involves: (1) identifying the specific requirements for money, manpower, material, facilities, services needed to support the program, and management information system planning and (2) correlating those requirements with program plans to assure that the needed support is provided at the right time and place.

**Minimum Education:** Possesses Associate's degree in management, logistics management, or other technically equivalent degree.

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### **Technical Contract Specialist Level 3, TC3**

**Minimum/General Experience:** Ten (10) years of experience in the use of personal computers and office automation hardware and software tools (e.g. Word, PowerPoint, Excel, Access, etc) in support of the preparation of government contracts. Proficient in contract writing systems, closeout tasks, market research, and developing contract file documentation. Working knowledge of federal procurement regulations and policies as well as the ability to perform complex cost and pricing data analysis is required.

**Functional Responsibilities:** Duties include technical support of procurement functions and programs and may serve as a systems administrator for automated contracting systems. Systems administrator functions for automated contracting systems include, but are not limited to, ConWrite, ConData, etc. Work requires in-depth knowledge of the technical input/preparation of complex contract documents of multiple special terms and conditions with special clauses and unique provisions. Additional duties include preparation of recurring and special reports and compilation of statistics from data requiring substantial analysis and interpretation and development of unique formats. This encompasses a thorough knowledge of automated contracting systems. Preparation of contractual files and electronic documents is also required. Work requires thorough research, analysis and reviews of all applicable policies, guidance and regulations to support Government Contracting Officer decision-making.

**Minimum Education:** Possesses Associate's degree in Business, Engineering, Computer Science, Information Systems, or related discipline.

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### **Engineering Administrative Support Level 3, EA3**

**Minimum/General Experience:** Eight (8) years of experience in general administration support to include generating and implementing procedures for typing, filing, copying, paper shredding, destruction of sensitive data, control of documentation, correspondence and action items.

**Functional Responsibilities:** Responsible for providing support in the planning, formulation, editing, development and publication of finished products, e.g. program documentation, plans, directives, reports, briefings and other presentations as required (technical and non-technical; classified and non-classified) in the media format requested. Assists in improving internal management processes by proposing and/or implementing improvements to visual, computer-based communications used by the program office to manage its critical processes. Responsible for summarizing the major activities accomplished during the reporting period, and for developing spreadsheets, databases, etc. to organize and store program data.

**Minimum Education:** Possesses Associate's degree.

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### **Procurement Technician Level 3, PT3**

**Minimum/General Experience:** Eight plus (8+) years of experience in the use of personal computers and office automation hardware and software tools (e.g. Word, PowerPoint, Excel, Access, etc) in support of the preparation of government contracts. Proficient in contract writing systems, closeout tasks, market research, and developing contract file documentation.

**Functional Responsibilities:** Duties include technical support of procurement functions and programs and may serve as a systems administrator for automated contracting systems. Systems administrator functions for automated contracting systems include, but are not limited to, ConWrite, ConData, etc. Work requires in-depth knowledge of the technical input/preparation of complex contract documents of multiple special terms and conditions with special clauses and unique provisions. Additional duties include preparation of recurring and special reports and compilation of statistics from data requiring substantial analysis and interpretation and development of unique formats. This encompasses a working knowledge of automated contracting systems.

**Minimum Education:** Possesses Associate's degree in Business, Engineering, Computer Science, Information Systems, or related discipline.

**Labor Category Pricing Option Period 2:**

SINs and PEDs SINs 871-1 through 871-6 871-1RC through 871-6RC PEDs: EE & ME Labor Categories		Option 2			
		Year 12 6/30/2011 to 3/8/2012	Year 13 3/9/2012 to 3/8/2013	Year 14 3/9/2013 to 3/8/2014	Year 15 3/9/2014 to 3/8/2015
<b>Management Categories:</b>					
Program Director	PM4	\$177.42	\$182.74	\$188.22	\$193.87
Program Manager	PM3	\$138.27	\$142.42	\$146.69	\$151.09
Project Manager	PM2	\$126.29	\$130.08	\$133.98	\$138.00
Task Manager	PM1	\$102.27	\$105.34	\$108.50	\$111.76
<b>Engineering Categories:</b>					
Engineering/Scientific Level 14	E14	\$301.09	\$310.12	\$319.42	\$329.00
Engineering/Scientific Level 13	E13	\$225.82	\$232.59	\$239.57	\$246.76
Engineering/Scientific Level 12	E12	\$172.04	\$177.20	\$182.52	\$188.00
Engineering/Scientific Level 11	E11	\$153.15	\$157.74	\$162.47	\$167.34
Engineering/Scientific Level 10	E10	\$134.96	\$139.01	\$143.18	\$147.48
Engineering/Scientific Level 9	E9	\$113.92	\$117.34	\$120.86	\$124.49
Engineering/Scientific Level 8	E8	\$102.51	\$105.59	\$108.76	\$112.02
Engineering/Scientific Level 7	E7	\$88.14	\$90.78	\$93.50	\$96.31
Engineering/Scientific Level 6	E6	\$76.14	\$78.42	\$80.77	\$83.19
Engineering/Scientific Level 5	E5	\$65.67	\$67.64	\$69.67	\$71.76
Engineering/Scientific Level 4	E4	\$59.07	\$60.84	\$62.67	\$64.55
Engineering/Scientific Level 3	E3	\$55.50	\$57.17	\$58.89	\$60.66
Engineering/Scientific Level 2	E2	\$42.50	\$43.78	\$45.09	\$46.44
Engineering/Scientific Level 1	E1	\$40.30	\$41.51	\$42.76	\$44.04
<b>Engineering Support Categories:</b>					
Acquisition Manager Level 3	AM3	\$72.55	\$74.73	\$76.97	\$79.28
Acquisition Manager Level 2	AM2	\$59.35	\$61.13	\$62.96	\$64.85
Acquisition Manager Level 1	AM1	\$52.71	\$54.29	\$55.92	\$57.60
Configuration/Data Management Level 3	CM3	\$62.92	\$64.81	\$66.75	\$68.75
Configuration/Data Management Level 2	CM2	\$46.43	\$47.82	\$49.25	\$50.73
Financial Management Level 3	FM3	\$95.72	\$98.59	\$101.55	\$104.60
Financial Management Level 2	FM2	\$69.69	\$71.78	\$73.93	\$76.15
Financial Management Level 1	FM1	\$58.20	\$59.95	\$61.75	\$63.60
Operations Research Analyst Level 3	OR3	\$92.75	\$95.53	\$98.40	\$101.35
Gov Furnished Property Specialist Level 3	GP3	\$59.06	\$60.83	\$62.65	\$64.53
Gov Furnished Property Specialist Level 2	GP2	\$47.75	\$49.18	\$50.66	\$52.18
Logistician Level 3	LG3	\$66.27	\$68.26	\$70.31	\$72.42
Logistician Level 2	LG2	\$56.83	\$58.53	\$60.29	\$62.10
Technical Contract Specialist Level 3	TC3	\$89.22	\$91.90	\$94.66	\$97.50
Engineering Administrative Support Level 3	EA3	\$38.03	\$39.17	\$40.35	\$41.56
Procurement Technician Level 3	PT3	\$47.74	\$49.17	\$50.65	\$52.17

**2. Maximum Order**

\$1,000,000.00. Requirements exceeding the Maximum Order will be processed in accordance with Clause I-FSS-125.

**3. Minimum Order**

\$100.00.

**4. Geographic Coverage (Delivery Area)**

The geographic scope of this contract includes the forty-eight (48) contiguous states and the District of Columbia. Alaska, Hawaii, the Commonwealth of Puerto Rico and other overseas areas may be included in specific orders. The hourly labor rates for overseas efforts shall be the rates established for the 48 contiguous states adjusted by a Cost of Living Adjustment as defined in the Joint Travel Regulations.

**5. Points of Production (City, County and State, or Foreign Country)**

Not Applicable. This Schedule is for services, not product.

**6. Discount from List Prices or Statement of Net Price**

There are no discounts from list prices.

**7. Quantity Discounts**

All prices shown in this Professional Engineering Services price list are net labor hour rates to the Government; basic discounts have been deducted.

**8. Prompt Payment Terms**

For firm-fixed price orders the government shall pay Sumaria, upon submission of proper invoices or vouchers, the prices stipulated in this contract for services rendered and accepted. Progress payments shall be made when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts, FAR 52.232-7, applies to time-and-materials orders placed under this contract.

**9. Notification that Government Purchase Cards are Accepted**

**a. At or Below the Micro-Purchase Threshold**

Sumaria accepts the Government Commercial Credit Card but does not provide any additional discounts.

**b. Above the Micro-Purchase Threshold**

Sumaria accepts the Government Commercial Credit Card but does not provide any additional discounts.

**10. Foreign Items (by Country of Origin)**

None. Not Applicable.

**11. Time of Delivery**

**a. Time of Delivery (with Number of Days)**

This schedule is for services. Delivery schedules of services shall be delineated in task orders.

**b. Expedited Delivery**

This schedule is for services. Delivery schedules of services shall be delineated in task orders.

**c. Overnight and 2-Day Delivery**

This schedule is for services. Delivery schedules of services shall be delineated in task orders.

**d. Urgent Requirements**

This schedule is for services. Delivery schedules of services shall be delineated in task orders.

**12. F.O.B. Point(s)**

All completed performance will be made FOB destination.

### 13. Ordering

#### a. Ordering Address(es)

Sumaria Systems, Inc.  
Attn: Franklin H. Inman, Jr., Director of Contracts  
99 Rosewood Dr., Suite 140  
Danvers, MA 01923-1381  
(978) 739-4200  
[finman@sumaria.com](mailto:finman@sumaria.com)

#### b. Ordering Procedures

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.404, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under Federal Supply Schedules, ordering offices need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering office has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

### 14. Payment Address(es)

Check Payment:  
Sumaria Systems, Inc.  
99 Rosewood Drive, Suite 140  
Danvers, MA 01923-1381  
GSA Receivable

Electronic Payment:  
Citizens Bank  
FBO Sumaria Systems, Inc.  
100 Summer St., 13<sup>th</sup> Floor  
Boston, MA 02110  
Acct. #: Available on Request  
ABA #: Available on Request

### 15. Warranty Provision

Not Applicable. This is a contract for services, not products.

### 16. Export Packing Charges

Not Applicable. This is a contract for services, not products

### 17. Terms and Conditions of Government Purchase Card Acceptance

Sumaria Systems, Inc. accepts the Government Commercial Credit Card but does not provide any additional discounts.

### 18. Terms and Conditions of Rental, Maintenance, and Repair

Not Applicable. This is a contract for services, not products.

### 19. Terms and Conditions of Installation

Not Applicable. This is a contract for services, not products.

### 20. Terms and Conditions of Repair Parts

Not Applicable. This is a contract for services, not products.

**21. List of Service and Distribution Points**

Not Applicable. This is a contract for services, not products.

**22. List of Participating Dealers**

Not Applicable.

**23. Preventive Maintenance**

Not Applicable. This is a contract for services, not products.

**24. Special Attributes**

**a. Special Attributes such as Environmental Attributes**

Not Applicable.

**b. Section 508 Compliance Information**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: [www.sumariasystems.com/gsa/gsait.htm](http://www.sumariasystems.com/gsa/gsait.htm) [www.sumariasystems.com/gsa/PES/gsap.es.htm](http://www.sumariasystems.com/gsa/PES/gsap.es.htm). The EIT standards can be found at: [www.section508.gov/](http://www.section508.gov/).

**25. Data Universal Number System (DUNS) Number**

14-638-9622

**26. Registration in Central Contractor Registration (CCR) Database**

Sumaria is currently registered with Central Contractor Registration (CCR) and shall maintain CCR currency.