

# Schatz Publishing Group, LLC

Offering effective solutions for your communications needs

## Professional Services Schedule

### Industrial Group: 00CORP

Contract #: GS-23F-0137R  
Contract Period: March 17, 2015 to  
March 16, 2020

#### Schatz Publishing Group, LLC

11950 W. Highland Ave  
Blackwell, OK 74631  
Phone: 580-628-4607  
Fax: 580-628-2011

**E-mail:** [sheree.lewis@schatzpublishing.com](mailto:sheree.lewis@schatzpublishing.com)

**Website:** <http://www.schatzpublishing.com/>

#### Contract Administration

**Contact:** Sheree Lewis

#### Business Size:

Small  
Woman Owned  
Veteran Owned  
SBA HUB Zone Certified Business

#### Products:

Documents	Technical documents
Newsletters	Reports
Brochures	White Papers
Annual Reports	Research
Pamphlets	Branding
Booklets	Logos
Videos	Communications Plans
Publications	Training Manuals

#### Services:

Marketing	Market research
Creative	Photographic support
services	Illustrations
Copywriting	Publication profiling
Graphic design	Editorial planning
Research	Database management
Interviewing	Training development
Proofreading	Audience segmentation
	Technical writing

#### 3/17/16 Pricing:

##### Labor Category Rate

Technical Writer .....	\$103.95
Writer .....	\$94.05
Editor .....	\$99.00
Proofreader .....	\$74.25
Database Manager .....	\$110.88
Sr. Graphic Design Specialist .....	\$113.85
Mailing/Postage Analyst.....	\$153.45
Program Manager .....	\$217.80
Project Manager.....	\$188.10
Marketing Specialist .....	\$113.85
Website Developer .....	\$108.90
Word Processor.....	\$64.35
Illustrator/Graphic Artist .....	\$108.90

Prices are inclusive of the Industrial Funding Fee. These are the maximum rates that can be charged. Lower rates may be quoted.

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1. **Table of Award Special Item Numbers (SIN):**  
**Contract GS-23F-0137R**  
SIN 541-1 Advertising Services  
SIN 541-2 Public Relations Services  
SIN 541-4A Market Research and Analysis  
SIN 541-4F Commercial Art and Graphic Design Services  
SIN 541-5 Integrated Marketing Services  
Disaster and Recovery SINS  
SIN 541-1RC Advertising Services  
SIN 541-2RC Public Relations Services  
SIN 541-4ARC Market Research and Analysis  
SIN 541-4FRC Commercial Art and Graphic Design Services  
SIN 541-5RC Integrated Marketing Services
  2. **Maximum Order:** \$1,000,000
  3. **Minimum Order:** \$100
  4. **Geographic Coverage:** International
  5. **Point of Production:** Blackwell, OK, Kay County
  6. **All Prices shown in price list are net.**
  7. **Quantity discount:** Schatz Publishing extends a 2% discount for orders exceeding \$25,000.
  8. **Prompt payment terms:** None
  9. **Government credit cards:** Schatz Publishing accepts government credit cards for orders up to and exceeding the micropurchase threshold.
  10. **Foreign items:** N/A
  11.
    - a. **Time of delivery:** Schatz Publishing will adhere to the delivery schedule as specified by the agency purchase order.
    - b. **Expedited delivery:** Available
    - c. **Overnight and 2 day delivery:** Available
    - d. **Urgent requirements:** Please contact Schatz Publishing for faster delivery or rush requirements.
  12. **F.O.B. Point:** Destination.  
Schatz Publishing  
11950 W. Highland Avenue  
Blackwell, OK 74631
  13. **Ordering address:**  
Schatz Publishing  
11950 W. Highland Avenue  
Blackwell, OK 74631  
580-628-4607  
Fax: 580-628-2011  
E-mail: [sheree.lewis@schatzpublishing.com](mailto:sheree.lewis@schatzpublishing.com)  
Website: <http://www.schatzpublishing.com/>
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**Ordering Procedures:** For supplies and services, the ordering procedures, information on blanket purchase agreements (BPAs), and a sample BPA can be found at the GSA/FSS schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).

14. **Payment address:**

Schatz Publishing  
11950 W. Highland Avenue  
Blackwell, OK 74631

15. **Warranty provision:** Schatz Publishing warrants and implies that the items delivered hereunder are merchantable and fit for the particular purpose described in this contract.

16. **DUNS number:** 838756963

**Government references available from:**

U.S. Air Force  
Department of the Interior  
Department of Defense  
Department of Veterans Affairs